



**ADDENDUM NUMBER 1
Janitorial Supplies
IFB 18-B04
February 16, 2018**

CLARIFICATION(S):

This Addendum provides clarifications and responses to the questions received.

Three (3) business days are provided to the Bidders to submit any clarifications to the questions that were submitted by the due date for all questions.

The original Bid Due Date has been moved to **March 5, 2018 at 2:00 PM E.S. T.** The original IFB will not be updated and resubmitted. This Addendum 1 serves as official clarification to the IFB document.

Cone of Silence – Remains in effect until Board of Directors approve Contract Award.

Questions and Answers:

1) Question:

Can you please provide me with the previous award information, bid package or bid tabulations?

Response: This is our first formal solicitation for these items.

2) Question: I see price schedules for 1st and 2nd year with options for 3rd and 4th year. I find on the first page block 11 “firm offer period” of 120 days. On page 3 of the contract, I see under item 6A the term is one year and on Exhibit D item 3 it states the contract is for two years. Please confirm the length of time pricing must be held firm.

Response: The contract period is for a period of two (2) years with the option to extend for two (2) one (1) year periods. The reference to length of time pricing must be held firm is 120 days which allows for a decision to be made for contract award.

3) Question: Do you have the items list in a spreadsheet or larger PDF that you can email us?

Response: Please see the attached spreadsheet.

- 4) **Question:** Will LYNX also be soliciting suppliers for automotive/shop supplies (i.e. brake parts cleaner, lubricants, etc)?

Response: A future solicitation will be released for automotive/shop supplies.

- 5) **Question:** The item numbers are Grainger numbers, can a supplier provide manufacturer substitutes?

Response: Yes, manufacturer substitutes can be provided by the supplier. Please send cut sheets and samples for any substitutions you would like for LYNX to consider.

- 6) **Question:** 2VLZ8 unlined nitrile disposable gloves, large, 65/package and to the right of that states 100 packages. Does this mean 100 packages will be ordered and that there are 65 gloves in a package? Or something else and if this is interpreted differently, can you please specify?

Response: 65 packages of the 2VLZ8 unlined nitrile disposable gloves will be ordered and there will be 100 gloves in a package.

- 7) **Question:** 3NEZ4, unlined nitrile disposable gloves, XL, 90/package and to the right also states 100 package. Should this be interpreted as the same meaning to these gloves as the 2VLZ8?

Response: 65 packages of the 2VLZ8 unlined nitrile disposable gloves will be ordered and there will be 100 gloves in a package. 90 packages of the 3NEZ4 unlined nitrile disposable gloves will be ordered and there will be 100 gloves in a package.

- 8) **Question:** What color and thickness nitrile gloves for 2VLZ8 as well as 3NEZ4 are required for this bid?

Response: For the 2VLZ8 nitrile gloves the thickness should be as follows: palm thickness=3.5 mills, finger thickness=5.10 mills, and cuff thickness=2.80 mills. For the 3NEZ4 nitrile gloves the thickness should be as follows: palm thickness=4.70 mills, finger thickness=5.50 mills, and cuff thickness=3.10 mills. Color is not a criteria but they must be powder-free.

- 9) **Question:** Based upon previous order history, how often are orders placed for the gloves (monthly, quarterly, other)?

Response: Restocking orders for various items are typically done monthly.

10) Question: Based upon previous order history, how much is ordered at a time?

Response: Orders will be based upon need.

11) Question: To clarify, the bid states there is only one delivery location. Is this correct? And is this also correct based upon previous history? If not, how many locations are there and where are they?

Response: There will be only one delivery location, the LYNX Operations Center, 2500 LYNX Lane, Orlando, FL.

12) Question: Based upon previous history, has this bid been awarded to one vendor or multiple vendors?

Response: See response to Question number 1.

13) Question: Will this be a line item bid or a group bid?

Response: This will be a line item bid.

14) Question: What is the required mil thickness on the trash Bag-33 x 40-33 Gallon and Trash Bag-38 x 60 (LCS only)

Response: The required thickness is 16 microns for both types of trash bags.

15) Question: Will price increases be accepted during the renewal period with appropriate manufacturer documentation?

Response: If proper documentation is submitted, price increases could be considered only on items for the optional years, LYNX may reject all proposed increases at its sole discretion.

16) Question: Will the cover-toilet seat, towel-hand multifold, towel-brown roll, facial tissue, toilet tissue-small roll, and toilet tissue-jumbo roll be purchased by the case?

Response: Yes.