

# LYNX Board Agenda

Board Date: 4/24/2008

Time: 10:30 AM or immediately following Audit Committee

LYNX Offices  
455 N. Garland Ave.  
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

## 1. Call to Order & Pledge of Allegiance

## 2. Approval of Minutes

-  Minutes from the March 27, 2008 Board of Directors meeting (pg 4)




## 3. Public Comments

- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

## 4. Chief Executive Officer's Report

## 5. Consent Agenda




### A. Authorization to Release Requests for Proposal (RFP)

-  Authorization to Release a Request for Proposal (RFP) for Heavy Duty Transit Buses (pg 9)
-  Authorization to Release a Request for Proposal (RFP) for the Design and Construction of a Biodiesel Blending Facility (pg 10)
-  Authorization to Release a Request for Proposal (RFP) for Occupational Medical Services (pg 12)


### B. Miscellaneous

-  Authorization to Release an Invitation For Bid (IFB) for the Kissimmee Superstop (pg 13)

## 6. Action Agenda


- A.  Authorization to submit Service Development Grant Application (pg 14)
- B.  Authorization to negotiate fees and award a contract to Akerman Senterfitt, Attorneys at Law, for General Counsel Legal Services (pg 17)
- C.  Authorization to initiate the public participation process for consideration of proposed service efficiency changes (pg 20)

## 7. Work Session

- A.  Fiscal Years 2009-2018 Transit Development Plan Minor Update (pg 22)

## 8. Information Items

(For Review Purposes Only - No action required)

- A.  Status Report on the Transit Components with Developments of Regional Impact (DRIs) (pg 23)

## 9. Other Business

## 10. Monthly Reports

(For Review Purposes Only - No action required)

- A.  Monthly Financial Report - January 2008 (pg 26)  
- Attachment 
- B.  Ridership Report (pg 33)
- C.  Legislative Updates (pg 40)  
- Attachment  
- D.  Marketing Report - March 2008 (pg 49)
- E.  Monthly Employee Travel Report (pg 54)
- F.  Planning Report (pg 56)

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need

to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Sarah Tirado at 455 N. Garland Ave, Orlando, FL 32801 (407) 841-2279, extension 3012, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

**LYNX**  
**Central Florida Regional Transportation Authority**  
**Monthly Board Meeting Minutes**

**PLACE:**     **LYNX Central Station**  
              **455 N. Garland Avenue**  
              **Board Room, 2<sup>nd</sup> Floor**  
              **Orlando, FL 32801**

**DATE:**       **March 27, 2008**

**TIME:**       **10:30 a.m.**

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**Members in Attendance:**

Seminole County Commissioner, Carlton Henley, Chair

Osceola County Commissioner, Bill Lane, Vice Chair

City of Orlando, Mayor Buddy Dyer

Orange County Mayor, Richard Crotty

**Members Absent:**  FDOT District 5 Secretary, Noranne Downs, Secretary

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**1. Call to Order and Pledge of Allegiance**

The Chairman, Commissioner Carlton Henley, called the meeting to order at 10:37 a.m. and lead the Pledge of Allegiance.

**2. Approval of Minutes**

**Motion** was made and seconded to approve the Minutes of the February 28, 2008 Board of Directors meeting. The motion passed unanimously.

**3. Recognitions**

The Chairman recognized Lisa Darnall, Chief Operations Officer, to recognize LYNX employees for their achievements.

**2008 State Mega Bus Roadeo Winners:**

Maintenance – 1<sup>st</sup> Place:           Hemo Harnanan, Joel Weeks, Harry Mootoo

Transportation – 6<sup>th</sup> Place:       Pablo Perez

The State also recognizes a “Grand Champion Award”. LYNX won the Grand Champion Award which it has won the last four consecutive years.

The LYNX winners will go on to represent us as well as the State of Florida in May, at the international competition in Austin, Texas.

#### **4. Public Comments**

The Chairman noted that a Public Comment Request was received and recognized Richard Mendola to speak on increased bus routes for the disadvantaged community.

Mr. Mendola addressed the Board of Directors regarding increased bus routes for the disadvantaged community. A primary concern is a new route on SR 434 in Longwood that would connect with existing Route 323. Mr. Mendola believes this new route would assist the disadvantaged to get to their jobs, social security office, doctors offices, medical facilities and laboratories. Inasmuch as there are programs established, the special need residents cannot get to them on the current routes in his community. He understood a grant had been obtained by LYNX and would encourage the funds be utilized for the Longwood/SR 434 route. In addition to his concern for the new bus route, Mr. Mendola encouraged the placement of a bus shelter at the Altamonte Mall and Route 323 to run to West Town Parkway on Sundays. Mr. Mendola thanked the Board of Directors for the opportunity to address this issue.

The Chairman recognized Linda Watson, Chief Executive Officer, to discuss the concerns of Mr. Mendola.

Ms. Watson noted that LYNX has received funding and will be providing service.

The Chairman noted that a Public Comment Request was received and recognized Chuck Graham to speak on bus schedules.

Mr. Graham addressed the Board of Directors regarding bus schedules. He indicated that the schedule does not indicate a stop at LYNX Central Station. Mr. Graham would encourage a stop at the main terminal and employees encouraged to utilize the service. Unrelated to schedules, Mr. Graham acknowledged he was aware that many departments were relocated from LCS to the new Operation Center and that building space was going to be utilized by the courthouse. As the media has reported, they do not have sufficient funds. Mr. Graham was not clear if LYNX will be receiving revenue for the building space; however, if we are to receive increased revenue, it is a shame to increase paratransit fares. On an additional subject unrelated to bus schedules, Mr. Graham recommended to the Members that advertising be placed on the Access LYNX vehicles as a means to gain revenues that would support the ADA and seniors' fares.

#### **5. Chief Executive Officer's Report**

The Chairman recognized Linda Watson, Chief Executive Officer, to report on the following items:

1. A delegation of employees from the Atlanta transit system, MARTA, will be visiting our LYNX Operations Center in April. MARTA is in the process of planning two new operations bases and would like to tour our new Center.
2. In February, we reported that LYNX, in conjunction with Congresswoman Corrine Brown, would host a women/minority disadvantaged business enterprise workshop. The "How to do Business with Local Transportation Agencies" workshop was held on February 29<sup>th</sup>. The

panel included Secretary Kopelousos, Florida Department of Transportation, as well as representatives from the Orlando Expressway Authority, Airport Authority, MetroPlan, CSX and the Minority Diversity Council to address Disadvantaged Business Enterprise (DBEs) opportunities and encourage networking opportunities with other business owners. The event was very successful with more than 160 people in attendance.

4. The City of Altamonte Springs has notified the Board that they cannot proceed with the FlexBus project at this time. Inasmuch as, local and private funding remains programmed and committed, the State has indicated it cannot program additional funding for the project and the federal government has not provided construction funding.
5. The Board is invited to join in a “ribbon cutting” ceremony for the new Link 442 on April 3<sup>rd</sup>, at 10:00 a.m. The ceremony will take place at the bus shelter in Winter Garden Village. The new route is funded in part by a Job Access and Reverse Commute federal grant of \$150,000 and the funds from the developer, Sembler Corp., in the amount of \$150,000. The service will support the new retail shopping and employment destination, Winter Garden Village at Fowler Groves. Originating at the West Oaks Mall in Ocoee, it will serve the Health Central Hospital and West Orange High School before ending at the shopping center.
6. LYNX Manager of Advertising Sales, Jeff Kaley, secured a new revenue generator. A WrestleMania XXIV banner has been placed on the west side of the building and advertises the upcoming event at the Citrus Bowl. LYNX was awarded contracts to wrap two buses together with the placement of the 25’X40’ banner for three weeks resulting in additional revenue of \$26,475. We thank the City of Orlando for quickly providing the required permits. This is a highly followed event and the advertising has provided LYNX a lot of attention and signifies that advertisers recognize the value of advertising with LYNX.
7. Based on preliminary data for the month of February, ridership continues to show system-wide gains without a notable impact from the fare increase. LYNX has made headway improvements in the transit emphasis corridors in the past year.
  - Link 30 Colonial Drive Crosstown is up 61%
  - Link 8 West Oak Ridge/International Drive is up 28% (the route that will be serviced by the new articulated bus)
  - Link 25 Silver Star Road is up 33.2%
  - Pickup Line Poinciana shows a 35.7% increase
8. The LYNX Government Relations Department together with its contracted lobbying team is managing a number of legislative issues that are front-and-center for the Agency.

- |        |   |
|--------|---|
| SB1626 | Charter Parity Bill (Companion HB747)<br>Removes the statutorily designated date distinguishing which charter counties can and cannot, by referendum only, adopt a surtax for use on transit projects or systems. Removal of this date will give this referendum option to all charter counties in Florida.<br>HB747 House Urban and Local Affairs - <i>Passed Unanimous</i><br>House Government Efficiency and Accountability- <i>Next Stop</i><br>SB1626 Senate Transportation – <i>Passed Unanimous</i><br>Senate Community Affairs – <i>Next Stop</i> |
|--------|---|

HB 1399 FDOT Legislative Package  
 The Transportation package that includes a critical amendment for the future of Commuter Rail. Amendment 10 would allow the State to purchase \$200M of liability insurance for \$2M; would authorize FDOT to commercially develop a corridor; market commuter rail service; allocate liability by contract with other operators within the corridors; establish a framework to contractually address liability on future rail corridors.  
 HB1399 House Transportation – *Passed*  
 Amendment 10 – *Passed*  
 House Economic Expansion and Infrastructure – *Next Stop*

SB 1512  
 HB 1245 Local Option Rental System Surtax (Rental Car Surcharge)  
 Though similar in content, they are very different in application. HB1245 would have state-wide application while SB1512 would only affect counties served by the South Florida Regional Transportation Authority. The rental car surcharge established a \$2.00/day surcharge in 1990 and currently allows \$1.49 be placed in the State Transportation Trust Fund.  
 HB1245 would allow for any county served by a RTA to be eligible for funding. This would create an estimated loss to the State Transportation Trust Fund of \$95.5M in FY2008-2009  
 HB1245 Economic Expansion and Infrastructure – *Next Stop*

Transportation  
 Trust Funds Governor’s FY08-09 Budget proposes balancing the spending plan by using funds from 39 trust funds. At this point in the Session, it is uncertain the impact this may or may not have on the Transportation Trust Funds.

**6. Consent Agenda**

**A. Authorization to Extend Contracts**

- i.** Authorization to execute the three month contract extension with FDOT for the Road Ranger Assistance Program

**B. Miscellaneous**

- i.** Authorization to execute Amendment #6 to the Medicaid Non-emergency Transportation services agreement with the Florida Commission for the Transportation Disadvantaged
- ii.** Authorization to transfer 19 buses and related components to various agencies
- iii.** Authorization to re-approve an inter-Local Agreement with the City of Orlando to implement a bus shelter program within the city of Orlando’s jurisdiction and issue a request for proposal (RFP) for program administration

**Motion** was made and seconded to approve the Consent Agenda Items. The motion passed unanimously.

## **7. Action Agenda Items**

### **A. Acceptance by the LYNX Board of Directors of the results of the FY2007 year-end financial audit**

The Chairman recognized Bert Francis, Chief Financial Officer, for presentation.

Mr. Ron Conrad, partner with the firm of Cherry, Bakeart & Holland, LLP, made a presentation to the Audit Committee regarding the audit the firm conducted for fiscal year ended September 30, 2007. The auditors have issued an unqualified “clean” opinion on the financial statements. Results of tests performed of the Authority’s compliance with certain provisions of laws, regulations, contracts and grant agreements disclosed no instances of noncompliance.

**Motion** was made and seconded to accept the results of the FY2007 year-end financial audit. The motion passed unanimously.

## **8. Information Items**

Information Items are for review purposes only. No action is required.

**Motion** was made and seconded to receive item 8A-B for information. The motion passed unanimously.

## **9. Other Business**

The Chairman asked if there was other business to bring before the members.

The Chairman opened discussion regarding the Board meeting agenda and frequency of meetings. The recommendation is for Staff to consider the agenda items and their need for Board action, ensure those items requiring Board action be scheduled for a meeting of an appropriate date, and move items not requiring immediate action to an Agenda of a later meeting.

Hearing no other business, the chairman moved the Agenda.

## **10. Monthly Reports**

Monthly Reports are for review purposes only. No action is required.

**Meeting adjourned at 10:54 a.m.**



**Consent Agenda Item #5.A. i**

**To:** LYNX Board of Directors

**From:** Bert Francis  
CHIEF FINANCIAL OFFICER  
Lisa Darnall  
(Technical Contact)  
Joe Cheney  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6047

**Item Name:** Authorization to Release Requests for Proposal (RFP)  
Authorization to Release a Request for Proposal (RFP) for Heavy Duty  
Transit Buses

**Date:** 4/24/2008

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**ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue a Request for Proposal (RFP) for the acquisition of Heavy Duty Transit Buses for a five (5) year period on behalf of the members of the Florida Public Transportation Association (FPTA).

**BACKGROUND:**

The current bus contract with the Gillig Corporation expires on February 1, 2009. The current contract was awarded by the Hillsborough Transit Authority (HART). In November 2007, HART announced they would not be the lead procurement agency for the new contract. LYNX has agreed to be the lead agency. Various Florida transit agencies will be assisting in the development of the specifications and assisting with the evaluations of the proposals.

**DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:**

The DBE requirement for the purchasing of rolling stock is monitored by the Federal Transportation Agency (FTA).

**FISCAL IMPACT:**

With LYNX being the procuring agency, LYNX will save approximately \$50,000 in transaction fees during the term of this contract. The FPTA will reimburse LYNX for the amount of time spent by staff to develop, issue and award this contract.

**Consent Agenda Item #5.A. ii**

**To:** LYNX Board of Directors

**From:** James McLawhorn  
CHIEF GOVT AFFAIRS OFFICER  
Rich Bannon  
(Technical Contact)  
Bryan Stutts  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6064

**Item Name:** Authorization to Release Requests for Proposal (RFP)  
Authorization to Release a Request for Proposal (RFP) for the Design and  
Construction of a Biodiesel Blending Facility

**Date:** 4/24/2008

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**ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue a Request for Proposal (RFP) for the design and construction of a biodiesel blending facility to be located at our existing fueling depot located at the LYNX Operations Center.

**BACKGROUND:**

**Florida Renewable Energy Technologies Grants Program**

The Florida Energy Act established the Renewable Energy Technologies Grants Program to provide renewable energy matching grants for demonstration, commercialization, research and development projects relating to renewable energy technologies. The grant program is designed to stimulate capital investment in the state and promote and enhance the statewide utilization of renewable energy technologies.

The 2007 Florida Legislature appropriated \$12.5 million for the grant program, for projects that generate or utilize other renewable energy resources, including hydrogen, biomass, solar energy, geothermal energy, wind energy, ocean energy, waste heat and hydroelectric power.

LYNX was awarded the maximum amount of \$2.5 Million for the construction and operation of an onsite biodiesel blending facility with the intent of converting our fleet to a B-20 biodiesel blend. In addition LYNX has partnered with Orange County and the Orlando Utilities Commission to utilize our infrastructure to convert their fleets to biodiesel as well.

**DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:**

The DBE goal will be determined with the development of the scope of work.

**FISCAL IMPACT:**

Due to this project being 100% grant funded, there will be no fiscal impact for LYNX.

**Consent Agenda Item #5.A. iii**

**To:** LYNX Board of Directors

**From:** Edward Johnson  
CHIEF OF STAFF  
Desna Hunte  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6058

**Item Name:** Authorization to release Requests for Proposal (RFP)  
Authorization to Release a Request for Proposal (RFP) for Occupational  
Medical Services.

**Date:** 4/24/2008

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**ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue a Request for Proposal (RFP) for Occupational Medical Services. The contract term will be for an initial three (3) year period with two (2) one (1) year options.

**BACKGROUND:**

The current contract # 05-033 with Workers Occupational Resource Center, LLC, expires on June 30, 2008. These services include random drug testing, post offer employment physicals, employee annual physicals, on the job occupational illnesses and injuries. This contract for these services enables us to meet the mandated requirements of the drug and alcohol testing rules issued by the U.S. Department of Transportation as prescribed by the Omnibus Transportation Employees Testing Act of 1991, as amended.

**FISCAL IMPACT:**

It is anticipated this procurement will cost \$62,000 annually and will be budgeted accordingly.

**Consent Agenda Item #5.B. i**

**To:** LYNX Board of Directors

**From:** Lisa Darnall  
CHIEF OPERATING OFFICER  
Jennifer Stults  
(Technical Contact)  
Doug Jamison  
(Technical Contact)  
Jeff Reine  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6036

**Item Name:** Authorization to Release an Invitation For Bid (IFB) for the Kissimmee Superstop

**Date:** 4/24/2008

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**ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release an Invitation for Bid (IFB) to award a fixed price services contract for the construction of the Kissimmee Superstop.

**BACKGROUND:**

In accordance with LYNX' Transit Development Plan, planning staff has been coordinating with the City of Kissimmee for the construction of a 10-bay Superstop in the vicinity of the future Kissimmee Intermodal Transportation Center located within downtown Kissimmee. The City has made available a lot to the northeast of their existing Civic Center for this purpose. As part of determining the feasibility of using this lot, City staff and LYNX received (by a vote of 5-0) approval from the City Commission on February 12, 2008 to begin analyzing this lot. Since this time, a site survey has been completed. A public meeting also occurred on March 28, 2008 to outline the proposed plan for this parcel to local property owners and business owners. Based on the results of this meeting, City planning staff has recommended that the City Commission give permission to both the City and LYNX to move forward with the engineering of this site at their Commission meeting on April 8, 2008.

Once engineering is complete and the project has received site plan approval by the City of Kissimmee, it is the intent of LYNX planning staff to solicit an IFB to award a fixed price service contract to construct the Kissimmee Superstop.

**FISCAL IMPACT:**

This project is a Federal grant funded as part of the capital amenities budget.

## Action Agenda Item #6.A

**To:** LYNX Board of Directors

**From:** **Lisa Darnall**  
CHIEF OPERATING OFFICER  
**Jennifer Stults**  
(Technical Contact)  
**Doug Jamison**  
(Technical Contact)  
**Blanche Sherman**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6036

**Item Name:** Authorization to submit Service Development Grant Applications

**Date:** 4/24/2008

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### **ACTION REQUESTED:**

Staff is requesting authorization to submit Service Development Grant applications at this time, in order to meet the June 2, 2008, deadline with FDOT. Meantime, individual agency Boards may be approached to approve resolutions for local funding commitments for these projects.

### **BACKGROUND:**

Staff will provide a brief update at the Board meeting of Service Development Grant projects in the pipeline for this year's application cycle.

LYNX has had success over the past two years with the Florida Department of Transportation's Service Development Grant Program, which provides seed funding for new or expanded services and technologies. This program provides 50% state funding of the net operations and maintenance cost for two years. There is a 50% local match required for the two years with an understanding that the local portion would increase to 100% after the start-up period should the project be successful. Typically, FDOT is looking for a Board resolution from the local agency providing the match, indicating a future willingness to fund the project. Technology projects may also be funded under this program, at 50-100% state funding.

The Lake County services implemented in December 2006 – Clermont Express and Link 55 extension – were both the result of Service Development Grants funded in LYNX' 2005 request. April 2007's new "Trailblazer" service, operating from the University of Central Florida Superstop to Waterford Lakes, was also a result of the 2005 funding cycle. The headway improvements to Link 30 in August were funded through the 2006 request. And LYNX looks forward to beginning Link 323 service on the S.R. 434 Crosstown, which was funded through the 2007 request.

The 2007 request also included a technology project related to the federal MORE-TMCC for a Regional ITS one-call center. This project was awarded with 100% state funding and will form an important part of LYNX' MORE-TMCC project and Intelligent Transportation Systems Strategic Plan.

The Florida Department of Transportation (FDOT) recently solicited applications for the next grant funding cycle, and held a workshop in March 2008 to discuss expectations for this year's applications. FDOT indicated it would look favorably upon Commuter Rail-related services.

### 2008 Service Development Grant Overview

DUE 6/2/2008 to FDOT

- Must be in currently adopted TDP
- Must be ready to implement
- Need to include – Board & MPO resolutions, letters of support, ridership survey info

Funds available 7/1/2009

- Must begin implementation by 5/10
- For new/expanded service or technology projects
- 50% O&M state funds for first two years; 50% local/private match (100% after two years)

### Potential 2008 applications for FDOT FY10 Service Development Grant funds:

- Technology project – Smart Cameras on Superstops - LYNX will install remote cameras and call systems at 13 transit system transfer centers (Superstops) to build on the agency's Safety & Security programs. The Superstops need closed caption television (CCTV) audio/visual capabilities for enhanced safety. The installation of CCTV audio/visual camera systems at the Superstops will not only provide for increased passenger safety on a daily basis, but will also provide tools for the law enforcement community to enhance the overall national security preparedness. This project would allow remote monitoring of Superstops from the CCTV room at LYNX Central Station. Could be 100% grant funding.
- Technology project – Statewide Web-based provider inventory for inter-regional trips to expand upon the Regionwide Web-based provider inventory project, pending funding under the federal New Freedom Program. This web-based application allows customers to look up transportation providers and guidelines, and to schedule a trip. Transportation providers can update their information on this site as well. This would save LYNX money by assisting in the coordination of long-haul medical trips, such as those to Shands Hospital in Gainesville or the Veterans Administration Hospital in St. Petersburg.

The federal government is highly focused on coordinated trips to eliminate duplication of services, as well as to simplify multiple, confusing programs for the customer. Could be 100% grant funding.

- Lake Mary/Heathrow/Convergys – extend Link 45 to serve major employers in Seminole County. This project would be 50% grant funded, 50% local/private funding.
- Proposed Link 103 – implementation of Transit Emphasis Corridor on U.S. 17/92 in Seminole County – improve headways from 30 minutes to 15 or 20 minute service in Seminole County. (It is proposed for August 2008 to split Link 39, one of LYNX’ longest routes, into Links 102 and 103 for improved on-time performance. Link 102 would operate from Downtown Orlando to Fern Park, Link 103 would operate from Fern Park to Seminole Centre.) Three Community Redevelopment Agencies (CRAs) – Seminole County, Casselberry, and Sanford - have indicated high interest in this project. This project would be 50% grant funded, 50% local/private funding.
- Proposed Link 111 – Begin 60-minute service between Orlando International Airport, Canadian Court Intermodal Center, and Reedy Creek Improvement District. Link 111 is a limited stop service along the Sand Lake/S.R. 528 Beach Line corridor, which would serve the future Sand Lake Commuter Rail station as well. This project would be 50% grant funded, 50% local/private funding.
- Proposed Link 326 –peak only service to Poinciana. This project would add two additional trips, 7 days a week to Link 326, proposed for December 2009. This project would be 50% grant funded, 50% local/private funding.

Any feedback on the viability of the Service Development Grant projects discussed above, including whether local funding might be available, would be helpful.

### **FISCAL IMPACT:**

Service Development Grants provide state funding for 50% of operations and maintenance costs for new or expanded services for two years, or 100% funding for technology projects. Local or private funding will provide the remaining 50% of operations and maintenance costs; with initial commitments through their Board’s resolutions. After two years, operations and maintenance costs become 100% local funding. Actual expenditure of funds would only occur upon LYNX Board approval of FDOT Joint Participation Agreements (JPAs) and Interlocal Agreement(s) with local funding agencies. Funding becomes available July 1, 2009 and service must begin by Spring 2010.



## Action Agenda Item #6.B

**To:** LYNX Board of Directors

**From:** Edward Johnson  
CHIEF OF STAFF

**Presented By:** Edward L. Johnson, Chief of Staff

**Phone:** 407.841.2279 ext: 6058

**Item Name:** Authorization to award a contract to Akerman Senterfitt, Attorneys at Law, for General Counsel Legal Services

**Date:** 4/24/2008

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### **ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate rate structure and execute a contract with Akerman Senterfitt, Attorneys at Law, to provide General Counsel Legal Services that will include legal counsel to the Board of Directors and Chief Executive Officer; procurement/contract law; and employment/labor law counsel per RFP#08-R03.

### **BACKGROUND:**

January 23, 2003, LYNX issued a contract to Akerman Senterfitt, Attorneys at Law, for the term of three years with two one-year options. That contract, including the execution of the two one-year options has been fully exhausted. Therefore, staff issued a Request for Proposals (RFP) to secure a new contract for legal services.

On January 24, 2008, the Board approved the authorization to issue an RFP for General Legal Services covering a three (3) year base period with two (2) one-year options. Lisa Darnall, Chief Operating Officer (COO); Bert Francis, Chief Financial Officer (CFO); and Edward Johnson, Chief of Staff (Project Manager) served on the Source Evaluation Committee (SEC). The evaluation criteria for the proposals included qualifications of the firm; expertise and knowledge of staff; management approach; understanding of LYNX; and fees.

On March 3, 2008, an RFP was issued to at least 13 firms with the proposal being due on April 4, 2008. Three (3) proposals were received on that date from the following teams listed in alphabetical order:

1. Akerman Senterfitt, Attorneys at Law
2. Fishback Dominick, LLP
3. Williams, Wilson and Sexton, PA

The Source Evaluation Committee (SEC) met on April 9, 2008, to evaluate and rank the three (3) proposals. The outcome of the ranking was as follows:

1. Akerman Senterfitt, Attorneys at Law
2. Williams, Wilson and Sexton, PA
3. Fishback Dominick, LLP

Generally, the Source Evaluation Committee (SEC) felt that each of the three proposals contained strength in functional areas that LYNX would require legal counsel. However, each firm varied slightly in its demonstration to meet the broad needs of LYNX. An overview of each proposal is summarized below.

#### **Akerman-Senterfitt, Attorneys at Law**

Akerman Senterfitt proved to be the most qualified and responsible proposer. Akerman Senterfitt demonstrated that it brings to the table a broad range of expertise that meets the needs of LYNX. In particular, Akerman was successful at demonstrating its knowledge in board governance assisting at least 12 medium to large size governmental agencies as general or special counsel, understanding of diverse pension programs, public administrative law procedures, intellectual property laws, real estate laws, and public finance/banking laws. Additionally, Akerman included a subcontractor to its proposal, Baker & Hostetler, who demonstrated a broad knowledge of employment and labor law including a keen understanding of collective bargaining negotiations and Sarbanes-Oxley adherence. Additionally, this firm exhibited a wealth of experience in protected class employment law matters.

#### **Williams, Wilson and Sexton, PA**

Williams, Wilson and Sexton demonstrated a strong understanding of transportation laws. Having said this, three of the four partners of the 11 attorney firm are former Florida Department of Transportation (FDOT) general counsels. WWS demonstrated that it has the propensity to assist with major transportation investment opportunities that include real estate transactions; procurement and contracting; and construction activities. WWS provided a very good approach to entering into legal matters by first conducting risk assessments with the clients and at the end of the year conducting a summary review of the matters dealt with over the past year.

#### **Fishback Dominick, LLP**

Fishback Dominick, LLP has or is serving as city attorney for three smaller cities in the State of Florida. Its legal team appeared to have a wealth of experience in real estate-land use, employment and workers compensation laws.

**Fees**

The following chart depicts current legal fees as compared to the proposal fees for the new contract. Upon Board approval, staff will negotiate with Akerman to finalize the rate structure for this new contract. At the conclusion of the negotiations, the fees will be at a fixed rate for the term of three years with an option to negotiate at the time of exercising option years.

<u>Attorney/Paralegal</u>	<u>Hourly Rate*</u>	
	<u>Current</u>	<u>Proposed</u>
Paralegals and Clerical	\$ 80.00	\$120.00
2 years or less	125.00	185.00
2 through 4 years	145.00	195.00
5 through 8 years	175.00	235.00
8 through 10 years	195.00	245.00
10 or more years	210.00	255.00

\* Rates for benefit plans will be negotiated on a case-by case basis.

**FISCAL IMPACT:**

The anticipated cost for legal services in Fiscal Year 2008 is \$250,000, which is included in this year's budget. Future years' cost for legal services will be estimated based on future plans, hourly rates and prior years' usage. The costs will be reflected in the annual operating budget.

## Action Agenda Item #6.C

**To:** LYNX Board of Directors

**From:** **Lisa Darnall**  
CHIEF OPERATING OFFICER  
**Jennifer Stults**  
(Technical Contact)  
**Eric Smith**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6036

**Item Name:** Authorization to initiate the public participation process for consideration of proposed service efficiency changes

**Date:** 4/24/2008

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### **ACTION REQUESTED:**

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to initiate the public participation process for consideration of proposed service efficiency changes. Authorization is requested for this process to begin immediately for the August 2008 and the December 2008 service changes.

### **BACKGROUND:**

In an effort to streamline the fixed route bus service for efficiency, as well as to meet budget constraints, route restructuring proposals are being developed which may impact some Links. LYNX' Public Participation Program requires that these proposals be presented to the public in the form of workshops. Staff will compile comments from the workshops and incorporate them into final restructuring proposals. LYNX' Public Participation Program mandates public hearings to take place should a route or routes be reduced by 25% or more of the total route's hours, as recommended by the FTA. Staff will then take the final proposals to the public in the form of public hearings, as some Links could be affected by 25% or more of the total route's hours. Staff is seeking public input as to how these proposed changes will affect the community.

## **Next Steps:**

The timeline for the public participation process is as follows:

- 04/21/08 - Publish ad for public workshop
- 04/26/08 - Board authorization to go to public hearing
- 04/30/08 - Publish ad for public hearing
- 05/13/08 - Hold public workshop
- 05/27/08 - Hold public hearing and public comment period commences
- 06/17/08 - Public comment period for public hearing ends
- 06/26/08 - Board authorization to implement proposed service efficiency changes
- 08/17/08 - Implement proposed service efficiency changes

## **FISCAL IMPACT:**

Any fiscal impact will be determined as a result of decisions made following the public hearing.

**Work Session Item #7.A**

**To:** LYNX Board of Directors

**From:** Lisa Darnall  
CHIEF OPERATING OFFICER  
Jennifer Stults  
(Technical Contact)  
Doug Jamison  
(Technical Contact)  
Timothy May  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6036

**Item Name:** Fiscal Years 2009-2018 Transit Development Plan Minor Update

**Date:** 4/24/2008

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**ACTION REQUESTED:**

Staff will be making a brief presentation today on the FY 2009-2018 Transit Development Plan (TDP) Minor Update. A draft of the TDP in compact disk format will be available at the Board meeting. No action is requested from the Board at this time.

**BACKGROUND:**

The Transit Development Plan (TDP) is a strategic plan for LYNX services, capital investments and customer amenities to the community over a 10 year period. The plan includes elements that identify potential revenues and expenditures to accomplish the initiatives outlined in the plan.

Historically, the TDP has been a 5 year plan with updates annually, and a major update every 3 years. Effective February 22, 2007, the Florida Department of Transportation (FDOT) changed the rule to a 10 year plan with major updates every 5 years and minor updates annually. The last major update of the TDP was in 2007 for FY 2008-2017. The TDP is a requirement to receive approximately \$8.2 million in annual block grant funding through FDOT. The TDP also satisfies the Federal Transit Administration (FTA) requirements for publishing a program of projects.

The draft TDP will be presented to METROPLAN ORLANDO's Committees and Board, and LYNX' Committees as an information item for comment and review. Staff held a public workshop regarding the TDP at the LYNX Central Station on April 22, 2008, and the draft document is available at [www.golynx.com](http://www.golynx.com). Staff will request the LYNX Board adopt the TDP in June 2008 at the conclusion of the public comment period.

**Information Item A: Status report on the Transit Components with Developments of Regional Impact (DRIs)**

**To:** LYNX Board Of Directors

**From:** Lisa Darnall  
CHIEF OPERATING OFFICER  
Jennifer Stults  
(Technical Contact)  
Doug Jamison  
(Technical Contact)  
Timothy May  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6036

**Item Name:** Status Report on the Transit Components with Developments of Regional Impact (DRIs)

**Date:** 4/24/2008

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LYNX Planning staff has reviewed and commented on the following projects, or attended meetings related to these projects. Staff is working with the Regional Planning Council, and the City or County issuing the Development Order (DO):

**Bronson Properties DRI – (City of Kissimmee)**

- Bronson Properties is a compilation of several mixed use DRIs within the City of Kissimmee located on the eastern side of Lake Toho. As part of the Development Order, the developer is to coordinate with LYNX staff regarding shelter and bus stop placement. Staff will meet with this developer later this month.

**Fountainhead DRI/NOPC – (City of Kissimmee)**

- Fountainhead DRI is a multi-dwelling (MDU) project with some retail and office space included. This is a proposed change to the build out date. The original build out date was December 27, 2007. The developer has requested that the build out date be moved to December 29, 2014.
- This project is served in part by Links 4, 18, and 57. As part of the development order (DO), the developer will construct a transit shelter and a bus pull out bay, as well as advise employees and residents of the LYNX Commuter Services options available to them.

### **Grand Palisades DRI – Traffic Modeling Study – (Orange County)**

- The proposed Grand Palisades Development is generally located in Orange County north of US 192 and adjacent to CR 545/Avalon Road. The closest Link serving this project is Link 55, south of the project on U.S. Highway 192. Currently, there is no planned transit service to this project.
- Should the County and LYNX deem transit necessary to the project, LYNX has requested transit amenities in the form of a shelter to the location as well as a pull out bay, and adequate lighting and walkways for pedestrian access to the shelter.

### **Lake Bryan DRI – Transportation Rebuttal Analysis – (Orange County)**

- Lake Bryan DRI is located near Lake Buena Vista and is a Hotel/Time Share project with retail (tourist commercial) and wholesale included, as well as open space, lakes and streams.
- Currently, service is supplied by LYNX via the Downtown Disney Direct (3D) service with limited stops to the project.
- As part of the development order (DO), when regular transit service is deemed necessary by the County and LYNX, the developer shall provide a shelter with accessible walk ways for pedestrian movement, as approved by LYNX. The developer will advise employees and guests of the area as to the services offered by LYNX Commuter Services.

### **Lake Toho DRI – (consisting of five DRI Projects – Osceola County)**

#### **Bella Terra DRI & Green Island DRI**

- Bella Terra DRI and Green Island DRI are multi use projects which include single family units (SFUs), multi dwelling units (MDUs), retail, and office space.
- Recommendations from the County, LYNX and the Regional Planning Council (RPC) remain the same for both projects. Given the projected influx of residents and trips generated from the retail portion of the overall area and the projected arrival of commuter rail, LYNX has requested consideration for possible fair share contributions for transit service, amenities to include shelters, pull out bays, park and ride, and notification to residents and employers regarding the LYNX Commuter Services Program.
- The same is true of all projects which are considered to be “Lake Toho DRI” projects. The closest Link to these projects is Link 10 along East U.S. Highway 192 into St. Cloud.



**Orlando Fashion Square DRI/Phase II M&M – (City of Orlando)**

- Orlando Fashion Square DRI is a renovation project that has been underway for several years to revitalize the Orlando Fashion Square Mall. The contractor has completed the second Monitoring and Methodology study. The mall is served by Links 23, 28, 29, and 30.
- LYNX is in contact with the contractor and the City of Orlando Planning Division with a request for a larger shelter (15'x 30') to replace our existing shelter (15'x 15'), and relocate the larger shelter to the west of the main entrance to the mall on East Colonial Drive just before Maguire Boulevard. LYNX has also requested an ADA accessible walkway from the relocated shelter through the parking lot to the mall entrance, and provide a pull-out bay at the new shelter location.

**Reunion Resort and Club – (Osceola County)**

- Reunion Resort and Club DRI is a previously approved multi-phase resort development formerly known as Magnolia Creek DRI. The site is generally located in northwest Osceola County along CR-545 (South), CR-532, and Interstate 4. Development is currently proceeding in the first of three (3) trip phases defined by the latest Development Order (DO). Project build-out is currently scheduled for Year 2016.
- There is currently no public transportation in the vicinity of the project, although future services are anticipated. LYNX has requested consideration for possible fair share funding of service as well as amenities to include shelters, pull out bays, and employee notification of LYNX Commuter Services.

**Southmark DRI (Formerly Darden Restaurants) – Orange County**

- Southmark DRI, (formerly Darden Restaurants) is marked as the new corporate headquarters for Darden Restaurants. The project is located on south John Young Parkway and Taft-Vineland Road served by Link 57.
- As part of the Development Order, staff will be meeting with Southmark consultants who will be providing a shelter to the development.

## Monthly Report A: Financial Reports

**To:** LYNX Board Of Directors

**From:** Bert Francis  
CHIEF FINANCIAL OFFICER  
Blanche Sherman  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6047

**Item Name:** Monthly Financial Report - January 2008

**Date:** 4/24/2008

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Please find attached the monthly financial reports for the four months ending January 31, 2008. LYNX' Statement of Revenues, Expenses, and Changes in Net Assets (Operating Statement) for the four months ending January 31, 2008 reflect total revenue earned in the amount of \$34,401,114 and total expenses incurred in the amount of \$35,066,207 resulting in a net operating loss of \$(665,093).

- Fixed route and Van Pool services resulted in an operating loss of \$(503,274) for the first four months of the fiscal year.
- Paratransit services resulted in an operating loss of \$(161,819) for the first four months of the fiscal year.

### Fixed Route Operations:

The fixed route operating loss relates to lower than anticipated revenue for customer fares year-to-date. Also, LYNX is supporting the cost of various services through operating reserves due to FY2008 funding shortfalls. Due to the significant increases in fuel prices, the cost of fuel continues to run over budget by approximately 5% for the first four months of the fiscal year. The price of diesel fuel is now higher than unleaded. We will closely monitor the cost of fuel over the next few months. All indications are that prices will continue to increase.

On the positive side, fixed route operating expenses for salaries and wages are slightly under budget due to various vacancies. In addition, expenses relating to professional services and other services are not being accrued on a monthly basis and as such the amounts reported reflect only actual payments year-to-date. These amounts will be adjusted during the year end closing to reflect the amount actually incurred during the fiscal year.

## **Paratransit Operations:**

The operating loss from Paratransit operations is a result of higher than anticipated purchased transportation costs year-to-date. This is directly related to the paratransit trip levels and cost per trip being higher than anticipated. LYNX staff will closely monitor the trip levels in order to ensure consistency with planned operating expenses. In addition, staff continues to oversee the operations of this program daily to ensure that the provider is in compliance with the required service performance standards and other contract obligations.

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
BALANCE SHEETS  
JANUARY 31, 2008 AND 2007  
(UNAUDITED)**

	<b>2008</b>	<b>2007</b>
<b>ASSETS</b>		
<b>CURRENT ASSETS:</b>		
Cash and cash equivalents	\$ 20,343,720	10,442,734
Receivables:		
Local, trade and operating assistance	3,466,418	7,847,579
Federal grants	6,594,130	7,834,601
State grants	5,333,597	3,118,390
Inventory	1,998,672	1,674,172
Prepaid expenses and other assets	643,057	249,252
Restricted cash and cash equivalents	1,911,463	4,940,864
Total current assets	40,291,057	36,107,592
<b>NONCURRENT ASSETS:</b>		
Restricted cash and cash equivalents	4,582,058	8,713,310
Property and equipment:		
Land	8,571,465	8,571,465
Buildings and shelters	63,955,372	39,867,549
Revenue vehicles	100,255,503	77,604,976
Furniture, Fixtures & Equipment	20,537,873	15,452,148
Leasehold improvements	155,794	1,767,888
Total property and equipment	193,476,007	143,264,026
Less: accumulated depreciation	(74,809,293)	(70,472,339)
Construction in progress	17,615,651	37,665,583
Net property and equipment	136,282,365	110,457,270
Other assets	1,172,240	926,468
Total noncurrent assets	142,036,663	120,097,048
<b>TOTAL ASSETS</b>	<b>\$ 182,327,720</b>	<b>\$ 156,204,640</b>

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
BALANCE SHEETS  
JANUARY 31, 2008 AND 2007  
(UNAUDITED)**

	<b>2008</b>	<b>2007</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES:</b>		
Accounts payable	\$ 5,232,986	\$ 3,903,763
Accrued salaries and related taxes	2,654,985	1,742,949
Accrued compensated absences	3,198,711	2,954,076
Accrued self-insurance liability, current	1,082,683	1,209,079
Leases payable, current	975,969	-
SIB loans payable, current	3,081,717	1,801,635
Deferred operating revenue	4,781,879	6,992,055
Deferred capital	649,734	1,534,664
	<u>21,658,664</u>	<u>20,138,221</u>
Total current liabilities		
<b>NONCURRENT LIABILITIES:</b>		
Leases payable, long-term	6,418,936	-
Loans payable	12,914,638	15,897,356
Accrued self-insurance liability, long-term	2,106,897	1,754,567
	<u>21,440,471</u>	<u>17,651,923</u>
Total noncurrent liabilities		
Total liabilities	<u>43,099,135</u>	<u>37,790,144</u>
<b>NET ASSETS:</b>		
Invested in capital assets, net of related debt	117,734,953	100,283,052
Restricted	1,261,729	3,118,000
Unrestricted	20,231,903	15,013,444
	<u>139,228,585</u>	<u>118,414,496</u>
Total net assets		
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 182,327,720</u>	<u>\$ 156,204,640</u>

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**STATEMENT OF REVENUES AND EXPENSES**  
**FOR THE MONTH OF JANUARY 2008 AND THE FOUR MONTHS ENDED JANUARY 31, 2008**  
**(UNAUDITED)**

	Year to Date			Month of January		
	Budget	Actual	%	Budget	Actual	%
<b>OPERATING REVENUES</b>						
Customer Fares	\$ 6,999,196	\$ 6,719,285	96%	\$ 1,749,799	\$ 1,824,925	104%
Contract Services:						
Local Financial Assistance	2,979,736	3,055,012	103%	744,934	766,709	103%
Other Contractual Services	2,633,956	2,540,047	96%	658,489	618,459	94%
Advertising	816,668	842,533	103%	204,167	133,918	66%
Other Operating Income	<u>232,440</u>	<u>201,929</u>	<u>87%</u>	<u>58,110</u>	<u>56,656</u>	<u>97%</u>
Total Operating Revenues	<u>13,661,996</u>	<u>13,358,806</u>	<u>98%</u>	<u>3,415,499</u>	<u>3,400,667</u>	<u>100%</u>
<b>NONOPERATING REVENUES</b>						
Operating assistance grants:						
Federal	250,000	250,000	100%	62,500	62,500	100%
State of Florida	2,786,694	2,674,813	96%	705,997	668,703	95%
Local	14,645,388	13,710,433	94%	3,661,347	3,427,608	94%
Planning and other assistance grants:						
Federal - Commuter Rail Project	-	-	0%	-	-	0%
Federal - Other	3,833,718	3,329,501	87%	1,091,859	837,137	77%
State of Florida - Commuter Rail Project	-	-	0%	-	-	0%
State of Florida - BRT Circulator Project	-	-	0%	-	-	0%
State of Florida - Other	871,314	790,468	91%	250,438	232,969	93%
Local Matching - BRT Circulator Project	-	-	0%	-	-	0%
Local Matching - Other	63,884	-	N/A	15,971	-	N/A
Interest Income	266,668	287,093	108%	66,667	77,885	117%
Gain / (Loss) on Sale of Assets	<u>-</u>	<u>-</u>	<u>N/A</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
Total Nonoperating Revenues	<u>22,717,666</u>	<u>21,042,308</u>	<u>93%</u>	<u>5,854,779</u>	<u>5,306,802</u>	<u>91%</u>
Total Revenues	<u>36,379,662</u>	<u>34,401,114</u>	<u>95%</u>	<u>9,270,278</u>	<u>8,707,469</u>	<u>94%</u>
<b>OPERATING EXPENSES</b>						
Salaries and Wages	13,578,768	13,422,040	99%	3,394,692	3,182,689	94%
Fringe Benefits	7,307,436	6,921,047	95%	1,826,859	1,888,157	103%
Purchased Transportation Services	5,156,316	5,495,669	107%	1,289,079	1,286,223	100%
Fuel	4,347,740	4,471,136	103%	1,086,935	1,098,459	101%
Other Materials and Supplies	1,971,796	1,754,240	89%	492,949	541,401	110%
Professional Services	810,140	445,626	55%	354,952	207,263	58%
Other Services	1,363,518	1,020,865	75%	476,759	412,143	86%
Lease and Miscellaneous Expenses	686,776	429,766	63%	235,888	112,583	48%
Casualty and Liability Insurance	395,626	401,859	102%	117,813	50,849	43%
Utilities	480,183	383,719	80%	124,061	114,815	93%
Taxes and Licenses	235,481	142,047	60%	61,827	23,864	39%
Interest Expense	<u>88,652</u>	<u>178,193</u>	<u>201%</u>	<u>22,163</u>	<u>44,255</u>	<u>200%</u>
Total Operating Expenses	<u>36,422,432</u>	<u>35,066,207</u>	<u>96%</u>	<u>9,483,977</u>	<u>8,962,701</u>	<u>95%</u>
<b>OPERATING GAIN / (LOSS)</b>	<u>\$ (42,770)</u>	<u>\$ (665,093)</u>	<u>1455%</u>	<u>\$ (213,699)</u>	<u>\$ (255,232)</u>	<u>19%</u>

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**FIXED-ROUTE AND VANPOOL SEGMENT**  
**STATEMENT OF REVENUE AND EXPENSES**  
**FOR THE MONTH OF JANUARY 2008 AND THE FOUR MONTHS ENDED JANUARY 31, 2008**  
**(UNAUDITED)**

	Year to Date			Month of January		
	Budget	Actual	%	Budget	Actual	%
<b>OPERATING REVENUES</b>						
Customer Fares	\$ 6,646,450	\$ 6,365,203	96%	\$ 1,662,842	\$ 1,735,642	104%
Contract Services:						
Local Financial Assistance	2,979,736	3,055,012	103%	744,934	766,709	103%
Other Contractual Services	209,156	62,837	30%	52,289	47,567	91%
Advertising	816,668	842,533	103%	204,167	133,918	66%
Other Income	232,440	201,929	87%	58,110	56,656	97%
	<u>10,884,450</u>	<u>10,527,514</u>	<u>97%</u>	<u>2,722,342</u>	<u>2,740,492</u>	<u>101%</u>
Total Operating Revenues						
<b>NONOPERATING REVENUES</b>						
Operating assistance grants:						
Federal	250,000	250,000	100%	62,500	62,500	100%
State of Florida	2,786,694	2,674,813	96%	705,997	668,703	95%
Local	11,997,200	11,062,245	92%	2,999,300	2,765,561	92%
Planning and other assistance grants:						
Federal - Commuter Rail Project	-	-	0%	-	-	0%
Federal - Other	3,167,050	2,662,833	84%	925,192	670,470	72%
State of Florida - Commuter Rail Project	-	-	0%	-	-	0%
State of Florida - BRT Circulator Project	-	-	0%	-	-	0%
State of Florida - Other	871,314	790,468	91%	250,438	232,969	93%
Local Matching - BRT Circulator Project	-	-	0%	-	-	0%
Local Matching - Other	63,884	-	N/A	15,971	-	N/A
Interest Income	266,668	287,093	108%	66,667	77,885	117%
Gain / (Loss) on the Sale of Assets	-	-	N/A	-	-	N/A
	<u>19,402,810</u>	<u>17,727,452</u>	<u>91%</u>	<u>5,026,065</u>	<u>4,478,088</u>	<u>89%</u>
Total Nonoperating Revenues						
Total Revenues	<u>30,287,260</u>	<u>28,254,966</u>	<u>93%</u>	<u>7,748,407</u>	<u>7,218,580</u>	<u>93%</u>
<b>OPERATING EXPENSES</b>						
Salaries and Wages	13,456,908	13,316,330	99%	3,364,227	3,166,638	94%
Fringe Benefits	7,239,048	6,861,981	95%	1,809,762	1,875,711	104%
Purchased Transportation Services	1,336	525	39%	334	524	157%
Fuel	3,711,280	3,905,537	105%	927,820	952,913	103%
Other Materials and Supplies	1,961,728	1,751,814	89%	490,432	540,349	110%
Professional Services	653,596	396,134	61%	276,680	169,848	61%
Other Services	1,363,150	1,014,274	74%	476,667	405,552	85%
Lease and Miscellaneous Expenses	680,788	427,134	63%	234,391	112,041	48%
Casualty and Liability Insurance	395,626	401,859	102%	117,813	50,849	43%
Utilities	459,215	370,566	81%	118,819	107,034	90%
Taxes and Licenses	210,853	133,893	64%	55,670	27,117	49%
Interest Expense	88,652	178,193	201%	22,163	44,255	200%
	<u>30,222,180</u>	<u>28,758,240</u>	<u>95%</u>	<u>7,894,778</u>	<u>7,452,831</u>	<u>94%</u>
Total Operating Expenses						
<b>OPERATING GAIN / (LOSS)</b>	<u>\$ 65,080</u>	<u>\$ (503,274)</u>	<u>-873%</u>	<u>\$ (146,371)</u>	<u>\$ (234,251)</u>	<u>60%</u>

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**PARATRANSIT SEGMENT**  
**STATEMENT OF REVENUE AND EXPENSES**  
**FOR THE MONTH OF JANUARY 2008 AND THE FOUR MONTHS ENDED JANUARY 31, 2008**  
**(UNAUDITED)**

	Year to Date			Month of January		
	Budget	Actual	%	Budget	Actual	%
<b>OPERATING REVENUES</b>						
Customer Fares	\$ 352,746	\$ 354,082	100%	\$ 86,957	\$ 89,283	103%
Contract Services:						
Local Financial Assistance	-	-	0%	-	-	0%
Other Contractual Services	2,424,800	2,477,210	102%	606,200	570,892	94%
Advertising	-	-	0%	-	-	0%
Other Operating Income	-	-	0%	-	-	0%
<b>Total Operating Revenues</b>	<u>2,777,546</u>	<u>2,831,292</u>	<u>102%</u>	<u>693,157</u>	<u>660,175</u>	<u>95%</u>
<b>NONOPERATING REVENUES</b>						
Operating assistance grants:						
Federal	-	-	0%	-	-	0%
State of Florida	-	-	0%	-	-	0%
Local	2,648,188	2,648,188	100%	662,047	662,047	100%
Planning and other assistance grants:						
Federal - Commuter Rail Project	-	-	0%	-	-	0%
Federal - Other	666,668	666,668	100%	166,667	166,667	100%
State of Florida - Commuter Rail Project	-	-	0%	-	-	0%
State of Florida - BRT Circulator Project	-	-	0%	-	-	0%
State of Florida - Other	-	-	0%	-	-	0%
Local Matching - BRT Circulator Project	-	-	0%	-	-	0%
Local Matching - Other	-	-	0%	-	-	0%
Interest Income	-	-	0%	-	-	0%
Gain / (Loss) on the Sale of Assets	-	-	0%	-	-	0%
<b>Total Nonoperating Revenues</b>	<u>3,314,856</u>	<u>3,314,856</u>	<u>100%</u>	<u>828,714</u>	<u>828,714</u>	<u>100%</u>
<b>Total Revenues</b>	<u>6,092,402</u>	<u>6,146,148</u>	<u>101%</u>	<u>1,521,871</u>	<u>1,488,889</u>	<u>98%</u>
<b>OPERATING EXPENSES</b>						
Salaries and Wages	121,860	105,710	87%	30,465	16,051	53%
Fringe Benefits	68,388	59,066	86%	17,097	12,446	73%
Purchased Transportation Services	5,154,980	5,495,144	107%	1,288,745	1,285,699	100%
Fuel	636,460	565,599	89%	159,115	145,546	91%
Other Materials and Supplies	10,068	2,426	24%	2,517	1,052	42%
Professional Services	156,544	49,492	N/A	78,272	37,415	N/A
Other Services	368	6,591	N/A	92	6,591	N/A
Lease and Miscellaneous Expenses	5,988	2,632	44%	1,497	542	36%
Casualty and Liability Insurance	-	-	0%	-	-	0%
Taxes and Utilities	20,968	13,153	63%	5,242	7,781	148%
Interest Expense	24,628	8,154	33%	6,157	(3,253)	-53%
<b>Total Operating Expenses</b>	<u>6,200,252</u>	<u>6,307,967</u>	<u>102%</u>	<u>1,589,199</u>	<u>1,509,870</u>	<u>95%</u>
<b>OPERATING GAIN / (LOSS)</b>	<u>\$ (107,850)</u>	<u>\$ (161,819)</u>	<u>-50%</u>	<u>\$ (67,328)</u>	<u>\$ (20,981)</u>	<u>69%</u>



## Monthly Report B: Ridership Report

**To: LYNX Board Of Directors**

**From: Lisa Darnall**  
 CHIEF OPERATING OFFICER  
**Jennifer Stults**  
 (Technical Contact)  
**Eric Smith**  
 (Technical Contact)  
**William Hearndon**  
 (Technical Contact)

**Phone: 407.841.2279 ext: 6036**

**Item Ridership Report**

**Name:**

**Date: 4/24/2008**

### February 2008 Final

#### All Services (Fixed Route, Special Shuttles, Access LYNX and VanPlan) – Comparison to Prior Year

	February 2007	February 2008	Percentage +/-
Total Monthly	2,008,951	2,193,221	9.2%
Average Weekday	83,369	86,930	4.3%
Annual Ridership	10,528,564	11,319,056	7.5%
Number of Weekdays	20	21	5.0%

February 2008 experienced a system-wide ridership total of 2,193,221, showing an increase of 9.2% from the 2,008,951 boardings recorded in February 2007. Average weekday boardings are up by 4.3% (3,560 additional riders) from the previous year. **System-wide year to date ridership is 11,319,056, up by 7.5% from last year's 10,528,564.**

#### Fixed Route – Comparison to Prior Year

	February 2007	February 2008	Percentage +/-
Total Monthly	1,949,425	2,133,840	9.5%
Average Weekday	80,685	84,388	4.6%
Annual Ridership	10,195,601	11,004,106	7.9%
Number of Weekdays	20	21	5.0%

Fixed route ridership for February 2008 totaled 2,133,840, reflecting an increase of 9.5% when compared to the 1,949,425 passengers carried in February 2007. This increase can be explained by the trend of ridership increase over time, and the additional weekday in February 2008 (2008 is a leap year).

**Fixed Route – Comparison to Prior Month**

	January 2008	February 2008	Percentage +/-
Total Monthly	2,193,448	2,133,840	-2.7%
Average Weekday	n/a	84,388	n/a
Number of Weekdays	22	21	-4.5%

Average weekday numbers for January 2008 are not included in this report. The fare structure change on January 6<sup>th</sup> prevents combining data from before and after the fare change, making averages for the month impossible to obtain with current methodologies.

Comparisons of February 2008 to the prior month's boardings (January 2008) reflect a decrease of 2.7% (59,608 riders). This is most likely due to the decrease in number of weekdays from January to February.

**Individual Fixed Route Comparison to Prior Year**

Comparisons of individual route ridership during February 2008 show 4 routes to have experienced a decline in ridership greater than 10% when compared to February 2007.

While ridership on some of the 300s is down, the new Link 305 and the realignment of Link 50 and 56 have picked up much (if not all) of those apparent decreases. Total ridership to Disney is a better indicator of service performance as route alignments have changed to such extent as to make direct comparisons by route difficult. When all Disney service is taken into account (300's, 50, & 56) there is actually an increase of 24.5% over prior year.

**Route Decreases Greater Than 10%**

- Link 300 – Downtown Orlando/Hotel Plaza (-48.4%)
- Link 303 – Washington Shores/Disney-MGM (-26.1%)
- Link 3 – Lake Margaret (-22.9%)
- Link 2 – Colonialtown (-20.5%)

In contrast, January 2008 produced 20 routes with increases of 10% or greater when compared to January 2007.

Link 204 shows an increase of 91.5% over prior year. This is an unrepresentative comparison because service on Link 204 was implemented on December 10<sup>th</sup>, 2006 and numbers for February 2007 were expectedly low for this new service.

Link 30 – Colonial Dr. Crosstown had the greatest realistic increase of 61.1%; this is thought to be primarily due to the increase to 30-minute headways.

Link 8 – W. Oak Ridge Rd./Int'l Dr. shows a 28.8% increase over previous year. This increase correlates directly to the improvement of Link 8's headways to 10-minutes with the April 2007 Bid Change.

Link 25 – Silver Star Rd. shows a 33.2% increase over previous year. This increase correlates directly to the improvement of Link 25's headways to 20-minutes with the August 2007 Bid Change.

### **Route Increases Greater Than 10%**

- Link 204 – Clermont Express (+91.5%)
- Link 30 – Colonial Dr. Crosstown (+61.1%)
- Link 26 – Pleasant Hill Rd./Poinciana (+41.4%)
- Link 301 – Pine Hills/Animal Kingdom (+41.1%)
- Link 45 – Lake Mary (+40.3%)
- Link 50 – Downtown Orlando/Magic Kingdom (+36.0%)
- Link 25 – Silver Star Rd. (+33.2%)
- Link 302 – Rosemont/Magic Kingdom (+32.3%)
- Link 8 – W. Oak Ridge Rd./Int'l Dr. (+28.8%)
- Link 5 – Lake George/Fort Gatlin (+28.7%)
- Link 56 – West U.S. 192/Magic Kingdom (+25.1%)
- Link 57 – John Young Pkwy. (+23.7%)
- Link 55 – West U.S. 192/Orange Lake (+18.8%)
- Link 24 – Millenia (+16.3%)
- Link 304 – Rio Grande/Vistana Resort (+14.1%)
- Link 305 – Metro West/All-Star Resort (+12.7%)
- Link 7 – S. Orange Ave./Florida Mall (+12.1%)
- Link 41 – S.R. 436 Crosstown (+11.4%)
- Link 10 – East U.S. 192/St. Cloud (+10.5%)
- Link 37 – Park Promenade Plaza/Florida Mall (+10.0%)

### **PickUpLine**

For February 2008, PickUpLine ridership was 388 one-way passenger trips. This is a 35.7% increase over January 2008, likely because of a direct mailing marketing campaign – a three piece mailing over a four week period.

## LYNX MONTHLY RIDERSHIP FEBRUARY 2008

<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>TOTAL YEAR</i>
LYMMO	114,798	94,685	91,875	99,272	98,266								498,896
All Other Links	2,219,929	2,089,631	2,065,900	2,094,176	2,035,574								10,505,210
Total Fixed Route	2,334,727	2,184,316	2,157,775	2,193,448	2,133,840								11,004,106
Special Shuttles	65	969	95	157	65								1,351
Access LYNX	51,949	46,138	44,669	47,581	42,868								233,205
VanPlan	18,772	15,782	13,584	15,808	16,448								80,394
<b>TOTAL</b>	<b>2,405,513</b>	<b>2,247,205</b>	<b>2,216,123</b>	<b>2,256,994</b>	<b>2,193,221</b>								<b>11,319,056</b>
													<b>Final</b>

### % Change From Fiscal Year 2007 To Fiscal Year 2008

<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>TOTAL YEAR</i>
LYMMO	9.8%	-7.9%	-8.3%	-3.2%	3.2%								-1.3%
All Other Links	10.3%	11.3%	9.3%	2.1%	9.8%								8.5%
Total Fixed Route	10.3%	10.2%	8.3%	1.8%	9.5%								7.9%
Special Shuttles	-14.5%	48.2%	-98.6%	-99.2%	-74.3%								-95.1%
Access LYNX	12.1%	3.2%	3.2%	4.4%	0.6%								4.8%
VanPlan	3.1%	-6.3%	-4.7%	-7.8%	-1.2%								-3.2%
<b>TOTAL</b>	<b>10.2%</b>	<b>10.0%</b>	<b>7.8%</b>	<b>0.9%</b>	<b>9.2%</b>								<b>7.5%</b>

### Fiscal Year 2007

<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>TOTAL YEAR</i>
LYMMO	104,537	102,808	100,230	102,502	95,244	99,012	93,260	94,228	87,540	88,422	109,469	99,154	1,176,406
All Other Links	2,012,423	1,877,646	1,890,701	2,051,408	1,853,218	2,063,828	1,982,224	2,076,640	2,025,080	2,022,569	2,213,983	2,029,694	24,099,414
Total Fixed Route	2,117,655	1,981,639	1,991,847	2,155,035	1,949,425	2,163,897	2,076,637	2,172,185	2,114,199	2,112,235	2,324,994	2,130,216	25,289,964
Special Shuttles	76	654	6,656	19,711	253	1,836	152	2,054	55	547	65	289	32,348
Access LYNX	46,337	44,688	43,297	45,565	42,633	47,231	45,066	47,970	46,831	47,118	50,279	43,563	550,578
VanPlan	18,202	16,852	14,252	17,147	16,640	18,314	17,688	18,016	15,669	17,194	19,506	15,885	205,365
<b>TOTAL</b>	<b>2,182,270</b>	<b>2,043,833</b>	<b>2,056,052</b>	<b>2,237,458</b>	<b>2,008,951</b>	<b>2,231,278</b>	<b>2,139,543</b>	<b>2,240,225</b>	<b>2,176,754</b>	<b>2,177,094</b>	<b>2,394,844</b>	<b>2,189,953</b>	<b>26,078,255</b>

**LYNX AVERAGE DAILY FEBRUARY 2008**

Service Mode	Day	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YEARLY AVG
LYMMO	Wkday	4,579	3,958	3,994	n/a	4,279								4,092
	Sat	1,391	1,686	1,349	n/a	1,144								1,488
	Sun	979	964	873	n/a	958								964
All Other Links	Wkday	81,900	81,804	79,436	n/a	80,109								77,740
	Sat	53,826	55,442	58,227	n/a	56,171								52,824
	Sun	30,230	29,919	30,640	n/a	31,819								30,485
Total Fixed Route	Wkday	86,479	85,762	83,430	n/a	84,388								81,832
	Sat	55,216	57,128	59,576	n/a	57,315								54,312
	Sun	31,209	30,883	31,513	n/a	32,777								31,448
Access LYNX	Wkday	2,047	1,869	1,780	1,854	1,804								1,871
	Sat	839	834	909	827	824								846
	Sun	380	419	549	406	422								435
VanPlan	Wkday	764	667	597	648	738								683
	Sat	151	131	114	114	121								126
	Sun	149	145	96	113	119								124
<b>TOTAL</b> <i>LYNX</i> <i>SERVICES</i>	Wkday	<b>89,290</b>	<b>88,299</b>	<b>85,807</b>	<b>n/a</b>	<b>86,930</b>								<b>84,386</b>
	Sat	<b>56,206</b>	<b>58,093</b>	<b>60,599</b>	<b>n/a</b>	<b>58,260</b>								<b>55,284</b>
	Sun	<b>31,738</b>	<b>31,446</b>	<b>32,158</b>	<b>n/a</b>	<b>33,318</b>								<b>32,008</b>
														<b>Final</b>

**% Change From Fiscal Year 2007 TO Fiscal Year 2008**

Service Mode	Day	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YEAR
LYMMO	Wkday	19.8%	-8.8%	-8.1%	n/a	4.6%								-0.1%
	Sat	25.0%	-8.7%	-26.0%	n/a	-54.3%								0.7%
	Sun	30.0%	11.8%	26.4%	n/a	11.3%								16.2%
All Other Links	Wkday	7.1%	10.6%	8.4%	n/a	4.6%								0.5%
	Sat	7.4%	17.1%	11.8%	n/a	9.5%								0.9%
	Sun	6.4%	12.2%	13.7%	n/a	8.7%								3.2%
Total Fixed Route	Wkday	7.7%	9.5%	7.4%	n/a	4.6%								0.5%
	Sat	7.8%	16.1%	10.5%	n/a	6.5%								0.9%
	Sun	7.0%	12.1%	14.0%	n/a	8.7%								3.5%
Access LYNX	Wkday	8.1%	2.4%	2.4%	4.2%	-5.4%								-0.6%
	Sat	15.4%	8.3%	13.5%	6.3%	2.8%								5.0%
	Sun	3.4%	15.3%	4.1%	19.7%	27.0%								13.7%
VanPlan	Wkday	-0.4%	-7.8%	-4.8%	-9.6%	-5.1%								-8.1%
	Sat	-9.9%	-5.4%	-5.3%	8.6%	-18.2%								-4.5%
	Sun	13.2%	51.3%	0.0%	86.8%	-5.2%								22.1%
<b>TOTAL</b> <i>LYNX</i> <i>SERVICES</i>	Wkday	<b>7.6%</b>	<b>9.2%</b>	<b>7.2%</b>	<b>n/a</b>	<b>4.3%</b>								<b>0.4%</b>
	Sat	<b>7.9%</b>	<b>16.0%</b>	<b>10.5%</b>	<b>n/a</b>	<b>6.4%</b>								<b>0.9%</b>
	Sun	<b>7.0%</b>	<b>12.3%</b>	<b>13.8%</b>	<b>n/a</b>	<b>8.9%</b>								<b>3.7%</b>

**Fiscal Year 2007**

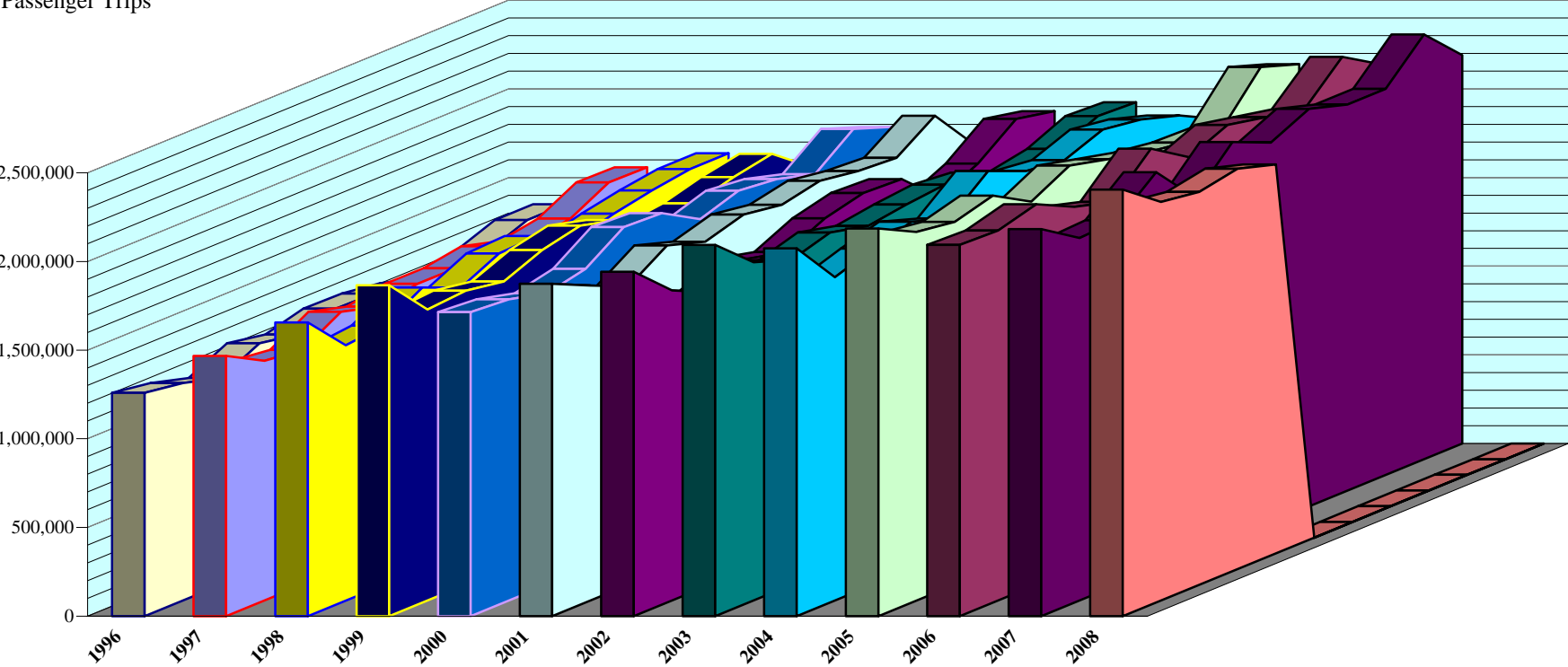
Service Mode	Day	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	AVG DAILY FOR YEAR
LYMMO	Wkday	3,822	4,339	4,348	4,154	4,089	4,053	3,897	3,933	3,800	3,756	4,384	4,554	4,094
	Sat	1,112	1,847	1,824	1,634	2,505	1,326	1,780	1,091	984	1,158	1,139	1,341	1,478
	Sun	753	862	691	917	861	807	862	667	704	818	1,023	989	829
All Other Links	Wkday	76,466	73,964	73,310	76,915	76,596	76,289	77,641	78,033	78,177	77,384	80,756	82,634	77,347
	Sat	50,102	47,340	52,073	53,614	51,287	52,459	52,047	52,636	52,559	52,646	56,873	54,739	52,365
	Sun	28,401	26,676	26,948	29,097	29,279	29,504	28,944	30,140	30,536	31,363	32,467	31,197	29,546
Total Fixed Route	Wkday	80,304	78,316	77,669	81,069	80,685	80,342	81,538	81,966	81,977	81,140	85,140	87,188	81,445
	Sat	51,214	49,187	53,897	55,248	53,792	53,785	53,827	53,727	53,543	53,804	58,012	56,080	53,843
	Sun	29,154	27,538	27,639	30,014	30,140	30,311	29,806	30,807	31,240	32,181	33,490	32,186	30,376
Access LYNX	Wkday	1,893	1,825	1,739	1,780	1,907	1,899	1,901	1,877	1,983	1,906	1,975	1,892	1,881
	Sat	727	770	801	778	801	801	816	791	842	828	867	855	806
	Sun	367	363	527	339	332	343	369	372	378	405	406	391	383
VanPlan	Wkday	767	723	627	717	777	785	779	742	700	734	814	749	743
	Sat	168	139	120	105	148	127	164	137	119	129	124	107	132
	Sun	132	96	96	61	126	104	136	102	116	108	71	76	102
<b>TOTAL</b> <i>LYNX</i> <i>SERVICES</i>	Wkday	<b>82,964</b>	<b>80,864</b>	<b>80,035</b>	<b>83,566</b>	<b>83,369</b>	<b>83,026</b>	<b>84,218</b>	<b>84,585</b>	<b>84,660</b>	<b>83,780</b>	<b>87,929</b>	<b>89,828</b>	<b>84,069</b>
	Sat	<b>52,108</b>	<b>50,096</b>	<b>54,818</b>	<b>56,131</b>	<b>54,741</b>	<b>54,807</b>	<b>54,655</b>	<b>54,503</b>	<b>54,761</b>	<b>59,002</b>	<b>57,042</b>	<b>54,781</b>	
	Sun	<b>29,653</b>	<b>27,997</b>	<b>28,262</b>	<b>30,414</b>	<b>30,598</b>	<b>30,758</b>	<b>30,312</b>	<b>31,281</b>	<b>31,734</b>	<b>32,694</b>	<b>33,967</b>	<b>32,653</b>	<b>30,860</b>

**ROUTE RIDERSHIP REPORT**

Link No	Route	FY 2007 Average Monthly Ridership	Jan-2008	% Change from Jan 08 to Feb 08	Feb-2008	% Change From Previous Year	Change Feb 2008 From FY 2007 Average Monthly Ridership
1	N Orange Ave./Altamonte Mall	16,657	17,661	-8.2%	16,219	4.8%	-2.6%
2	Colonialtown	3,905	3,492	-17.5%	2,880	-20.5%	-26.2%
3	Lake Margaret	18,703	16,383	-8.1%	15,064	-22.9%	-19.5%
4	South U.S. 441/Kissimmee	152,966	153,690	-1.3%	151,727	7.9%	-0.8%
5	Lake George/Fort Gatlin	4,587	5,358	10.2%	5,906	28.7%	28.8%
6	Dixie Belle	16,280	15,527	-2.1%	15,201	-2.6%	-6.6%
7	S. Orange Ave./Florida Mall	25,526	26,873	-5.9%	25,277	12.1%	-1.0%
8	W. Oak Ridge Rd./Int'l Dr.	174,381	196,234	-1.1%	194,012	28.8%	11.3%
9	N. Orange Ave./Rosemont	30,304	30,269	-7.2%	28,093	0.0%	-7.3%
10	East U.S. 192/St. Cloud	21,799	22,933	5.9%	24,295	10.5%	11.5%
11	S. Orange Ave./OIA	33,788	35,827	-7.0%	33,329	8.4%	-1.4%
12	Buenaventura Lks/Boggy Ck	7,409	7,078	4.1%	7,367	-0.1%	-0.6%
13	University of Central Florida	33,886	33,734	0.4%	33,875	5.6%	0.0%
14	Princeton Street/Plymouth Apts.	5,984	6,342	-1.0%	6,281	6.1%	5.0%
15	Curry Ford Rd./V.C.C. East	45,479	43,752	-0.1%	43,698	0.3%	-3.9%
16	College Park/The Meadows	10,005	10,232	1.4%	10,380	6.1%	3.8%
17	North U.S. 441/Apopka	50,906	49,691	-4.2%	47,605	-0.6%	-6.5%
18	S. Orange Ave./Kissimmee	37,854	40,379	-3.1%	39,122	8.9%	3.4%
19	Richmond Heights	29,829	28,253	-1.6%	27,801	-1.8%	-6.8%
20	Malibu/Pine Hills	66,345	61,125	-1.4%	60,278	-5.7%	-9.1%
200	Volusia Express	1,005	1,120	5.4%	1,181	38.1%	17.5%
204	Clermont Express	959	1,854	1.5%	1,881	91.5%	96.2%
209	UCF/Downtown Orlando Late Night Shuttle	96	177	150.3%	443	78.6%	361.5%
21	Carver Shores/Tangelo Park	84,144	78,019	-3.3%	75,482	0.4%	-10.3%
22	Richmond Estates	26,363	25,981	-2.8%	25,252	1.4%	-4.2%
23	Winter Park/Forest City	24,612	24,151	-3.0%	23,418	1.9%	-4.9%
24	Millenia	11,238	14,284	-10.7%	12,753	16.3%	13.5%
25	Silver Star Rd.	72,149	89,459	-1.0%	88,522	33.2%	22.7%
26	Pleasant Hill Rd./Poinciana	17,047	20,536	3.3%	21,211	41.4%	24.4%
27	Plant St./Oakland	7,712	7,261	5.8%	7,684	8.0%	-0.4%
28	E. Colonial Dr./Azalea Park	43,816	43,074	-6.4%	40,302	-1.8%	-8.0%
29	E. Colonial Dr./Goldenrod	41,444	38,776	-3.4%	37,475	-1.8%	-9.6%
30	Colonial Dr. Crosstown	51,632	76,301	0.5%	76,706	61.1%	48.6%
300	Downtown Orlando/Hotel Plaza	2,671	1,813	-16.2%	1,520	-48.4%	-43.1%
301	Pine Hills/Animal Kingdom	2,867	3,519	-7.6%	3,253	41.1%	13.5%
302	Rosemont/Magic Kingdom	3,487	3,727	-1.9%	3,657	32.3%	4.9%
303	Washington Shores/Disney-MGM	3,417	3,273	-17.0%	2,715	-26.1%	-20.6%
304	Rio Grande/Vistana Resort	3,855	3,403	3.8%	3,531	14.1%	-8.4%
305	Metro West/All-Star Resort	727	1,065	9.3%	1,164	12.7%	60.1%
31	Lymmo	97,015	99,272	-1.0%	98,266	3.2%	1.3%
32	Union Park/Bithlo	4,786	4,820	-2.8%	4,684	4.7%	-2.1%
33	Midway/Sanford Airport	2,642	2,453	-8.2%	2,253	-8.5%	-14.7%
34	Sanford/Goldsboro	7,925	7,295	-9.3%	6,619	-4.4%	-16.5%
36	Lake Richmond	22,385	22,132	-4.1%	21,224	0.1%	-5.2%
37	Park Promenade Plaza/Florida Mall	69,425	76,470	-3.5%	73,805	10.0%	6.3%
38	Downtown Orlando/Int'l Dr.	16,024	15,596	4.2%	16,255	6.3%	1.4%
39	U.S. 17-92/Sanford	63,386	65,418	-4.9%	62,193	4.2%	-1.9%
40	Americana/Universal Orlando	40,660	40,075	-8.4%	36,695	-5.3%	-9.8%
405	Apopka Circulator	2,996	8,966	-6.7%	8,368	N/A	179.3%
41	S.R. 436 Crosstown	127,446	132,594	-4.1%	127,209	11.4%	-0.2%
414	UCF Alafaya/Waterford Lakes	2,589	6,526	3.9%	6,782	N/A	161.9%
42	International Dr./OIA	84,314	77,941	-2.2%	76,188	-3.3%	-9.6%
43	Central Florida Pkwy.	13,813	13,883	-1.8%	13,628	9.1%	-1.3%
44	Clarcona/Zellwood	16,615	17,875	-1.0%	17,688	7.4%	6.5%
45	Lake Mary	4,924	4,940	-2.6%	4,812	40.3%	-2.3%
46	W. S.R. 46/Seminole Towne Ctr.	13,925	14,334	2.3%	14,668	2.7%	5.3%
47	Oviedo	4,259	4,200	-4.8%	3,997	-5.3%	-6.1%
48	W. Colonial Dr./Park Promenade	48,736	47,034	1.5%	47,738	1.2%	-2.0%
49	W. Colonial Dr./Pine Hills	50,215	47,368	0.2%	47,470	-5.5%	-5.5%
50	Downtown Orlando/Magic Kingdom	42,306	45,371	-4.0%	43,558	36.0%	3.0%
51	Conway/OIA	33,840	37,165	-8.1%	34,137	4.7%	0.9%
52	Pine Castle/Tradeport	5,590	5,645	-0.7%	5,607	3.6%	0.3%
53	Story Rd./Tildenville	8,859	8,661	-0.1%	8,650	2.4%	-2.4%
54	Old Winter Garden Rd.	14,185	12,260	1.5%	12,449	-8.2%	-12.2%
55	West U.S. 192/Orange Lake	43,455	48,023	-0.3%	47,902	18.8%	10.2%
56	West U.S. 192/Magic Kingdom	43,294	48,069	-3.8%	46,221	25.1%	6.8%
57	John Young Pkwy.	17,104	18,735	0.9%	18,901	23.7%	10.5%
58	Shingle Creek	2,254	2,422	-18.2%	1,981	-5.4%	-12.1%
99	Farebox Errors	17,677	15,279	-52.0%	7,332	-52.9%	-58.5%
<b>Total</b>		<b>2,108,473</b>	<b>2,193,448</b>	<b>-2.7%</b>	<b>2,133,840</b>	<b>9.4%</b>	<b>1.2%</b>

# LYNX Ridership Growth - All Modes

Passenger Trips



## Monthly Report C: Government Relations Report

**To:** LYNX Board Of Directors

**From:** James McLawhorn  
CHIEF GOVT AFFAIRS OFFICER  
Tricia Johnson  
(Technical Contact)  
Bryan Stutts  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6064

**Item Name:** Legislative Updates

**Date:** 4/24/2008

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### LYNX Legislative Update - Week Six

Fifty days into the Regular Legislative Session calendar, LYNX' legislative priorities have seen several developments. The following is a brief update regarding the latest progress. Week six updates from Gray Robinson and JEJ & Associates are attached.

### SUPPORT CHARTER COUNTY TRANSIT SYSTEM SURTAX

The LYNX Government Affairs Team has focused on working with Representative Sansom, Chair, House Policy and Budget Council, and Senator Fasano, Chair, Transportation and Economic Development Appropriations, to remove HB747/SB1626 from their final committees of reference.

#### **HB747**

Urban and Local Affairs Committee - 9 Yeas / 0 Nays  
Government Efficiency and Accountability Council - 14 Yeas / 0 Nays  
Policy and Budget – Not Yet Calendared

#### **SB1626**

Transportation Committee - 6 Yeas / 0 Nays  
Community Affairs Committee – 10 Yeas / 0 Nays  
Finance and Tax Committee - Removed  
Transportation and Economic Development Appropriations – Not Yet Calendared



## **SUPPORT STRENGTHENING OF TRANSPORTATION DISADVANTAGED LEGISLATION**

HB1175 passed unanimously out of its final House council on April 15<sup>th</sup> and is headed to the House floor. SB788 has passed all three committees and is pending reference review for the Senate floor.

### **HB1175**

Healthcare Council – 18 Yeas / 0 Nays

Policy and Budget Council – Passed Unanimously

### **SB788**

Transportation Committee – 7 Yeas / 0 Nays

Community Affairs Committee – 9 Yeas / 0 Nays

Transportation and Economic Development Appropriations - 5 Yeas / 0 Nays

## **COMMUTER RAIL**

HB1399 (General Transportation Bill including CSX liability language) was heard in the House Economic Expansion & Infrastructure Council on April 11<sup>th</sup>. Linda Watson joined the LYNX Government Affairs Team in Tallahassee to represent LYNX at the council meeting. HB1399 passed with 13 yeas / 1 Nay. Senator Baker is working with House leadership to reconcile differences between the Senate and House legislation that includes the commuter rail project.

## **FUNDING FOR ROAD RANGERS**

The LYNX team recently learned that both the House and Senate removed funding for the FDOT-funded Road Rangers Program for the next fiscal year. This valuable and popular program would no longer be funded after June 30, 2008, as FDOT is cutting dollars for the contract with the private provider. Members of the Central Florida Delegation, Policy and Budget Chair Representative Sansom, and Fiscal Policy and Calendar Committee Chair Senator Carlton were contacted by the LYNX team regarding the value the Road Ranger program provides to Central Florida.

# JEJ & Associates, Inc.

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## LYNX LEGISLATIVE UPDATE

Week Six – April 7 -April 11, 2008

### **GENERAL UPDATE**

#### House Budget Proposal

On Thursday, the House approved its \$65.1 billion budget on a 72-41 vote, which was practically a party-line vote. The two-day, 16-hour budget debate included Democratic calls for new revenues to help solve the shortfall crisis. As reported last week, the budget includes a \$600 million sweep of the transportation trust fund that would have normally been allocated for road building.

#### Senate Budget Proposal

The Senate passed its version of the budget on Thursday as well. The Senate version totals \$65.9 billion, which is \$800 million more than the House proposal. Twenty-five Republicans and a single Democrat voted in favor of the proposal.

The Senate refused to dip into the transportation fund. Leaders believe that road building is the quickest way to create jobs and jolt the economy.

#### Senate Transportation Trust Fund Debate

During the Wednesday debate of their budget proposal, two amendments were proposed. The first, by Senators Villalobos, Dockery and others, would have reduced Rail Development Grants in the Department of Transportation budget by approximately \$20 million and used them to fund the State Court System. This failed by a 16-22 vote.

The second amendment, by Senators Geller, Joyner, Bullard and Rich, would have diverted \$72.5 million from the State Transportation Trust Fund for CSX for rail improvement and transferred it to education, elder care programs, public defenders, state attorneys and the State Court System. This substitute amendment failed by a voice vote.

A lively debate on the floor ensued amongst the members regarding the amendments. Senators Webster and Fasano both gave impassioned speeches about preserving the transportation trust fund. The last time the Legislature diverted State Transportation Trust Funds was for the 2003/2004 fiscal year. At that time, transportation interests unsuccessfully argued that trust funds are generated by gasoline taxes and tag fees and are therefore not part of general revenues and should not be diverted for general revenue purposes. Similar arguments were used during this year's debate. Senator Dockery argued that the \$150 million in federal funds were not committed yet for the commuter rail project, and that the Senate needed to look at the impact of the recurring dollars generated by the growth management bill passed in 2004. Senator

Carlton, the Fiscal Policy & Calendar Committee Chair, strongly warned members about spending non-recurring funds on recurring issues. She reiterated that the Senate must fulfill its constitutional responsibility of crafting a balanced budget. Fortunately, both amendments failed and the transportation trust fund was preserved.

#### Road Rangers Program

Both the House and Senate removed funding for the Road Rangers Program for the next fiscal year. This means that FDOT will no longer fund this valuable and popular program after June 30, 2008. Essentially they are cutting the dollars for the contract with the private provider.

#### TD Legislation

There continues to be much negotiation regarding the revision of Florida Statutes Chapter 427. The Senate bill (788) has passed all three committees and is pending reference review to make it to the floor. AHCA has consistently sought to maintain the maximum amount of flexibility possible in funding and operational issues of Medicaid TD.

As adopted by the committees, the Senate legislation would require AHCA to: identify all funding allocated for TD and keep its transparency; require that an agency wanting to purchase services outside the coordinated system meet certain requirements (i.e. a comparable product at a lower price); and allow the CTD to have first right of refusal with all services.

The House bill still has one more stop with the Policy and Budget Council. Lena was asked to help the sponsor, Representative Robaina, remove the bill from future House Council stops. The general consensus among the providers is that the Senate version is the most favorable and should be substituted for the House bill.

#### Charter County Legislation

SB 1626 passed the Senate Community Affairs committee unanimously on Wednesday. Tricia Johnson of LYNX, and Lena Juarez stopped by all committee members' offices to lobby on behalf of this bill's favorable passage. Tricia waived her time in support of the bill during its hearing on April 9<sup>th</sup>. There was no activity with the companion bill in the House this week.

#### Central Florida Commuter Rail Commission

Robert Miller was scheduled to attend the April 11<sup>th</sup> meeting of the Central Florida Commuter Rail Commission. However, the meeting was postponed until further notice

#### Commuter Rail

Both the House and Senate funded the purchase of 61 miles of CSX track in Central Florida for commuter rail. Lena met with the group convened by FDOT twice this week to discuss strategies for moving the commuter rail bills forward in both houses and to count votes. There was great concern that the Senate amendments would pass. However, the members saw fit to preserve the transportation trust fund.

As reported previously, HB1399 included an amendment giving FDOT the authority to acquire, own, manage and maintain the Central Florida Rail Corridor and require the State to purchase \$200,000,000 in liability insurance against rail accidents in rail corridors.

An additional amendment to HB 1399 was proposed on Friday, April 11<sup>th</sup> during the House Economic Expansion & Infrastructure Council meeting that would direct FDOT to undertake a comprehensive review and study of commuter rail programs through 2028. Included in the amendment are references to the study of negative impacts of the Orlando commuter rail project and solutions to those problems. This report is to be submitted on or before January 15, 2009. This amendment addresses concerns raised by other communities, most notably the City of Lakeland, to the Central Florida rail plan.

Eight speakers spoke in opposition to HB 1399, with most addressing the commuter rail liability issue. Sixteen speakers spoke in favor of the legislation. LYNX's CEO Linda Watson and almost all of LYNX's board members were present – Mayor Rich Crotty, Mayor Buddy Dyer, Commissioner Bill Lane and FDOT District V Secretary Noranne Downs. The Mayors spoke about the rail project being Central Florida's number one legislative priority and the significance of having five local governments unanimously support the project. Commissioner Mike McLean was there on behalf of the Seminole County Commission. John Boltama of the Transportation Corridors Task Force, Harry Barley of MetroPlan Orlando and several other business interests also were there in support of commuter rail. Central Florida once again had a strong showing. CS/HB 1399 passed on a 13-1 vote

### **This Week's Bill Highlights**

**SB788**  
**TD Chapter 427 Bill**

The Florida Statutes Chapter 427 revision bill was replaced by a committee substitute on April 3<sup>rd</sup> in the Senate Transportation & Economic Development Appropriations Committee.

**HB1175**  
**House TD Companion**  
**Bill**

On April 8<sup>th</sup> the legislation was heard in the Healthcare Council and passed on a unanimous 18-0 vote. It is scheduled for a hearing in its last Council, Policy & Budget, on April 15<sup>th</sup>.

**SB1626**  
**Charter County Parity**  
**Bill**

The bill was heard in the Community Affairs Committee on April 9<sup>th</sup>. It passed on a unanimous 10-0 vote. Pending receipt, it will be heard in the General Government Appropriations committee on April 15<sup>th</sup>. It is unlikely that it will be received, however, and may be re-referenced to other committees.

HB1245  
Existing Rental Car  
Surcharge

The bill authorizing the use of existing rental car surcharges for transit will be heard in the Policy & Budget Council on April 14<sup>th</sup>. Please remember that the Central Florida Regional Transportation Authority was removed from being one of the permitted RTA's to use this source of funding during a committee hearing last week.

HB1399  
General Transportation  
Bill Including CSX  
Liability Issue

The bill was heard in the Economic Expansion & Infrastructure Council on Friday, April 11<sup>th</sup>. Ten amendments were considered with one introduced by Representative Bucher addressing the CSX liability issue failing on a voice vote and another by Representative Fitzgerald addressing the liability issue for SFRTA providers being withdrawn after realizing it would probably fail. CS/HB 1399 passed on a 13-1 vote.

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## MEMORANDUM

**TO:** Linda Watson

**CC:** J. Marsh McLawhorn  
Tricia Johnson

**FROM:** Fred W. Leonhardt  
Chris L. Carmody  
Robert F. Stuart, Jr.

**DATE:** April 15, 2008

**SUBJECT:** 2008 Session Weekly Update, April 7-11

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### 2008 State Legislative Priorities

#### Support Change in Legislation for Use of Charter County Parity

As discussed during our previous weekly update, the Government Efficiency and Accountability Council heard HB 747 (by Rep. Dennis Ross) on April 8. In the days leading up to the hearing GrayRobinson made contact with each member of the council, clearly expressing LYNX' support for the initiative. Ultimately, the measure passed by a unanimous vote of 14-0. The House bill now moves to Policy and Budget where it will be heard a final time before heading to the House floor.

The Community Affairs Committee heard the Senate bill (SB 1626 by Alexander) during week 6, passing unanimously (10-0). Prior to this meeting, as in the House, GrayRobinson contacted each member of the committee expressing LYNX' support of the bill.

Theses bills continue to move, gaining unanimous support at each stop. The Senate bill was to be heard on April 15, but was not received by the committee in time for the hearing. We expect that the bill will be placed on the agenda for a hearing again shortly, and as we have done for all previous hearings, GrayRobinson will contact each committee member to clearly relay LYNX' support of the bill.

Linda Watson  
April 15, 2008  
Page 2

### **Support Authorization of \$2 Local Option Rental System Surtax**

The House Policy and Budget Council placed the House bill (HB 1245 by Galvano) on the agenda for their April 15 meeting. Assuming action is taken on this legislation by the council, GrayRobinson will continue to monitor and update you on any and all changes or progress to the bill. The Senate bill, (SB 1512 by Geller) still is yet to move substantially in the process.

### **Support Strengthening of Transportation Disadvantaged Coordination**

The senate version of the TD bill (SB 788 by Fasano) picked up a new committee reference prior to its hearing by the full Senate. Health and Human Services Appropriations will hear the bill, most likely at their next scheduled meeting. Stay tuned for an update on the Senate's intentions for this bill. Meanwhile, during week 6 the House bill, (1175 by Robaina) passed unanimously through the Healthcare Council on April 8 by a vote of 18-0. The Policy and Budget Council placed the bill on the agenda of for their April 15 meeting. This bill is carrying with it amendments that GrayRobinson was able to get incorporated thanks to the help of industry providers and with the support of AHCA. GrayRobinson is actively monitoring and advocating on behalf of this bill, and will update you as to any changes or progress made this week.

### **Support Increased Medicaid Funding for the Transportation Disadvantaged**

Both the House and Senate passed their "first round" budgets during week 6. Both budgets, while not nearly identical yet, were over \$6 Billion less than the budget signed into law by the Governor for FY '07-08 less than 1 year ago. The conference committee process begins in earnest this week as the House and Senate come together to form a "unified budget." GrayRobinson will actively monitor and advocate for this funding throughout the final weeks of session.

### **Support Executive Order # 07-126 Reduce Greenhouse Gas Emissions**

As stated above, the budget process begins in earnest this week. GrayRobinson will continue to monitor and seek further funding for LYNX projects in line with this executive order. While the odds are long, we will keep you constantly up-to-speed on any and all changes on this important priority.

### **Monitor Commuter Rail Process**

During the 6<sup>th</sup> week of the 2008 session, the Central Florida Commuter Rail project underwent a litany of challenges and tests from within the two chambers. On Tuesday morning, two amendments were filed to the Senate Budget that effectively would have stripped from the FDOT work-plan the money set aside for the project. Around \$500 million, set aside during a

Linda Watson  
April 15, 2008  
Page 3

prior session is one of the essential keys necessary to unlock significant matching funds from the Federal government already earmarked specifically for this project. The amendments sought to move this money from the FDOT work-plan to other parts of the FY 2008-2009.

GrayRobinson was able to quickly reach out to more than 2 dozen Senators to express to them the support for, and importance of this project throughout the Central Florida Region, and by LYNX specifically. Thanks to the leadership of Senator Dan Webster, the efforts to take this money through a floor amendment were defeated and the Senate passed their first budget without these harmful amendments incorporated. Also critical to the defeat of these amendments were Senators Diaz de la Portilla, and Senator Gaetz, both of whom GrayRobinson made immediate and direct contact with (along with Senator Webster) immediately upon the filing of these amendments.

The second challenge came in the form of a hearing in the House Economic Expansion and Infrastructure Council on Friday morning. The FDOT Package for FY '08-09 (HB 1399 by Rep. Aubuchon) carries within it the immunity package necessary for Commuter Rail to be viable and successful in Central Florida. Thanks in large part to the leadership of the Council's Chairman Rep. Dean Cannon, and to the many civic and business leaders from Central Florida who made the trip to Tallahassee to advocate on behalf of the project including LYNX CEO Linda Watson, the bill passed with only one vote in the negative. Prior to the vote, GrayRobinson reached out to each member of the committee to express LYNX steadfast support for the Commuter Rail project. The bill now heads to the House Policy and Budget Council for a final hearing before heading to the floor.



## Monthly Report D: Marketing Report

**To:** LYNX Board Of Directors

**From:** **Peggy Gies**  
CHIEF MARKETING OFFICER  
**Courtney Miller**  
(Technical Contact)  
**Deborah King**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6020

**Item Name:** Marketing Report - March 2008

**Date:** 4/24/2008

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### Advertising Sales

ADVERTISING SALES	MARCH 2008	MARCH 2008
Advertising Sales Revenue	\$208,000	\$1,140,601

### Commuter Services

COMMUTER CHOICE TRANSPORTATION PROGRAM	
CARPOOL/VANPOOL INQUIRIES	MARCH 2008
Phone	115
Internet	16
Letters	47
Matches	39

<b>COMMUTER CHOICE TRANSPORTATION PROGRAM</b>		
<b>VANPOOLS</b>	<b>MARCH 2008</b>	
Commuter Choice Vanpool Participants	698	
Total Revenue Miles YTD	444,055	
New Vanpools	0	
Returned Vanpools	0	
Current Vans in Service	58	
Pending Vanpool Interest	Duke Realty - 2 Westgate Resorts Call Center - 1 Department of Defense - 1	
No. of Employers Contacted	20	
No. of Employees Contacted	219	
Employer Program Presentations	Orange County Public Schools (OCPS)- Transportation Division Homewood Suites Mitsubishi Power Systems Westgate Resort-Sand Lake Property Orlando Sun Resort Royal Plaza Hotel Hewitt & Associates CuraScript Orlando Regional Healthcare System	
Employee Vanpool Presentations	<b>LOCATION</b>	<b>PARTICIPANTS</b>
	Department of Defense	2
	OCPS-Hanging Moss Compound	30
	OCPS-Lake Nona Compound	30
	OCPS-Pine Hills Compound	30
	Royal Plaza Hotel	20
	<b>Total Participants</b>	<b>112</b>
Other Business Presentations/Meetings	<b>LOCATION</b>	<b>PARTICIPANTS</b>
	Central Florida Hotel & Lodging Association-Board Meeting	40

## **Partners**

LYNX added the following employer partners:

Royal Plaza Hotel - Bus Pass Program, Carpool Program and Guaranteed Ride Home

## **Bus Pass Consignment**

LYNX added the following new consignors:

KC Food and Gas Inc.

Tech Services Foodmart

LYNX renewed the following consignor:

Albertsons

## **Commuter Services Events**

### Royal Plaza Hotel – Transportation Benefits Program Presentation

Royal Plaza Hotel signed up to provide Carpool, Guaranteed Ride Home, and the LYNX Bus Pass Program to its employees and invited LYNX to promote these programs. LYNX representatives presented the programs to over twenty interested individuals mostly representing the Hispanic and Creole speaking community.

### Central Florida Hotel & Lodging Association (CFHLA) Board Meeting Sponsorship

LYNX sponsored the Central Florida Hotel and Lodging Association Board Meeting, which was attended by over 40 executive level business leaders of the Hotel and Lodging Industry. LYNX CEO Linda Watson gave a presentation to these business leaders about the importance of building public/private partnerships, the future as we see it now and a greener tomorrow with Carpools and Vanpools. LYNX representatives were able to network and distribute information to attendees.

### Orange County Public Schools

LYNX was invited to talk to bus drivers about LYNX Transportation Benefits programs at three different locations: Pine Hills, Lake Nona, and Hanging Moss compounds. Representatives talked to over 90 individuals about carpool and Guaranteed Ride Home which was met with great enthusiasm. LYNX Representatives signed up 6 Carpools and 28 people registered to find a Carpool or Vanpool match.

## **Marketing**

<b>WEBSITE USAGE</b>	<b>MARCH 2008</b>
Average Hits per Day	77,642.71
Average Users per Day	1,949.10
Average Hits per User	35.61
Average Time Spent on Site	7 minutes, 48 seconds
Approximate Visits per User	1.87
Total Page Hits	642,111
Total User Visits	67,580
Total Unique IP Addresses (visits)	35,986

## **Marketing Activities**

### 10<sup>th</sup> Annual Pig on the Pond Celebration

LYNX was a sponsor of the 10<sup>th</sup> Annual Pig on the Pond Celebration in Clermont this month to promote Link 204. Our Clermont Xpress bus was on display and seen by 25,000 people over the course of two days. Many of the attendees asked questions about the frequency of the bus and if there were plans to extend frequency of service. Most were surprised at the cleanliness of the bus as well as the colorful seating and the Transit Television Network monitors. We also distributed over 1,000 route schedules.

## **Customer Service**

Customer Service is provided through the call center (providing travel information), fare media sales and information, eligibility/certification section, customer relations, lost & found, LYNX customer ID programs and “How To Ride” presentations.

<b>CALL CENTER DATA</b>	<b>MARCH 2008</b>
Amount of Calls	34,359
Call-Wait Time in Seconds	:38

# LYNX Board Agenda

<b>SALES &amp; INFORMATION DATA</b>	<b>MARCH 2008</b>
Customers serviced through fixed route inquiries/sales	23,632
LYNX fare media sales	\$201,469

<b>CUSTOMER SERVICE DATA</b>	<b>MARCH 2008</b>
Internet Inquiries	470
“How To Ride” presentations	4

<b>CUSTOMER RELATIONS DATA</b>	<b>MARCH 2008</b>
Customers assisted by telephone, fax, one-on-one	1,911
Concerns/suggestions for Fixed Route (LYNX)	317
Compliments for Fixed Route/Road Rangers	35
Concerns/suggestions for Paratransit (MV)	183
Compliments for Paratransit	2

<b>LOST &amp; FOUND DATA</b>	<b>MARCH 2008</b>
Number of items recovered	685
% items returned to owners	28.17%
Advantage IDs issued	104
Senior IDs issued	14

## Monthly Report E: Employee Travel Report

**To:** LYNX Board Of Directors

**From:** **Linda Watson**  
 CHIEF EXECUTIVE OFFICER  
**Blanche Sherman**  
 (Technical Contact)  
**Deborah Henderson**  
 (Technical Contact)

**Phone:** 407.841.2279 ext: 6017

**Item Name:** Monthly Employee Travel Report

**Date:** 4/24/2008

EMPLOYEE/ DEPARTMENT	DESTINATION	PURPOSE	DEPARTURE AND RETURN DATES	ESTIMATED AGENCY COST
Richard Bannon Procurement	Tampa, FL	Meeting at CUTR/USF to review specifications for the pooled bus procurement.	2/8/2008	\$96
Nancy Scott Procurement	Tampa, FL	Meeting at CUTR/USF to review specifications for the pooled bus procurement.	2/8/2008	\$15
Tricia Johnson Government Affairs	Tallahassee	Legislative Session	3/11 - 3/13/2008	\$811
Tricia Johnson Government Affairs	Tallahassee	Legislative Session	3/18 - 3/20/2008	\$857
Tricia Johnson Government Affairs	Tallahassee	Legislative Session	3/24 - 3/26/2008	\$834
Christopher Kenna Operations	Tampa, FL	Cummins Power South Technical Training ISB/ISC/ISL CM2150 MR Familiarization	3/27 - 3/31/2008	\$ 633
Brian Rupert Operations	Tampa, FL	Cummins Power South Technical Training ISB/ISC/ISL CM2150 MR Familiarization	3/27 - 3/31/2008	\$ 633
Elvis Davales Operations	Tampa, FL	Cummins Power South Technical Training ISB/ISC/ISL CM2150 MR Familiarization	3/27 - 3/31/2008	\$ 633

# LYNX Board Agenda

Gerardo Ocasio Operations	Tampa, FL	Attend ITOP class at CUTR	3/30 - 4/3/2008	\$888
Gail Stewart Operations	Tallahassee	Florida Paratransit Roadeo	4/11-4/13/2008	\$100
Tricia Johnson Government Affairs	Tallahassee	Legislative Session	4/8 – 4/11/2008	\$1,018
Tricia Johnson Government Affairs	Tallahassee	Legislative Session	4/14 – 4/17/2008	\$1,013
Tricia Johnson Government Affairs	Tallahassee	Legislative Session	4/21 – 4/24/2008	\$1,013
Gail Stewart Operations	Jacksonville, FL	Attend 2008 FL State Roadeo Recap Meeting at JTA	4/22/2008	-
Joe Cheney Operations	Jacksonville, FL	Florida Transit Maintenance Consortium Meeting	4/22/2008	\$49
Lisa Darnall Operations	Austin, TX	Bus & Paratransit Conference & APTA 2008 International Roadeo	5/1 – 5/7/2008	\$1,917
Christopher Balroop Operations	Austin, TX	Attend APTA 2008 International Roadeo	5/2 – 5/9/2008	\$1,493
Edward Johnson Executive	Austin, TX	Bus & Paratransit Conference & APTA 2008 International Roadeo	5/3 – 5/7/2008	\$2,120
Hemo Harnanan Operations	Austin, TX	Attend APTA 2008 International Roadeo	5/2 – 5/9/2008	\$1,477*
Harryram Mootoo Operations	Austin, TX	Attend APTA 2008 International Roadeo	5/2 – 5/9/2008	\$1,477*
Joe Cheney Operations	Austin, TX	Attend APTA 2008 International Roadeo	5/2 – 5/9/2008	\$4,023*
Pablo Perez-Ortega Operations	Austin, TX	Attend APTA 2008 International Roadeo	5/2 – 5/9/2008	\$1,493
Gail Stewart Operations	Austin, TX	Attend APTA 2008 International Roadeo	5/2 – 5/9/2008	\$1,493
J. Marsh McLawhorn Government Affairs	Washington, DC	Baker Hostetler Regional	5/13 - 5/15/2008	\$1,500
Bert Francis Executive	Jacksonville, FL	FGFOA Annual Conference	5/16 – 5/21/2008	\$1,361
Blanche Sherman Finance	Jacksonville, FL	FGFOA Annual Conference	5/16 – 5/21/2008	\$1,306
Starlin Rolle Finance	Jacksonville, FL	FGFOA Annual Conference	5/16 – 5/21/2008	\$1,306
William Hearndon Paratransit	New Orleans, LA	CTAA EXPO	5/30 – 6/4/2008	\$2,332
<b>ESTIMATED AGENCY AND GRANT FUNDED COST</b>				\$31,891
<b>LESS GRANT FUNDED AND/OR REIMBURSEMENT OF COST</b>				\$ 6,977*
<b>NET ESTIMATED AGENCY COST</b>				\$24,914

## Monthly Report F: Planning Division Report

**To:** LYNX Board Of Directors

**From:** **Lisa Darnall**  
CHIEF OPERATING OFFICER  
**Jennifer Stults**  
(Technical Contact)  
**Doug Jamison**  
(Technical Contact)  
**Mira Bourova**  
(Technical Contact)

**Phone:** 407.841.2279 ext: 6036

**Item Name:** Planning Report

**Date:** 4/24/2008

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### Coordination

At the request of the City of Oviedo, staff met and discussed future shelters and transit stops for their proposed new downtown. Seminole County was also in attendance, and all three agencies are sharing socio-economic data, GIS information, and future bus route plans.

Staff met with FDOT's modeling consultant to discuss updates to the 2012 districtwide model.

Staff met with FDOT and consultants regarding improvement of some stops on state roads near Commuter Rail Stations. Staff provided extensive data toward this effort and has commented on next phases.

Staff is working with Metroplan Orlando on development of the FY09 – 13 Transportation Improvement Program.

Staff provided comments to Metroplan Orlando on Long Range Transportation Plan data and documents.

Staff attended the Seminole County and City of Longwood Joint Worksession to discuss S.R. 434 roadway plans, which also impact LYNX' planned Link 323 service. Staff continues coordination on location of bus stops for this route, scheduled to begin service in December 2008 as part of a Service Development Grant.

Staff met with City of Orlando, City of Oviedo, City of Casselberry CRA, City of Sanford CRA, Seminole County, and Seminole County CRA regarding possible Service Development Grant projects. Staff has also discussed this with Regional Working Group, whom FDOT also invited to their workshop.

Staff attended the Ocoee High School PTSA meeting to discuss improved lighting at LYNX stops. LYNX helped facilitate coordination with other entities on this issue. There was also discussion of potential rerouting of service due to a new roadway project, which LYNX and Ocoee are coordinating on.



## **Geography Network**

There were 914 hits in March. The new Trip planner application is utilizing a web base ArcIMS service, not included in this count.

## **Geographic Information Systems (GIS)**

- GIS staff updated the LYNX' geodatabases with system map changes for March 2008 bid.
- LYNX' bus stop inventory has been updated with the changes for March 2008 bid. Data was verified and distributed to other applications – Trapeze FX, LYNX geography Network, passenger trip planner.
- Points of interest database have been updated with more recent data from Orange, Seminole and Osceola Counties. Updates were provided to the passenger trip planner and added for display to its map service.
- Updated map service for LYNX' trip planner application was provided to the vendor for integration with the software.
- As member of the Steering Committee for Strategic Planning for Enhancing GIS Coordination in State of Florida, Mira Bourova attended meeting for review of the strategic plan. Once adopted the plan will be presented to Florida's CIO with request for the GIS Coordination Program to become a part of the state agency for Enterprise Information Technology.

## **Model Orlando Regionally Efficient - Travel Management Coordination Center (MORE-TMCC)**

Comments have been received from the Federal Transit Administration (FTA) on the *Systems Requirements* document. These comments were favorable overall, with suggestions being incorporated into the document for resubmission at the end of April 2008. Work has begun on the *High Level Design* document, due for submission on June 30, 2008. This document will be used in conjunction with the Phase II proposal by the FTA to choose the sites for Phase II funding.

## **Requests**

- 18 Requests for information related to facilities – park & ride lots, shelters, bus stops, and related amenities
- 5 GIS requests
- 23 Customer Concerns
- 27 Service-related requests
- 26 Requests for general information, including ridership, surveys and more
- 2 Employee requests

## **Shelters and Related Passenger Amenities**

LYNX has moved forward with the design for installation for the remainder of the shelters for the rest of the fiscal year. It is anticipated that installation will occur in June and July, pending permitting with the appropriate agencies. Four 10' x 10' shelters LYNX funded shelters are planned. Locations include the City of Orlando, Orange County, and the City of Winter Garden.

Staff has been working with other jurisdictional staff to locate additional sites in Seminole and Osecola Counties.

Staff has worked with developers in Apopka (\$22,500), and City of Orlando (\$37,500), to obtain additional privately funded LYNX shelters. These developer funded shelters represent an additional \$60,000 in shelter installations to date.

Staff is continuing to work on plans and coordination for the Kissimmee Superstop. A meeting with property owners surrounding the facility occurred at the end of March. The City of Kissimmee has also brought the results of the meeting to the City of Kissimmee Commission at the beginning of April. The purpose of this was to formalize the decision by the city for the site selected for the Super Stop.

## **Service**

On March 30, 2008, several service changes and the bus operator bid became effective, which included the discontinuance of Link 33 Midway / Sanford Airport in Seminole County.

On March 31, 2008, new service on Link 442 started to Winter Garden Village. This is a developer-funded service, leveraged for additional Federal Job Access Reserve Commute funds, which connects to multiple activity centers in West Orange County.

Staff is working on service efficiency changes to the fixed-route network to meet budget reductions. Staff is developing proposals to the northern portions of the county, centered on the U.S. 17/92 corridor for potential August 2008 implementation.

Staff has completed its data collection efforts with automatic passenger counter data and is also beginning to review service in the southern portions of Orange County for consideration for December 2008.

## **Transportation Disadvantaged Service Plan (TDSP) Update**

LYNX staff is performing a major update of the Transportation Disadvantaged Service Plan (TDSP). The TDSP is required to be updated annually by the Florida Commission for the Transportation Disadvantaged, with a major update to be completed every five years. Two joint public workshops for development of the TDSP and the Transit Development Plan was held in the Board Room at LYNX Central Station on Tuesday, April 22 from 10:00 a.m. to 12:00 noon and 5:30 to 7:30 p.m. The draft TDSP will also be available at LYNX Central Station and on-line from April 11 through April 22, 2007 for public review and comment. The TDSP will go before the Local Coordinating Board (LCB) at their next quarterly meeting on May 15, 2008.