

LYNX Oversight Committee Agenda

Meeting Date: 4/27/2023
Meeting Time: 11:00 AM

Central Florida Regional Transportation Authority
455 N. Garland Ave.
2nd Floor Open Space
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Committee Minutes



Oversight Committee Minutes 3.23.23

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3. Public Comments

- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

4. Chief Executive Officer's Report

5. Finance & Audit Committee Report

6. Consent Agenda

A. Request for Proposal (RFP)

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|-----|--|--|-------|
| i. | A small icon representing a PDF document, showing a red paper with a black outline and a small red 'x' mark. | Authorization to Release a Request for Proposal (RFP) for Pre-Employment Background Screening & Related Services | Pg 9 |
| ii. | A small icon representing a PDF document, showing a red paper with a black outline and a small red 'x' mark. | Authorization to Release a Request for Proposal (RFP) for Architecture and Engineering Services for Window Replacement at LYNX Central Station Building and Passenger Terminal | Pg 10 |



B. Invitation for Bid (IFB)

- | | | | |
|----|--|--|-------|
| i. | A small icon representing a PDF document, showing a red paper with a black outline and a small red 'x' mark. | Authorization to Release an Invitation for Bid (IFB) for Construction of a Bus Bay and Associated Amenities at the Saint Cloud Walmart | Pg 12 |
|----|--|--|-------|







C. Award Contracts

- | | | | |
|------|--|--|-------|
| i. | A small icon representing a PDF document, showing a red paper with a black outline and a small red 'x' mark. | Authorization to Negotiate and Award a Contract to McCree General Contractors, Inc. for the Construction of the Pine Hills Bus Transfer Center | Pg 14 |
| ii. | A small icon representing a PDF document, showing a red paper with a black outline and a small red 'x' mark. | Authorization to Negotiate and Award a Contract to JC KC Construction, LLC for Renovation of the Tool Crib at LOC A and the Wellness Center at LOC B | Pg 16 |
| iii. | A small icon representing a PDF document, showing a red paper with a black outline and a small red 'x' mark. | Authorization to Negotiate and Award a Contract to Universal Protection Service, LLC, dba Allied Universal Security Services | Pg 18 |

D. Extension of Contracts

- i.  Authorization to Extend and Increase the Not to Exceed Amount of Contract #22-C38 with Susan Black for Organizational Development Consulting Services Pg 20
- ii.  Authorization to Exercise the First Option Year of Contract #21-C35 with American Facilities Services Inc., for Janitorial Services for LYNX Central Station and the LYNX Operations Center Pg 22

E. Miscellaneous


- i.  Ratification of the Inclusion of the Orlando Science Center as a Partner for Workforce Development on the FY2022 Low or No Emission Grant Program and the Bus and Bus Facilities Competitive Program Pg 23
- ii.  Authorization to Negotiate and Enter into Agreements Related to the Pine Hills Bus Transfer Center Pg 25
- iii.  Authorization to Purchase Vanpool Vehicles Pg 27
- iv.  Authorization to Purchase Seven (7) 2023 Dodge Durango Vehicles as Replacement Vehicles for Transportation Supervisors Pg 29
- v.  Authorization to Dispose of Items Accumulated Through the Lost and Found Process Pg 31
- vi.  Authorization to Auction Surplus Capital Items Pg 33


7. Discussion Items


Pg 38


- A.  Reserve Analysis


8. Action Items


- A.  Authorization to Submit a Grant Application to the Florida Department of Transportation (FDOT) for the Rural Transportation Program, Off-Cycle Section 5311 in the Total Amount of Approximately \$ 1,767,743 and Execution of Resolution #23-002 Pg 39

-Attachments 

- B.  Authorization to Submit a Grant Application to the Florida Department of Transportation (FDOT) for a Public Transit Grant Agreement (PTGA) for FY2024 Commuter Assistance Program in the Amount of \$300,000 and Execution of Resolution #23-003 Pg 43

-Attachments 

- C.  Approval to Amend the FY2023 Operating Budget Pg 47

- D.  Submittal of the FY2024 Preliminary Operating Budget Pg 50

- E.  Authorization to Execute a Contract with Transdev Services, Inc., for LYNX Paratransit Services Pg 53

9. Other Business

10. Adjourned

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Oversight Committee Meeting Minutes

PLACE: **LYNX Central Station**
 455 N. Garland Avenue
 Virtual and 2nd Floor, Board Room
 Orlando, FL 32801

DATE: **March 23, 2023**

TIME: **11:00 a.m.**

Members in Attendance:

Viviana Janer, Chair, Commissioner,
Osceola County BoCC
Tanya Wilder, City of Orlando
Renzo Nastasi, Orange County
Jamie Ledgerwood, FDOT
Mary Moskowitz, Seminole County

Staff Members in Attendance:

Tiffany Homler-Hawkins, Chief Executive Officer/
Chief Administrative Officer
William Slot, Chief Innovation Officer
Leonard Antmann, Chief Financial Officer

1. Call to Order

Chair Janer called the meeting to order at 11:00 a.m.

2. Approval of Minutes

A motion to approve the January 26, 2023 Oversight Committee meeting minutes was made by Tanya Wilder and seconded by Renzo Nastasi. Motion passed unanimously.

3. Public Comments

No one requested to address the Committee.

4. Chief Executive Officer's Report

Tiffany Homler Hawkins, Chief Executive Officer, stated that there is new audio and camera equipment in the Board Room.

5. Finance & Audit Committee Report

Amanda Clavijo, Chair of the Finance & Audit Committee, was recognized. Ms. Clavijo reported that the Finance & Audit Committee met on Thursday, February 16, 2023, and March 9, 2023.

At the February meeting, the Finance & Audit Committee received the presentations that are on today's Oversight agenda. At the March meeting, LYNX staff explained the transition of NeighborLink moving to "in-house".

Next month, the FY2023 budget amendment will be presented, as well as a review of the Reserve Analysis.

All Consent Agenda items were approved to move forward to the Oversight Committee.

6. Committee Consent Agenda Items

Commissioner Janer asked if there were any changes to the Consent Agenda before there is a motion to approve consent agenda items 6.A.i. through 6.B.viii. Ms. Homler Hawkins stated that she recommends the entire Consent Agenda for approval. Ms. Ledgerwood stated that she will abstain from voting on items 6.B.i, 6.B.iii, and 6.B.iv.

A. Request for Proposal

- i. Authorization to Release a Request for Proposal (RFP) for Architecture and Engineering Services for Heating, Ventilation, and Air Conditioning (HVAC) Systems Replacement & Enhancement at LYNX Central Station and LYNX Operations Center
- ii. Authorization to Release a Request for Proposal (RFP) for the Supply and Installation of Security Equipment and Associated Maintenance for LYNX Facilities
- iii. Authorization to Release a Request for Proposal (RFP) for Workers' Compensation Legal Services

B. Miscellaneous

- i. Authorization to Submit Grant Applications to the Federal Transit Administration for the Fiscal Year 2023 Apportionments and to Sub-allocate FY2023 Orlando Urbanized Area 5307 Funding to Lake County Transit Services and 5307 & 5337 to the Florida Department of Transportation
- ii. Authorization to Submit a Grant Application to the Federal Transit Administration (FTA) for the FY2023 Low or No Emission Grant Program and the Bus and Bus Facilities Competitive Program for Fixed Route Electric Buses and Associated Charging Equipment and Training
- iii. Authorization to Ratify a Grant Application Submitted to the Florida Department of Transportation (FDOT) FY2023 Low or No Emission Grant Program and the Bus and Bus Facilities Competitive Program for Rural Areas for Fifteen (15) Fixed Route CNG Buses
- iv. Authorization to Enter into Sub-Recipient Agreements and Award Funds Under Section 5310 to Selected Human Services Agencies
- v. Authorization to Enter into a Sole Source Purchase for the Procurement of SPX d/b/a Genfare Fast Fare Fareboxes for the NeighborLink Cutaway Bus Fleet
- vi. Authorization for LYNX Insurance Broker to Negotiate and Bind property, Fiduciary Liability, and Pollution Coverages

- vii. Authorization to Negotiate and Execute a Lease Agreement with the East Central Florida Regional Planning Council (ECFRPC) for Office Space at LYNX Central Station (LCS)
- viii. Authorization to Participate in Statewide Education Campaign

Renzo Nastasi made a motion to approve Consent Agenda items 6.A.i. through 6.A.iii. and 6.B.ii, 6.B.v through 6.B.viii. Second by Tanya Wilder. Motion passed unanimously.

Motion to approve items 6.B.i, 6.B.iii, and 6.B.iv. was made by Renzo Nastasi, second by Tanya Wilder. Motion passed unanimously with Jamie Ledgerwood abstaining.

7. Discussion Items

A. FY2022 Preliminary Financial Results

Commissioner Janer recognized Lenny Antmann, Chief Financial Officer, to make the presentation. Mr. Antmann stated that all stimulus dollars have been drawn down, so there are no more stimulus dollars for use in FY2023.

Customer fares were favorable, due to an increase in ridership in the fourth quarter. An increase in the prime rates resulted in an increase to interest income. A seven-million dollar actuary adjustment created a non-cash variance. This variance will show in the Reserve Analysis that will be presented next month.

Tanya Wilder thanked LYNX staff for their hard work.

B. FY2023 1st Quarter Results

Mr. Antmann continued with this item. Due to a lack of stimulus funds, the budget stabilization fund will be utilized to balance the FY2023 budget. Revenues were almost exactly on budget. Total expenses were less than budget, so only \$6.6 million was used from the Budget Stabilization Fund. Advertising revenues have been favorable to budget in the first quarter. The difference in State Revenue is due to a Block Grant that was not received until December. This will adjust throughout the year.

Salaries and wages were unfavorable due to market rate adjustments that were completed last year. In April, a budget amendment will be proposed for the higher expenses. A CNG fuel contract, that was entered into in the first quarter, will help decrease fuel expenses. Purchased Transportation was favorable, due to less trips.

C. FY2024 Budget Assumptions

Mr. Antmann continued with this item. The key budget assumptions are to maintain the FY2023 level of service, Federal Preventative maintenance revenue budgeted at a Board approved level of \$6.8 million, and Funding Partner contributions based on the Regional Funding Model.

No fare increases, continuation of the fuel hedging fund, and continued investment in low/no emission vehicles are included in the budget assumptions. Initiatives include the Pine Hills Transfer Station, Southern Operations site selection, continuation of electric services and infrastructure, and an improved employee development plan.

Commissioner Janer asked if LYNX staff was aware of the bill in Tallahassee to increase the amount of the sovereign immunity. This could affect the budget assumptions in casualty & liability. Mr. Antmann stated that staff is aware.

Tanya Wilder asked when funding models would be presented to the Funding Partners. Mr. Antmann stated that final adjustments are being made and will be provided next month.

8. Action Items

- A. Authorization to Approve FY2022 Annual Comprehensive Financial Report and Subsequent Submittal to the Government Financial Officers Association's (GFOA) Certificate of Achievement Program

Chair Janer recognized Joel Knopp from MSL CPAs & Advisors to make the presentation. Mr. Knopp stated that there were no significant findings or difficulties, and no corrected or uncorrected misstatements noted. A new accounting standard was issued and implemented during the reporting period. An unmodified clean opinion was issued.

Mary Moskowitz made a motion for Authorization to Approve FY2022 Annual Comprehensive Financial Report and Subsequent Submittal to the Government Financial Officers Association's (GFOA) Certificate of Achievement Program. Second by Jamie Ledgerwood. Motion passed unanimously.

- B. Authorization to Implement April 23, 2023 Service Changes

Chair Janer recognized Bruce Detweiler, Manager of Service Planning, to make the presentation. Mr. Detweiler stated that the service design principles focus on safety and connections to SunRail, service efficiencies to support operations, and schedule analysis and adjustments to improve on-time performance.

Two public hearings were held, and notices were placed on social media and at key bus stops and terminals regarding the changes. Route changes and schedule adjustments were presented, and a Ridership update that emphasized the increase in ridership on certain routes.

Tanya Wilder made a motion for Authorization to Implement April 23, 2023 Service Changes. Second by Renzo Nastasi. Motion passed unanimously.

C. Authorization to Submit 2023 Title VI Program Update to the Federal Transit Administration (FTA)

Chair Janer recognized Amber Johnson, DEI/Civil Rights Compliance Administrator, to make the presentation. Ms. Johnson stated that the Title VI Program must be updated every three years and was last updated in 2020. The 2023 updates include updated demographics, analysis of service distribution, language assistance plan, and evaluation of major service and fare media changes.

For the program update, three public outreach events were scheduled in different service areas. A public hearing was held on March 9 at LYNX Central Station for the public to provide feedback with the comment period open until March 17.

Renzo Nastasi asked for the Board to get a copy of the WSP study. Ms. Johnson stated that she would send the Committee the study.

Motion for Authorization to Submit 2023 Title VI Program Update to the Federal Transit Administration made by Renzo Nastasi, second by Tanya Wilder. Motion passed unanimously.

D. Election of the 2023 Oversight Committee Officers

Commissioner Janer recognized Pat Christiansen, LYNX General Counsel. Mr. Christiansen stated the rules for LYNX Committee elections.

Tanya Wilder nominated Commissioner Janer to remain the Committee Chair. Second by Renzo Nastasi. Motion passed unanimously.

Tanya Wilder nominated Renzo Nastasi for Vice-chair. Second by Mary Moskowitz. Motion passed unanimously.

9. Other Business

No other business was discussed.

10. Adjourned

Meeting adjourned at 11:54 a.m.

Certification of Minutes:

I certify that the foregoing minutes of the March 23, 2023 Oversight Committee meeting are true and correct, approved by the Oversight Committee.

X

Assistant

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. i

To: LYNX Oversight Committee

From: Terri Settingington
Director Of Human Resources
Deborah Toler
(Technical Contact)

Phone: 407.841.2279 ext: 6106

Item Name: Authorization to Release a Request for Proposal (RFP) for Pre-Employment Background Screening & Related Services

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for Pre-Employment Background Screening & Related Services.

BACKGROUND:

Background checks are a vital part of the employment process to assist in hiring the best possible candidate. As part of our hiring process, LYNX conducts a comprehensive background check on every new hire. Because obtaining a comprehensive criminal history check involves accessing numerous sources of information where challenges in getting this information can vary from state to state and county to county, performing these checks in-house is not cost effective. Therefore, due to the volume of background checks needed and the complexities involved, LYNX uses a third-party provider whose business it is to conduct background checks.

Our current agreement expires on December 5, 2023.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE goal is applicable to this activity.

FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$50,004 for Pre-Employment Background Screening & Related Services.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. ii

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Lismar Matos Hernandez
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Release a Request for Proposal (RFP) for Architecture and Engineering Services for Window Replacement at LYNX Central Station Building and Passenger Terminal

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for Architecture and Engineering Services for Window Replacement at LYNX Central Station Building and Passenger Terminal.

BACKGROUND:

LYNX Central Station (LCS) is an intermodal transit station in Orlando, Florida built in 2004. It serves the LYNX bus system and SunRail commuter rail, and is home to LYNX's administrative offices. It must be kept operational at all times, including during an emergency. When LCS was constructed in 2004, all 6 floors of LCS and the passenger terminal area were installed with single pane windows. These windows met the hurricane codes at the time. However, they lack effective sound dampening and are not energy efficient. In addition, multiple windows have developed water leaks around window seals.

LYNX desires to replace current windows within the LCS building and the passenger terminal to meet latest Florida Building Code hurricane mitigation requirements. In addition, the new windows will address the sound and energy efficiency issues. In September 2021, the LYNX Board of Directors authorized the Chief Executive Officer or designee to execute Contract #21-C45 to AECOM Technical Services, Inc. for Architecture and Engineering Services. The Consultants Competitive Negotiation Act (CCNA) as provided in Fla. Stat. 287.055 states that any construction project that exceeds the established threshold of \$4 million must be procured separately from a continuing services contract. This is the reason that this request cannot be accomplished using the existing contract that is currently in place.

LYNX Oversight Committee Agenda

The Request for Proposal (RFP) for this project will include an assessment to determine structural conditions, assess any additional resiliency requirements and provide recommendations for this project. With these in place, the design can then be completed. The administrative tower and passenger lobby will both be designed at the same time. Depending on projected construction costs, phasing of the construction, based on available funding, may need to occur. Priority will be given to the tower as it serves as an Emergency Operations Center (EOC) during major events such as hurricanes.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE Goal has been established for this contract. LYNX encourages the Contractor to make every attempt to obtain participation of certified DBEs and other small businesses in the completion of this contract.

FISCAL IMPACT:

The FY2023 Approved Capital budget includes \$2,000,000 for Window Replacement at LYNX Central Station Building and Passenger Terminal. This project is 100% Federally funded.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. i

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Jeffrey Reine
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Release an Invitation for Bid (IFB) for Construction of a Bus Bay and Associated Amenities at the Saint Cloud Walmart

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release an Invitation for Bid (IFB) for construction of a bus bay at the Saint Cloud Walmart.

BACKGROUND:

LYNX and Osceola County started a partnership in late 2021/early 2022 to construct a bus bay at the Saint Cloud Walmart. Previously, LYNX buses made use of the internal Walmart parking lot. With the increased use of customer pick-up during the pandemic, the area LYNX had used is now occupied by added parking spots for this use.

As part of the partnership, Osceola County funded the design and permitting of the bus bay and associated amenities. Amenities will include two bus shelters, benches, trash cans, bike racks, a bus bay that can berth two buses, a cart corral and associated American with Disabilities Act (ADA) improvements. LYNX will fund the construction and the associated engineering oversight. Once construction starts, it is anticipated to take no more than 120 days to complete.

LYNX has recently executed a standard Transit License Agreement (TLA) with Walmart that will allow for a portion of these improvements to be installed on their property.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE Goal has been established for this contract. LYNX encourages the Contractor to make every attempt to obtain participation of certified DBEs and other small businesses in the completion of this contract.

LYNX Oversight Cmmittee Agenda

FISCAL IMPACT:

The FY2023 Approved Capital Budget includes \$250,000 for the construction of a bus bay at the Saint Cloud Walmart. This project is 100% Federally funded.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.C. i

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Jeffrey Reine
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Negotiate and Award a Contract to McCree General Contractors, Inc. for the Construction of the Pine Hills Bus Transfer Center

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and award a contract to McCree General Contractors, Inc. for the Construction of the Pine Hills Bus Transfer Center in the amount of \$ 14,786,585.

BACKGROUND:

Over the past seven (7) years, LYNX undertook significant preparatory work associated with the Pine Hills Bus Transfer Center. This started in late 2016 when LYNX purchased from the Urban League the 6-acre property located south of their building at 2804 Belco Drive. From 2017 to 2019, LYNX conducted numerous public meetings and carried out preliminary design and engineering. This was coupled with extensive key stakeholder coordination (Florida Department of Transportation, Duke Energy, Orange County). In late 2020, LYNX finalized the design, executed the required legal agreements and started permitting. Permitting has recently been completed at the start of this calendar year.

An update of the planned improvements was brought to the August 2020 Board of Directors meeting. On-site improvements will include an iconic bus platform roofline, space for eight (8) fixed-route buses and two (2) NeighborLink buses, CCTV and real-time information signage, an extension of the Pine Hills Trail and a building housing drivers' restroom and an office for customer service and security. Off-site improvements will include signalized access at Belco Drive and Silver Star Road and reconstruction of Belco Drive to current roadway standards.

LYNX requested permission to issue a Request for Proposal (RFP) at the January 2021 Board of Directors' meeting to ensure that the agency was ready to issue the required documents once permitting had been complete. Upon approval, further solicitation document internal and external

LYNX Oversight Committee Agenda

preparations and reviews were initiated, including review by the Florida Department of Transportation (FDOT) from August through October of 2022.

Request for Proposal 23-R04 Pine Hills Bus Transfer Station Construction was released on October 28, 2022. A Pre-Proposal Conference and Site Visit were held on November 8, 2022, Questions were due from firms on December 8, 2022, an Addendum containing responses to questions was released on December 21, 2022, and Proposals were due on January 17, 2023.

A single Proposal response was received from McCree Design Builders, Inc. The Proposal was reviewed by WSP USA, Inc. and the LYNX Staff for this project, and the cost was determined to be Fair and Reasonable. The Source Evaluation Committee met publicly on March 22, 2023 and scored the firm as follows:

Proposer	Score	Ordinal Rank
McCree Design Builders, Inc.	299	3

The SEC voted to recommend to the LYNX Board of Directors to negotiate and award a contract to McCree Design Builders, Inc.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal of 9% is assessed for this procurement. LYNX's procurement policy requires contractors to use a good faith effort to subcontract portions of their work for material, supplies and services to Disadvantaged Business Enterprise (DBE) Firms.

FISCAL IMPACT:

The FY2023 Approved Capital budget includes a total project budget of \$14,786,585 for the Construction of the Pine Hills Bus Transfer Center. This project is funded with Federal funds in the amount of \$9,660,727, State funds in the amount of \$1,490,000 and local funds in the amount of \$3,635,858.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.C. ii

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Lismar Matos Hernandez
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Negotiate and Award a Contract to JC KC Construction, LLC for Renovation of the Tool Crib at LOC A and the Wellness Center at LOC B

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to award a contract to JC KC Construction, LLC for the Renovation Project to LYNX Operations Center (LOC) Building A Tool Crib and LYNX Operations Center (LOC) Building B Wellness Center in the amount not to exceed \$274,400 with a term to end upon project completion.

BACKGROUND:

LOC A Tool Crib Renovation

In 2014, AECOM had originally designed a Tool Crib Renovation Project at LOC A. Its scope consisted of converting the existing tool crib and equipment storage areas into four (4) new offices and a training area, but this project was not executed.

LYNX is now proposing two (2) offices, one (1) breakroom, a closed off Training/Conference Room area, and updating the original design and technical specifications to comply with current 2020 Florida Building Code. The project is anticipated to consist at a minimum of: architectural (new doors, glass windows, acoustical ceiling, and epoxy finish flooring), electrical (power outlets and data), and mechanical (air duct and fire sprinkler work).

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LOC B Wellness Center Renovation

In 2014, AECOM originally designed a Wellness Center renovation at LOC B. The scope consisted of increasing the wellness center space area from 728 SQFT to 971 SQFT, but this project was not executed.

LYNX is now proposing updating original design and technical specifications to comply with current 2020 Florida Building Code. The project is anticipated to consist at a minimum of: architectural (a new wall, acoustical ceiling, rubber flooring installation), electrical (power outlets) and mechanical (air duct and fire sprinkler work).

On December 8, 2022, an Invitation for Bid (IFB) was released for these projects but no bids were received. Hence, a second IFB was released on February 16, 2023. The IFB was posted on DemandStar, and sent directly to potential identified firms. Submissions were received from the following firms by the deadline of April 3, 2023:

Bidders
ARCHIS, INC
JC KC CONSTRUCTION, LLC

Staff is recommending the contract be awarded to JC KC Construction, LLC, the responsive and responsible bidder with lowest cost submission.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal of 3% is assessed for this procurement. LYNX's procurement policy requires contractors to use a good faith effort to subcontract portions of their work for material, supplies and services to Disadvantaged Business Enterprise (DBE) Firms.

FISCAL IMPACT:

The FY2023 Approved Capital Budget includes \$700,000, of which \$560,699 is available for Tool Crib & Wellness Center Renovations. This project is 100% Federally funded.

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Consent Agenda Item #6.C. iii

To: LYNX Oversight Committee

From: **Jafari Bowden**
Director Of Safety And Security
Robert Carey
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Authorization to Negotiate and Award a Contract to Universal Protection Service, LLC, dba Allied Universal Security Services

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and award a contract to Universal Protection Service, LLC, dba Allied Universal Security Services. The initial term of the Contract is May 1, 2023 through April 30 2026 in the amount not to exceed \$5,783,282.

BACKGROUND:

Currently, Security Guard Services for the five (5) LYNX facilities located at 2495 Industrial Boulevard, 2500 LYNX Lane, 455 North Garland Avenue, 320 Pleasant Street and 100 N. Alaska Avenue are provided by Strategic Security Corporation, USA, Inc. under contract #21-C21. This contract was approved prior to the COVID pandemic and the increase in inflation has negatively impacted the current pay bill rate to recruit and retain officers. Strategic Security Corporation is the current contract and remaining under contract until the transition with Allied Universal is completed.

The RFP scope of work will require both uniformed and armed security guards 24 hours a day, 365 days a year providing surveillance, property and building security, occupant protection, crowd and traffic control, foot and vehicular patrols, and asset protection on an as needed basis.

At the September 2022 LYNX Board of Directors' meeting, staff received authorization to release a Request for Proposal (RFP) for security services, which was released on November 14, 2022. Proposals were due to LYNX on January 17, 2023.

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Sixteen (16) responses were received from the following firms:

Proposer	Total Score	Ordinal Rank
American Guard Services, Inc.	233.18	14
AURAI Capital LLC (dba AURAI Security)	169.58	31
Blue Shield Security & Protection Inc.	123.45	39
Centurion Security Group, LLC	250.54	13
Excelsior Defense, Inc.	233.59	16
Marc Security Services LLC	137.64	39
Mason Evans, Inc. dba Diamond Investigations & Security	177.78	26
PalAmerican Security Inc.	217.23	21
S&S Management Group, LLC dba Security Solutions of America	170.04	30
S2W Security LLC	105.00	38
Security Consultants Services, LLC dba SCS Security	69.84	44
Security Management Innovations, Inc.	129.63	39
Servexo Protective Services	230.12	15
Strategic Security Corp.	187.10	22
United American Security, LLC dba GardaWorld	244.54	13
Universal Protection Service, LLC, dba Allied Universal Security Services	265.53	6

After review of the Proposals, the Source Evaluation Committee (SEC), made a recommendation to award the contract to Universal Protection Service, LLC, dba Allied Universal Security Services.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$1,372,020 for Security Guard Services.

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Consent Agenda Item #6.D. i

To: LYNX Oversight Committee

From: Amir Johnson
Director of Organizational Development and Training
Amir Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 6116

Item Name: Authorization to Extend and Increase the Not to Exceed Amount of Contract #22-C38 with Susan Black for Organizational Development Consulting Services

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' Authorization to Extend Contract #22-C38 for an additional twelve-month period and to increase the contract not to exceed amount from \$150,000 to \$282,000 with Susan Black for Organizational Development Consulting Services.

BACKGROUND:

In FY2022, contract #22-C38 was issued to Susan Black to launch an initiative to create and implement a comprehensive and cohesive Organizational Development & Training Program. Susan Black was hired as a consultant to assist the Director of Organizational Development with this program. Ms. Black helped structure the Organizational Development Department, developed and implemented goals strategies and action plans to support LYNX's mission, researched and developed metrics and evaluation plans, and helped develop an organizational training program.

Ms. Black has also been instrumental in the updating of LYNX Administrative Rules and Policies. This update will help align LYNX with the organizational mission, goals and objectives, and bring all Policies and Procedures up to date.

This initiative is being developed in three project phases:

<u>Phase 1:</u> Program Framework Development	January 2021- FY2022
<u>Phase 2:</u> Implementation Plan Development	October 2022 – FY2024
<u>Phase 3:</u> Tiered Implementation	February 2023 – FY2025

LYNX Oversight Cmmittee Agenda

The primary goal is to improve organizational metrics such as operational performance, customer satisfaction, and resource management for the Authority.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The FY2023 Approved Budget includes \$57,000 for Organizational Development Consulting Services. Future funding needs will be in the FY2024 budget.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. ii

To: LYNX Oversight Committee

From: Elvis Dovalles
Director Of Maintenance
Ricky Gonzalez
(Technical Contact)

Phone: 407.841.2279 ext: 6239

Item Name: Authorization to Exercise the First Option Year of Contract #21-C35 with American Facilities Services Inc., for Janitorial Services for LYNX Central Station and the LYNX Operations Center

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to exercise the first-year option of Contract #21-C35 with American Facilities Services Inc., for Janitorial Services for LYNX Central Station and the LYNX Operations Center.

BACKGROUND:

On March 25, 2021 the LYNX Board of Directors approved the award of Contract # 21-C35 to American Facilities Services Inc., for Janitorial Services for LYNX Central Station and the LYNX Operations Center for two (2) years with three (3) one (1) year options for a total not to exceed amount of \$1,200,000 for the five-year period. Contract #21-C35 expires on May 1, 2023 and option year one (1) will extend the contract from May 2, 2023 to May 1, 2024.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$276,000 for Janitorial Services for LYNX Central Station and the LYNX Operations Center.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.E. i

To: LYNX Oversight Committee

From: **Tiffany Homler Hawkins**
Chief Executive Officer
Elvis Dovalles
(Technical Contact)
Prahallad Vijayvargiya
(Technical Contact)
Kenneth Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 6064

Item Name: **Ratification of the Inclusion of the Orlando Science Center as a Partner for Workforce Development on the FY2022 Low or No Emission Grant Program and the Bus and Bus Facilities Competitive Program**

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' ratification of the inclusion of the Orlando Science Center as a partner for workforce development on the FY2022 Low or No Emission Grant Program and the Bus and Bus Facilities Competitive Program.

BACKGROUND:

On April 28, 2022, the LYNX Board of Directors authorized LYNX to submit a grant application to the Federal Transit Administration (FTA) for the FY2022 Low or No (Low-No) Emission Grant Program and the Bus and Bus Facilities (Bus & Bus Facilities) Competitive Program for fixed route electric buses and NeighborLink electric vehicles as well as associated charging equipment and training. LYNX identified within this authorization working with the Center for Transportation and the Environment, the Orlando Utilities Commission, bus manufacturer Proterra, Inc. and ABC Companies in the development and submittal of the grant application.

The budget submitted includes:

\$16,132,025	5339(c) funding request
<u>\$12,950,000</u>	Other Federal Funds
\$29,082,025	Total Cost

LYNX Oversight Committee Agenda

The secured local share for this project used Transportation Development Credits (TDC) from the Florida Department of Transportation (FDOT).

The grant required that for applicants proposing projects related to zero-emission vehicles, five (5) percent of the requested Federal award must be used for workforce development to retrain the existing workforce and develop the workforce of the future. The following items were included in the budget submitted with the grant application to meet this requirement:

\$ 129,017	Training of LYNX staff (Fixed Route Operators, Mechanics)
\$ 13,182	Training of LYNX staff (NeighborLink Operators, Mechanics)
\$ 35,800	Training modules from vendors for use in staff training
\$ 249,500	Training aids including system components for classroom training
<u>\$ 430,000</u>	Future workforce training by Orlando Science Center (4-year program)
\$ 857,499	Total Cost

Training of LYNX staff started with the deployment of the first eight (8) battery electric buses in the LYMMO service. The training under this grant will complete that training for remaining staff who operate and maintain the fleet.

The Orlando Science Center was included in the grant application submitted for the FY2022 Low or No (Low-No) Emission Grant Program and the Bus and Bus Facilities (Bus & Bus Facilities) Competitive Program to meet the future workforce development requirement. Ratification of the inclusion of the Orlando Science Center as a partner does not change the budget submitted and was approved by the Federal Transit Administration.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE participation goal is applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the award of this program in the appropriate LYNX fiscal year budget upon confirmation of award and securing the local match.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.E. ii

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Jeffrey Reine
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Negotiate and Enter into Agreements Related to the Pine Hills Bus Transfer Center

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and enter into a Utility Easement agreement and a Subordination of Utility Interests agreement related to the Pine Hills Bus Transfer Center, contingent upon the parties to each set of the agreements reaching mutually agreed upon conditions and approvals.

BACKGROUND:

LYNX has fully designed and permitted this project and is ready to start construction (as noted by a concurrent board item to negotiate and award for this task). As part of the finalization of the permits, Orange County Utilities (OCU) has requested two items that will allow them to maintain utilities being installed by LYNX post-construction.

The language in these documents is standard language that has been reviewed by legal counsel and has followed the requested OCU process to ensure that they comply.

-8' x 20' Utility Easement - This easement allows OCU to enter upon, excavate, construct and maintain the water, wastewater and reclaimed water lines being installed by LYNX on the property. The language delineates responsibilities for maintenance and for development within this easement.

-Subordination of Utility Interests - This document codifies the relationship of the above easement. It specifically dictates that Duke Energy must subordinate its interest in the portion of the power line easement to OCU that the above utility easement is within.

LYNX Oversight Committee Agenda

Previously, in August 2020, the LYNX Board of Directors authorized the CEO to negotiate and enter into a number of agreements related to the construction of the Pine Hills Bus Transfer Center. These agreements included:

- Development Agreement between LYNX and the Urban League
- Termination of Easement Agreement by the Urban League
- Parking Lot Easement Agreement between LYNX and the Urban League
- Contribution Agreement between LYNX and Orange County
- Interlocal Agreement between LYNX and Duke Energy

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

There is no fiscal impact associated with this activity.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.E. iii

To: LYNX Oversight Committee

From: Matthew Friedman
Director Of Marketing Communications
Matthew Friedman
(Technical Contact)

Phone: 407.841.2279 ext: 6206

Item Name: Authorization to Purchase Vanpool Vehicles

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to purchase up to sixty (60) Vanpool Ford Explorer 4WD 4DR XLT (or the equivalent) vehicles for replacement purposes for the Vanpool program, in the not to exceed amount of \$2,000,000. The vehicles will be purchased from the State of Florida Cooperative Purchasing schedule.

BACKGROUND:

The LYNX Vanpool program was developed to provide another option for the Central Florida community commuting to work. LYNX currently has one hundred thirty-five (135) vehicles in its Vanpool fleet. LYNX purchases commuter vans from funds granted by the Federal Transit Administration (FTA) and contracts with an outside vendor, Enterprise Holdings to provide fleet management services.

The program is in need to replace most of its fleet. A Buy America waiver expired in 2019 which caused agencies around the country to stop purchasing these vehicles. A new waiver was instituted in late 2022. In early March 2023 we were able to confirm these vehicles meet the Buy America requirement. A similar order will take place during the next fiscal year.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

The DBE requirement for the purchase of rolling stock is monitored by the Federal Transit Administration.

LYNX Oversight Cmmittee Agenda

FISCAL IMPACT:

The FY2023 Approved Capital budget includes \$2,000,000 for Vanpool Vehicles. This project is 100% Federally funded.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.E. iv

To: LYNX Oversight Committee

From: Reinaldo Quinones
Interim Director Of Transportation
Elvis Dovalles
(Technical Contact)

Phone: 407.841.2279 ext: 6223

Item Name: Authorization to Purchase Seven (7) 2023 Dodge Durango Vehicles as Replacement Vehicles for Transportation Supervisors

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to purchase seven (7) 2023 Dodge Durango replacement transportation support vehicles for a not to exceed amount of \$370,000. The replacement support vehicles will be purchased through the Florida Sheriffs Association, Purchasing Contract #FSA22-VEL30.0 Pursuit, Administrative & Other Vehicles, expiring September 30, 2023.

BACKGROUND:

On January 27, 2022 the Board of Directors' authorized staff to purchase eight (8) 2022 Ford Utility AWD V-6 replacement automobiles for a not-to-exceed amount of \$400,000.00. Staff issued the purchase order however, in February 2023 the dealership contacted LYNX and stated the vehicle make and model was no longer available due to material and chip shortages from Ford.

LYNX has an active support fleet of 115 vehicles; these seven (7) automobiles are replacements for transportation vehicles that have met their useful; of either five (5) years or 100,000 miles. Transportation vehicles are used for the oversight and management of routes throughout the LYNX service area and for response to accidents and incidents.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

Not applicable for DBE participation. Efforts will be made to utilize a small business and minority owned dealership.

LYNX Oversight Cmmittee Agenda

FISCAL IMPACT:

The replacements for transportation support vehicles were included in the Approved FY2022 Capital Budget. These funds were previously encumbered. These vehicles are 100% FTA funded.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.E. v

To: LYNX Oversight Committee

From: Michelle Daley
Director Of Finance
Michelle Daley
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Dispose of Items Accumulated Through the Lost and Found Process

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, discard, donate, recycle or sell at public auction, surplus Lost and Found items such as: handbags, books, phones, keys, backpacks, etc.

BACKGROUND:

LYNX makes a reasonable attempt to find the rightful owner of any lost or abandoned property patrons leaves on its buses and or facilities. If the articles are unclaimed after a 90-day holding period, the articles become property of LYNX per Chapter 705, Florida Statutes (1996).

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus assets. Prior to being auctioned, all electronic devices and cell phones are deleted or erased of personal data by the Auctioneer per contract. Electronic devices and cell phones which cannot be deleted or erased are recycled and shredded by the auctioneer in accordance to all local, state and federal regulations at no cost to LYNX.

See below for a summary of the Lost and Found Articles. A detailed listing of the items being auctioned is available upon request.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

LYNX Oversight Committee Agenda

FISCAL IMPACT:

The net proceeds from this sale will be included in LYNX's FY2023 non-operating revenue.

Lost and Found Articles

Items to Donate or Auction

Article	Count of Article
Cellphone	234
Bag/Backpack	213
Bike	126
Purse/Wallet	99
Glasses	73
Electronic	71
Umbrella	62
Clothing	50
Hat	50
Case	22
Book	17
Cane/Walker/Wheelchair	17
Thermos/Mugs/Cooler	14
Jewelry	11
Binder	8
Footwear	8
Toy	7
Luggage	5
Stroller	4
Watch	4
CD/DVD	3
Cart	2
Chain	2
Gift Box	2
Lock	2
Cushion	1
Drum	1
Fan	1
Mirror	1
Package	1
Grand Total	1,111

LYNX Oversight Committee Agenda

Consent Agenda Item #6.E. vi

To: LYNX Oversight Committee

From: Michelle Daley
Director Of Finance
Kenneth Roberts
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Auction Surplus Capital Items

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, recycle or sell, at public auction, surplus and obsolete capital items as identified in the following detailed list.

BACKGROUND:

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus and obsolete items. This year's auction is scheduled for May 2023. The following surplus items require authorization for retirement and disposal at the public auction pursuant to Administrative Rule 4.16.2.A:

Other Vehicles

Other Vehicles with a total net book value of \$0

- There are 5 Other Vehicles that has reached the end of their useful life and exceeding the FTA mileage requirement.

Revenue Vehicles:

Revenue Vehicles with a total net book value of \$247,646.

- There is 1 Revenue Vehicle. On 1/2/2023 a fire started in the engine compartment of bus 226-616. After evaluation by an insurance appraiser the vehicle was deemed a total loss.

Surplus Equipment:

Surplus equipment with a total net book value of \$0

LYNX Oversight Committee Agenda

Categorical Totals

Category	Acquisition Value	Net Book Value
Surplus Equipment	\$140,606	\$0
Other Vehicles	\$145,459	\$0
Revenue Vehicles	\$764,165	\$247,646
GRAND TOTAL	\$1,050,230	\$247,646

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The total net book value of the surplus items is \$247,646. The higher of the net book value or the net proceeds from the sale of any item may be due to the Federal Transit Administration (FTA) in FY2023.

Sys No	Asset ID	Description	Class	Acquisition Date	Est Life	Acquisition Value	Net Book Value
019482	226-616	New Flyer CNG Artic	RV	8/18/2016	10	\$764,165	\$247,646
		Subtotal Revenue Vehicles				\$764,165	\$247,646
Sys No	Asset ID	Description	Class	Acquisition Date	Est Life	Acquisition Value	Net Book Value
14693	35755	Ford XLT 10 Pass Van	OV	9/30/2012	4	\$32,212	0
15287	35948	Ford Econoline Van	OV	10/1/2012	4	\$24,820	0
17088	38154	Ford E-350XLT Van	OV	1/31/2014	4	\$32,306	0
19681	243-116	Ford E-350XLT Van	OV	10/28/2016	4	\$28,804	0
19687	47988	Ford E-350XLT Van	OV	10/13/2016	4	\$27,317	0
		Subtotal Support Vehicles				145,459	0
Sys No	Asset ID	Description	Class	Acquisition Date	Est Life	Acquisition Value	Net Book Value
009838	6824	Linux Media SVR Modem S8500 Sys	FFE	11/8/2004	5	\$250	0
009840	6815	Avaya Linux Media SVR Modem S8500 Sys	FFE	11/8/2004	5	\$250	0
013637	9528	HP T1200 DeskJet Printer	FFE	10/28/2010	5	\$5,071	0
014633	10459	HP Laser Pro 400 Color M475	FFE	9/12/2012	5	\$683	0

LYNX Oversight Committee Agenda

014634	10460	HP LaserJet Pro 400 M451DN	FFE	9/12/2012	5	\$475	0
015398	10602	High Definition Sony Camcorder with Accessories	FFE	1/22/2013	5	\$4,655	0
015409	10673	BRG Wireless Clock	FFE	1/28/2013	5	\$458	0
015410	10674	BRG Wireless Clock	FFE	1/28/2013	5	\$458	0
015939	11088	SQL 2008WORK GROUP /SERVER LICENSE	FFE	4/17/2013	5	\$7,219	0
016270	11088	SAMSUNG 27 INCH MONITOR	FFE	7/30/2013	5	\$369	0
016420	11194	DELLKVM 4322 DS	FFE	8/29/2013	5	\$5,881	0
016421	11195	DELL KVM 4322 DS	FFE	8/29/2013	5	\$5,881	0
016422	11196	DELL KVM 4322 DS	FFE	8/29/2013	5	\$5,881	0
016785	1192	ADVANCED SC750 WALKBEHIND SCRUBER	FFE	9/30/2013	5	\$7,228	0
017304	11987	DELL OPTIPLEX 9020	FFE	3/31/2014	5	\$1,598	0
017318	11996	DELL LATITUDE E6540	FFE	3/31/2014	5	\$2,279	0
017328	12066	DELL OPTIPLEX 9020	FFE	3/31/2014	5	\$1,529	0
017466	12143	I PAD AIR GM	FFE	5/31/2014	5	\$1,125	0
017792	12515	MICROSOFT SURFACE 3 BUNDLE	FFE	7/31/2014	5	\$1,256	0
017932	12633	HP LASERJET PRO 400	FFE	9/29/2014	5	\$425	0
018276	12701	Cannon Rebel C100 Camera with Drone Quadcopter	FFE	11/30/2014	5	\$2,750	0
018487	12818	RC64DR-AF DIGIT FOUR INCH DIGITAL CLOCK	FFE	2/17/2015	5	\$415	0
018537	13031	HP Laser Jet Ent 600 M601n Printer NA	FFE	4/13/2015	5	\$827	0
018538	13032	HP Laser Jet Ent 600 M601n Printer NA	FFE	4/13/2015	5	\$678	0
018543	13037	HP Laser Jet Ent 600 M601n Printer NA	FFE	4/13/2015	5	\$678	0
018558	12939	Dell Precision Laptop	FFE	4/30/2015	5	\$3,368	0
018578	12953	MS Surface 3 Tablet	FFE	5/11/2015	5	\$1,905	0
018579	12954	MS Surface 3 Tablet	FFE	5/11/2015	5	\$1,905	0
019081	13541	HP Color Laser Jet Printers M750dn	FFE	11/10/2015	5	\$2,838	0
019100	13602	MS Surface 4 Tablet	FFE	12/1/2015	5	\$1,933	0
019198	13078	Dell Optiplex 7040	FFE	1/14/2016	5	\$1,546	0
019215	13893	Dell 19" Rack	FFE	1/4/2016	5	\$1,743	0

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019223	13894	Operator Sign in Terminal	FFE	2/9/2016	5	\$309	0
019224	13895	Operator Sign in Terminal	FFE	2/9/2016	5	\$309	0
019325	13956	Dell 7040 Computer	FFE	4/27/2016	5	\$1,589	0
019326	13957	Dell 7040 Computer	FFE	4/27/2016	5	\$1,589	0
019327	13958	Dell 7040 Computer	FFE	4/27/2016	5	\$1,589	0
019330	13961	Dell 7040 Computer	FFE	4/27/2016	5	\$1,589	0
019400	13893	Dell Precision 7710	FFE	8/10/2016	5	\$6,028	0
019401	13894	Dell Latitude E5570	FFE	8/19/2016	5	\$2,340	0
019729	13895	MS Surface Pro 4	FFE	11/30/2016	5	\$2,368	0
019779	13968	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019785	13974	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019790	13979	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019793	13982	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019797	13986	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019798	13987	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019799	13988	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019800	13989	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
019801	13990	Dell 7040 Computer	FFE	12/20/2016	5	\$1,474	0
020026	14806	Dell 7040 Computer	FFE	2/8/2017	5	\$1,576	0
020027	14802	Dell 7040 Computer	FFE	2/8/2017	5	\$1,576	0
020030	14799	Dell 7040 Computer	FFE	2/8/2017	5	\$1,576	0
020031	14798	Dell 7040 Computer	FFE	2/8/2017	5	\$1,576	0
020032	14797	Dell 7040 Computer	FFE	2/8/2017	5	\$1,576	0
020040	14789	Dell 7040 Computer	FFE	2/8/2017	5	\$1,576	0
020042	14787	Dell 7040 Computer	FFE	2/8/2017	5	\$1,576	0
020070	14841	DELL 7040 Computer	FFE	3/4/2017	5	\$1,576	0
020075	14846	DELL 7040 Computer	FFE	3/4/2017	5	\$1,576	0
020084	14855	DELL 7040 Computer	FFE	3/4/2017	5	\$1,576	0

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020089	14860	DELL 7040 Computer	FFE	3/4/2017	5	\$1,576	0
020090	14861	DELL 7040 Computer	FFE	3/4/2017	5	\$1,576	0
020091	14862	DELL 7040 Computer	FFE	3/4/2017	5	\$1,576	0
020092	14863	DELL 7040 Computer	FFE	3/4/2017	5	\$1,576	0
020654	14632	MS Surface Pro I7 with Dock	FFE	12/1/2017	3	\$2,403	0
020663	14154	Dell 7050 Computer with Monitor	FFE	2/13/2018	3	\$2,382	0
021011	15322	Microsoft Surface Pro	FFE	7/13/2018	3	\$2,312	0
021012	15321	Microsoft Surface Pro	FFE	7/13/2018	3	\$2,312	0
021013	15320	Microsoft Surface Pro	FFE	7/13/2018	3	\$2,312	0
021127	15316	Dell Latitude 5290	FFE	10/31/2018	3	\$1,934	0
021278	15592	Samsung Galaxy Tab A	FFE	4/3/2019	3	\$353	0
		Subtotal FFE				\$140,606	
		Grand Total				\$1,050,230	\$247,646

LYNX Oversight Committee Agenda

Discussion Item #7.A.

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Michelle Daley
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Reserve Analysis

Date: 4/27/2023

LYNX Staff will present the Reserve Analysis as of September 30, 2022.

LYNX Oversight Committee Agenda

Action Agenda Item #8.A.

To: LYNX Oversight Committee

From: Tiffany Homler Hawkins
Chief Executive Officer
Prahallad Vijayvargiya
(Technical Contact)

Phone: 407.841.2279 ext: 6064

Item Name: Authorization to Submit a Grant Application to the Florida Department of Transportation (FDOT) for the Rural Transportation Program, Off-Cycle Section 5311 in the Total Amount of Approximately \$ 1,767,743 and Execution of Resolution #23-002

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to submit grant applications to the Florida Department of Transportation (FDOT) and authorize the Chairman to execute Resolution #23-002, attached hereto. This action also includes authorization for the Chief Executive Officer (CEO) or designee to execute Public Transportation Grant Agreements (PTGA) from FDOT originating from this program, as well as any future amendments to the PTGA.

BACKGROUND:

On March 2, 2023, the Florida Department of Transportation (FDOT), under District Five's Modal Development Office announced its funding solicitation and guidance for eligible operating and capital projects for the Federal Fiscal Year (FFY) 2020-2021 Off-Cycle Section 5311 of the Rural Transportation Program.

This solicitation is due for submission May 5, 2023. Submission is contingent on rural area eligibility based on 2010 Census data.

The funding program is described as follow:

- ***Formula Grants for Rural Areas Program (49 U.S.C. 5311):*** The Rural Areas program provides formula funding for the purpose of supporting public transportation in areas with a population of less than 50,000. Funding may be used

LYNX Oversight Committee Agenda

for capital, operating, planning, job access and reverse commute projects, and administration expenses.

LYNX intends to apply for an operating project, approximately \$1,767,743 of 49 U.S.C. 5311 to maintain provision of services in the rural areas. 49 U.S.C. Section 5311 operating funds are 50% federal and 50% non-Department of Transportation match.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE participation goal is applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the award of this program in the appropriate LYNX fiscal year budget upon confirmation of award and securing the local match.

CERTA RESOLUTION NO. 23-002

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT A GRANT APPLICATION WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE FFY 2020-2021 OFF-CYCLE SECTION 5311 FTA FUNDS FOR RURAL TRANSPORTATION PROGRAM, IN THE AMOUNT OF APPROXIMATELY \$1,767,743 DOLLARS.

WHEREAS, LYNX has satisfied the requirement to complete a Transportation Development Plan (TDP) for FY2023-2032 which has been submitted to FDOT in August 2022. LYNX TDP update is consistent with METROPLAN Orlando's 2045 Plan and Five-Year Transportation Improvement Plan (TIP); and

WHEREAS, the LYNX Board of Directors (BOARD) has the authority and believes it is in the best interest of LYNX to authorize the CEO, or designee, to file and execute these grant applications and all supporting documents, agreements and assurances which may be required in connection with the applications as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the submission of grant applications to the Florida Department of Transportation.
2. The BOARD has the authority to authorize the execution of Public Transportation Grant Agreements to be issued by FDOT in FY2023-2024.
4. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to submit a grant application to the Florida Department of Transportation for the Federal Fiscal Year (FFY) 2020-2021 Off-cycle Section 5311, in the amount of approximately \$1,767,743 dollars on behalf of LYNX and the ability for the CEO to execute the application, amendments, warranties, certifications, assurances, reimbursement invoices and any other documents in connection with the grant applications.
5. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to sign any and all agreements or contracts, which may be required in connection with the application, and subsequent agreements, with the Florida Department of Transportation for operating assistance for the Rural Transportation Program (5311).
6. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended.

7. The above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT A GRANT APPLICATION WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE FFY 2020-2021 OFF-CYCLE SECTION 5311 FTA FUNDS FOR RURAL TRANSPORTATION PROGRAM, IN THE AMOUNT OF APPROXIMATELY \$1,767,743 DOLLARS.

APPROVED AND ADOPTED this 27 day of April 2023 by the Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: Governing Board

Chairman

ATTEST:

Assistant Secretary

LYNX Oversight Committee Agenda

Action Agenda Item #8.B.

To: LYNX Oversight Committee

From: Michelle Daley
Director Of Finance
Christopher Plummer
(Technical Contact)
Sheila Maldonado
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Submit a Grant Application to the Florida Department of Transportation (FDOT) for a Public Transit Grant Agreement (PTGA) for FY2024 Commuter Assistance Program in the Amount of \$300,000 and Execution of Resolution #23-003

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chairman to execute Resolution #23-003 authorizing the Chief Executive Officer (CEO) to submit a grant application to the Florida Department of Transportation (FDOT) for a Public Transit Grant Agreement (PTGA) for FY2024 Commuter Assistance Program in the Amount of \$300,000.

BACKGROUND:

LYNX's Vanpool Program was developed nearly 28 years ago to provide an additional commuter option for small groups traveling to a common work destination. Specifically, the vanpool program offers those who live in the same area a reliable and affordable rideshare option. Within LYNX Vanpool program, the Authority sustains a total of one hundred and thirty-five (135) vans available for rent. LYNX acts as the Program Administrator while the fleet's maintenance, umbrella accident insurance coverage, and day to day operations are managed by an external contractor.

The program remains popular, has sustained demand, and is supported by regional employers willing to help subsidize their employees' travel to and from their workplace.

Commuter assistance funding 50% FDOT and 50% Local match contributed by LYNX. Authorizing Resolution #23-003 is attached.

LYNX Oversight Cmmittee Agenda

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE participation goal is applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the award of this program in the appropriate LYNX fiscal year budget upon confirmation of award and securing the local match.

CFRTA RESOLUTION NO. 23-003

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT A GRANT APPLICATION WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE COMMUTER ASSISTANCE PROGRAM, IN THE AMOUNT OF APPROXIMATELY \$300,000 DOLLARS.

WHEREAS, LYNX has satisfied the requirement to complete a Transportation Development Plan (TDP) for FY2023-2032 which has been submitted to FDOT in August 2022. LYNX TDP update is consistent with METROPLAN Orlando's 2045 Plan and Five-Year Transportation Improvement Plan (TIP); and

WHEREAS, the LYNX Board of Directors (BOARD) has the authority and believes it is in the best interest of LYNX to authorize the CEO, or designee, to file and execute these grant applications and all supporting documents, agreements and assurances which may be required in connection with the applications as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the submission of grant applications to the Florida Department of Transportation.
2. The BOARD has the authority to authorize the execution of Public Transportation Grant Agreements (PTGA) to be issued by FDOT in FY2023-2024.
4. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to submit a request for funds to the Florida Department of Transportation for the Commuter Assistance Program, in the amount of approximately \$300,000 dollars on behalf of LYNX and the ability for the CEO to execute the PTGA, amendments, warranties, certifications, assurances, reimbursement invoices and any other documents in connection with the request.
5. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to sign any and all agreements or contracts, which may be required in connection with subsequent agreements, with the Florida Department of Transportation for Van Pool operating assistance.
6. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended.
7. The above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT A GRANT APPLICATION WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE COMMUTER ASSISTANCE PROGRAM, IN THE AMOUNT OF APPROXIMATELY \$300,000 DOLLARS.

APPROVED AND ADOPTED this 27th day of April 2023 by the Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: Governing Board

Chairman

ATTEST:

Assistant Secretary

LYNX Oversight Committee Agenda

Action Agenda Item #8.C.

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Michelle Daley
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Approval to Amend the FY2023 Operating Budget

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to amend the FY2023 Adopted Operating Budget.

BACKGROUND:

These changes will not result in any increase request from the funding partners.

LYNX Oversight Committee Agenda

FY2023 Operating Budget Amendment

	APPROVED FY2023	PROPOSED ADJUSTMENTS	PROPOSED AMENDED FY2023
REVENUES			
Customer Fares	\$ 18,367,662	\$ -	\$ 18,367,662
Contract Services	4,524,539	(90,466)	4,434,073
Advertising	2,505,000	209,796	2,714,796
Interest & Other Income	980,000	3,000,000	3,980,000
Federal Revenue	13,489,445	1,047,182	14,536,627
State Revenue	14,536,165	204,342	14,740,507
Local Revenue	11,317,209	929,146	12,246,355
Local Revenue Funding Partner	79,992,773	-	79,992,773
Use of Stabilization Funds	31,603,027	-	31,603,027
TOTAL REVENUE	\$ 177,315,820	\$ 5,300,000	\$ 182,615,820
EXPENSE			
Salaries, Wages & Fringe Benefits	\$ 98,203,614	\$ 6,000,000	\$ 104,203,614
Other services	13,147,770	(156,000)	12,991,770
Fuel	14,508,025	-	14,508,025
Materials and Supplies	10,084,010	-	10,084,010
Utilities	1,794,203	-	1,794,203
Casualty & Liability	4,661,099	-	4,661,099
Taxes and Licenses	558,022	-	558,022
Purchased Transportation Services	32,287,576	(700,000)	31,587,576
Leases & Miscellaneous	2,071,501	(277,200)	1,794,301
GASB 87 Lease Expense	-	377,045	377,045
Interest Expense	-	56,155	56,155
TOTAL EXPENSE	\$ 177,315,820	\$ 5,300,000	\$ 182,615,820
CHANGE IN NET POSITION	\$ -	\$ -	\$ -

LYNX Oversight Committee Agenda

Explanation of Changes:

Revenues:

Contract Services – The adjustment is primarily due to the cancelation of the Kissimmee connector offset by TD Grant funding grant higher than budgeted.

Advertising Revenue – Advertising revenue had a favorable increase above the contract minimum guarantee.

Interest & Other Income – Interest income has had favorable interest rates.

Federal Revenue – An additional 5311 Grant not previously budgeted.

State Revenue – Block grant award was higher than budgeted.

Local Revenue – A new route added in Osceola County funded partially through a service development grant.

Expenses:

Salaries, Wages and Fringe – The adjustment for wages to bring the NeighborLink operations in-house and the market rate adjustments for the union contracts.

Purchased transportation – This is the offsetting reduction in the contracted service of bringing the NeighborLink operations in-house.

Leases & Miscellaneous, GASB 87 expense, and Interest. – Adjustments related to new GASB 87 reporting requirements for leases.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE goal is applicable to this activity.

FISCAL IMPACT:

The Amended FY2023 Operating Budget has been balanced from offsetting adjustments in other categories.

LYNX Oversight Committee Agenda

Action Agenda Item #8.D.

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Michelle Daley
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: Submittal of the FY2024 Preliminary Operating Budget

Date: 4/27/2023

ACTION REQUESTED:

LYNX Staff is requesting the Oversight Committee's approval for the Chief Executive Officer (CEO) or designee to present the FY2024 Preliminary Operating Budget to the LYNX Regional funding partners.

BACKGROUND:

On March 9, 2023, staff presented a Preliminary Operating budget with several funding models to LYNX Finance and Audit Committee for discussion and input. On April 13, 2023, based on the committees' recommendation, LYNX staff will present a revised FY2023 Preliminary Operating Budget to the Finance and Audit Committee for approval to present to the Oversight Committee on April 27, 2023.

The following are the overall key assumptions in developing the operating budget:

- Maintain 2023 level of service
- Federal Preventative Maintenance revenue budgeted at board approved level of \$6.8 million
- Funding Partners contributions based on the approved Regional Funding Model
- Budget for COVID protocols based on FY2023 trends.

LYNX Oversight Committee Agenda

OVERVIEW:

The FY2024 Preliminary Operating Budget totals \$192,403,670 in revenues and \$192,403,670 in expenses. The Preliminary Operating Budget is funded by a combination of LYNX generated revenue and federal, state and local dollars. These funds are used to fund personnel expenses, services, materials, supplies, taxes, utilities, casualty and liability expenses, purchased transportation expenses, leases and miscellaneous expenses. Specifically, this budget includes funds from the following sources:

	PRELIMINARY FY2024
REVENUES	
Customer fares	\$ 18,367,662
Contract services	4,410,950
Advertising	2,605,000
Interest & Other income	1,480,000
Federal Revenue	12,703,583
State Revenue	14,572,756
Local Revenue	13,342,544
Local Revenue Funding Partner	91,991,691
Use of Budget Stabilization	
Funds	32,929,484
TOTAL REVENUE	\$ 192,403,670

LYNX Oversight Committee Agenda

The funds are programmed to fund the following types of expenses:

EXPENSE

Salaries, Wages & Fringe Benefits	\$	112,799,502
Other services		13,637,483
Fuel		14,087,408
Materials and supplies		10,196,129
Utilities		2,133,621
Casualty & Liability		4,618,716
Taxes and licenses		633,738
Purchased transportation services		30,686,488
Leases & Miscellaneous		3,177,386
GASB 87 Lease Expense		388,512
Interest		44,687
TOTAL EXPENSE	\$	<u>192,403,670</u>
NET CHANGE IN POSITION	\$	<u><u>0</u></u>

LYNX will utilize the regional funding model to allocate each jurisdiction's share of the costs of operations in FY2024.

The following chart shows the local funding breakdown:

	<u>Orange County</u>	<u>Osceola County</u>	<u>Seminole County</u>	<u>TOTAL</u>
Operating	\$ 69,041,652	\$ 11,533,044	\$ 11,416,995	\$ 91,991,691
Capital	<u>2,849,632</u>	<u>464,018</u>	<u>377,425</u>	<u>3,691,075</u>
Total	<u>\$ 71,891,284</u>	<u>\$ 11,997,062</u>	<u>\$ 11,794,420</u>	<u>\$ 95,682,766</u>

CONCLUSION:

LYNX staff will be seeking approval of the FY2024 Preliminary Operating Budget for presentation to the funding partners in June and July 2023.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION

A DBE participation goal is not applicable for this activity.

LYNX Oversight Committee Agenda

Action Agenda Item #8.E.

To: LYNX Oversight Committee

From: Norman Hickling
Director Of Mobility Services
Norman Hickling
(Technical Contact)

Phone: 407.841.2279 ext: 6169

Item Name: Authorization to Execute a Contract with Transdev Services, Inc., for LYNX Paratransit Services

Date: 4/27/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to execute a contract with Transdev Services, Inc., for Paratransit Services for an initial period of three (3) years, at a not to exceed amount of \$113,658,296. The agreement has two (2) one (1) year renewal options which staff will request authorization separately, if warranted. The requested approval also includes a Facility Lease Agreement, a Fuel Delivery Agreement and a Vehicle Lease Agreement (together with the primary Contract, collectively, the "Mobility Management and Broker Agreements"), all of which relate to the furnishing of Services by the Contractor to or on behalf of LYNX.

BACKGROUND:

December 9, 2021, the LYNX Board of Directors approved the release of a Request for Proposal (RFP) 22-R02 Mobility Management and Broker Services for ACCESS LYNX Paratransit Services.

On October 26, 2022 training of the Source Evaluation Committee (SEC), was established to begin the process of reviewing all proposals that would be submitted for review and scoring.

November 15, 2022, the SEC conducted the initial meeting to provide their scoring and comments for the proposals that had been submitted.

On December 14, 2022, the second meeting of the SEC was conducted which determined the two finalists for the ACCESS LYNX Paratransit contract.

LYNX Oversight Committee Agenda

Wednesday, February 1, 2023 2:00 PM E.S.T. a final meeting of the SEC was conducted to discuss and rank Best and Final Offers from the two final shortlisted firms.

Based on the evaluations of the Proposal, Presentations, and BAFO, the SEC recommended to the LYNX Governing Board, on March 23, 2023, to enter into negotiations with Transdev Services, Inc., for ACCESS LYNX Paratransit services.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal of 13.7% is assessed for this procurement. LYNX's procurement policy requires contractors to use a good faith effort to subcontract portions of their work for material, supplies and services to Disadvantaged Business Enterprise (DBE) Firms.

FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$30,171,652 for Purchased Transportation Services.