

LYNX Oversight Committee Agenda


Meeting Date: 03/26/2026
Meeting Time: 11:00 AM

Central Florida Regional Transportation Authority
455 N. Garland Ave.
2nd Floor Board Room
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Committee Minutes

-  Oversight Committee Minutes 01.22.26

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3. Public Comments


- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

4. Chief Executive Officer's Report


5. Finance & Audit Committee Report

6. Consent Agenda

A. Request for Proposal (RFP)


- i.  Authorization to Release a Request for Proposal (RFP) for Consulting Services for LYNX's Transit Development Plan Major Update and System-Wide Passenger Survey

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- ii.  Authorization to Release a Request for Proposal (RFP) for Occupational Health Services


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B. Award Contracts


- i.  Authorization to Negotiate and Award Contract 26-C053 to PYE-Barker Fire & Safety, LLC for Amerex & Fogmaker Portable Fire Extinguisher and Vehicle Suppression System for a Not to Exceed (NTE) Amount of \$441,008 for the Initial Two (2) Year term

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C. Extension of Contracts


- i.  Authorization to Exercise the Second Option Year of Contract 22-C48 with Barracuda Building Corporation for the Installation of Bus Shelters and Amenities Throughout the LYNX Service Area and Increase the Not to Exceed (NTE) Amount to \$11,500,000

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- ii.  Authorization to Exercise the Second Option Year of Contract 22-C54 with Tolar Manufacturing Company, Inc. for the Manufacturing of Commercial Style Transit Shelters and Increase the Not to Exceed (NTE) Amount to \$4,800,000


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D. Miscellaneous


- i.  Authorization to Execute MetroPlan Orlando's FY2026-2027 Unified Planning Work Program (UPWP) Pass-Thru Funding Agreement in the Amount of \$480,000

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-Attachments 

- ii.  Authorization to Submit 2026 Title VI Program Update to the Federal Transit Administration (FTA)









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- iii.  Authorization to Enter into a Memorandum of Understanding with Orlando Police Department for Law Enforcement Services and Master Staffing Agreement with Off Duty Management, Inc. for a Not to Exceed (NTE) Amount of \$387,000

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iv.	 Ratification of Contract 26-C047 to Commercial Risk Management, Inc. for Third Party Administrator Services for Workers' Compensation, Tort, Public Liability and Claims Subrogation for a Not to Exceed (NTE) Amount of \$1,139,925 for the Initial Three (3) Year Term	Pg 42
v.	 Authorization to Extend Sub-Recipient Awards and to Enter into Sub-Recipient Agreements with the Selected Human Services Agencies	Pg 44
vi.	 Authorization to Purchase Remix Transit Planning Software-as-a-Service Utilizing the 791 Purchasing Cooperative Contract for a Not to Exceed Amount of \$207,400	Pg 46
vii.	 Authorization to Execute a Contract Modification with Denovo Ventures, LLC to Remove the Human Capital Management Payroll Application from the Oracle Enterprise Resource Planning System	Pg 48
viii.	 Authorization to Auction Surplus Capital Items	Pg 50
ix.	 Authorization to Increase the Not to Exceed (NTE) Amount of Contract 21-C46 with Kimley-Horn and Associates, Inc. for Architectural and Engineering Services for Bus Shelters and Associated Amenities, Transfer Centers, and LYMMO to \$5,500,000	Pg 63
x.	 Authorization for LYNX Insurance Broker to Negotiate and Bind Property, Fiduciary Liability, and Pollution Coverages	Pg 65
xi.	 Authorization to Sign a Facilities Use Agreement with Valencia College for Parking Space for NeighborLink Vehicles	Pg 67
xii.	 Authorization to Execute a Contract Modification to Freebee Contract 26-C017 to Include Requirements Related to the Valencia College Parking Agreement	Pg 68
xiii.	 Ratification of Submittal of the Fiscal Year 2026 Transit Development Plan Minor Annual Update to the Florida Department of Transportation (FDOT)	Pg 69


7. Action Agenda

A.	 Ratification of Block Grant for Operating Assistance and Execute a Public Transit Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) and Adoption of Resolution 26-004 -Attachments 	Pg 71
B.	 Authorization to Approve FY2025 Annual Comprehensive Financial Report and Subsequent Submittal to the Government Financial Officers Association's (GFOA) Certificate of Achievement Program	Pg 74
C.	 Authorization to Implement April 26, 2026, Service Changes -Attachments 	Pg 75
D.	 Authorization to Purchase Property for the LYNX Southern Operations and Maintenance (O&M) Facility for a Not to Exceed (NTE) Amount of \$13,500,000 -Attachments 	Pg 87
E.	 Election of the 2026 Oversight Committee Officers	Pg 91

8. Discussion

A.	 LYNX Funding Model Formula Policy	Pg 92
B.	 FY2027 Budget Assumptions	Pg 93

9. Information Items

- A.  FY2026 1st Quarter Operating Results

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10. Other Business

11. Adjourned

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Oversight Committee Meeting Minutes

PLACE: **LYNX Central Station**
 455 N. Garland Avenue
 Virtual and 2nd Floor, Board Room
 Orlando, FL 32801

DATE: **January 22, 2026**

TIME: **11:00 a.m.**

Members in Attendance:

Christina Martin, City of Orlando
Jo Santiago, Florida Department of
Transportation – District 5
Kristian Swensen, Seminole County

Staff Members in Attendance:

Tiffany Homler-Hawkins, Chief Executive Officer
Leonard Antmann, Chief Financial Officer
David Burrowes, Chief Operations Officer
James Boyle, Chief Development Officer

1. Call to Order

Pat Christiansen stated that LYNX bylaws state that in the event that the Chair and Vice-Chair of the Oversight Committee are absent, the members present can elect a Chair for the meeting. Jo Santiago motioned to elect Christina Martin as the Chair for the meeting. Second by Kristian Swensen. Motion passed unanimously.

Christina Martin called the meeting to order at 11:00 a.m.

2. Approval of Minutes

A motion to approve the October 23, 2025, Oversight Committee meeting minutes was made by Kristian Swensen and seconded by Jo Santiago. Motion passed unanimously.

3. Public Comments

No one requested to address the Committee.

4. Chief Executive Officer’s Report

Tiffany Homler Hawkins, Chief Executive Officer, stated that ridership was over twenty-two million trips across all modes from January 2025 to December 2025. This was an increase of two million trips from 2024.

The Federal Transit Administration (FTA) conducted a financial management oversight review which started in September and completed in December. There was one deficiency noted that has been rectified, and the final report from FTA is forthcoming. Ms. Homler Hawkins recognized the Grants team and the Finance team for their hard work.

The LYNX Funding Model Formula Policy, Discussion Item 8.A., will be deferred to the February meeting, due to the absences of the Committee members.

5. Finance & Audit Committee Report

Kurt Petersen, Chair of the Finance & Audit Committee, was recognized. Mr. Petersen reported that the Finance & Audit Committee met on Thursday, January 15, 2026.

All Consent Agenda items were approved to move forward to the Oversight Committee. The Action item for the Funding Model Formula Policy was approved to move forward.

The Committee received presentations on the FY2025 Preliminary Operating Results and the FY2027 Budget Assumptions.

6. Committee Consent Agenda Items

Christina Martin asked if there were any changes to the Consent Agenda before there is a motion to approve consent agenda items 6.A.i. through 6.D.xiii. Ms. Homler Hawkins stated that she recommends the entire Consent Agenda for approval.

A. Request for Proposal (RFP)

- i. Authorization to Release a Request for Proposal (RFP) for Janitorial Services
- ii. Authorization to Release a Request for Proposal (RFP) for Dental Insurance
- iii. Authorization to Release a Request for Proposal (RFP) for FSA, COBRA and Retiree Billing Services

B. Award Contracts

- i. Authorization to Award a Contract to WSP USA, Inc. for Professional Engineering Services for the I-Drive Transit Project National Environmental Policy Act (NEPA), Preliminary Engineering and Federal Transit Administration (FTA) Small Starts Project Development for a Not to Exceed (NTE) Amount of \$2,255,715
- ii. Authorization to Award a Contract to Vestis Services, LLC for Maintenance Employee Uniform Rental and Laundering Services for a Not to Exceed (NTE) Amount of \$235,997

C. Extension of Contracts

- i. Authorization to Ratify the Second Option Year Extension of Contract 23-C51 with Towlando Towing & Recovery, Inc. for Heavy Duty Bus Towing and Recovery and Increase the Not to Exceed (NTE) Amount to \$670,000
- ii. Authorization to Extend Contract 23-C46 with PYE-Barker Fire & Safety, LLC for Vehicle Fire Suppression System Inspection and Maintenance Services and Increase the Not to Exceed (NTE) Amount to \$1,111,483

D. Miscellaneous

- i. Authorization to Reappoint Albert Francis to Pension Trustee and Administrative Committee Boards

- ii. Authorization to Update the Equal Employment Opportunity Policy
- iii. Authorization to Update the Employment Policy
- iv. Authorization to Issue a Task Order to Kimley-Horn & Associates, Inc. to Complete a Bus Transfer Facility Feasibility Study at the MCO Train Station for a Not to Exceed (NTE) Amount of \$185,660
- v. Authorization to Execute Change Order 1 and Increase the Project Contingency for the LOC B Bus Entrance Concrete Improvements in a Not to Exceed (NTE) Amount of \$831,515
- vi. Authorization to Approve a Settlement Agreement with WSP, Inc. for Errors and Omissions Associated with the Pine Hills Transfer Center in the Amount of \$169,408
- vii. Authorization to Dispose of Lost and Found Items
- viii. Authorization to Auction Surplus Capital Items and Obsolete Parts
- ix. Authorization to Transfer Fifteen (15) Computers to The Christian Tech Center Ministries, Inc.
- x. Authorization to Purchase up to Forty-Seven (47) Replacement and Expansion Vehicles for ACCESS LYNX Paratransit Services with a Not to Exceed (NTE) Amount of \$7,500,000
- xi. Authorization to Purchase up to Forty (40) Compressed Natural Gas (CNG) Replacement Buses for a Not to Exceed (NTE) Amount of \$35,428,960
- xii. Authorization to Purchase Vanpool Vehicles for a Not to Exceed (NTE) Amount of \$2,460,000
- xiii. Authorization to Increase the Total Not to Exceed (NTE) Amount of Contract 20-C74 with Vestis Services, LLC for Uniform Rental and Laundering Services to \$481,000

Jo Santiago made a motion to approve Consent Agenda items 6.A.i. through 6.D.xiii. Second by Kristian Swensen. Motion passed unanimously.

7. Action Items

- A. Authorization to Ratify Grant Application Submitted to the Florida Department of Transportation (FDOT) and Adoption of Resolution 26-001

Christina Martin recognized Tiffany Homler Hawkins who stated that 7.A. is additional funding from FDOT and Item 7.B. is an annual application and both items are on the Action Agenda to allow the FDOT representative to abstain.

Kristian Swensen made a motion for Authorization to Ratify Grant Application Submitted to the Florida Department of Transportation (FDOT) and Adoption of Resolution 26-001. Second by Christina Martin. Motion passed unanimously with Jo Santiago abstaining.

- B. Authorization to Ratify Grant Applications Submitted to the Florida Department of Transportation (FDOT) in the Total Amount of \$6,850,618 and Adoption of Resolution 26-002

Motion for Authorization to Ratify Grant Applications Submitted to the Florida Department of Transportation (FDOT) in the Total Amount of \$6,850,618 and Adoption of Resolution 26-002 was made by Kristian Swensen, second by Christina Martin. Motion passed unanimously with Jo Santiago abstaining.

8. Discussion Items

- A. LYNX Funding Model Formula Policy

This item was deferred to February 2026.

9. Other Business

No other business was discussed.

10. Adjourned

Meeting adjourned at 11:08 p.m.

Certification of Minutes:

I certify that the foregoing minutes of the January 22, 2026, Oversight Committee meeting are true and correct, approved by the Oversight Committee.

X

Assistant

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. i

To: LYNX Oversight Committee

From: Carl Weckenmann
DIRECTOR OF PLANNING and DEVELOPMENT
Myles O'Keefe
Technical Contact
Patricia Whitton
Technical Contact

Phone: 407.841.2279 ext: 6075

Item Name: Authorization to Release a Request for Proposal (RFP) for Consulting Services for LYNX's Transit Development Plan Major Update and System-Wide Passenger Survey

Date: 02/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for Consulting Services for LYNX's Ten-Year Transit Development Plan (TDP) Major Update (FY2028-2037) and system-wide passenger survey.

BACKGROUND:

The Florida Department of Transportation (FDOT) requires that transit agencies prepare the TDP as a prerequisite to receiving State Block Grant funds. The TDP major update is completed every five years, with minor updates developed during the interim years two through four. The last LYNX TDP major update was completed in 2023.

The 2028 TDP major update will include an extensive public outreach process to identify the community's transit needs. In accordance with Rule 14-73, Florida Administrative Code, this process will also include increased coordination with MetroPlan Orlando. The plan will assess the current operating environment, land uses, and corridors within the LYNX service area to align transit priorities. Future transit projects will be identified and prioritized for the ten-year planning period to address transit demand and mobility needs. An unconstrained Ten-Year Operating and Capital Program will be included.

LYNX Oversight Committee Agenda

As part of the TDP major update outreach process, an on-board survey will be completed. LYNX is required by the Federal Transit Administration (FTA) to collect passenger demographic information at least every five years, per FTA Circular 4702.1B – Title VI Requirements and Guidelines for Federal Transit Administration Recipients. The last system-wide origin and destination survey was completed in 2023.

The collected data will be used in the TDP major update process to inform changes in user demographics, travel behavior characteristics, and user satisfaction. In addition to having a current understanding of the demographics of LYNX passengers, the collected origin and destination data will be compared to trip behaviors and travel patterns of other locally available data sources, such as MetroPlan Orlando’s Streetlight data. Such analysis can provide insights into broader travel patterns across the service area. The data will also be used in future Title VI Program updates and shared with LYNX’s partners as they conduct their own transportation studies.

Staff intends to have the consultant under contract at the start of this coming summer 2026 to properly recruit and train survey personnel so that surveying will begin at the start of the fall 2026 academic calendar. Surveying will take multiple months to complete due to the service area size. All surveying, quality assurance, and reporting is to be completed in FY2027, so that the data may be used in the development of the TDP major update.

The TDP is a needs-based assessment and is not financially constrained. The plan must be submitted to FDOT by the deadline of March 1, 2028.

FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$300,000 for County Transit Plan Updates (Orange, Osceola, Seminole). This is funded with a combination of Metroplan UPWP and Federal 5307 funds.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. ii

To: LYNX Oversight Committee

From: Terri Settington
DIRECTOR OF HUMAN RESOURCES
Deborah Toler
Technical Contact

Phone: 407.841.2279 ext: 6106

Item Name: Authorization to Release a Request for Proposal (RFP) for Occupational Health Services

Date: 02/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for Occupational Health Services.

BACKGROUND:

On December 9, 2021, the LYNX Board of Directors approved the award of Contract 22-C33 for occupational health services for three (3) years with two (2) one (1) year options. The second option year of this contract expires on January 10, 2027.

Occupational health services include pre-employment physical exams, post-accident physical exams, occupational medical exams (audiometry, spirometry and fit testing), drug/alcohol testing, Hepatitis B shots and return-to-work (fitness for duty) exams.

The contract for these services enables LYNX to meet the mandated requirements of the drug and alcohol testing rules issued by U.S. Department of Transportation as prescribed by Omnibus Transportation Employees Testing Act of 1991, as amended.

FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$90,000 for occupational health services.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. i

To: LYNX Oversight Committee

From: Aubrey Moses
DIRECTOR OF MAINTENANCE
Aubrey Moses
Technical Contact

Phone: 407.841.2279 ext: 6105

Item Name: Authorization to Negotiate and Award Contract 26-C053 to PYE-Barker Fire & Safety, LLC for Amerex & Fogmaker Portable Fire Extinguisher and Vehicle Suppression System for a Not to Exceed (NTE) Amount of \$441,008 for the Initial Two (2) Year term

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and award contract 26-C053 to PYE-Barker Fire & Safety, LLC for transit bus engine compartment fire suppression systems inspection and maintenance services in the not to exceed amount of \$441,008 for an initial term of two (2) years with (3) one (1) year renewal options.

BACKGROUND:

On April 24, 2025, the LYNX Board of Directors authorized the increase of the not to exceed amount to \$580,000 during Option Year One of Contract C23-C46 with PYE-Barker Fire & Safety, LLC for Vehicle Fire Suppression System Inspection and Maintenance. The First Option Year commenced on January 23, 2025. January 2026, LYNX opted to withdraw the second option year of the contract and commence the bidding process anew.

The original agreement with PYE-Barker Fire & Safety, LLC was approved by the LYNX Board of Directors on December 15, 2022. Contract modification 1 will supplement the current contract pricing in Exhibit K with fixed price list for the most commonly replaced items during inspection and repair. This change will foster cost transparency, mitigate risks related to increasing parts pricing and allow for more accurate projections.

LYNX Oversight mmittee Agenda

LYNX maintains a fleet of 268 Diesel and CNG transit buses. All are equipped with engine compartment FSS systems along with CNG fuel cylinder fire suppression as applicable. The fire suppression systems currently installed on the fleet are Amerex, Fogmaker and Kidde. The systems discharge in the event of a catastrophic fire in the engine compartment or CNG fuel storage locations. The contract services consist of semi-annual and annual inspections, five/six (5/6) year maintenance/service and ten/twelve (10/12) year hydrostatic tests of the fire suppression agent storage cylinders as required by regulations. Each bus must be serviced by a certified technician trained in each type of fire suppression system.

As the fleet continues to age, units require more extensive repairs and maintenance, including the replacement of fire suppression system components, to ensure compliance with safety regulations and optimal performance.

FISCAL IMPACT:

The FY2026 Approved Operation Budget includes \$102,000 for fire suppression systems inspection and maintenance services. The overage will be offset by cost savings identified in other budget accounts within the same budget category.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.C. i

To: LYNX Oversight Committee

From: Leonard Antmann
CHIEF FINANCIAL OFFICER
Jennifer Hall
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Exercise the Second Option Year of Contract 22-C48 with Barracuda Building Corporation for the Installation of Bus Shelters and Amenities Throughout the LYNX Service Area and Increase the Not to Exceed (NTE) Amount to \$11,500,000

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to exercise the second option year of contract 22-C48 with Barracuda Building Corporation for the Installation of Bus Shelters and Amenities throughout the LYNX Service Area and increase the not to exceed (NTE) amount to \$11,500,000.

BACKGROUND:

On April 8, 2022, the LYNX Board of Directors approved the award of Contract 22-C48 to Barracuda Building Corporation for the Installation of Bus Shelters and Amenities throughout the LYNX Service Area for three (3) years with two (2) one (1) year options with a not to exceed of \$3,128,583. On April 24, 2025, the LYNX Board of Directors approved the exercise of the first option year with a NTE of \$3,303,687. The first option year is set to expire on April 8, 2026.

The NTE was previously increased on August 28, 2025, to \$6,303,687. The NTE is now requested to be \$11,500,000. This increase to the NTE is largely due to the removal of 106 Seminole County bus shelters (and associated amenities), FDOT's rural bus shelter site grant, FDOT's St. Cloud bus bay improvement project, Tangelo Park's shelter project, and 264 shelters being installed as part of Orange County's Accelerated Transportation Safety Program (ATSP).

LYNX Oversight mmittee Agenda

For this contract, the contractor provides all Buy America compliant materials, supplies, labor, and equipment necessary for complete installation of bus shelters and amenities per specifications. This includes site preparation, pouring concrete, verification, assembly, and transportation of adequate shelter materials, attachment of the bus shelter, trash receptacle, bike rack, bench, sod installation, reinstallation of sprinkler heads, and site cleanup to the satisfaction of LYNX and the local jurisdiction.

FISCAL IMPACT:

The FY2026 Approved Capital Budget includes \$19,044,575 for the installation of new bus shelters and amenities. These projects are covered with ATSP funding and Federal Grants.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.C. ii

To: LYNX Oversight Committee

From: Leonard Antmann
CHIEF FINANCIAL OFFICER
Jennifer Hall
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Exercise the Second Option Year of Contract 22-C54 with Tolar Manufacturing Company, Inc. for the Manufacturing of Commercial Style Transit Shelters and Increase the Not to Exceed (NTE) Amount to \$4,800,000

Date: 02/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to exercise the second option year of contract 22-C54 with Tolar Manufacturing Company, Inc. for the Manufacturing of Commercial Style Transit Shelters and to increase the not to exceed (NTE) amount to \$4,800,000.

BACKGROUND:

On April 14, 2022, the LYNX Board of Directors approved the award of Contract 22-C54 to Tolar Manufacturing Company, Inc. for the Manufacturing of Commercial Style Transit Shelters for three (3) years with two (2) one (1) year options with a not to exceed of \$1,357,015. The initial term of Contract 21-C45 expired on April 13, 2025, the first one (1) year option expires on April 13, 2026.

The NTE was previously increased on March 27, 2025, from \$1,357,015 to \$3,500,000. The NTE is now requested to be \$4,800,000. This increase to our NTE is largely due to the 264 shelters being installed as part of Orange County's Accelerated Transportation Safety Program (ATSP) and the approximately 85 replacement solar kits needed for an FDOT grant.

For this contract, Tolar Manufacturing Company, Inc. manufactures the bus shelters and associated amenities used throughout Orange County.

LYNX Oversight mmittee Agenda

FISCAL IMPACT:

The FY2026 Approved Capital Budget includes \$19,044,575 for new shelter installations and solar technology for shelters in Orange County. These projects are funded with Local Orange County ATSP funds and Federal grants.

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Consent Agenda Item #6.D. i

To: LYNX Oversight Committee

From: James Boyle
CHIEF DEVELOPMENT OFFICER
Prahallad Vijayvargiya
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Execute MetroPlan Orlando's FY2026-2027 Unified Planning Work Program (UPWP) Pass-Thru Funding Agreement in the Amount of \$480,000

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization to execute MetroPlan Orlando's FY2026-2027 Unified Planning Work Program (UPWP) Pass-Thru Funding Agreement for Transit Planning Projects and the Florida Commission for Transportation Disadvantaged Funding in the amount of \$480,000.

BACKGROUND:

MetroPlan Orlando is the metropolitan planning organization (MPO) for Orange, Osceola and Seminole Counties and is responsible for preparing and maintaining the Long-Range Transportation Plan and all other related transportation plans required for the region to receive federal and state funding. LYNX is an active member of MetroPlan's transportation planning processes and committees, and receives funds passed through to MetroPlan Orlando for transit planning projects and studies.

Annually, the Federal Transit Administration (FTA) and the Commission for the Transportation Disadvantaged (CTD) appropriate planning funds to MetroPlan Orlando. A portion of the Federal Metropolitan Planning Program (Section 5305 (d)) grant funds and Federal Highway Administration (FHWA) funds are passed through to LYNX to conduct transit planning tasks as set forth in the FY2026/2027 Unified Planning Work Program (UPWP) task 200. This agreement includes FY 2026/2027 planning funds in the amount of \$400,000. Additionally, The Florida

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Commission for the Transportation Disadvantaged appropriated planning funds in the amount of \$80,000.

LYNX will utilize passed through funds to specifically address planning activities identified according to the three (3) major sections of the MetroPlan Orlando Unified Planning Work Program (UPWP), which include: (1) MPO Plans and Administration, (2) Regional Planning/Public Participation, and (3) Transportation Planning. State planning funds for transportation disadvantaged services managed by MetroPlan Orlando are passed through to LYNX.

LYNX staff has coordinated with MetroPlan Orlando to define certain transit planning tasks and their funding levels which have been incorporated into the 2026/2027 fiscal year UPWP. The UPWP has been adopted by the MetroPlan Orlando Board and is the regional document defining various transportation planning activities programmed annually by federal, state and local governments.

Attached to this Consent Agenda Item is a copy of the FY2026/2027 draft agreement with MetroPlan Orlando for transit planning activities. The proposed agreement is a recurring agreement with terms based on the annual funding allocations included in the regionally adopted Unified Planning Work Program.

FISCAL IMPACT:

The Approved FY2026 Operating Budget includes \$430,000 for planning projects eligible for Metroplan's UPWP funding.

THIS AGREEMENT, beginning on the last signature date set forth below (the "Effective Date"), by and between the Orlando Urban Area Metropolitan Planning Organization, the metropolitan planning organization for the Orlando and Kissimmee Urban Areas (d/b/a MetroPlan Orlando, A Transportation Partnership), organized under the laws of the State of Florida, hereinafter referred to as the "ORGANIZATION" and the Central Florida Regional Transportation Authority, d/b/a LYNX, located at 455 N Garland Ave, Orlando, FL 32801, hereinafter referred to as the "CONTRACTOR" or "CONSULTANT", for the term specified herein, upon a mutual agreement of the parties, agree as follows:

WITNESSETH:

I. TERM OF AGREEMENT

The period of this Agreement shall begin on July 1, 2026, and shall terminate on June 30, 2027. No funds, however, shall be expended until a Notice to Proceed is issued by METROPLAN ORLANDO. Notwithstanding any other provision of this "AGREEMENT", either party may terminate this AGREEMENT for convenience by providing thirty (30) days written notice to the other party.

II. PROJECT ADMINISTRATION

The ORGANIZATION Representatives will be:

- 1) **Administrative Management/Project Manager:**
Alex Trauger
Director of Transportation Planning
MetroPlan Orlando
250 S Orange Ave Ste 200
Orlando, Florida 32801
(407) 481-5672 x313
Alex.Trauger@metroplanorlando.gov
- 2) **Finance Department:**
Jason S. Loschiavo, Director of Finance & Administration
MetroPlan Orlando
250 S Orange Ave Ste 200
Orlando, Florida 32801
(407) 481-5672 x310
Jason.Loschiavo@metroplanorlando.gov

Invoices may be submitted via email to Finance@metroplanorlando.gov or via MetroPlan Orlando's online invoice portal.

The CONTRACTOR Representatives will be:

- 1) **Project Management**
James Boyle, Director of Planning and Development
455 N. Garland Avenue
Orlando, FL 32801
(407) 254-6036
JBoyle@golynx.com

2) Administrative Management
Prahallad Vijayvargiya, Senior Manager Grants
455 N. Garland Avenue
Orlando, FL 32801
(407) 254-6087
pvijayvargiya@golynx.com

3) Billing/Invoicing:
Nancy Navarro, Manager of Financial Reporting
455 N. Garland Avenue
Orlando, FL 32801
(407) 254-6048
nnavarro@golynx.com

All deliverable/invoices submitted by the CONTRACTOR must be approved in writing to the ORGANIZATION's Project Director prior to payment by the ORGANIZATION to the CONTRACTOR.

III. **COMPENSATION**

The CONTRACTOR hereby covenants and agrees to render professional services in carrying out and completing certain elements of the FY 2026/2027 Orlando Urban Area Unified Planning Work Program (UPWP) as outlined in UPWP Task 200, provided, however, that the total amount of the reimbursable costs to the CONTRACTOR shall not exceed Four Hundred Eighty Thousand Dollars and Zero Cents (\$480,000.00). Of this amount, Four Hundred Thousand Dollars (\$400,000) shall be provided from the Consolidated Planning Grant (CPG) for FY 2026/2027.

Eighty Thousand Dollars (\$80,000) shall be provided from the Florida Commission for the Transportation Disadvantaged FY 2026/2027 planning grant.

In addition, MetroPlan Orlando may utilize its General Planning Consultant (GPC) to provide assistance to the CONTRACTOR for mutually agreed upon projects within the budget provided in the UPWP.

All travel must be approved in advance by MetroPlan Orlando and follow the guidelines and reimbursement schedule set in the MetroPlan Orlando travel policies and procedures document. Invoices that include travel must include a State of Florida Voucher for Reimbursement of Travel Expenses form properly completed along with appropriate receipts attached.

IV. **PAYMENT**

All invoices received by the ORGANIZATION are payable within thirty (30) days from receipt, provided they have first been approved by the ORGANIZATION, and the ORGANIZATION's representatives have accepted the Work. Invoicing shall be submitted monthly within 21 days of month end.

Final invoices for the MetroPlan Orlando Fiscal Year (June 30, 2027) must be received and approved by MetroPlan Orlando on or before July 31, 2027. Work completed and/or costs incurred by the CONTRACTOR, or its consultants/subconsultants/contractors, must be invoiced to MetroPlan Orlando for MetroPlan Orlando's Fiscal Year in which the work occurred. Failure to invoice in a timely manner may result in refusal of payment as funds may no longer be available from the grants from which the funds are paid.

The ORGANIZATION reserves the right, with justification, to partially pay any invoice submitted by the CONTRACTOR when requested to do so by the using department. All invoices must clearly indicate the funding source and fiscal year as stated herein. All invoices shall contain an original signature of an authorized official of the CONTRACTOR along with a progress report and shall be directed to the Department of Finance, MetroPlan Orlando, 250 S Orange Ave, Ste 200, Orlando, Florida 32801.

Prompt Payment

- A. MetroPlan Orlando requires that the prime Contractor or Consultant shall, before receipt of any progress payment under the provisions of this contract, certify that the prime Contractor or Consultant has disbursed to all subcontractors and suppliers having an interest in the contract their pro rata shares of the payment out of previous progress payments received by the prime Contractor or Consultant for all work completed and materials furnished in the previous period, less any retainage withheld by the prime Contractor or Consultant pursuant to an agreement with a subcontractor, as approved by MetroPlan Orlando for payment. MetroPlan Orlando shall not make any such progress payment before receipt of such certification, unless the Contractor demonstrates good cause for not making any such required payment and furnishes written notification of any such good cause to both MetroPlan Orlando and the affected subcontractors and suppliers.
- B. MetroPlan Orlando requires the prime Contractor or Consultant shall, within 30 days of receipt of the final progress payment or any other payments received thereafter, to pay all subcontractors and suppliers having an interest in the contract their pro rata shares of the payment for all work completed and materials furnished, unless the contractor demonstrates good cause for not making any such required payment and furnishes written notification of any such good cause to both MetroPlan Orlando and the affected subcontractors or suppliers within such 30-day period.

V. GENERAL CONDITIONS

- A. **Patents** The CONTRACTOR shall pay all royalties and assume all costs arising from the use of any invention, design, process, materials, equipment, product or device in performance of the Work, which is the subject of patent rights or copyrights. CONTRACTOR shall, at its own expense, hold harmless and defend the ORGANIZATION against any claim, suit or proceeding brought against the ORGANIZATION which is based upon a claim, whether rightful or otherwise, that the Work, or any part thereof, furnished under this Agreement, constitutes an infringement of any patent or copyright of the United States. The CONTRACTOR shall pay all damages and costs awarded against the ORGANIZATION.
- B. **Termination for Default**
 - 1. The performance of Work under this Agreement may be terminated by the ORGANIZATION, in whole or in part, in writing, whenever it shall determine that the CONTRACTOR has failed to meet the performance requirements of this Agreement.
 - 2. The ORGANIZATION has a right to terminate for default if the CONTRACTOR fails to make delivery of the supplies or perform the Work, or if the CONTRACTOR fails to perform the Work within the time specified in the Agreement, or if the CONTRACTOR fails to perform any other provisions of the Agreement.
- C. **Termination for Convenience**
The ORGANIZATION may terminate this Agreement at its convenience with advance

written notice to the CONTRACTOR. In the event of such a termination by the ORGANIZATION, the ORGANIZATION shall be liable for the payment of all Work properly performed prior to the effective date of termination. This Agreement may be canceled by the ORGANIZATION or the CONTRACTOR upon no less than thirty (30) days notice, with or without cause. Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. In case of cancellation, only the percent of satisfactory progress actually achieved through the date of cancellation and any irrevocable commitments will be due and payable to the CONTRACTOR.

In the event that the CONTRACTOR's project director becomes unable or unwilling to continue the project activities hereunder, and a mutually acceptable substitute is not available, the ORGANIZATION shall have the option to cancel this Agreement.

D. Warranty

The CONTRACTOR warrants that the Work including equipment and materials provided shall conform to professional standards of care and practice in effect at the time the Work is performed, and be free from all faults, defects or errors. Whenever required by the specifications of the Request for Proposal, the CONTRACTOR warrants that all equipment and materials provided shall be new. If the CONTRACTOR is notified in writing of a fault, deficiency or error in the Work provided within one (1) year from completion of the Work, the CONTRACTOR shall, at the ORGANIZATION's option, either re-perform such portions of the Work to correct such fault, defect or error, at no additional cost to the ORGANIZATION, or refund to the ORGANIZATION, the charge paid by the ORGANIZATION, which is attributable to such portions of the faulty, defective or erroneous Work, including the costs for re-performance of the work provided by other Contractors.

E. Time of Completion

The parties understand and agree that time is of the essence in the performance of this Agreement. The CONTRACTOR or ORGANIZATION, respectively, shall not be liable for any loss or damage, resulting from any delay or failure to perform its contractual obligations within the time specified, due to acts of God, actions or regulations by any governmental entity or representative, strikes or other labor trouble, fire, or any other causes, contingencies or circumstances not subject to the CONTRACTOR's or ORGANIZATION's control, respectively, whether of a similar or dissimilar nature, which prevent or hinder the performance of the CONTRACTOR's or ORGANIZATION's contractual obligations, respectively. Any such causes of delay, even though existing on the date of the Agreement or on the date of the start of Work, shall extend the time of the CONTRACTOR's or ORGANIZATION's performance respectively, by the length of the delays occasioned thereby, including delays reasonably incident to the resumption of normal Work schedules. However, under such circumstances as described herein, the Director of Finance may at his/her discretion cancel this Agreement for the convenience of the ORGANIZATION.

F. Indemnification and Insurance

1. Indemnity

The CONTRACTOR hereby agrees to indemnify and hold harmless the ORGANIZATION, its officers, agents, and employees, from and against any and all liability, claims, damages, demands, expenses, fees, fines, penalties, suits, proceedings, actions, and costs of actions, including attorneys' fees for trial and on appeal, and for the preparation of same to the extent caused by the CONTRACTOR's, its officers', agents', and employees' negligent acts, or omissions associated with this Agreement.

2. Insurance Requirements

The CONTRACTOR, at its own expense, shall keep in force and at all times maintain during the term of this Agreement:

(a.) **Commercial General Liability Insurance:**

Commercial General Liability Insurance, issued by responsible insurance companies and in a form acceptable to the ORGANIZATION, protecting and insuring against all the foregoing with coverage limits of not less than Five-Hundred Thousand Dollars (\$500,000) for Bodily Injury and Property Damage.

(b.) **Automobile Liability Insurance:**

Automobile Liability coverage shall be in the minimum amount of Three-Hundred Thousand Dollars (\$300,000) combined single limits for Bodily Injury and Property Damage.

(c.) **Workers' Compensation Coverage:**

Full and complete Workers' Compensation Coverage, as required by State of Florida law, shall be provided.

(d.) **Insurance Certificates:**

The CONTRACTOR shall provide the ORGANIZATION with Certificate(s) of Insurance on all the policies of insurance and renewals thereof in a form(s) acceptable to the ORGANIZATION.

Said Commercial General Liability policy shall provide that the ORGANIZATION be an additional named insured. The ORGANIZATION shall be notified in writing of any reduction, cancellation or substantial change of policy or policies at least thirty (30) days prior to the effective date of said action.

All insurance policies shall be issued by responsible companies who are acceptable to the ORGANIZATION and licensed and authorized to do business under the laws of the State of Florida.

G. Acceptance

The ORGANIZATION will be deemed to have accepted the Work after the ORGANIZATION is notified by the Executive Director of the ORGANIZATION, or his designee, of his satisfaction that the work has been completed.

H. Correction of Work

The CONTRACTOR shall promptly correct all Work rejected by the ORGANIZATION as failing to conform to this Agreement. The CONTRACTOR shall bear all costs of correcting such rejected Work.

I. Right to Audit Records

The ORGANIZATION shall be entitled to audit the books and records of the CONTRACTOR or any sub-contractor to the extent that such books and records relate to the performance of this Agreement or any sub-contract to this Agreement.

Such books and records shall be maintained by the CONTRACTOR for a period of five (5) years from the date of final payment under this Agreement and by the sub-contractor for a period of five (5) years from the date of final payment under the sub-contract unless a shorter period is otherwise authorized in writing.

J. Time is of the Essence

The parties agree that time is of the essence in the completion of the Work called for under this Agreement.

The CONTRACTOR agrees that all Work shall be prosecuted regularly, diligently, and uninterrupted at such a rate of progress as will ensure full completion thereof within the time specified.

K. Information

All information and data furnished to or developed for the ORGANIZATION by the CONTRACTOR or its employees, pursuant to this Agreement, excluding previously

copywritten materials, shall be the sole property of the ORGANIZATION and all rights therein are reserved by the ORGANIZATION, except that the CONTRACTOR may disclose any such information to its corporate affiliates and their agents.

L. Extra Work

The ORGANIZATION, without invalidating this Agreement, may order changes in the Work within the general scope of this Agreement consisting of additions, deletions, or other revisions, the Agreement price and time being adjusted accordingly. All such changes in the Work shall be authorized by written Addendum to this Agreement, and shall be executed under the applicable conditions of the Agreement.

If the CONTRACTOR plans to make a claim for an increase in the Agreement price or an extension in the Agreement Schedule/Term, he shall first give the ORGANIZATION written notice thereof, such notice shall be given within ten (10) calendar days after the occurrence of the event giving rise to such a claim. This written notice shall be given by the CONTRACTOR to the ORGANIZATION, and a written approval secured from the ORGANIZATION shall be required, before proceeding to execute the Work. No claim for extra work will be considered valid by the ORGANIZATION unless first submitted in writing.

M. Familiarity with the Work

The CONTRACTOR by executing this Agreement, acknowledges full understanding of the extent and character of the Work required and the conditions surrounding the performance thereof. The ORGANIZATION will not be responsible for any alleged misunderstanding of the Work to be furnished or completed, or any misunderstanding of conditions surrounding the performance thereof.

It is understood that the execution of this Agreement by the CONTRACTOR serves as his stated commitment to fulfill all the conditions referred to in this Agreement.

N. Title and Risk of Loss

The title and risk of loss to the Work shall pass from the CONTRACTOR to the ORGANIZATION upon the ORGANIZATION's final acceptance of the Work.

VI. INDEPENDENT CONTRACTOR

By this Agreement, the parties intend to establish between them the relationship of mutually independent contractors. Each party and the officers, employees, agents, subcontractors, or other contractors thereof shall not be deemed by virtue of the Agreement to be the officers, agents, or employees of the other party. To the extent required by law, each party assumes the risk of all liability arising from its respective activities pursuant to this Agreement and from the acts or omissions of its respective officers, agents and employees, provided however, that such assumption of risk and liability is expressly limited by section 768.28, Florida Statutes.

VII. AUDIT AND INSPECTION

The services provided herein involve the expenditure of federal funds. In the event federal funds administered by a federal agency are involved, it is understood and agreed that all rights of MetroPlan Orlando relating to inspection, review, approval and audit of the work, tracings, plans, specifications, maps, data, and cost records relating to this Agreement shall also be reserved and held by authorized representatives of the State of Florida Department of Transportation and the U.S. Department of Transportation.

The CONTRACTOR shall permit, upon prior written notice and during normal business hours, and require its subcontractors to permit the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Florida Department of Transportation (FDOT), or their authorized representatives to inspect all work, materials, payrolls, invoices of materials, and other relevant data and records pertaining to the Project; and to audit the books, records, and

account of the CONTRACTOR, pertaining to the development of the Project. Records of costs incurred under terms of this Agreement shall be maintained and made available upon request to FTA, FDOT or their authorized representatives at all times during the period of a specific Unified Planning Work Program and for five (5) years after final payment is made on a specific Unified Planning Program. Copies of these documents and records shall be furnished to FHWA, FTA, FDOT or their authorized representatives upon request.

VIII. ACCOUNTING RECORDS

- A. Costs Incurred for the Project.** The CONTRACTOR shall charge to the Project account all eligible costs of the Project. Costs in excess of the latest approved budget or attributable to actions which have not received the required approval of the Organizations shall not be considered eligible costs. Determination of eligible costs shall meet all requirements of Federal Procurement Regulations Part 1 15 and 2 CFR 200.
- B. Documentation of Project Costs.** All costs charged to the Project including any approved services contributed by the CONTRACTOR or others, shall be supported as required by records, invoices, or vouchers evidencing in proper detail the nature and propriety of the charges. A work progress report shall be submitted with the invoices, or under separate cover, by the CONTRACTOR and shall be an indication of that work performed by the CONTRACTOR for that time period.

IX. SUPPLEMENTAL AGREEMENTS

It is understood and agreed that, in order to permit federal participation, no supplemental agreement of any nature may be entered into by the parties hereto with regard to the work to be performed hereunder without the approval of the U.S. Department of Transportation, anything to the contrary in this Agreement notwithstanding. This Agreement shall not be amended or modified except by a writing signed by both parties. This Agreement constitutes the entire agreement between the parties and supersedes and replaces all prior written or oral agreements relating to the matters set forth.

A "Third Party Subcontractor" letter (Exhibit B) shall be completed as appropriate and forwarded to all subcontractors providing goods or services funded by Transportation Disadvantaged Trust Fund monies. Distribution of the letters should coincide with the execution date of the grant or contract. A copy of each letter shall be provided to METROPLAN ORLANDO and to the Commission for the Transportation Disadvantaged.

X. RESTRICTIONS, PROHIBITIONS, CONTROLS AND LABOR PROVISIONS

- A. Prohibitions.** During the performance of this Agreement, the CONTRACTOR agrees as follows:
- 1) A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
 - 2) In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of

Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.

- 3) An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the MPO.
- 4) Neither MetroPlan Orlando nor any of its contractors and consultants or their subcontractors and subconsultants shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of MetroPlan Orlando or the entities that are part of MetroPlan Orlando during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to MetroPlan Orlando, MetroPlan Orlando, with prior approval of the Florida Department of Transportation, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by MetroPlan Orlando or the locality relating to such contract, subcontract or arrangement. MetroPlan Orlando shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors and consultants to insert in each of their subcontracts, the following provision:
 - 5) "No member, officer or employee of MetroPlan Orlando or of the locality during his or her tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."
 - 6) The provisions of this paragraph shall not be applicable to any agreement between MetroPlan Orlando and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.
 - 7) No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

- B. **Equal Employment Opportunity.** There shall be no discrimination against any employee who is employed in the work covered by this Agreement, or against any applicant for such employment, because of race, color, religion, sex, age or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, advertising, layoff or termination, rates of pay or other forms of compensation or selection for training, including apprenticeship. The CONTRACTOR shall insert a similar provision in all subcontracts for services covered by this Contract.
- C. **Disadvantaged Business Enterprises.** Disadvantaged Business Enterprises (DBE) shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds.

Participation by Disadvantaged Business Enterprises (DBE): The CONTRACTOR shall agree to abide by the statements in Paragraph (1) and (2) which follow. These statements shall be included in all subsequent agreements between the CONTRACTOR and any subconsultant or contractor.

1. **Policy:** It is the policy of MetroPlan Orlando that disadvantaged businesses, as defined by *49 Code of Federal Regulations, Part 26*, shall have an opportunity to participate in the performance of Organization contracts in a non-discriminatory environment. The objectives of the Disadvantaged Business Enterprise program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.
2. MetroPlan Orlando and its contractors and consultants agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, the CONTRACTOR shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The MPO and its contractors, consultants, subcontractors and subconsultants shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the *Disadvantaged Business Enterprise Program Plan, Chapters 33 7 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.*

It is understood and agreed that if the CONTRACTOR at any time learns that the certification it provided MetroPlan Orlando in compliance with 49 CFR, Section 23.51, was erroneous when submitted or has become erroneous by reason of changed circumstances, the CONTRACTOR shall provide immediate written notice to MetroPlan Orlando's Administrative Management as defined in Article II. It is further agreed that the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction" as set forth in 49 CFR, Section 29.510, shall be included by the CONTRACTOR in all lower tier covered transactions and in all aforementioned federal regulation.

- D. **Incorporation of Provisions.** The CONTRACTOR will include the provision of paragraphs (A) through (C) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The CONTRACTOR will take such action with respect to any subcontract or procurement as necessary as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

Contract Assurance

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of USDOT assisted contracts. Failure by the contractor to carry out these requirements is a material

breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

- E. **E-Verify.** Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:
1. all persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
 2. all persons, including subcontractors, assigned by the Vendor/Consultant to perform work pursuant to the contract with the MetroPlan Orlando.

F. **Section 339.135(6)(a), Florida Statutes**

In the event this Agreement, and/or Task Work Orders assigned from this Agreement, is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated:

"The Florida Department of Transportation (The Department), during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

XI. **COMPLIANCE WITH FEDERAL CONDITIONS AND LAWS**

- A. The CONSULTANT shall comply and require its subconsultants to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the CONSULTANT is in compliance with, and will require its subconsultants to comply with, all requirements imposed by applicable federal, state, and local laws and regulations.
- B. The CONSULTANT shall comply with the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable and include applicable required provisions in all contracts and subcontracts entered into pursuant to this Agreement.
- C. **Title VI Assurances:** The CONSULTANT will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the CONSULTANT pursuant

thereto, including but not limited to the requirements set forth in Exhibit "C", Title VI Assurances. The CONSULTANT shall include the attached Exhibit "C", Title VI Assurances, in all contracts with subconsultants and subcontractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.

XII. INTELLECTUAL PROPERTY

Intellectual property that is created and/or developed under this Agreement by CONTRACTOR employees shall be in the public domain. Intellectual property that is created and/or developed under this Agreement by ORGANIZATION employees shall also be in the public domain. Likewise, intellectual property that is created and/or developed under this Agreement jointly by CONTRACTOR and ORGANIZATION employees shall be in the public domain. Any intellectual property that is conceived and/or reduced to practice during the term of this agreement by CONTRACTOR and/or ORGANIZATION employees working on this project and that relates to this project shall be presumed to have been created and/or developed under this Agreement and any use of such intellectual property shall provide appropriate credit be given to the CONTRACTOR and/or Company for such use.

With respect to any invention developed with the use of Federal funding in which the CONTRACTOR retains or is assigned title hereunder, the Federal Government shall have a nonexclusive, nontransferable, irrevocable, paid-up license to practice or have practiced for or on behalf of the United States the subject invention throughout the world.

XIII. MISCELLANEOUS PROVISIONS

- A.** The CONTRACTOR shall not employ subcontractors without the advance written permission of the ORGANIZATION.
- B.** Assignment of this Agreement: The CONTRACTOR shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of ORGANIZATION; provided, however, that claims for money due or to become due to the CONTRACTOR from ORGANIZATION under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished.
- C.** The CONTRACTOR shall comply with all applicable federal, state and local laws, ordinances, rules and regulations pertaining to the performance of Work under this Agreement.
- D.** No waiver, alterations, consent or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by the Executive Director or his designee.
- E.** The CONTRACTOR is to procure all permits, licenses, and certificates, or any such approvals of plans or specifications as may be required by federal, state and local laws, ordinances, rules, and regulations, for the proper execution and completion of the Work under this Agreement.
- F.** All disputes between the parties shall be resolved in accordance with the ORGANIZATION's Purchasing Policy.
- G.** This Agreement is considered a non-exclusive Agreement between the parties.
- H.** This Agreement is deemed to be under and shall be governed by, and construed according to, the laws of the State of Florida.
- I.** Any litigation arising out of this Agreement shall be had in the Courts of Orange County, Florida.
- J.** The undersigned hereby certify that this Agreement is made without prior

understanding, agreement or connection with any corporation, firm or person who submitted bids for the Work covered by this Agreement and is in all respects fair and without collusion or fraud.

As to CONTRACTOR, the undersigned hereby warrants and certifies that he/she is authorized to enter into this Agreement and to execute same on behalf of the CONTRACTOR as the act of the said CONTRACTOR.

This Agreement, including any Exhibits hereto, contains all the terms and conditions agreed upon by the parties. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either party hereto.

- K. This Agreement is valid and enforceable only upon being signed by persons authorized to bind the ORGANIZATION and the CONTRACTOR hereto.
- L. It is expressly understood and agreed to that the ORGANIZATION shall be bound by the terms of this Agreement only to the extent that there are Funds available in the fiscal year budgets to perform its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized, effective on the date last signed below.

MetroPlan Orlando

Central Florida Regional Transportation Authority

By: _____
Signature

By: _____
Signature

Gary Huttman, Executive Director

Tiffany Homler Hawkins, Chief Executive Officer

Date: _____

Date: _____

Exhibit A - Project Scope & Budget
Original Budget

Central Florida Regional Transportation Authority Participation
FY 2026/2027 Orlando Urban Area Unified Planning Work Program
PL & TD Funded Tasks for FY 2026/2027

Element	Element Description	PL	TD	Total
200	LYNX Planning Activities	\$ 400,000.00	\$ 80,000.00	\$ 480,000.00

DRAFT

Exhibit B
Form Letter

July 1, 2026
Third Party Subcontractor
Address
City, State, Zip

Dear Subcontractor:

As a contracted operator in the Central Florida Regional Transportation System, you are entitled to prompt payment for services funded by the Commission for the Transportation Disadvantaged Trust Fund as outlined in the Planning Grant executed between the Commission and the DOPA as follows:

21.20 Payment to Subcontractors: Payment by the Grantee to all subcontractors with approved third party contracts shall be in compliance with Section 287.0585, Florida Statutes. Each third party contract from the Grantee to a subcontractor for goods or services to be performed in whole or in part with Transportation Disadvantaged Trust Fund moneys, must contain the following statement:

When a contractor receives from a state agency any payment for contractual services, commodities, supplies or construction contracts, except those construction contracts subject to the provisions of Chapter 339, the contractor shall pay such moneys received to each subcontractor and supplier in proportion to the percentage of work completed by each subcontractor and supplier at the time of receipt of the payment. If the contractor receives less than full payment, then the contractor shall be required to disburse only the funds received on a pro rata basis with the contractor, subcontractors, and suppliers, each receiving a prorated portion based on the amount due on the payment. If the contractor, without reasonable cause, fails to make payments required by this section to subcontractors and suppliers within 7 working days after the receipt by the contractor of full or partial payment, the contractor shall pay to the subcontractors and suppliers a penalty in the amount of one-half of 1 percent of the amount due, per day, from the expiration of the period allowed herein for payment. Such penalty shall be in addition to actual payments owed and shall not exceed 15 percent of the outstanding balance due. In addition to other fines or penalties, a person found not in compliance with any provision of this subsection may be ordered by the court to make restitution for attorney's fees and all related costs to the aggrieved party or the Department of Legal Affairs when it provides legal assistance pursuant to this section. The Department of Legal Affairs may provide legal assistance to subcontractors or vendors in proceedings brought against contractors under the provisions of this section.

If you feel that the Designated Official Planning Agency is not fulfilling the obligations as outlined in the above paragraph, you can seek assistance through the Commission for the Transportation Disadvantaged Ombudsman Program Helpline at 1-800-983-2435 (TTY 1-800-648-6084). In addition, a Vendor Ombudsman at the Department of Financial Services may be contacted at (850) 413-5516 or toll free (800) 342-2762 for assistance.

Sincerely,

Johnny L. Planner
Super Florida Planning Agency
Designated Official Planning Agency

Cc: Steve Holmes, Executive Director
Florida Commission for the Transportation Disadvantaged

EXHIBIT C

TITLE VI ASSURANCES

During the performance of this Agreement, the MPO, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

- (1.) **Compliance with REGULATIONS:** The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT) *Title 49, Code of Federal Regulations, Part 21*, as they may be amended from time to time, (hereinafter referred to as the **REGULATIONS**), which are herein incorporated by reference and made a part of this contract.
- (2.) **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, or sex in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by **Section 21.5** of the **REGULATIONS**, including employment practices when the contract covers a program set forth in **Appendix B** of the **REGULATIONS**.
- (3.) **Solicitations for Sub-contractors, including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract, including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the **REGULATIONS** relative to nondiscrimination on the basis of race, color, national origin, or sex.
- (4.) **Information and Reports:** The contractor shall provide all information and reports required by the **REGULATIONS** or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such **REGULATIONS**, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Florida Department of Transportation, or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b. cancellation, termination or suspension of the contract, in whole or in part.
- (6.) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (7) in every sub-contract, including procurements of materials and leases of equipment, unless exempt by the **REGULATIONS**, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the *Florida Department of Transportation* or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for

noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

- (7.) Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

EXHIBIT D

STATE AGENCY: Florida Commission for the Transportation Disadvantaged

CSFA #: 55.002

TITLE: Florida Commission for the Transportation Disadvantaged Planning Grant Pass-Through Funds

AMOUNT: \$80,000

COMPLIANCE REQUIREMENTS:

Allowed Activities: The TD Planning Grant is to provide financial assistance to accomplish the duties and responsibilities of the Official Planning Agency (MPO) as set forth in Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, Commission policies, and the Application and Policy Manual for Transportation Disadvantaged Planning Related Services; and as further described in this Agreement and in Exhibit A attached hereto and by this reference made a part thereof.

The TD grant pass-through funds are intended to fund the preparation of the Annual Operating Report, the updating of the Memorandum(s) of Agreement, the preparation of the Transportation Disadvantaged Service Plan, and the application for the Trip Equipment Grant from the FCTD, as enumerated in UPWP Task Number 200.

Allowable Cost: See above and Exhibit "A" attached hereto.

Cash Management: N/A

Eligibility:

Applicant eligibility: Planning Grant Funds, derived exclusively from the Transportation Disadvantaged Trust Fund, may only be used by the Commission and the Grantee to undertake planning activities.

Beneficiary eligibility:

The recipient of the pass-through funds, the Central Florida Regional Transportation Authority (LYNX), is eligible for such State funding by virtue of being the metropolitan planning organization's appointed Community Transportation Coordinator. Powers and duties of the CTC are established in Chapter 427, F.S. and Rule 41-02. Task 350 of the UPWP defines allowed tasks such as:

- Preparation of the Transportation Disadvantaged element of the area's TIP
- Development and annual update of the Transportation Disadvantaged Service Plan
- Annual performance evaluation of the CTC by the Coordinating Board
- Maintaining of LCB grievance procedures, bylaws and other tasks required by Chapter 427, F.S.

Matching: There is no matching requirement under this grant.

EXHIBIT E

Federal resources awarded to the Recipient pursuant to this Agreement consist of the following:

FEDERAL AGENCY: Federal Highway Administration

AUTHORIZATION: 23 U.S.C. 134 and 450

AMOUNT: \$400,000

CFDA #: 20.200

COMPLIANCE REQUIREMENTS:

Allowed Activities:

Activities assisted under this section requires that each urbanized or metropolitan area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs reflecting consideration of the likely effect of transportation policy decisions on land use and development and the consistency of transportation plans and programs with the provisions of all applicable short and long-term land use and development plans.

CPG grant pass-through funds are intended to projects as enumerated in UPWP Task Number 200.

Allowable Cost: Varies per negotiated document at bid rates for services.

Cash Management: N/A

Eligibility:

Applicant eligibility:

The MPO is to be the recipient of metropolitan planning funds (PL Funds) authorized under 23 U.S.C. 104 (f) to carry out the provisions of 23 U.S.C. 134. Apportionments are made to the States for formula distribution to the Metropolitan Planning Organization to be used in urbanized areas within each State.

Beneficiary eligibility:

Apportionments are made to States for formula distribution to the Metropolitan Planning Organizations to be used for the purpose of aiding the metropolitan transportation planning process.

Matching: NA

Compliance Requirements Applicable To The Federal Resources Awarded Pursuant To This Agreement Are As Follows:

The recipient of Federal Highway Grant funding must comply with the statutory requirements in 49 CFR 18, 2 CFR 200, and Section 287.055, Florida Statutes.

1. 23 USC 104 (f) sets aside metropolitan planning funds (PL funds) for metropolitan planning organizations (MPOs) to carry out the transportation planning provisions of 23 USC 134.
2. 23 USC 134 requires in general that an MPO plan for the transportation needs of its area in a manner that is continuing, cooperative, and comprehensive. In particular, it requires the MPO to develop specific plans and programs such as a long range transportation plan, a transportation improvement program, and a unified planning work program.
3. In addition to the broad provisions of 23 USC 104 and 134, eligible uses of PL funds are governed by OMB Circular A-87 (Cost Principles for State, Local, and Indian Tribal Governments).
4. Federal funds can be used only to reimburse costs that are (a) incurred subsequent to the date of authorization to proceed, except for certain property acquisition costs permitted under 23 USC 108; (b) in accordance with the conditions contained in the project agreement and the plans, specifications, and estimates (PS&E); (c) allocable to a specific project; and (d) claimed for reimbursement subsequent to the date of the project agreement (23 CFR sections 1.9, 630.106, and 630.205).
5. Costs incurred by the MPO for planning and research work are subject to prior approval from FHWA.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. ii

To: LYNX Oversight Committee

From: Carl Weckenmann
DIRECTOR OF PLANNING and DEVELOPMENT
Myles O'Keefe
Technical Contact

Phone: 407.841.2279 ext: 6075

Item Name: Authorization to Submit 2026 Title VI Program Update to the Federal Transit Administration (FTA)

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to submit LYNX's Title VI Program Plan Update for 2026 – 2028 to the Federal Transit Administration (FTA) for concurrence.

BACKGROUND:

The Federal Transit Administration (FTA) approved the LYNX Title VI Program Plan for 2023-2025 with an expiration date of April 1, 2026. This update has been prepared consistent with the current FTA Circular 4702.1B, "Title VI for Federal Transit Administration Recipients." LYNX updates this program every three (3) years and submits to the FTA to be eligible for federal assistance.

LYNX engaged with Kimley-Horn and Associates, Inc. to complete and conduct any required analysis and prepare the Title VI program update compliant with the federal circular including both general requirements and specific requirements of larger fixed-route operators. FTA Circular 4702.1B specifically requires LYNX's Board of Directors review and approval of the Title VI Program prior to submittal to FTA.

The document and supporting attachments serve principally as a review of LYNX policies and practices to ensure compliance with Title VI of the Civil Rights Act of 1964, ensuring non-discrimination as it pertains to race, ethnicity or religion in the delivery of LYNX services.

LYNX Oversight mmittee Agenda

Among the ongoing activities that serve as compliance with FTA guidance are:

- LYNX posts a notice to the public that LYNX operates its services without discrimination and providing methods for filing a complaint if they believe they have been aggrieved by unlawful practice.
- LYNX maintains a process for investigating complaints and provides the public means to file complaints through mail, phone, e-mail, or through the LYNX website.
- LYNX has a monitoring program for all subrecipients to ensure their services are also free of discrimination and provides assistance to subrecipients to meet their obligations as needed.

The report summarizes Title VI related activities since the prior submittal in 2023.

- During the past three years LYNX has received no formal complaints alleging noncompliance with its Title VI obligations.
- LYNX has made no fare changes requiring a Title VI Equity review and has made four major service changes, all of which were evaluated with Service Equity Analyses. In each case, the changes did not result in a disparate impact to minority populations nor a disproportionate burden to low-income households.
- LYNX completed an environmental justice review of a property for the proposed new Southern Operations facility.

The report also is a re-evaluation of demographic changes during the past three years and any changes to services, amenities, and those who use the service to note if adjustments should be made to ensure services are compliant. Bus stops located in neighborhoods with higher minorities and greater numbers of low-income households are more likely to have amenities such as shelters or seating due to higher ridership at these locations.

An element of the Title VI program that is re-evaluated with each submission is the LYNX Language Assistance Plan. While other existing plans and policies are referenced, this plan is updated as part of the Title VI program submittal. This plan uses a Four-Factor analysis to determine the population who speaks limited English, how frequently this population uses service or interacts with the agency, which documents are critical for using LYNX services, and the resources available for creating translations. Some of the findings of this plan follow.

- As a diverse community that attracts immigrants from across the globe, the LYNX service area has a high proportion of persons with Limited English Proficiency (LEP) – 14.8%.
- Nearly three-quarters of the population who is LEP speaks Spanish and LYNX has long made essential documents such as the Title VI notices, complaint forms, and information on service changes have been provided in Spanish for many years at LYNX.
- The LEP population who speaks two other languages constitute at least 20,000 persons and 1% of the population: Haitian/Creole and Portuguese. LYNX has over 1% of customers translating into French and Portuguese, showing these languages are spoken by LYNX users as well.
- The most recent Origin-Destination survey conducted at LYNX showed 2% of users spoke Haitian/Creole and no other language besides English, Spanish, or Haitian/Creole was spoken by at least 1% of those surveyed.

LYNX Oversight Committee Agenda

- Following Spanish, Haitian/Creole, and Portuguese, no other single language constitutes even half of the speakers of any of these languages.
- LYNX offers a language line for those calling customer service in languages other than English and Spanish and offer multiple options for translation of its website for speakers of less common languages.
- Due to the updated data as part of the Language Assistance Plan, LYNX will begin creating translations of critical documents into Haitian/Creole and will annually review usage data related to Portuguese for potentially adding that language as well.
- Other transit properties in the State of Florida such as Broward County and Collier County translate critical documents into Haitian/Creole. Some public information from MetroPlan Orlando is also translated into three languages.

The LYNX Public Participation Operating Procedures will be updated to reflect the adjustments in language use following submission and concurrence from FTA or the Title VI program.

When LYNX receives concurrence from FTA, a final copy of the LYNX 2026-2028 Title VI Program Plan Update, and the letter of compliance will be made available to the Board of Directors.

FISCAL IMPACT:

The FY2026 Approved Operating and Capital Budgets include \$15,747,218 and \$173,810,714, respectively, in federal funds.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. iii

To: LYNX Oversight Committee

From: **Orlando Rolon**
DIRECTOR OF RISK MANAGEMENT AND SAFETY
Orlando Rolon
Technical Contact

Phone: 407.841.2279 ext: 6167

Item Name: **Authorization to Enter into a Memorandum of Understanding with Orlando Police Department for Law Enforcement Services and Master Staffing Agreement with Off Duty Management, Inc. for a Not to Exceed (NTE) Amount of \$387,000**

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to enter into a Memorandum of Understanding (MOU) with the Orlando Police Department for Law Enforcement Services and a Master Staffing Agreement with Off Duty Management (ODM) utilizing a Cooperative Purchase Agreement for three (3) years for a not to exceed amount of \$387,000.

BACKGROUND:

LYNX has previously hired off-duty City of Orlando Police Officers to augment safety and security at LYNX Central Station and other locations as needed for the protection of LYNX passengers, facilities and other Authority owned assets. Officers working on LYNX security detail are employees of the City of Orlando and not employees or independent contractors of/for LYNX. LYNX maintains the ability to request that an individual officer(s) not be assigned/reassigned to LYNX security details.

The agreed upon Officer Rate for LYNX is \$46.00 per hour plus \$6.00 Off Duty Management (ODM) administrative fee per hour. The \$46.00 rate falls within the current Orlando Police Department officer pay rate structure. All officer rates are set and approved by Orlando Police Department and are subject to change at the agency's direction. ODM cannot guarantee any

LYNX Oversight Committee Agenda

officer pay rates independently and must follow direction from Orlando Police Department on all officer pay rate guidelines.

ODM shall support and provide administrative services for the coordination, management and provision of Orlando Police Department off duty uniform officers for outside employment services and will facilitate staffing the shifts as determined by LYNX and providing LYNX with a bi-weekly invoice for services provided.

The services shall be in accordance with the terms and conditions of LYNX Contract No. 26-C045 Off Duty Management Master Staffing Agreement and Sourcewell Cooperative Contract No. 051321-OFF, Public Safety Software.

FISCAL IMPACT:

The 2026 Approved Operating Budget includes \$105,621 for law enforcement services with the Orlando Police Department.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. iv

To: LYNX Oversight Committee

From: **Orlando Rolon**
DIRECTOR OF RISK MANAGEMENT AND SAFETY
Brenda Atkinson
Technical Contact

Phone: 407.841.2279 ext: 6167

Item Name: **Ratification of Contract 26-C047 to Commercial Risk Management, Inc. for Third Party Administrator Services for Workers' Compensation, Tort, Public Liability and Claims Subrogation for a Not to Exceed (NTE) Amount of \$1,139,925 for the Initial Three (3) Year Term**

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' ratification of contract 26-C047 to Commercial Risk Management, Inc. for Third Party Administrator services for Workers' Compensation, Tort, Public Liability and Claims Subrogation for a not to exceed (NTE) amount of \$1,139,925 for the initial three (3) year term.

BACKGROUND:

On September 25, 2025, the LYNX Board of Directors authorized the release of a Request for Proposals (RFP) for Third Party Administrator services for Workers' Compensation, Tort, Public Liability and Claims Subrogation.

The RFP was released, posted on DemandStar, and sent directly to potential proposers on October 22, 2025. Proposals were due for submission on November 14, 2025. Five (5) proposals were received. The Source Evaluation Committee (SEC) met on February 2, 2026 in a public noticed meeting in accordance with Florida Sunshine Law to discuss proposals. The SEC scored the proposals as follows:

LYNX Oversight mmittee Agenda

Firm	Score	Ordinal Ranking
Preferred Governmental Claim Solutions	457	8
Commercial Risk Management, Inc.	456	9
Sedgwick Claims Management Services, Inc.	437	15
PMA Management Corporation	425	20
Johnston & Associates – OccuSure	383	23

The SEC requested presentations from the two firms with the lowest Ordinal Rankings, Commercial Risk Management, Inc. and Preferred Governmental Claims Solutions. On February 10, 2026 both firms presented the information in their proposals to the SEC. Following the presentations, the SEC updated their scores as follows:

Firm	Ordinal Ranking
Commercial Risk Management, Inc.	7
Preferred Governmental Claim Solutions	8

The cost submitted by Commercial Risk Management, Inc. was \$1,139,925 for the initial three (3) year term, \$390,505 for option year 1 and \$390,505 for option year 2.

FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$380,000 Professional Services related to the administrative services of claims.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. v

To: LYNX Oversight Committee

From: James Boyle
CHIEF DEVELOPMENT OFFICER
Prahallad Vijayvargiya
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Extend Sub-Recipient Awards and to Enter into Sub-Recipient Agreements with the Selected Human Services Agencies

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to extend sub-recipient awards to selected Human Services Agency projects and to enter into sub-recipient agreements with the selected applicants for Section 5310 Funding, a Federal Transit Administration (FTA) Program for the Enhanced Mobility of Seniors and Individuals with Disabilities.

BACKGROUND:

LYNX is the designated recipient of Section 5310 program funds for the Urbanized Orlando and Kissimmee areas. LYNX received Board authorization on June 26, 2025, to solicit Human Services Agency projects for the Urbanized Orlando and Kissimmee Section 5310 Program funds.

LYNX conducted a Section 5310 Virtual Grant Workshop on September 3, 2025, and each interested applicant was required to coordinate projects with ACCESS LYNX as the Community Transportation Coordinator (CTC). Project proposals were due October 7, 2025, and a multi-disciplinary team comprised by the Florida Department of Transportation, MetroPlan Orlando and ACCESS LYNX met on November 13, 2025, to evaluate them.

LYNX Oversight Committee Agenda

APPLICATION EVALUATION:

A total of nine (9) proposals were received. Two (2) of the proposals (EduMatics, Inc. and Osceola Council on Aging, Inc.) were disqualified by the Evaluation Committee members due to significant deviations from the application requirements, including altering the original format and failing to submit required forms. These issues, along with other findings, were determined to go beyond minor errors or technicalities, thus making them incomplete. The other seven (7) applications moved forward for evaluation.

Proposals were prioritized and notices of intent to award were issued. A pre-award monitoring phase will be conducted to ensure compliance with federal regulations and LYNX requirements. These projects will support the travel needs of the elderly and individuals with disabilities in the LYNX service area, aimed to provide cost-effective transportation options beyond paratransit services and supporting regional transportation coordination while reducing resource demands on ACCESS LYNX.

LYNX proposes to provide Section 5310 sub-recipient funding for Fiscal Years 2027 and 2028, subject to Federal Transit Administration (FTA) grant awards for the respective agencies below, based on the Evaluation Committee recommendation:

Agency Name	Fiscal Year 2027-2028		Fiscal Year 2028-2029		Total Award
	Operating Assistance	Vanpool Lease	Operating Assistance	Vanpool Lease	
Aspire Health Partners, Inc.	\$ 116,316	\$ 24,321	\$ 116,317	\$ 24,810	\$ 281,764.00
GenCare Kids Holding Company	\$ 50,000	\$ 10,770	\$ 50,000	\$ 10,986	\$ 121,756.00
Meals on Wheels, Etc., Inc.	\$ 65,000	\$ 16,155	\$ 65,000	\$ 16,479	\$ 162,634.00
Primrose Center, Inc	\$ 100,000	\$ 48,465	\$ 100,000	\$ 49,437	\$ 297,902.00
Quest, Inc.	\$ 60,000	\$ 5,385	\$ 60,000	\$ 5,493	\$ 130,878.00
Special Hearts Farm, Inc.	\$ 30,000	\$ 5,385	\$ 30,000	\$ 5,493	\$ 70,878.00
The Opportunity Center, Inc.	\$ 100,000	\$ 26,925	\$ 100,000	\$ 27,465	\$ 254,390.00
	\$ 658,722		\$ 661,480		\$ <u>1,320,202.00</u>

Funds will be provided to subrecipients at 50% federal share under the Section 5310 grant program for operating and Vanpool projects.

FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$600,000 Federal 5310 revenue funding for the sub-recipient transportation program.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. vi

To: LYNX Oversight Committee

From: Carl Weckenmann
DIRECTOR OF PLANNING and DEVELOPMENT
Myles O'Keefe
Technical Contact

Phone: 407.841.2279 ext: 6075

Item Name: Authorization to Purchase Remix Transit Planning Software-as-a-Service Utilizing the 791 Purchasing Cooperative Contract for a Not to Exceed (NTE) Amount of \$207,400

Date: 02/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to authorize the purchase of Remix transit planning software-as-a-service licenses for a period of three (3) years, utilizing the 791 Purchasing Cooperative contract, at a cost not to exceed (NTE) of \$207,400.

BACKGROUND:

In March 2021, the LYNX Board of Directors awarded contract 21-C37 for Transit Planning Software-as-a-Service (SaaS) to Remix Technologies, Inc. for a three (3) year period, with two (2) one (1) year options, covering the period of April 1, 2021 through March 31, 2026.

Now under the ownership of Via Transportation, Inc., the Remix SaaS includes fixed-route bus planning tools to quickly develop alignments, draft service schedules, conduct Title VI reviews, and gather high-level demographic information about the areas served. The outputs from these tools feed into the LYNX Service Planning process before each service change and help staff to communicate with internal and external parties about the proposed service changes.

LYNX will purchase the Remix SaaS for an initial three (3) year term, with the following rates: Year 1 = \$67,100; Year 2 = \$69,100, and Year 3 = \$71,200; for a total not to exceed amount of \$207,400.

LYNX Oversight mmittee Agenda

FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$86,600 for transit planning software services.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. vii

To: LYNX Oversight Committee

From: Michelle Daley
DIRECTOR OF FINANCE
Tony DeGuzman
Technical Contact

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Execute a Contract Modification with Denovo Ventures, LLC to Remove the Human Capital Management Payroll Application from the Oracle Enterprise Resource Planning System

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to execute a contract modification with Denovo Ventures, LLC to remove the Human Capital Management Payroll Application from the Oracle Enterprise Resource Planning System reducing the not to exceed amount by \$566,377.

BACKGROUND:

On July 28, 2022, the LYNX Board of Directors approved the release of a Request For Proposals for an Enterprise Resource Planning (ERP) Management Solution to manage the key business functions and processes for the organization. On June 22, 2023, the LYNX Board of Directors approved Contract 23-C85 with Denovo Ventures, LLC for the purchase and installation of a new ERP and Human Capital Management System with a not to exceed amount of \$4,881,773. On April 25, 2024, the Board of Directors approved a contract modification to add an additional recruiting module increasing the not to exceed amount to \$4,989,505.

LYNX staff recommends removing the HCM Payroll Application to provide staff with a transition period to adjust to the new ERP system. When ready to move forward, staff will bring back a recommendation for Board approval to release a Request for Proposals for these remaining services.

LYNX Oversight Committee Agenda

FISCAL IMPACT:

The funding removed from this contract will be allocated for a new consultant to complete implementation of the Oracle HCM/Payroll Solution.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. viii

To: LYNX Oversight Committee

From: Michelle Daley
DIRECTOR OF FINANCE
Holly Zeszutko
Technical Contact

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Auction Surplus Capital Items

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, recycle or sell, at public auction, surplus and obsolete capital items as identified in the following detailed list.

BACKGROUND:

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus and obsolete items. The following surplus items require authorization for retirement and disposal at the public auction pursuant to Administrative Rule 4.16.2.A. Assets with a fair market value of \$5,000 or less will not have any due to FTA values.

Surplus Capital Items:

Revenue Vehicles:

Revenue Vehicles with a total net book value of \$251,619.

- There are **18 Revenue Vehicles** and **14 Revenue Vehicle Components** that have reached the end of their useful life and exceed the FTA mileage requirements, net book value of \$0.
- There are **6 Paratransit Revenue Vehicles** that will be disposed of as the result of vehicle accidents that resulted in a total loss or were not economical to repair with the settlement proceeds as they were scheduled for retirement. with a netbook value of \$0.

LYNX Oversight Committee Agenda

- There is **1 Fixed Route Revenue Vehicle (284-619)** that will be disposed of as the result of a vehicle accident that was declared a total loss with settlement proceeds to cover the net book value of \$251,619.

Other Vehicles:

Other Vehicles with a total net book value of \$32,444.

- There are **3 Vehicles** that have reached the end of their useful life and exceed the mileage FTA requirements, net book value of \$0.
- There is **1 Vehicle (371-123)** that will be disposed of as the result of a vehicle accident that was declared a total loss with settlement proceeds to cover the net book value of \$32,444.

Buildings/Shelters:

LYMMO Amenities removal with a total net book value of \$0.

Furniture, Fixtures, Equipment:

Surplus and obsolete furniture, fixtures, equipment, and shop equipment with a total net book value of \$0.

Category Totals

Category	Acquisition Value	Net Book Value
Revenue Vehicles	\$9,031,800	\$251,619
Other Vehicles	\$251,961	\$32,444
Shelters/Amenities	\$269,077	\$0
Surplus Equipment	\$1,367,461	\$0
TOTAL	\$10,920,299	\$284,063

Surplus Capital Items Detail:

System Number	Asset ID	Acquisition Date	Class	Description	Useful life	Acquired Value*	NBV*
1205577	189-614	10/31/2014	RV	60 FT Hybrid Artic Transit Bus	09 YRS 00 mos	\$913,920	\$0
1205735	190-614	03/16/2015	RV	60 FT Hybrid Artic Transit Bus	09 YRS 00 mos	\$913,920	\$0
1206533	227-616	08/18/2016	RV	New Flyer CNG Artic	09 YRS 00 mos	\$764,165	\$0
1206535	229-616	08/18/2016	RV	New Flyer CNG Artic	09 YRS 00 mos	\$764,165	\$0
1202038	2-409	07/22/2009	RV	40' LF BRT G27D102N4 Gillig Bus	09 YRS 00 mos	\$328,905	\$0
1202041	4-409	07/23/2009	RV	40' LF BRT G27D102N4 Gillig Bus	09 YRS 00 mos	\$328,905	\$0
1203632	108-412	12/03/2012	RV	Gillig Low Floor BRT Bus	09 YRS 00 mos	\$401,416	\$0
1202340	42-410	11/19/2010	RV	40' LF BRT G27D102N4	09 YRS	\$383,514	\$0

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					00 mos		
1201856	647	09/30/2008	RV	40'x102-SSTL-LF- G27D102N4 Gillig Bus	09 YRS 00 mos	\$319,266	\$0
1201859	651	09/30/2008	RV	40'x102-SSTL-LF- G27D102N4 Gillig Bus	09 YRS 00 mos	\$319,266	\$0
1202053	9-309	08/03/2009	RV	35' LF BRT- G27B102N4 Gillig Bus	09 YRS 00 mos	\$323,646	\$0
1201781	813	11/30/2007	RV	40' LF BRT G27D102N4 Gillig Bus	09 YRS 00 mos	\$313,981	\$0
1207855	171117	07/01/2018	RV	2018 Ford Turtle Top Paratransit	04 YRS 00 mos	\$78,407	\$0
1202217	33-310	09/14/2010	RV	35 LF BRT Hybrid G30B102N4	09 YRS 00 mos	\$570,928	\$0
1202210	30-310	09/14/2010	RV	35' LF BRT Hyrbid G30B102N4	09 YRS 00 mos	\$570,928	\$0
1207862	171123	07/05/2018	RV	2018 Ford Turtle Top Paratransit Bus	04 YRS 00 mos	\$78,407	\$0
1207861	171121	07/05/2018	RV	2018 Ford Turtle Top Paratransit Bus	04 YRS 00 mos	\$78,407	\$0
1207866	171137	07/05/2018	RV	2018 Ford Turtle Top Paratransit Bus	04 YRS 00 mos	\$78,407	\$0
1209498	200294	09/29/2020	RV	2020 Turtle Top Paratransit Bus MV 7247	04 YRS 00 mos	\$79,778	\$0
1208255	180366	05/01/2019	RV	2019 Turtle Top 7209	04 YRS 00 mos	\$78,832	\$0
1207842	171125	06/30/2018	RV	2018 Ford Turtle Top Paratransit Bus 7190	04 YRS 00 mos	\$78,407	\$0
1207863	171130	07/05/2018	RV	2018 Ford Turtle Top Paratransit Bus 7204	04 YRS 00 mos	\$78,407	\$0
1208076	258425	09/30/2018	RV	2018 Dodge Caravan SXT WheelChair Van 9031	04 YRS 00 mos	\$50,122	\$0
1211618	1002469	12/31/2021	RV	21 Turtle Top Odyssey Cutaway 7301	04 YRS 00 mos	\$80,866	\$0
1208835	284-619	11/14/2019	RV	2019 NEW FLYER XN60 CNG BUS	09 YRS 00 mos	\$784,965	\$251,619
1202039	2-409A	07/22/2009	RV	CUMMINS ISL 8.9L 280HP ENGINE	05 YRS 00 mos	\$20,024	\$0
1202040	2-409B	07/22/2009	RV	ZF 594C AUTOMATIC TRANS	05 YRS 00 mos	\$18,489	\$0
1202042	4-409A	07/23/200	RV	CUMMINS ISL 8.9L 280HP ENGINE	05 YRS 00 mos	\$20,024	\$0
1202043	4-409B	07/23/2009	RV	ZF 594C AUTOMATIC TRANS	05 YRS 00 mos	\$18,073	\$0
1201857	647A	09/30/2008	RV	CUMMINS ISL 8.3L 280HP ENGINE	05 YRS 00 mos	\$22,976	\$0
1201858	647B	09/30/2008	RV	ZF 594C AUTOMATIC TRANS	05 YRS 00 mos	\$17,247	\$0
1201860	651A	09/30/2008	RV	CUMMINS ISL 8.3L 280HP ENGINE	05 YRS 00 mos	\$22,976	\$0
1201861	651B	09/30/2008	RV	ZF 594C AUTOMATIC TRANS	05 YRS 00 mos	\$17,247	\$0
1202054	9-309A	08/03/2009	RV	CUMMINS ISL 8.9L 280HP ENGINE	05 YRS 00 mos	\$20,024	\$0
1202055	9-309B	08/03/2009	RV	ZF 594C AUTOMATIC TRANS	05 YRS	\$18,073	\$0

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					00 mos		
1201782	813A	11/30/2007	RV	CUMMINS ISL 8.3L 280HP ENGINE	05 YRS 00 mos	\$22,976	\$0
1201783	813B	11/30/2007	RV	ZF 594C AUTOMATIC TRANS	05 YRS 00 mos	\$17,247	\$0
1201793	640B	12/31/2007	RV	ZF 594C AUTOMATIC TRANS	05 YRS 00 mos	\$17,247	\$0
1201869	663B	09/30/2008	RV	ZF 594C AUTOMATIC TRANS	05 YRS 00 mos	\$17,247	\$0
					Total	\$9,031,800	\$251,619

System Number	Asset ID	Acquisition Date	Class	Description	Useful life	Acquired Value*	NBV*	
1206737	48272	11/10/2016	OV	2017 Ford Transit T350 15-pas	04 YRS 00 mos	\$27,570	\$0	
1206778	48583	12/01/2016	OV	2017 Ford Transit T350 15-pas	04 YRS 00 mos	\$27,570	\$0	
1206745	48401	11/10/2016	OV	2017 Ford Transit T350 15-pas	04 YRS 00 mos	\$27,570	\$0	
1204761	38782	03/31/2014	OV	2014 Ford E-350 Ext 15-passenger YG591	04 YRS 00 mos	\$32,747	\$0	
1206733	48266	11/03/2016	OV	2017 Ford Transit T150 15-passenger YK355	04 YRS 00 mos	\$24,708	\$0	
1204750	38767	03/31/2014	OV	2014 Ford E-350 Ext 10-passenger YH294	04 YRS 00 mos	\$30,496	\$0	
1204758	38779	03/31/2014	OV	2014 Ford E-350 Ext 12-passenger YH014	04 YRS 00 mos	\$33,468	\$0	
1213106	371-123	05/31/2023	OV	Truck; 2023 Chevrolet 2500HD Silverado	07 YRS 00 mos	47,833	\$32,444	
						Total	\$251,961	\$32,444

System Number	Asset ID	Acquisition Date	Class	Description	Useful life	Acquired Value*	NBV*	
1205348	Stop 4749	08/01/2014	BS	Shelter - N Magnolia Ave & E Jefferson St (6300) LYMMO	10 YRS 00 mos	\$51,629	\$0	
1205988	Stop 4749	12/09/2014	BS	Stop 4749 200 North Magnolia (Engineering)	5 YRS 00 mos	\$32,903	\$0	
1205349	Stop 4750	08/01/2014	BS	Shelter - Magnolia Ave & Jefferson St (6301) LYMMO	10 YRS 00 mos	\$51,630	\$0	
1205350	Stop 4754	08/01/2014	BS	Shelter - N Magnolia Ave & E Central Blvd (6305) LYMMO	10 YRS 00 mos	\$51,630	\$0	
1205351	Stop 4753	08/01/2014	BS	Shelter - N Magnolia Ave & E Central Blvd (6304) LYMMO	10 YRS 00 mos	\$51,630	\$0	
1205400	12183	08/01/2014	FE	Monitor - Magnolia Post Office 6300	5 YRS 00 mos	\$9,885	\$0	
1205401	12184	08/01/2014	FE	Monitor - Magnolia Post Office 6300	5 YRS 00 mos	\$9,885	\$0	
1205402	12765	08/01/2014	FE	Monitor Magnolia Post Office 6301	5 YRS 00 mos	\$9,885	\$0	
						Total	\$269,077	\$0

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System Number	Asset ID	Acquisition Date	Class	Description	Useful life	Acquired Value*	NBV
1210938	18668	01/28/2021	FE	APC Full w/Sensors ArticNabi	03 YRS 00 mos	\$4,929	\$0
1210939	18669	01/28/2021	FE	APC Full w/Sensors ArticNabi	03 YRS 00 mos	\$4,929	\$0
1208366	15200	06/05/2019	FE	APX 1500 Radios Neighborlink	05 YRS 00 mos	\$1,971	\$0
1208368	15202	06/05/2019	FE	APX 1500 Radios Neighborlink	05 YRS 00 mos	\$1,971	\$0
1208369	15203	06/05/2019	FE	APX 1500 Radios Neighborlink	05 YRS 00 mos	\$1,971	\$0
1208374	15208	06/05/2019	FE	APX 1500 Radios Neighborlink	05 YRS 00 mos	\$1,971	\$0
1208377	15211	06/05/2019	FE	APX 1500 Radios Neighborlink	05 YRS 00 mos	\$1,971	\$0
1208382	15216	06/05/2019	FE	APX 1500 Radios Neighborlink	05 YRS 00 mos	\$1,971	\$0
1208383	15217	06/05/2019	FE	APX 1500 Radios Neighborlink	05 YRS 00 mos	\$1,971	\$0
1209797	16270	11/30/2020	FE	Bus Barrier Security Enclosure	03 YRS 00 mos	\$4,890	\$0
1209832	17287	11/30/2020	FE	Bus Barrier Security Enclosure	03 YRS 00 mos	\$4,890	\$0
1209501	17239	08/27/2020	FE	Bus Door Barrier - NOVA	03 YRS 00 mos	\$6,867	\$0
1209502	17517	08/27/2020	FE	Bus Door Barrier - NOVA	03 YRS 00 mos	\$6,867	\$0
1209504	17760	08/27/2020	FE	Bus Door Barrier - NOVA	03 YRS 00 mos	\$6,867	\$0
1209505	17761	08/27/2020	FE	Bus Door Barrier - NOVA	03 YRS 00 mos	\$6,867	\$0
1209091	17230	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209092	17231	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209094	17235	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209097	17245	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209098	17271	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209099	17274	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209100	17278	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209103	17284	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209106	17292	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209108	17339	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209109	17345	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209112	17354	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209113	17364	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209114	17367	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209119	17378	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209121	17393	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209124	17437	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209125	17440	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209128	17450	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209130	17459	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209132	17465	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209133	17466	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209134	17468	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209137	17492	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0

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1209138	17494	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209140	17507	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209141	17509	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209142	17510	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209146	17529	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209151	17555	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209152	17560	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209154	17567	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209156	17581	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209160	17593	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209161	17611	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209162	17614	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209163	17625	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1208977	16268	01/20/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,533	\$0
1208978	16269	01/20/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,533	\$0
1208975	16270	01/20/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,533	\$0
1209287	16271	07/27/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209274	17222	07/27/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209089	17224	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209090	17226	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209452	17228	08/31/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209093	17234	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209095	17237	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209247	17240	07/27/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209405	17241	08/31/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209096	17243	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209308	17246	07/27/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209301	17250	07/27/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209304	17258	07/27/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209399	17261	08/31/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209443	17272	08/31/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209449	17275	08/31/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209285	17277	07/27/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209101	17281	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209102	17282	06/26/2020	FE	Bus Door Barrier Gillig	03 YRS 00 mos	\$5,734	\$0
1209469	17280	08/31/2020	FE	Bus Door Barrier- New Flyer	03 YRS 00 mos	\$6,428	\$0
1209463	17289	08/31/2020	FE	Bus Door Barrier- New Flyer	03 YRS 00 mos	\$6,428	\$0
1209744	16977	10/31/2020	FE	Bus Door Barrier-NOVA	03 YRS 00 mos	\$5,920	\$0
1209745	16979	10/31/2020	FE	Bus Door Barrier-NOVA	03 YRS 00 mos	\$5,920	\$0
1208194	15560	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208195	15561	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0

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1208197	15563	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208198	15564	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208199	15565	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208200	15566	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208202	15568	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208203	15569	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208204	15571	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1208205	15572	03/11/2019	FE	Mini-Ipad w/Stand NL	03 YRS 00 mos	\$690	\$0
1203759	10745	03/11/2013	FE	Nabi Hubner Interface and CD	05 YRS 00 mos	\$898	\$0
1211543	18954	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211544	18955	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211545	18956	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211546	18957	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211547	18958	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211548	18959	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211549	18960	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211550	18961	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211551	18962	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1211564	18975	09/30/2021	FE	NL Turletop Bus UV disinf system	03 YRS 00 mos	\$1,725	\$0
1200782	4064	09/30/2004	FE	Spectra Timeview 230 Clock	05 YRS 00 mos	\$1,036	\$0
1211432	18843	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211448	18859	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211459	18870	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211494	18905	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211499	18910	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211501	18912	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211502	18913	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211514	18925	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211520	18931	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211527	18938	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1211430	18841	09/30/2021	FE	PT Turtletop UV disinf system	03 YRS 00 mos	\$726	\$0
1200783	4068	09/30/2004	FE	Spectra Timeview 230 Clock	05 YRS 00 mos	\$1,036	\$0
1202442	9647	03/29/2011	FE	Tow Adapter for NABI Bus	05 YRS 00 mos	\$735	\$0
1211395	19240	09/30/2021	FE	UV disinf system Gillig 35'	03 YRS 00 mos	\$3,060	\$0
1211398	19243	09/30/2021	FE	UV disinf system Gillig 35'	03 YRS 00 mos	\$3,060	\$0
1211202	19047	09/30/2021	FE	UV disinf system Gillig 40'	03 YRS 00 mos	\$3,060	\$0
1211146	18991	09/30/2021	FE	UV disinf system Gillig 40'	03 YRS 00 mos	\$3,060	\$0
1211147	18992	09/30/2021	FE	UV disinf system Gillig 40'	03 YRS 00 mos	\$3,060	\$0
1211152	18997	09/30/2021	FE	UV disinf system Gillig 40'	03 YRS 00 mos	\$3,060	\$0
1211159	19004	09/30/2021	FE	UV disinf system Gillig 40'	03 YRS 00 mos	\$3,060	\$0
1211185	19030	09/30/2021	FE	UV disinf system Gillig 40'	03 YRS 00 mos	\$3,060	\$0

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1211327	19172	09/30/2021	FE	UV disinf system Nabi 60'	03 YRS 00 mos	\$6,045	\$0
1211328	19173	09/30/2021	FE	UV disinf system Nabi 60'	03 YRS 00 mos	\$6,045	\$0
1211329	19174	09/30/2021	FE	UV disinf system New Flyer 60'	03 YRS 00 mos	\$6,043	\$0
1211356	19201	09/30/2021	FE	UV disinf system New Flyer 60'	03 YRS 00 mos	\$6,043	\$0
1211363	19208	09/30/2021	FE	UV disinf system Nova 60'	03 YRS 00 mos	\$6,045	\$0
1211364	19209	09/30/2021	FE	UV disinf system Nova 60'	03 YRS 00 mos	\$6,045	\$0
1211365	19210	09/30/2021	FE	UV disinf system Nova 60'	03 YRS 00 mos	\$6,045	\$0
1211366	19211	09/30/2021	FE	UV disinf system Nova 60'	03 YRS 00 mos	\$6,045	\$0
1211367	19212	09/30/2021	FE	UV disinf system Nova 60'	03 YRS 00 mos	\$6,045	\$0
1211368	19213	09/30/2021	FE	UV disinf system Nova 60'	03 YRS 00 mos	\$6,045	\$0
1206784	14577/ 14575	12/19/2016	FE	Dell 32inch Monitor	05 YRS 00 mos	\$1377	\$0
1206785	14578/ 14573	12/19/2016	FE	Dell 32inch Monitor	05 YRS 00 mos	\$1377	\$0
1206786	14579/ 14604	12/19/2016	FE	Dell 32inch Monitor	05 YRS 00 mos	\$1377	\$0
1206787	14580/ 14574	12/19/2016	FE	Dell 32inch Monitor	05 YRS 00 mos	\$1377	\$0
1206788	14581/ 14565	12/19/2016	FE	Dell 32inch Monitor	05 YRS 00 mos	\$1377	\$0
1206789	14582/ 14566	12/19/2016	FE	Dell 32inch Monitor	05 YRS 00 mos	\$1377	\$0
1206795	14590/ 14568	12/19/2016	FE	Dell 32inch Monitor	05 YRS 00 mos	\$1377	\$0
1209330	17804/ 14567	08/31/2020	FE	Dell 32inch Monitor	03 YRS 00 mos	\$782	\$0
1209331	17805/ 17434	08/31/2020	FE	Dell 32inch Monitor	03 YRS 00 mos	\$782	\$0
1209332	17806/ 17433	08/31/2020	FE	Dell 32inch Monitor	03 YRS 00 mos	\$782	\$0
1209333	17807/ 14570	08/31/2020	FE	Dell 32inch Monitor	03 YRS 00 mos	\$782	\$0
1209334	17808/ 17429	08/31/2020	FE	Dell 32inch Monitor	03 YRS 00 mos	\$782	\$0
1209335	17809/ 17431	08/31/2020	FE	Dell 32inch Monitor	03 YRS 00 mos	\$782	\$0
1206986	13992	01/20/2017	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,054	\$0
1206985	13991	01/20/2017	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,054	\$0
1209680	16307	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209665	16292	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209672	16299	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209676	16303	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209702	16329	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209689	16316	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209688	16315	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209687	16313	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209695	16322	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0

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1209659	16286	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209694	16321	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209684	16311	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209690	16317	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209687	16314	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209647	16274	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209646	16273	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209663	16290	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209678	16305	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209698	16325	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209650	16277	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209662	16289	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209668	16295	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209699	16326	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209674	16301	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209664	16291	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209693	16320	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209673	16300	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209653	16280	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209648	16275	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209649	16276	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209671	16298	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209670	16297	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1209701	16328	10/01/2020	FE	Dell optiplex 3070 Mobilty -	03 YRS 00 mos	\$1,269	\$0
1205728	12937	03/20/2015	FE	Dell Latitude E6540	05 YRS 00 mos	\$2,308	\$0
1204800	12062	03/31/2014	FE	DELL LATITUDE E6540 LAPTOP	05 YRS 00 mos	\$1,981	\$0
1204801	12061	03/31/2014	FE	DELL LATITUDE E6540 LAPTOP	05 YRS 00 mos	\$1,981	\$0
1208109	15555	12/13/2018	FE	Dell 7212 Rugged Laptop	05 YRS 00 mos	\$3,212	\$0
1208111	15557	12/13/2018	FE	Dell 7212 Rugged Laptop	05 YRS 00 mos	\$3,212	\$0
1208983	16178	02/18/2020	FE	Dell 7424 Rugged Laptop	05 YRS 00 mos	\$4,060	\$0
1208982	16177	02/18/2020	FE	Dell 7424 Rugged Laptop	05 YRS 00 mos	\$4,060	\$0
1208988	16183	02/18/2020	FE	Dell 7424 Rugged Laptop	05 YRS 00 mos	\$4,060	\$0
1208986	16181	02/18/2020	FE	Dell 7424 Rugged Laptop	05 YRS 00 mos	\$4,060	\$0
1208984	16179	02/18/2020	FE	Dell 7424 Rugged Laptop	05 YRS 00 mos	\$4,060	\$0
1208797	16042	11/08/2019	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1207049	14845	03/04/2017	FE	DELL 7040 Computer	05 YRS 00 mos	\$1,576	\$0
1208929	16191	01/10/2020	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1207007	14804	02/08/2017	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,576	\$0
1207046	14842	03/04/2017	FE	DELL 7040 Computer	05 YRS 00 mos	\$1,576	\$0
1207055	14851	03/04/2017	FE	DELL 7040 Computer	05 YRS 00 mos	\$1,576	\$0
1207014	14792	02/08/2017	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,576	\$0

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1207010	14800	02/08/2017	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,576	\$0
1206808	13980	12/20/2016	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,474	\$0
1206803	13975	12/20/2016	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,474	\$0
1205725	12932	03/17/2015	FE	Dell Computer 9020-Trainng	05 YRS 00 mos	\$1,398	\$0
1206392	13959	04/27/2016	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,589	\$0
1201207	5872	11/08/2004	FE	Avaya C364T PWR 48 Ports Voice Infrastructure	05 YRS 00 mos	\$5,495	\$0
1200679	3654	10/31/2002	FE	Chair - Remedy High Back	05 YRS 00 mos	\$349	\$0
1209929	18018	12/31/2020	FE	Sofa	05 YRS 00 mos	\$685	\$0
1206801	13972	12/20/2016	FE	Dell 7040 Computer	05 YRS 00 mos	\$1,474	\$0
1204708	9915	04/29/2012	FE	SEON TROOPER TL4-VIDEO SYSTEM UPGRADE	05 YRS 00 mos	\$5,356	\$0
1203241	9791	04/29/2012	FE	SEON TROOPER TL4 - Video System Upgrade	05 YRS 00 mos	\$5,356	\$0
1204708	9915	04/29/2012	FE	SEON TROOPER TL4-VIDEO SYSTEM UPGRADE	05 YRS 00 mos	\$5,356	\$0
1203158	9553	04/29/2012	FE	SEON TROOPER TL4 - Video System Upgrade	05 YRS 00 mos	\$5,809	\$0
1203287	9913	04/29/2012	FE	SEON TROOPER TL4 - Video System Upgrade	05 YRS 00 mos	\$5,356	\$0
1203226	9903	04/29/2012	FE	SEON TROOPER TL4 - Video System Upgrade	05 YRS 00 mos	\$5,356	\$0
1206345	13803	03/22/2016	FE	Samsung 48 TV OSF	05 YRS 00 mos	\$746	\$0
1203970	10855	04/17/2013	FE	SAMSUNG 46 INCH LED TV	05 YRS 00 mos	\$2,031	\$0
1208151	15810	11/01/2018	FE	LCS Digital Signage w/Computer-Software	05 YRS 00 mos	\$9,794	\$0
1208164	15823	11/01/2018	FE	LCS Digital Signage w/Computer-Software	05 YRS 00 mos	\$9,794	\$0
1208145	15804	11/01/2018	FE	LCS Digital Signage w/Computer-Software	05 YRS 00 mos	\$9,794	\$0
1208178	15837	11/01/2018	FE	LCS Digital Signage w/Computer-Software	05 YRS 00 mos	\$9,794	\$0
1200217	1133	09/30/1998	FE	FILE-5 DRAWER LATERAL	05 YRS 00 mos	\$379	\$0
1200339	1718	06/16/1999	FE	DESK-EXECUTIVE WEDGEWOOD ENGLISH OAK	05 YRS 00 mos	\$427	\$0
1205734	12824	03/06/2015	FE	Electric Dryer Machine	05 YRS 00 mos	\$710	\$0
1200592	3133	04/30/2002	FE	PowerEdge 4210	05 YRS 00 mos	\$4,747	\$0
1201386	7642	02/28/2007	FE	SERVER, DELL POWEREDGE 1950	05 YRS 00 mos	\$6,888	\$0
1205799	12946	06/02/2015	FE	DellPower Edge R630	05 YRS 00 mos	\$7,298	\$0
1206320	13782	02/18/2016	FE	Dell R630 with Intel X520	05 YRS 00 mos	\$9,718	\$0
1203764	10750	03/20/2013	FE	Power Edge Virtulized Desktop	05 YRS 00 mos	\$5,801	\$0
1203769	10755	03/20/2013	FE	Power Edge Virtulized Desktop	05 YRS 00 mos	\$5,801	\$0
1203765	10751	03/20/2013	FE	Power Edge Virtulized Desktop	05 YRS 00 mos	\$5,801	\$0
1203720	10749	02/13/2013	FE	Seon System	05 YRS 00 mos	\$5,646	\$0
1204651	11861	02/28/2014	FE	DELL R320 SERVER	07 YRS 00 mos	\$4,508	\$0
1203682	10414	10/02/2012	FE	Dell R420 Server	05 YRS 00 mos	\$13,669	\$0

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1204649	11859	02/28/2014	FE	DELL R320 SERVER	05 YRS 00 mos	\$7,130	\$0
1206233	13728	01/06/2016	FE	PowerEdge Dell R730	05 YRS 00 mos	\$8,468	\$0
1206372	13783	04/21/2016	FE	Net Gear ReadyData 5200	05 YRS 00 mos	\$24,036	\$0
1205800	12945	06/02/2015	FE	DellPower Edge R630	05 YRS 00 mos	\$7,299	\$0
1201979	9100	03/24/2009	FE	Dell Server	05 YRS 00 mos	\$7,093	\$0
1203812	10818	05/01/2013	FE	DELL RELOADED SERVER	05 YRS 00 mos	\$7,114	\$0
1206237	13730	01/06/2016	FE	PowerEdge Dell R730	05 YRS 00 mos	\$8,468	\$0
1206234	13732	01/06/2016	FE	PowerEdge Dell R730	05 YRS 00 mos	\$8,468	\$0
1206236	13734	01/06/2016	FE	PowerEdge Dell R730	05 YRS 00 mos	\$8,468	\$0
1203947	10816	06/05/2013	FE	FILE SERVER	05 YRS 00 mos	\$10,987	\$0
1209672	16299	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209645	16272	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209656	16283	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209682	16309	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209690	16317	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1205745	12923	03/06/2015	FE	Unitrend Recovery RC813-1	05 YRS 00 mos	\$11,144	\$0
1208250	15552	05/01/2019	FE	Unitrends Backup R8032S	03 YRS 00 mos	\$64,947	\$0
1208249	15546	05/01/2019	FE	Unitrends Backup R8032S	03 YRS 00 mos	\$64,947	\$0
1212295	19505	09/30/2022	FE	RARITAN DOMINION DKX3-116 KVM 16 ports	03 YRS 00 mos	\$3,185	\$0
1203122	10568	09/18/2012	FE	Transition NW 100 Base	05 YRS 00 mos	\$324	\$0
1202086	9225	09/30/2009	FE	Lynx Operations Center - Paging System	05 YRS 00 mos	\$20,646	\$0
1206279	13740	01/21/2016	FE	DEVOS StreamPump	05 YRS 00 mos	\$3,746	\$0
1206417	13936	04/26/2016	FE	TripLite SmartPro UPS	05 YRS 00 mos	\$440	\$0
1206420	13939	04/26/2016	FE	TripLite SmartPro UPS	05 YRS 00 mos	\$440	\$0
1202478	96776	06/27/2011	FE	UPS 1500 With Network Card	05 YRS 00 mos	\$893	\$0
1202477	9772	06/27/2011	FE	UPS 1500 With Network Card	05 YRS 00 mos	\$893	\$0
1209659	16286	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209665	16292	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209666	16293	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209662	16289	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209653	16280	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	05 YRS 00 mos	\$1,269	\$0
1209686	16313	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209693	16320	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209648	16275	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1209685	16312	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1205709	12819	02/17/2015	FE	RC64DR-AF DIGIT FOUR INCH DIGITAL CLOCK	05 YRS 00 mos	\$415	\$0
1205707	12821	02/17/2015	FE	RC64DR-AF DIGIT FOUR INCH DIGITAL CLOCK	05 YRS 00 mos	\$415	\$0
1203707	10672	01/28/2013	FE	BRG Wireless Clock	05 YRS 00 mos	\$158	\$0

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1205711	12822	02/17/2015	FE	RC64DR-AF DIGIT FOUR INCH DIGITAL CLOCK	05 YRS 00 mos	\$415	\$0
1205708	12820	02/17/2015	FE	RC64DR-AF DIGIT FOUR INCH DIGITAL CLOCK	05 YRS 00 mos	\$415	\$0
1208940	16202	01/10/2020	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1208953	16215	01/10/2020	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1208789	16044	11/08/2019	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1208939	16201	01/10/2020	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1208963	16225	01/10/2020	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1208943	16205	01/10/2020	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,706	\$0
1207018	14788	02/08/2017	FE	Dell Optiplex 7070 Computer	05 YRS 00 mos	\$1,576	\$0
1207053	14849	03/04/2017	FE	DELL 7040 Computer	05 YRS 00 mos	\$1,576	\$0
1209682	16309	10/01/2020	FE	Dell optiplex 3070 Mobilty - teleworker	03 YRS 00 mos	\$1,269	\$0
1207555	14541	09/01/2017	FE	WIFI BUS ROUTER USB	05 YRS 00 mos	\$317	\$0
1208107	15583	12/13/2018	CE	Multiplexer for Alarm LOC B	03 YRS 00 mos	\$948	\$0
1204695	11855	02/28/2014	CE	55 INCH MONDO PAD COMPUTER DISPLAY	05 YRS 00 mos	\$5,630	\$0
1211920	19332	03/30/2022	FE	Cyberdata Sip Speaker Signal White & Bracket	03 YRS 00 mos	\$539	\$0
1207958	15401	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1208128	15543	01/31/2019	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207873	15302	07/05/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207905	15348	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1207916	15359	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1208130	15541	01/31/2019	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207950	15393	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1209721	17725	09/29/2020	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1209726	17728	09/30/2020	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207937	15380	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1207941	15384	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1207917	15360	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1207870	15299	07/01/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207893	15336	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1209731	16447	09/30/2020	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1208266	15611	05/01/2019	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207868	15305	07/01/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207888	15331	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1207921	15364	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1207849	15236	06/30/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1207924	15367	07/26/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$2,753	\$0
1211604	19209	12/31/2021	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1208249	15546	05/01/2019	FE	Unitrends Backup R8032S	03 YRS 00 mos	\$64,947	\$0
1201388	7644	02/28/2007	FE	SERVER, DELL POWEREDGE 1950	05 YRS 00 mos	\$6,888	\$0

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1203949	10790	06/05/2013	FE	GW DATABASE SERVERS	05 YRS 00 mos	\$3,056	\$0
1203945	10814	06/05/2013	FE	FILE SERVERS	05 YRS 00 mos	\$10,987	\$0
1207034	13789	02/17/2017	FE	Dell R630	05 YRS 00 mos	\$14,136	\$0
1211920	19332	03/30/2022	FE	Cyberdata Sip Speaker Signal White & Bracket	03 YRS 00 mos	\$539	\$0
1207869	15307	07/01/2018	FE	MDT Ranger Unit	05 YRS 00 mos	\$4,985	\$0
1202017	9204	06/19/2009	FE	Podium for Communications Dept	05 YRS 00 mos	\$2,033	\$0
1200951	4330	01/07/2005	FE	CHAIR-CALI MID BACK-PINBALL/OCEAN	05 YRS 00 mos	\$530	\$0
1200842	4159	12/20/2004	FE	Chair-Wavering Task chair	05 YRS 00 mos	\$472	\$0
1207850	15238	06/30/2018	FE	Mentor Ranger MDT	05 YRS 00 mos	\$4,985	\$0
1209727	17740/ 17748	09/30/2020	FE	Mentor Ranger MDT	05 YRS 00 mos	\$4,985	\$0
1211490	18901	09/30/2021	FE	Paratransit Turletop Bus UV disinfectant system	03 YRS 00 mos	\$726	\$0
1211445	18856	09/30/2021	FE	Paratransit Turletop Bus UV disinfectant system	03 YRS 00 mos	\$726	\$0
1211528	18939	09/30/2021	FE	Paratransit Turletop Bus UV disinfectant system	03 YRS 00 mos	\$726	\$0
1203785	10795	04/10/2013	CE	Cisco Nexus Expansion (Cluster)	05 YRS 00 mos	\$42,691	\$0
Total						\$1,367,461	\$0

FISCAL IMPACT:

The total net book value of the surplus items is \$284,063. The higher of the net book value or the net proceeds from the sale of any item may be due to the Federal Transit Administration (FTA) in FY2026.

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Consent Agenda Item #6.D. ix

To: LYNX Oversight Committee

From: Leonard Antmann
CHIEF FINANCIAL OFFICER
Jennifer Hall
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Increase the Not to Exceed (NTE) Amount of Contract 21-C46 with Kimley-Horn and Associates, Inc. for Architectural and Engineering Services for Bus Shelters and Associated Amenities, Transfer Centers, and LYMMO to \$5,500,000

Date: 02/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to increase the not to exceed (NTE) of contract 21-C46 with Kimley-Horn and Associates, Inc. for Architectural and Engineering Services for Bus Shelters and Associated Amenities, Transfer Centers, and LYMMO to \$5,500,000.

BACKGROUND:

On October 14, 2021, the LYNX Board of Directors approved the award of contract 21-C46 with Kimley-Horn and Associates, Inc. for Architectural and Engineering (A&E) Services for three (3) years with two (2) one (1) year options for a not to exceed amount of \$3,200,000. The initial term of Contract 21-C46 expired on October 13, 2024. The first one (1) year option expired on October 13, 2025, and the second, one (1) year option will expire on October 13, 2026. The NTE was previously increased on June 25, 2025, from \$3,200,000 to \$3,900,000. There has been an increased need for engineering services for projects such as LYMMO Lanes State of Good Repair (SGR), Orlando International Airport (OIA) Feasibility Study, and Orange County's Accelerated Transportation Safety Program (ATSP). There have also been industry-wide increases in engineering costs.

For this contract, the consultant provides Architectural and Engineering Services for Bus Shelters and Associated Amenities, Transfer Centers, and LYMMO. Some of the

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ongoing/upcoming projects include the continuation of Orange County's ATSP where LYNX is in the process of designing, permitting, and constructing 264 shelter sites, rural bus shelter project, LYMMO utilization studies with the City of Orlando, and the design of a new St. Cloud Bus Bay/Layover Location. LYNX staff would like to ensure that none of these projects stagnate when the contract ends and the new A&E contract begins.

FISCAL IMPACT:

The FY2026 Approved Capital Budget includes \$22,211,826 in projects for shelters and LYMMO. Each project will be evaluated for A&E Services as needed. These projects are funded with Local Orange County ATSP funds and Federal grants.

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Consent Agenda Item #6.D. x

To: LYNX Oversight Committee

From: **Orlando Rolon**
DIRECTOR OF RISK MANAGEMENT AND SAFETY
Brenda Atkinson
Technical Contact

Phone: 407.841.2279 ext: 6167

Item Name: Authorization for LYNX Insurance Broker to Negotiate and Bind Property, Fiduciary Liability, and Pollution Coverages

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and bind coverage and premium for the renewal of its Property, Fiduciary Liability, and Pollution coverages with the assistance of Arthur J. Gallagher, Broker. The annual premiums are described below.

BACKGROUND:

At the Board of Directors meeting on March 27, 2025, the Board authorized the Chief Executive Officer (CEO) to negotiate and bind coverages sand premium for these coverages. This was executed for one year, beginning on April 1, 2025, and ending on April 1, 2026.

Property and Fiduciary coverages are for a one (1) year policy period (April 1, 2026 – April 1, 2027) and the Pollution coverage is for three (3) year policy period (April 1, 2026 – April 1, 2029).

Premiums	2025	2026	% Change	\$ Difference
Property Program	\$ 235,330	\$ 224,753	-4.49%	-\$10,577
Pollution Coverage	\$ 43,600	\$ 44,909	3%	\$1,309
Fiduciary Liability	\$ 9,776	\$ 9,776	0%	\$0.00
Total	\$ 288,706	\$ 279,438		

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FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$349,496 for Property, Fiduciary Liability, and Pollution Coverages.

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Consent Agenda Item #6.D. xi

To: LYNX Oversight Committee

From: Kimberly Frye
DIRECTOR OF MOBILITY SERVICES
Kimberly Frye
Technical Contact

Phone: 407.841.2279 ext: 6169

Item Name: Authorization to Sign a Facilities Use Agreement with Valencia College for Parking Space for NeighborLink Vehicles

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to sign a Facilities Use Agreement with Valencia College, permitting the Central Florida Regional Transportation Authority (d/b/a LYNX) to use specific parking areas on Valencia College property for NeighborLink vehicles operated by Freebee.

BACKGROUND:

Valencia College has agreed to permit LYNX to use designated campus parking areas for storing NeighborLink vehicles. These vehicles are operated by Freebee, a subcontractor of LYNX, but Valencia requires the agreement to be made directly with LYNX rather than with Freebee. According to the agreement, LYNX is responsible for supervising Freebee and ensuring that all third-party contractors comply with Valencia's rules, regulations, and conditions of use.

FISCAL IMPACT:

There is no fiscal impact associated with this item. Valencia College is permitting the use of the designated parking area at no cost to LYNX.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. xii

To: LYNX Oversight Committee

From: Kimberly Frye
DIRECTOR OF MOBILITY SERVICES
Kimberly Frye
Technical Contact

Phone: 407.841.2279 ext: 6169

Item Name: Authorization to Execute a Contract Modification to Freebee Contract 26-C017 to Include Requirements Related to the Valencia College Parking Agreement

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to execute a contract modification to the Freebee Agreement to include requirements related to the Valencia College parking agreement.

BACKGROUND:

LYNX is seeking Board approval to enter into a Facilities Use Agreement with Valencia College that would allow LYNX to use designated campus parking areas for NeighborLink vehicles operated by Freebee. Because Valencia requires the agreement to be executed directly with LYNX—not Freebee—a contract modification to the existing Freebee contract is necessary. The contract modification will specify Freebee's responsibilities regarding parking, compliance with Valencia's rules, and coordination with LYNX as the contracting entity.

FISCAL IMPACT:

There is no fiscal impact associated with this contract modification.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.D. xiii

To: LYNX Oversight Committee

From: Carl Weckenmann
DIRECTOR OF PLANNING and DEVELOPMENT
Myles O'Keefe
Technical Contact
Patricia Whitton
Technical Contact

Phone: 407.841.2279 ext: 6075

Item Name: Ratification of Submittal of the Fiscal Year 2026 Transit Development Plan
Minor Annual Update to the Florida Department of Transportation (FDOT)

Date: 02/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' ratification of the submittal of the Fiscal Year 2026 Transit Development Plan (TDP) Minor Annual Update to the Florida Department of Transportation (FDOT) for approval to meet state Block Grant funding requirements.

BACKGROUND:

Staff submitted the 2026 Transit Development Plan (TDP) Annual Update to the Florida Department of Transportation (FDOT) on February 26, 2026, for review and approval to meet state Block Grant funding requirements.

Effective July 9, 2024, Rule 14-73, Florida Administrative Code, pertaining to TDPs for public transit agencies was updated to streamline the process, increase coordination with Metropolitan Planning Organizations, increase focus on prioritized projects, and establish a new submission deadline of March 1 for Major Updates and Annual Updates.

The LYNX TDP Annual Update is completed as a self-evaluation tool to review progress towards implementation of the schedule of projects identified in the 10-Year Operating and Capital Program established as part of the Major Update that is completed every five years. The TDP Annual Update provides an opportunity to assess LYNX's past year accomplishments and make modifications if priorities have changed.

LYNX Oversight Committee Agenda

The Annual Update also includes a new 10 year (2035), associated new 10-year projects, as well as an updated operating and capital program for LYNX over a ten-year planning horizon, covering the year for which funding is sought, and the nine subsequent years.

Some of the accomplishments highlighted in the LYNX FY2026 TDP Annual Update, include:

- Completed construction on the Pine Hills Transfer Center and began facility operations in August 2025.
- Constructed 26 new bus shelters with 73 more shelters in-progress as part of the Orange County Accelerated Transportation Safety Program.
- Continued Southern Operations and Maintenance Facility planning.
- Completed the FY 2025 Transportation Disadvantaged Service Plan Minor Update.
- Completed the Federal Transit Administration (FTA) Pilot Program for Transit Oriented Development Planning along SR 436 from the Orlando International Airport to SR 50.
- Completed an Americans with Disabilities Act (ADA) assessment of LYNX bus stops and facilities.
- Continued coordination with the Greater Orlando Aviation Authority for a new Bus Transfer Facility at the Train Station.
- Updated the LYNX Human Services Transportation Plan.
- Implementation of major service change/service reductions as directed by Seminole County.
- Implementation of minor service changes to improve system-wide efficiency.
- Conducted a customer satisfaction survey.
- Implemented a new real-time bus tracker application.
- Continued coordination with MetroPlan Orlando for consistency with the Metropolitan Transportation Planning process.

The TDP is a needs-based assessment and is not financially constrained.

FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$13,259,259 for the FDOT Block Grant. An approved TDP is required prior to FDOT release of any Block Grant funding.

LYNX Oversight Committee Agenda

Action Item #7.A

To: LYNX Oversight Committee

From: James Boyle
CHIEF DEVELOPMENT OFFICER
Prahallad Vijayvargiya
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: Ratification of Block Grant for Operating Assistance and Execute a Public Transit Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) and Adoption of Resolution 26-004

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' ratification of the Block Grant for Operating Assistance in the amount of \$12,114,144, submitted on March 2, 2026, to FDOT District 5 for FY2027, and to approve the adoption of Resolution 26-004.

BACKGROUND:

The Florida Block Grant Program was enacted by the Florida Legislature to provide a stable source of funding for public transportation. The funds are awarded to eligible transit providers who are recipients of funding from the Federal Transit Administration's formula program for urbanized and non-urbanized areas.

FDOT included in its Work Program the FY2027 LYNX Block Grant funding. FDOT will obligate funds in the amount of \$12,114,144 under FM 442454-1-84-05. Resolution 26-004 is attached.

FISCAL IMPACT:

The FY2026 Approved Operating Budget includes \$13,259,259 for the State Operating Assistance grant.

CFRTA RESOLUTION NO. 26-004

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO RATIFY THE BLOCK GRANT FOR OPERATING ASSISTANCE AND EXECUTE A PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 5 (FDOT) IN THE AMOUNT OF \$12,114,144.

WHEREAS, the Florida Block Grant Program was enacted by the Florida Legislature to provide a stable source of funding for public transportation; and

WHEREAS, these funds are awarded to eligible transit providers who are recipients of funding from the Federal Transit Administration's formula program for urbanized and non-urbanized areas; and

WHEREAS, the LYNX Board of Directors (BOARD) has the authority and believes it is in the best interest of LYNX to authorize the CEO, or designee, to ratify, file and execute this Grant Application, and all supporting documents, agreements and assurances which may be required in connection with the application as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the submission of grant applications to the Florida Department of Transportation.
2. The BOARD has the authority to authorize the execution of Public Transportation Grant Agreements to be issued by FDOT in FY2027.
3. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to execute a Public Transportation Grant Agreement with the FDOT in the amount of \$12,114,144 dollars on behalf of LYNX and the ability for the CEO to ratify the application, and subsequently submit amendments, warranties, certifications and any other documents in connection with the Grant Application and acceptance.
4. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to sign any and all agreements or contracts, which may be required in connection with the application, and subsequent agreements, with the Florida Department of Transportation.
5. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to make purchases and/or expend funds in connection with this grant as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended.
6. The above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

CFRTA RESOLUTION NO. 26-004

RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO RATIFY THE BLOCK GRANT FOR OPERATING ASSISTANCE AND EXECUTE A PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT 5 (FDOT) IN THE AMOUNT OF \$12,114,144.

APPROVED AND ADOPTED this 26th day of March 2026 by the Governing Board of the Central Florida Regional Transportation Authority.

**CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY**

By: Governing Board

Chairman

ATTEST:

Assistant Secretary

LYNX Oversight Committee Agenda

Action Item #7.B

To: LYNX Oversight Committee

From: Leonard Antmann
CHIEF FINANCIAL OFFICER
Michelle Daley
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: Authorization to Approve FY2025 Annual Comprehensive Financial Report and Subsequent Submittal to the Government Financial Officers Association's (GFOA) Certificate of Achievement Program

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to Authorize Approval of the FY2025 Annual Comprehensive Financial Report and Subsequent Submittal to the Government Financial Officers Association's (GFOA) Certificate of Achievement Program.

BACKGROUND:

In accordance with Chapter 218.39, Florida Statutes, LYNX is required to have an annual financial audit performed by an independent certified public accountant.

The Single Audit Act Amendments of 1996 require state or local governments that receive at least \$750,000 in Federal financial assistance in a year to have an independent audit conducted for that year in accordance with the Office of Management and Budget (OMB) Circular A-133. The State of Florida recently enacted similar legislation, the Florida Single Audit Act, related to audits of State financial assistance Pursuant to these Acts, LYNX's independent certified public accountants, Forvis Mazars, LLP, have conducted the audit for the fiscal year ended September 30, 2025.

FISCAL IMPACT:

There is no fiscal impact associated with this activity.

LYNX Oversight Committee Agenda

Action Item #7.C

To: LYNX Oversight Committee

From: Carl Weckenmann
DIRECTOR OF PLANNING and DEVELOPMENT
Bruce Detweiler
Technical Contact

Phone: 407.841.2279 ext: 6075

Item Name: Authorization to Implement April 26, 2026, Service Changes

Date: 02/26/2026

ACTION REQUESTED:

LYNX staff is requesting the Board of Directors' approval for the Chief Executive Officer (CEO) or designee to implement the April 26, 2026 Service Change Proposal.

BACKGROUND:

On September 25, 2025, staff received authorization from the Board of Directors to initiate the Public Participation Process for consideration of service changes that would begin to go into effect in April 2026. The full implementation of changes to NeighborLink will continue through May 2026. LYNX customers and the public provided input on the service changes at the following information sessions and workshop/public hearing:

Information Sessions:

Date/Time: Monday, March 2, 1-2 PM

Location: Kissimmee City Hall, Kissimmee, FL

Date/Time: Tuesday, March 3, 1-2 PM

Location: LYNX Central Station – Main Lobby, Orlando FL

Date/Time: Tuesday, March 3, 5-6 PM

Location: Virtual

Public Hearing/Workshop:

Date/Time: Thursday, March 5, 4-6 PM

Location: LYNX Central Station – 2nd Floor, Open Space and Virtual, Orlando FL

LYNX Oversight Committee Agenda

April Service Proposal*

SERVICE DELIVERY CHANGE

- **NeighborLink 801, 804, 811, 812, 813, 821, 831 & 852** (Orange/Osceola County) – Remove timepoints from schedule and operate entirely on-demand. Service hours for all zones will remain as current. Enlarge zone for 821 to accommodate customers who currently use fixed stops in Waterford Lakes area and along Colonial.

ROUTE & SCHEDULE ADJUSTMENTS

- **Link 20 – Malibu St./Pine Hills/Washington Shores (Orange County)** – Change routing temporarily due to accommodate construction at Camping World Stadium. Move timepoint at Mercy Dr./Colonial Dr. to Ivey Ln./Robinson St. Minor schedule adjustments daily.
- **Link 36 – Lake Richmond** (Orange County) – Change outbound routing temporarily to accommodate construction at Camping World Stadium. Minor schedule adjustment on weekdays.
- **Link 311 – Disney/Orlando Int’l Airport/Universal Epic Universe** (Orange County) – Discontinue service to Helios Grand Hotel and reduce service to Epic Universe bus loop. Schedule adjustments daily.
- **Link 407 – Kissimmee/Orlando Int’l Airport/Medical City** (Orange/Osceola County) – Change routing in Lake Nona to bi-directional service along Lake Nona Blvd., Medical City Dr., Laureate Blvd., and Veterans Way. Discontinue service to USTA. Change end of line to Nemours Children’s Hospital. Minor schedule adjustments daily.
- **Link 418 – Florida Mall/Meadow Woods/Lake Nona** (Orange County) - Change routing in Lake Nona to operate along Lake Nona Blvd., Medical City Dr., Laureate Blvd., and Veterans Way. Change end of line to Nemours Children’s Hospital. Minor schedule adjustments daily.

SCHEDULE ADJUSTMENTS

- **Link 3 – Lake Margaret Drive** (Orange County) - Minor schedule adjustment on weekdays.
- **Link 24 – Millenia Blvd/Vineland Rd.** (Orange County) –Minor schedule adjustments daily.
- **Link 43 – Winter Park/Lee Road/Pine Hills** (Orange County) – Minor schedule adjustments daily.
- **Link 48 – W. Colonial Dr./Powers Dr.** (Orange County) – Minor schedule adjustments daily.
- **Link 49 – W. Colonial Dr./Pine Hills Rd.** (Orange County) – Minor schedule adjustments daily.
- **Link 125 – Silver Star Rd.** (Orange County) – Minor schedule adjustments daily.

LYNX Oversight Committee Agenda

TIMEPOINT ADJUSTMENTS

- **Link 10 – E. U.S. 192/St. Cloud** (Osceola County) – Move timepoint from Hwy. 192/Live Oak Blvd. to Live Oak Blvd./Hwy. 192
- **Link 19 – Richmond Heights** (Orange County) – Add timepoint on Gore St./Plymouth Ave. Move timepoint from Willie Mays Pkwy./King Cole Blvd. to Prince Hall Blvd./Councill Ct. Minor schedule adjustments.
- **Link 40 – Americana Blvd./Universal Orlando** (Orange County) – Move outbound timepoint from Michigan St./Rio Grande Ave. to Rio Grande Ave./30th St.
- **Link 105 – West Colonial Drive** (Orange County) – change timepoint from Blackwood Ave./Old Winter Garden Rd. to Old Winter Garden Rd./Blackwood Ave.
- **Link 302 – Disney Direct/Pine Hills Rd.** (Orange County) – Move timepoint from Raleigh St./Kirkman Rd. to Kirkman Rd./Valencia College Dr.

OPERATIONAL ADJUSTMENTS

- **Disney Springs Transfer Center** – Adjust bus bay assignments for multiple links
 - Link 300 from Bays 10 & 11 to Bays 3 & 4
 - Link 301 from Bay 4 to Bay 3
 - Link 302 from Bay 10 to Bay 5
 - Link 303 from Bay 9 to Bay 10
 - Link 304 from Bay 8 to Bay 11
 - Link 306 from Bay 3 to Bay 4

Details of these events and the service change proposals are published on our website at www.golynx.com.

The public comment period for the proposed service changes ran from February 13, 2026, through March 9, 2026. Public notices for the service change information and the public meetings are posted in the LYNX Central Station terminal lobby and bus bays, at SuperStops throughout the service areas, on www.golynx.com, and on LYNX social media sites including Facebook and X.

FISCAL IMPACT:

The base service changes are budget neutral. There is a bus service agreement amendment with Shingle Creek Transit and Utility Community Development District that is being requested for approval this month for a service decrease on Link 311. LYNX Staff will include the decrease in revenue and associated expenses in the Amended FY2026 Operating Budget.



April 2026 Service Change Title VI Service Equity Analysis

Completed: February 22, 2026



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1. Introduction and Title VI Requirements

LYNX is proposing to implement a Major Service Change on April 26, 2026. As a recipient of federal funding through the Federal Transit Administration (FTA), LYNX is required to adhere to Title VI and must follow regulatory guidance established in FTA Circular 4702.1B. Section 601 of Title VI of the Civil Rights Act of 1964 states:

‘No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.’

FTA Circular 4702.1B includes a requirement to conduct a Service Equity Analysis for Major Service Changes. Service Equity Analyses utilize quantitative methods to determine if there is evidence of a potential Disparate Impact on minority populations or Disproportionate Burden on low-income populations. Major Service Changes, Disparate Impacts, and Disproportionate Burdens are defined by the FTA as the following:

Major Service Change: The FTA requires transit agencies to establish a policy that defines when service changes are considered “major service changes”. This is typically numerical standard, such as the percentage of route hours or miles. LYNX’s Major Service Change policy can be found in Section 1.1.

Disparate Impact: Disparate Impact refers to facially neutral policy or practice that disproportionately affects members of a group identified by race, color, or national origin, where the recipient’s policy or practice lacks a substantial legitimate justification and where there exists one or more alternatives that would serve the same legitimate objectives but with less disproportionate effect on the basis of race, color, or national origin. LYNX’s Disparate Impact policy can be found in Section 1.2.

Disproportionate Burden: Disproportionate Burden refers to a neutral policy or practice that disproportionately affects low-income populations more than non-low-income populations. LYNX’s Disproportionate Burden policy can be found in Section 1.2.

1.1. LYNX’s Major Service Change Policy

A ‘Major Service Change’ occurs when LYNX does one (1) of the following to an individual route or set of routes:

1. Add new route/service.
2. Reduce or increase revenue hours of service by more than 25% of an individual route’s total revenue hours.
3. Reduce or increase revenue miles of service by more than 25% of an individual route’s total revenue miles.
4. Eliminate a route altogether unless the route is a service development or experimental service or has not been in existence for more than two (2) years.

1.2. LYNX's Disparate Impact and Disproportionate Burden Policies

LYNX Disparate Impact Policy: Any time there is a difference in impacts between minority and non-minority populations of **plus or minus 10%**, such differences in adverse impacts are disparate. For example, if the minority population makes up 30% of the overall population, but would bear 45% of the impacts, there may be a disparate impact since the minority group bears 15% more than its expected share. The Disparate Impact Policy will be applied uniformly to all modes of service operated by LYNX.

LYNX Disproportionate Burden Policy: The Disproportionate Burden Policy applies to adverse effects on low-income populations from service changes, fare changes, and all fare changes that will change because of a capital project. Any time there is a difference in impacts between low-income and non-low-income populations of **plus or minus 10%**; such differences in adverse impacts are disproportionate. For example, if the low-income population makes up 30% of the overall population, but would bear 45% of the impacts, there may be a disproportionate impact since the low-income group bears 15% more than its expected share. The Disproportionate Burden Policy will be applied uniformly to all modes of service operated by LYNX.

2. Proposed Service Changes

The proposed Major Service Change will include the following:

Service Delivery Change

- **NeighborLink 801, 804, 811, 812, 813, 821, 831 & 852** (Orange/Osceola County) - Remove timepoints from schedule and operate entirely on-demand. This includes removing the fixed-route portion of NeighborLink 821.

Route/Schedule Changes:

- **Link 20** - Malibu Street/Pine Hills/Washington Shores (Orange County) – Changing routing via Church Street, Orange Blossom Trail, Central Boulevard, Dollins Avenue and Central Boulevard to accommodate construction at Camping World Stadium. Moving timepoint at Mercy Drive/Colonial Drive to Ivey Lane/Robinson Street. Minor daily schedule adjustments.
- **Link 36** - Lake Richmond (Orange County) – Changing outbound routing to operate via South Street, Orange Blossom Trail, Long Street and Rio Grande Avenue to accommodate construction at Camping World Stadium. Minor weekday schedule adjustments.
- **Link 311** - Disney/Orlando International Airport/Universal Epic Universe (Orange County) – Discontinuing service to Helios Grand Hotel and reducing service to the Epic Universe bus loop. Daily schedule adjustments.
- **Link 407** - Kissimmee/Orlando International Airport/Medical City (Orange County/Osceola County) – Changing routing in Lake Nona to bi-directional service via Boggy Creek Road, Lake Nona Boulevard, Medical City Drive, Laureate Boulevard, Veterans Way, Lake Nona Boulevard and Nemours Parkway. Changing layover location to the Nemours Children's Hospital bus stop. Eliminating service to USTA. Minor Monday to Saturday schedule adjustments.
- **Link 418** - Florida Mall/Meadow Woods/Lake Nona FastLink (Orange County) – Changing routing in Lake Nona to Lake Nona Boulevard, Medical City Drive, Laureate Boulevard, Veterans Way, Lake Nona Boulevard and Nemours Parkway. Changing end of line to Nemours Children's Hospital. Minor daily schedule adjustments.

Schedule Adjustments:

- **Link 3** – Lake Margaret Drive (Orange County) – Minor weekday schedule adjustments.
- **Link 24** – Millenia Boulevard/Vineland Road (Orange County) – Minor daily schedule adjustments.

- **Link 43** – Winter Park/Lee Road/Pine Hills (Orange County) – Minor daily schedule adjustments.
- **Link 48** – W. Colonial Drive/Powers Drive (Orange County) – Minor daily schedule adjustments.
- **Link 49** – W. Colonial Drive/Pine Hills Road/Rosemont (Orange County) – Minor daily schedule adjustments.
- **Link 125** – Silver Star Road (Orange County) – Minor daily schedule adjustments daily.

Timepoint Adjustments

- **Link 10** – E. U.S. 192/Saint Cloud (Osceola County) – Moving timepoint from U.S. 192/Live Oak Boulevard to Live Oak Boulevard/U.S. 192.
- **Link 19** – Richmond Heights (Orange County) – Adding timepoint on Gore Street/Plymouth Avenue. Moving timepoint from Willie Mays Parkway/King Cole Boulevard to Prince Hall Boulevard/Councill Court. Minor schedule adjustments.
- **Link 40** – Americana Boulevard/Universal Orlando (Orange County) – Moving outbound timepoint from Michigan Street/Rio Grande Avenue to Rio Grande Avenue/30th Street.
- **Link 105** – W. Colonial Drive (Orange County) – Change timepoint from Blackwood Avenue/Old Winter Garden Road to Old Winter Garden Road/Blackwood Avenue.
- **Link 302** – Disney Direct/Pine Hills Road (Orange County) – Moving timepoint from Raleigh Street/Kirkman Road to Kirkman Road/Valencia College Drive.

3. Service Equity Analysis Methodology and Results

3.1. Methodology

LYNX staff utilize the Transit Boardings Estimation and Simulation Tool (TBEST), approved by the Florida Department of Transportation (FDOT), to conduct a quantitative disparate impact and disproportionate burden analysis. TBEST utilizes a “people trips” methodology to compare the impact of service change scenarios on minority and low-income populations. In general, the people-trips methodology calculates the number of people within a quarter-mile of a transit stop and multiplies that number by the annual number of trips that serve that stop. This results in the number of trips possible in a particular service scenario.

The total number people-trips, along with the proportion of minority and low-income people trips, is compared between the existing and proposed service scenarios. This is then compared to the area average for minority and low-income populations to determine if the difference exceeds LYNX’s established thresholds of plus/minus 10%. If the difference does exceed the thresholds, and the impact of the changes imposes an adverse effect, then there is evidence of a potential Disparate Impact or Disproportionate Burden.

3.2. System-wide Minority Impact (Disparate Impact)

The LYNX service area has a population of approx. 1,244,438, with 68% identifying as minority. Using the people trips methodology, the proposed Major Service Change would:

- **Decrease** total population people trips by 99.6 million (-0.51%)
- **Decrease** total non-minority population people trips by 47.3 million (-0.75%)
- **Decrease** minority population people trips by 52.3 million (-0.4%)

Of the reduced population people trips, 47.5% are non-minority and 52.5% are minority. The resulting impact is -15.5%, which is below LYNX’s 10% threshold, indicating no disparate impact on minority populations.

Table 1 – System-wide Minority Impact (Disparate Impact)

	Non-Minority People Trips (Millions)	Minority People Trips (Millions)
Existing System (Before)	6,288.1	13,143.6
Proposed System (After)	6,240.8	13,091.3
Total Change	-0.75%	-0.4%
Percent Burden of Change	47.5%	52.5%
Minority Burden – System Minority (Impact)	-15.5%	
Disparate Impact (>10%)?	No	

3.3. System-wide Low-Income Impact (Disproportionate Burden)

The LYNX service area currently includes approx. 496,267 households, with 28% classified as low-income. Using the people trips methodology, the proposed Major Service Change would:

- **Decrease** total household people trips by 44.4 million (-0.57%)
- **Decrease** total non-low-income household people trips by 33.6 million (-0.6%)
- **Decrease** total low-income household people trips by 10.9 million (-0.48%)

Of the reduced household people trips, 75.5% are non-low-income and 24.5% are low-income. The resulting impact is -3.5%, below LYNX's 10% threshold, indicating no disproportionate burden on low-income households.

Table 2 – System-wide Low-Income Impact (Disproportionate Burden)

	Non-Low-Income People Trips (Millions)	Low-Income People Trips (Millions)
Existing System (Before)	5,551.5	2,253.3
Proposed System (After)	5,517.9	2,242.4
Total Change	-0.6%	-0.48%
Percent Burden of Change	75.5%	24.5%
Low-Income Burden –System Minority (Impact)	-3.5%	
Disproportionate Burden (>10%)?	No	

Appendix A - Proposed System Map

Appendix B - Public Outreach Materials

Appendix C – Disparate Impact Analysis Materials

Appendix D – Disproportionate Burden Analysis Materials

LYNX Oversight Committee Agenda

Action Item #7.D

To: LYNX Oversight Committee

From: Carl Weckenmann
DIRECTOR OF PLANNING and DEVELOPMENT
Myles O'Keefe
Technical Contact

Phone: 407.841.2279 ext: 6075

Item Name: Authorization to Purchase Property for the LYNX Southern Operations and Maintenance (O&M) Facility for a Not to Exceed (NTE) Amount of \$13,500,000

Date: 03/26/2026

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to purchase a 21.4 acre property in Osceola County located at the intersection of Osceola Parkway and Bill Beck Boulevard (parcel # 02-25-29-00U0-0032-0000) for a not to exceed amount of \$13,500,000.

BACKGROUND:

Currently, LYNX has one permanent maintenance facility in northern Orange County (LYNX Operations Center – “LOC”) which houses 245 buses, and a small, satellite facility leased from the City of Kissimmee in Osceola County (Osceola Satellite Facility - “OSF”) which supports 41 diesel buses. In addition to meeting maintenance needs, these facilities also serve as a hub for bus operators, as well as multiple customer service and back-of-house operations related to the ongoing management of a large vehicle fleet. LOC was built in 2007 and was designed for 40-foot buses. The site is over its designed capacity for vehicles today as the agency now uses 60-foot buses to support high-ridership routes. Additionally, the current lease with the City of Kissimmee ends in 2031, and continued use of the property is dependent on the future needs of the city. A new operations and maintenance facility is needed to support LYNX's operations today and into the future.

The subject property (the “Property”) consists of one parcel that totals 21.4 acres. The site is in northern Osceola County, approximately 0.5 miles from the border with Orange County. It is

LYNX Oversight Committee Agenda

located immediately south of East Osceola Parkway and bounded by the Florida Turnpike to the east and Bill Beck Boulevard to the west and south.

The site is vacant and undeveloped. There are no submerged lands on the property, while there are wetlands present. Approximately 40% of the Property is within the 100-year floodplain.

The site is in a developed, suburban area that has a mixture of surrounding land uses including institutional, commercial, and residential. It is adjacent to a 6-lane major arterial to the north, as well as the Florida Turnpike, a limited access expressway, to the east. Surrounding properties to the west and south include a gas station, the Napleton Chrysler Jeep automobile dealership, single family residential neighborhoods, the Iglesia Nazaret Church and Christian Academy, and the Imagine Kissimmee Charter Academy.

The zoning is for mixed use – planned unit development and the future land use is General Commercial. The Property is owned by KCS KISM 1 LLC (Karis).

Since Staff last provided an update to the LYNX Oversight Committee in June 2025, Staff have overseen the following activities:

- August 2025:
 - Preliminary Geotechnical Engineering Evaluation Completed
 - Topographical and Boundary Surveys Completed
 - Received property appraisal for the Southern Operations and Maintenance Bus Facility
- September 2025:
 - In accordance with FTA requirements, LYNX received an appraisal review
- October 2025:
 - LYNX, through its real estate broker, NAI Realvest, submitted letters of interest to the property owner and its real estate broker; with the initial offer declined and the second receiving a counteroffer
 - LYNX requested that the property owner conduct its own appraisal of the site, given the distance between the offer and counteroffer.
- December 2025:
 - LYNX received a copy of the appraisal for the site ordered by the property owner.
 - LYNX received an updated offer from the property owner.
- January 2026:
 - NAI Realvest, on behalf of LYNX, submitted an updated Letter of Interest to purchase the property; which received a counteroffer.
- February 2026:
 - NAI Realvest submitted an updated Letter of Interest to purchase the property for; the owner and its representatives did not counter and held firm to their prior price.
 - NAI Realvest submitted an updated Letter of Interest with the best and final offer of \$13,500,000 for the property.

LYNX Oversight mmittee Agenda

- o LYNX received notice that property owner accepted the offer of \$13,500,000 for the property.

Since the offer price of \$13,500,000 is above the appraised value of \$10,050,000, LYNX must receive concurrent from the Federal Transit Administration (FTA) on an Administrative Settlement. Staff have drafted a letter to send to the FTA for their review and concurrence.

In addition, Staff will conduct a public meeting regarding the Southern Operations and Maintenance Bus Facility. This will be conducted virtually, in an open house format.

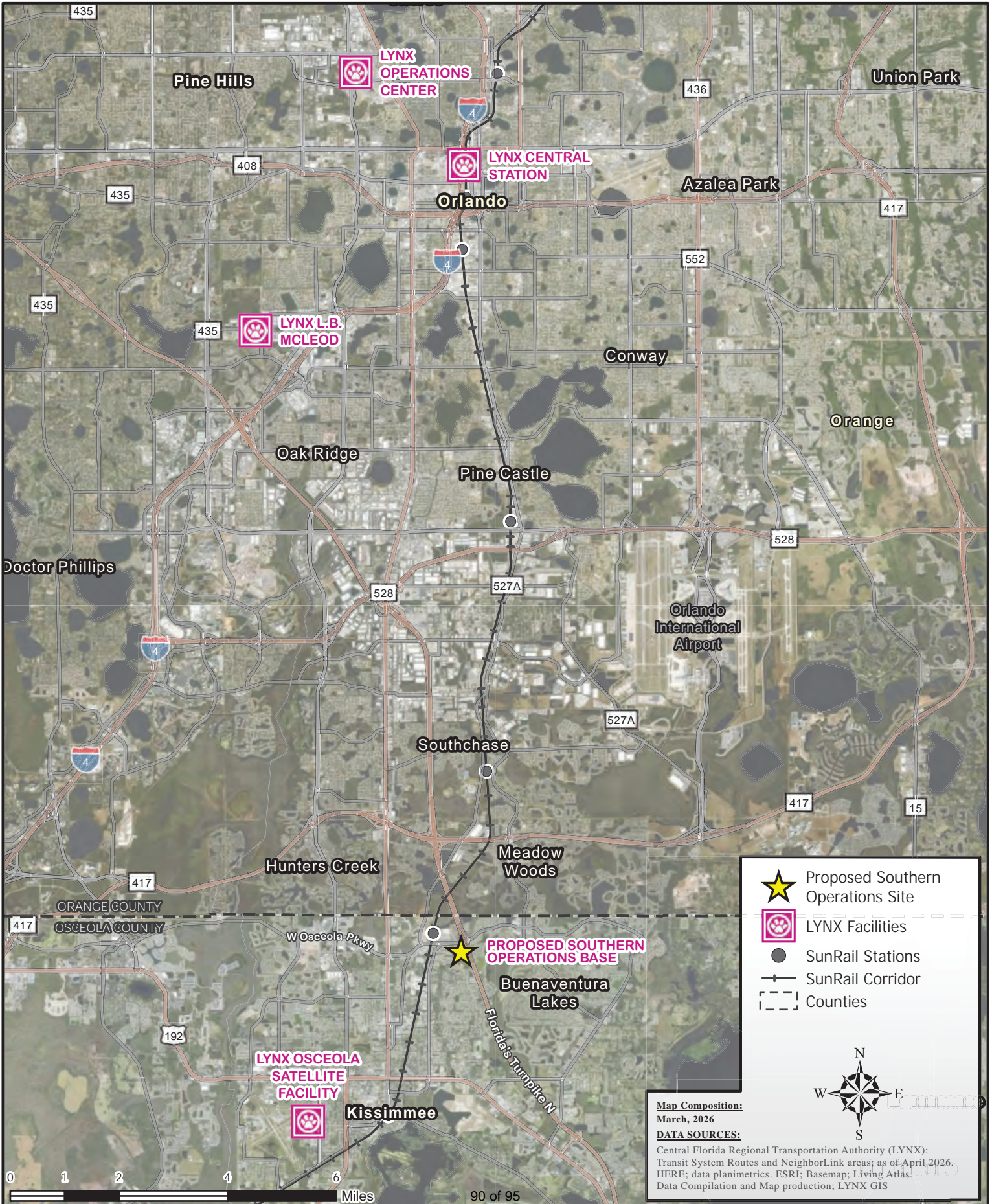
The preliminary site layout for the Southern Operations and Maintenance Bus Facility would support multiple fuel types, including compressed natural gas (CNG) and electric charging infrastructure. Preliminary layouts show the site can support a mix of 40-foot and 60-foot buses, totaling up to 153 buses. Future designs may change to include space for paratransit vehicles in addition to, or in lieu of, fixed-route buses.






FISCAL IMPACT:

The FY2026 Approved Capital Budget includes \$13,500,00 for the acquisition of property for the Southern Operations Facility.



PROPOSED SOUTHERN OPERATIONS SITE



-  Proposed Southern Operations Site
-  LYNX Facilities
-  SunRail Stations
-  SunRail Corridor
-  Counties



Map Composition:
March, 2026

DATA SOURCES:
Central Florida Regional Transportation Authority (LYNX);
Transit System Routes and NeighborLink areas; as of April 2026.
HERE; data planimetrics. ESRI; Basemap; Living Atlas;
Data Compilation and Map production; LYNX GIS



Document Path: Y:\GIS\GIS - Requests\Service Planning\ServicePlanning_GIS.aprx | Layout Name: Southern.OP's_Site_8.5x11 (Aerial)

LYNX Oversight Committee Agenda

Action Item #7.E

To: LYNX Oversight Committee

From: Tiffany Homler Hawkins
CHIEF EXECUTIVE OFFICER
Tiffany Homler Hawkins
Technical Contact

Phone: 407.841.2279 ext: 6064

Item Name: Election of the 2026 Oversight Committee Officers

Date: 03/26/2026

ACTION REQUESTED:

Per Administrative Rule 2.12.1, E, the Oversight Committee shall annually elect from its members a Chairman and Vice Chairman.

General Counsel will guide the Oversight Committee in the election of officers for the upcoming year.

LYNX Oversight Committee Agenda

Discussion Item #8.A

To: LYNX Oversight Committee

From: Leonard Antmann
CHIEF FINANCIAL OFFICER
Michelle Daley
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: LYNX Funding Model Formula Policy

Date: 03/26/2026

LYNX Staff will discuss potential updates to the Funding Model Formula Policy.

A funding model for allocation of costs to the funding partners was initially adopted by the Board at its January 31, 2013 meeting. In 2025, the Board expressed a desire to formalize the funding model into a definitive policy and to add specificity regarding how costs are allocated, including, without limitation, when costs are allocated based on Revenue Hours or Service Hours. The policy was approved February 2025.

The proposed changes to the funding model explains how the administrative overhead costs could be allocated between fixed route and paratransit services.

LYNX staff along with LYNX general counsel have worked on the proposed changes which are attached.

LYNX Oversight Committee Agenda

Discussion Item #8.B

To: LYNX Oversight Committee

From: Leonard Antmann
CHIEF FINANCIAL OFFICER
Michelle Daley
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: FY2027 Budget Assumptions

Date: 03/26/2026

LYNX staff will present the FY2027 Budget Assumptions.

LYNX Oversight Committee Agenda

Information Item A

To: LYNX Oversight Committee

From: Leonard Antmann
CHIEF FINANCIAL OFFICER
Michelle Daley
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: FY2026 1st Quarter Operating Results

Date: 03/26/2026

The financial results for the first quarter ending December 31, 2025, indicate a solid overall fiscal position. Total revenue concluded the quarter at \$208K below budget, while operating expenses were \$857K favorable to budget. Consequently, the change in net position reflects a favorable variance of \$649K, demonstrating a stable financial performance for the period.

	Year-to-Date 31-Dec-25		Prior Year-to-Date 31-Dec-24	
	Budget	Actual	Budget	Actual
REVENUES:				
Customer Fares	\$ 5,703,179	\$ 4,952,432	\$ 5,165,019	\$ 5,246,695
Contract Services	973,470	873,929	981,627	942,709
Advertising	682,500	682,500	657,501	657,500
Interest and Other Income	476,558	951,077	821,058	1,498,022
Federal Revenue	3,751,803	3,931,364	3,504,669	2,843,177
State Revenue	3,334,814	3,358,321	535,668	3,823,729
Local Revenue	4,414,080	4,378,380	5,100,215	4,637,263
Local Revenue - Funding Partner	29,988,009	29,988,009	26,851,869	26,705,017
TOTAL REVENUE	\$ 49,324,413	\$ 49,116,011	\$ 43,617,626	\$ 46,354,112

LYNX Oversight Committee Agenda

EXPENSES:

Salaries, Wages & Fringe Benefits	\$ 33,232,901	\$ 35,140,659	\$ 32,201,584	\$ 33,145,822
Other Services	3,382,155	1,750,317	4,052,706	3,448,168
Fuel Expense	3,460,782	3,654,530	3,396,852	3,202,590
Materials and Supplies	2,773,070	2,102,621	2,671,675	2,238,076
Utilities	521,961	407,735	562,489	386,100
Casualty & Liability	1,206,867	958,348	1,236,819	1,546,816
Taxes and Licenses	204,279	258,341	188,412	268,034
Purchased Transportation Services	10,200,117	10,228,776	9,403,396	9,549,562
Leases & Miscellaneous	779,169	508,814	565,133	549,736
Interest Expense	15,915	16,678	18,838	6,279
TOTAL EXPENSES	\$ 55,777,216	\$ 55,026,819	\$ 54,297,904	\$ 54,341,184
CHANGE IN NET POSITION	\$ (6,452,801)	\$(5,910,808)	\$(10,680,278)	\$(7,987,073)

Revenue and Expense Variances:

- **Customer Fares** are unfavorable \$751K overall, primarily on the fixed route. During the first quarter we were hit with some extreme cold weather which caused ridership to drop.
- **Interest and Other Income** is favorable by \$475K, driven by higher interest earnings associated with favorable interest rates.
- **Salaries, Wages and Fringe** were \$1.9M unfavorable, during the first quarter we incurred additional expenses in wages to cover the holiday and vacation time. Additionally, there were a number of retirements in October of longtime employees that were paid out their benefit time.
- **Other services** were \$2.5M favorable, primarily due to lower spending for professional services, legal fees, security services and advertising expenses.