

LYNX Oversight Committee Agenda

Meeting Date: 1/26/2023
Meeting Time: 11:00 AM

Central Florida Regional Transportation Authority
455 N. Garland Ave.
2nd Floor Open Space
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Committee Minutes

 Oversight Committee Minutes 12.15.22 Pg 3

3. Public Comments



- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

4. Chief Executive Officer's Report




5. Finance & Audit Committee Report

6. Consent Agenda


A. Request for Proposal (RFP)


- i.  Authorization to Release a Request for Proposal (RFP) for Contracted Janitorial Services for LYNX Facilities Pg 8
- ii.  Authorization to Release a Request for Proposal (RFP) for a Health Benefits Consultant Pg 10


B. Miscellaneous

- i.  Authorization to Execute a Contract with the Center for Transportation and the Environment for a Not to Exceed Amount of \$816,500 for Project Management and Technical Assistance on the Battery Electric Bus Electrification Project Pg 11
- ii.  Authorization to Dispose of Items Accumulated Through the Lost and Found Process Pg 14
- iii.  Authorization to Auction Surplus Capital Items Pg 16


7. Action Items


- A.  Authorization to Ratify a Grant Application Submitted to the Florida Department of Transportation for the FY2023 Intermodal Development Funding Program for the Orlando International Airport Bus Transfer Facility Feasibility Study and Preliminary Design and Adoption of Resolution #23-001 Pg 28

-Attachments 

- B.  Authorization to Transition NeighborLink “On-Demand” Service to Internal LYNX Operation Pg 32

8. Discussion Items

- A.  Authorization to Update On-Time Performance Standards for Fixed-Route Services Pg 34

- B.  Update on Proposed LYNX Administrative Rule Changes Pg 36

9. Other Business

10. Adjourned

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Oversight Committee Meeting Minutes

PLACE: **LYNX Central Station**
 455 N. Garland Avenue
 Virtual and 2nd Floor, Board Room
 Orlando, FL 32801

DATE: **December 15, 2022**

TIME: **11:30 a.m.**

Members in Attendance:

Viviana Janer, Chair, Commissioner,
Osceola County BoCC
Tanya Wilder, City of Orlando
Renzo Nastasi, Orange County
Jamie Ledgerwood, FDOT

Staff Members in Attendance:

Tiffany Homler-Hawkins, Interim Chief Executive Officer/
Chief Administrative Officer
William Slot, Chief Innovation Officer
Leonard Antmann, Chief Financial Officer
Dana Baker, Chief Operating Officer

1. Call to Order

Chair Janer called the meeting to order at 11:30 a.m.

2. Approval of Minutes

A motion to approve the October 27, 2022 Oversight Committee meeting minutes was made by Renzo Nastasi and seconded by Tanya Wilder. Motion passed unanimously.

3. Public Comments

No one requested to address the Committee.

4. Chief Executive Officer's Report

Tiffany Homler-Hawkins, Interim Chief Executive Officer, stated that Service changes were implemented last Sunday. This change included a new route in Osceola County, and that has received positive feedback

Ridership is steady at 55,000 trips, however trips surpassed 60,000 on November 14.

Recruitment efforts continue, and there have been some news reports on missed trips. The local news channels have helped to change these stories into positive recruitment efforts.

Hurricane Nicole suspended LYNX service on November 9 at 11:00 p.m. Service was restored by 2:00 p.m. on November 10.

The Holiday bus, in its twenty-fifth year, is giving free rides to passengers.

Tanya Wilder thanked Tiffany for her leadership this year, and also thanked LYNX staff for their efforts.

Chair Janer stated that the LYNX app shows that a bus is coming, even though no bus will arrive. She would like to see an update to the app.

5. Finance & Audit Committee Report

Michelle McCrimmon, Vice-Chair of the Finance & Audit Committee, was recognized. Ms. McCrimmon reported that the Finance & Audit Committee met on Thursday, December 1, 2022.

The external audit began last week, and an update was presented on the Paratransit RFP. The RFP for the ERP was extended to December 1, 2022.

The Committee will discuss FY2024 budget assumptions in January.

The Committee received presentations on NeighborLink and Paratransit Services.

All Consent Agenda items were approved to move forward to the Oversight Committee.

6. Committee Consent Agenda Items

Commissioner Janer asked if there were any changes to the Consent Agenda before there is a motion to approve consent agenda items 6.A.i. through 6.C.iv. Ms. Homler-Hawkins stated that she recommends the entire Consent Agenda for approval.

A. Award Contracts

- i. Authorization to Negotiate and Award a Contract to PYE-Barker Fire & Safety, LLC for Transit Bus Engine Compartment Fire Suppression Systems Inspection and Maintenance Services
- ii. Authorization to Negotiate and Award a Contract to Reladyne Florida, LLC for the Provision of Bulk Oils, Fluids and Lubricants
- iii. Authorization to Negotiate and Award a Contract to Towlando Towing & Recovery, Inc. for Transit Bus and Support Vehicle Towing Services

B. Extension of Contracts

- i. Authorization to Exercise Option Year One of Contract #20-C37 for Vanpool Support with Enterprise Leasing Company of Orlando, LLC D/B/A Commute with Enterprise
- ii. Authorization to Exercise the Second Option Year of Contract #19-C48 with GC&E Systems Group, LLC for Digital Camera Purchase, Installation, and Related Services
- iii. Authorization to Exercise the First Option Year for Contract #20-C45 with Advanced Document Solutions (Copier, Printer, Scanner, Fax)

C. Miscellaneous

- i. Authorization to Purchase Microsoft Office 365 Subscription-Based Licenses Through Cooperative Purchase Contract: Sourcewell 081419
- ii. Authorization to Purchase Twenty-Five (25) 40' Compressed Natural Gas (CNG) Replacement Buses
- iii. Authorization to Enter into FY2023 Contribution Agreement with Orange County, Florida
- iv. Authorization to Submit Grant Applications to the Florida Department of Transportation (FDOT) for the Enhanced Mobility of Seniors and Individuals with Disabilities Section 5310 Program and the Bus and Bus Facilities Section 5339 Program and Adoption of Resolution #22-009

Ms. Jamie Ledgerwood stated that she would need to abstain from item 6.C.iv.

Tanya Wilder made a motion to approve Consent Agenda items 6.A.i. through 6.C.iii. Second by Renzo Nastasi. Motion passed unanimously.

Renzo Nastasi made a motion to approve Consent Agenda item 6.C.iv. Second by Tanya Wilder. Motion passed unanimously with Jamie Ledgerwood abstaining.

7. Action Items

- A. Authorization to Notify MetroPlan Orlando of LYNX's Intent to Continue as the Community Transportation Coordinator (CTC) for Orange, Osceola, and Seminole Counties

Chair Janer recognized Norm Hickling, Director of Mobility Services, to make the presentation. Mr. Hickling stated that The Florida Commission for the Transportation Disadvantaged (CTD) designates one Community Transportation Coordinator (CTC) for each county in Florida. LYNX has been the designee since 1992 for Orange, Osceola, and Seminole Counties.

The designation allows LYNX to be eligible for the CTD's annual grants. There are fifteen Coordinated Agency partners that allow LYNX to provide transportation to specific clientele. The term will run from July 2023 through June 2028.

Motion to Notify MetroPlan Orlando of LYNX's Intent to Continue as the Community Transportation Coordinator (CTC) for Orange, Osceola, and Seminole Counties was made by Renzo Nastasi. Second by Tanya Wilder. Motion passed unanimously.

- B. Authorization to Approve the LYNX Oversight Committee Meeting Dates for 2023

Commissioner Janer recognized Tiffany Homler Hawkins. Ms. Homler Hawkins stated that the fourth Thursday of each month is designated for Oversight and Board meetings. The November and December meetings are combined.

Tanya Wilder made a motion for Authorization to Approve the LYNX Oversight Committee Meeting Dates for 2023. Seconded by Renzo Nastasi. Motion passed unanimously.

8. Discussion Items

A. Update on NeighborLink Services

Commissioner Janer recognized Norm Hickling. Mr. Hickling stated that there are eleven different routes that service the entire service area. LYNX staff will be able to make changes to the routes quickly based on customer needs or new traffic patterns. With the current provider, negotiations would be held to make those changes.

NeighborLink Reimagined will allow for increased efficiency and ridership, redefining the zone based on points of interest, and outreach to riders, local communities and funding partners.

Ridership is increasing, and having the service in-house will allow for better data retrieval. MV Transportation currently operates the service under contract, and LYNX manages scheduling and dispatch functions.

The financial analysis shows that the cost is equal between in-house and contracted services. The target date for transition is April 24, 2023, which is when the next service change is scheduled.

Chair Janer voiced concerns over vehicle maintenance. Mr. Hickling stated that the vehicles will be stored and maintained at the LOC expansion.

Chair Janer would like to see a better comparison of expenses for a two-year period at a later Board meeting. She would also like to see a report on Ridership and the types of complaints and issues received.

Tanya Wilder would like to make sure that LYNX has the funds to continue in-house services, and she would like to see a five-year plan. She would like assurances that the transition would be sustainable in the budget.

Chair Janer would like everything to be initiated by the Funding Partners.

Renzo Nastasi would like a copy of the presentation. He would also like to see the growth of NeighborLink for the past seven years, and the Operating and Capital costs associated with the previous years. This will give a gauge on past history to project the future needs.

Chair Janer agrees that this is positive and it is better when you have control.

9. Other Business

No other business was discussed.

10. Adjourned

Meeting adjourned at 12:07 p.m.

Certification of Minutes:

I certify that the foregoing minutes of the December 15, 2022 Oversight Committee meeting are true and correct, approved by the Oversight Committee.

X

Assistant

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. i

To: LYNX Oversight Committee

From: Elvis Dovalos
Director Of Maintenance
Ricky Gonzalez
(Technical Contact)

Phone: 407.841.2279 ext: 6239

Item Name: Authorization to Release a Request for Proposal (RFP) for Contracted Janitorial Services for LYNX Facilities

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for contracted janitorial services for LYNX facilities.

BACKGROUND:

Janitorial services are contracted for the following LYNX facilities:

- LYNX Central Station, Floors 2-6, located at 455 N. Garland Ave, Orlando, FL 32801
- LYNX Operations Center Building-B, located at 2500 Lynx Lane, Orlando, FL 32804

The services include but may not be limited to:

- Daily office cleaning
- Daily trash removal
- Daily cleaning of break rooms
- Maintenance of carpeted and waxed floors
- Cleaning of interior windows

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

LYNX Oversight Cmmittee Agenda

FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$276,000 for contracted janitorial services for LYNX facilities.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. ii

To: LYNX Oversight Committee

From: Terri Settington
Director Of Human Resources
Brian Anderson
(Technical Contact)

Phone: 407.841.2279 ext: 6106

Item Name: Authorization to Release a Request for Proposal (RFP) for a Health Benefits Consultant

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue a Request for Proposal (RFP) for Health Benefits Consulting Services.

BACKGROUND:

LYNX has utilized a Health Benefits Consultant to help analyze costs, trends and work on RFP's as needed for its various health and welfare benefits. The consultant will also give input and support LYNX wellness initiatives. LYNX was piggybacking off an Orange County contract but would like to do an RFP in an effort to examine the marketplace.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$168,930 for Health Benefits Consulting Services.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. i

To: LYNX Oversight Committee

From: William Slot
Chief Innovation Officer
Kenneth Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 6146

Item Name: Authorization to Execute a Contract with the Center for Transportation and the Environment for a Not to Exceed Amount of \$816,500 for Project Management and Technical Assistance on the Battery Electric Bus Electrification Project

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to execute a contract for Project Management and Technical Assistance to the Center for Transportation and the Environment (CTE) in an amount not to exceed \$816,500 for a period of four years.

BACKGROUND:

On April 28, 2022, the LYNX Board of Directors authorized LYNX to submit a grant application to the Federal Transit Administration (FTA) for the FY2022 Low or No (Low-No) Emission Grant Program and the Bus and Bus Facilities (Bus & Bus Facilities) Competitive Program for fixed route electric buses and NeighborLink electric vehicles and associated charging equipment and training. LYNX included in the Project Implementation Strategy the selection of CTE to serve as project manager and to provide technical assistance throughout the project.

The Low-No and Bus & Bus Facilities funding opportunity released on March 7, 2022 authorizes an eligible recipient "to submit an application in partnership with other entities that intend to participate in the implementation of the project, including, but not limited to, specific vehicle manufacturers, equipment vendors, owners or operators of related facilities, or project consultants. If an application that involves such a partnership is selected for funding, the competitive selection process will be deemed to satisfy the requirement for a competitive procurement under 49 U.S.C. 5325(a) for the named entities." LYNX included as part of the

LYNX Oversight Committee Agenda

project partnership the selection of CTE to serve as project manager and to provide technical assistance throughout the project.

The application was submitted to include the costs of charging stations and the incremental cost of purchasing five (5) NeighborLink battery electric vehicles and twenty (20) battery electric buses rather than diesel buses.

CTE is a 501(c)(3) non-profit organization founded in 1993. CTE’s mission is to improve the health of our climate and communities by bringing people together to develop and commercialize clean, efficient, and sustainable transportation technologies. CTE collaborates with federal, state, and local governments; fleets; and vehicle technology manufacturers to advance clean, sustainable, and innovative transportation and energy technologies. Since 1993, CTE has managed a portfolio of more than \$530 million in research, development, and demonstration projects funded by a variety of federal and state organizations including the U.S. Departments of Transportation, Energy, Defense, and Interior, as well as the California Air Resources Board (CARB) and California Energy Commission.

CTE is experienced in developing, implementing, and administering advanced transportation technology projects, with a focus on zero-emission transit buses. The lack of widespread deployments can present challenges for transit agencies unfamiliar with the technology. CTE has provided technical assistance and project management services to more than 75 transit agencies that have either deployed, or will soon deploy, more than 430 zero-emission buses. CTE has developed a Zero-Emission Smart Deployment Methodology to ensure that the fleet operator matches the most appropriate propulsion technology to the intended use, operational strategy, and deployment situation.

The budget submitted includes:

| | |
|---------------------|-------------------------|
| \$16,132,025 | 5339(c) funding request |
| <u>\$12,950,000</u> | Other Federal Funds |
| \$29,082,025 | Total Cost |

The secured local share for this project used Transportation Development Credits (TDC) from the Florida Department of Transportation (FDOT).

The project budget submitted with the grant application includes the following for services by CTE:

| | |
|-----------------|--|
| \$475,000 | Project Management and Technical Support – Fixed Route |
| \$260,500 | Project Management and Technical Support– NeighborLink |
| \$31,000 | Pre/Post Buy America Audits |
| <u>\$50,000</u> | Quality management periodic inspection |
| \$816,500 | Total |

LYNX Oversight Committee Agenda

The FTA provided a Grant Advance Notice on August 10, 2022 to Congress of Department of Transportation (DOT) Discretionary Grant Awards, including \$16,132,025 for LYNX. This amount fully funds the LYNX request in the submission.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

LYNX was awarded \$16,132,025 for the purchase of electric vehicles and charging infrastructure. This includes \$816,500 for program management. This expense will be fully funded by Federal funds.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. ii

To: LYNX Oversight Committee

From: Michelle Daley
Director Of Finance
Kenneth Roberts
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Dispose of Items Accumulated Through the Lost and Found Process

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, discard, donate, recycle or sell at public auction, surplus Lost and Found.

BACKGROUND:

LYNX makes a reasonable attempt to find the rightful owner of any lost or abandoned property patrons leaves on its buses and or facilities. If the articles are unclaimed after a 90-day holding period, the articles become property of LYNX per Chapter 705, Florida Statutes (1996).

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus assets. Prior to being auctioned, all electronic devices and cell phones are deleted or erased of personal data by the Auctioneer per contract. Electronic devices and cell phones which cannot be deleted or erased are recycled and shredded by the auctioneer in accordance to all local, state and federal regulations at no cost to LYNX.

See below for a summary of the Lost and Found Articles. A detailed listing of the items being auctioned is available upon request.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

LYNX Oversight Committee Agenda

FISCAL IMPACT:

The net proceeds from this sale will be included in LYNX's FY2022 non-operating revenue.

Lost and Found Articles **Items to Donate or Auction**

| Article | Count of Article |
|----------------------|-------------------------|
| CELLPHONE | 225 |
| PURSE/WALLET | 215 |
| BAG | 142 |
| BICYCLE | 138 |
| ELECTRONIC DEVICE | 84 |
| CLOTHING | 78 |
| BACKPACK | 67 |
| EYEGLASSES | 66 |
| UMBRELLA | 38 |
| ENVELOPE | 20 |
| JEWELRY | 13 |
| BOOK | 13 |
| CANE | 11 |
| THERMOS/MUG | 10 |
| FOOTWEAR | 8 |
| WALKER | 6 |
| WATCH | 5 |
| CASE LAPTOP/HEADSET | 4 |
| TOY | 4 |
| CHAIR | 3 |
| COOLER | 2 |
| CD/DVD | 2 |
| CHAIN | 2 |
| STROLLER | 2 |
| WHEELCHAIR FOOT REST | 2 |
| PILLOW | 1 |
| PEDOMETER | 1 |
| SLEEPING BAG | 1 |
| CRUTCHES | 1 |
| GIFT BOX | 1 |
| HAT | 1 |
| MIRROR | 1 |
| CART | 1 |
| LOCK | 1 |
| Grand Total | 1169 |

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. iii

To: LYNX Oversight Committee

From: **Michelle Daley**
Director Of Finance
Kenneth Roberts
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Auction Surplus Capital Items

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, recycle or sell, at public auction, surplus and obsolete capital items as identified in the following detailed list.

BACKGROUND:

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus and obsolete items. The following surplus items require authorization for retirement and disposal at the public auction pursuant to Administrative Rule 4.16.2.A:

Revenue Vehicles:

Revenue Vehicles with a total net book value of \$0.

- There are 42 Revenue Vehicles. Most of these buses were involved in serious bus accidents and were purchased back from the insurance carrier and salvaged for valuable parts. Other buses over 12 years old were involved in minor accidents, but being that they were not LYNX insurance policy due to age, it is not economical to repair them because those buses were already scheduled for retirement.

LYNX Oversight mmittee Agenda

Support Vehicles

Support Vehicles with a total net book value of \$0

- There are 18 Support Vehicles that has reached the end of their useful life and exceeding the FTA mileage requirement.

Surplus Equipment

Surplus equipment with a total net book value of \$3,269

Categorical Totals

| Category | Acquisition Value | Net Book Value |
|--------------------|---------------------|----------------|
| Revenue Vehicles | 14,660,119 | 0 |
| Support Vehicles | 529,429 | 0 |
| Surplus Equipment | 488,723 | 3,269 |
| GRAND TOTAL | \$15,678,271 | \$3,269 |

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE participation goal is applicable for this activity.

FISCAL IMPACT:

The total net book value of the surplus items is \$3,269. The higher of the net book value or the net proceeds from the sale of any item may be due to the Federal Transit Administration (FTA) in FY2023.

LYNX Oversight Committee Agenda

Detail List of Surplus Equipment

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|-------------|-------|------------------|----------|-------------------|----------------|
| 011083 | 594 | Gillig Bus | RV | 09/30/06 | 9 | 289,624 | 0 |
| 011101 | 585 | Gillig Bus | RV | 09/30/06 | 9 | 289,624 | 0 |
| 011143 | 584 | Gillig Bus | RV | 09/30/06 | 9 | 289,624 | 0 |
| 011146 | 707 | Gillig Bus | RV | 09/30/06 | 9 | 288,661 | 0 |
| 011444 | 607 | Gillig Bus | RV | 06/30/07 | 9 | 299,083 | 0 |
| 011445 | 711 | Gillig Bus | RV | 06/30/07 | 9 | 274,502 | 0 |
| 011453 | 804 | Gillig Bus | RV | 06/30/07 | 9 | 293,815 | 0 |
| 011596 | 716 | Gillig Bus | RV | 09/30/07 | 9 | 369,852 | 0 |
| 011600 | 720 | Gillig Bus | RV | 09/30/07 | 9 | 369,852 | 0 |
| 011602 | 609 | Gillig Bus | RV | 09/30/07 | 9 | 374,048 | 0 |
| 011605 | 612 | Gillig Bus | RV | 09/30/07 | 9 | 374,048 | 0 |
| 011607 | 614 | Gillig Bus | RV | 09/30/07 | 9 | 374,048 | 0 |
| 011608 | 615 | Gillig Bus | RV | 09/30/07 | 9 | 374,048 | 0 |
| 011616 | 623 | Gillig Bus | RV | 09/30/07 | 9 | 374,048 | 0 |
| 011795 | 626 | Gillig Bus | RV | 09/30/07 | 9 | 311,273 | 0 |
| 011802 | 627 | Gillig Bus | RV | 09/30/07 | 9 | 311,273 | 0 |
| 011808 | 629 | Gillig Bus | RV | 09/30/07 | 9 | 311,273 | 0 |
| 011826 | 635 | Gillig Bus | RV | 09/30/07 | 9 | 311,273 | 0 |
| 012448 | 805 | Gillig Bus | RV | 11/30/07 | 9 | 313,981 | 0 |
| 012466 | 811 | Gillig Bus | RV | 11/30/07 | 9 | 313,981 | 0 |
| 012469 | 812 | Gillig Bus | RV | 11/30/07 | 9 | 313,981 | 0 |
| 012485 | 726 | Gillig Bus | RV | 12/31/07 | 9 | 289,014 | 0 |
| 012497 | 639 | Gillig Bus | RV | 12/31/07 | 9 | 313,593 | 0 |
| 012504 | 640 | Gillig Bus | RV | 12/31/07 | 9 | 313,593 | 0 |
| 012538 | 723 | Gillig Bus | RV | 02/28/08 | 9 | 289,014 | 0 |
| 012541 | 724 | Gillig Bus | RV | 02/28/08 | 9 | 289,014 | 0 |
| 012631 | 649 | Gillig Bus | RV | 09/30/08 | 9 | 319,266 | 0 |
| 012634 | 650 | Gillig Bus | RV | 09/30/08 | 9 | 319,266 | 0 |
| 012640 | 652 | Gillig Bus | RV | 09/30/08 | 9 | 319,266 | 0 |
| 012646 | 654 | Gillig Bus | RV | 09/30/08 | 9 | 319,266 | 0 |
| 012679 | 663 | Gillig Bus | RV | 09/30/08 | 9 | 322,662 | 0 |

LYNX Oversight mmittee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|-------------|-------|------------------|----------|-------------------|----------------|
| 012685 | 733 | Gillig Bus | RV | 09/30/08 | 9 | 314,661 | 0 |
| 012688 | 735 | Gillig Bus | RV | 09/30/08 | 9 | 314,661 | 0 |
| 012691 | 664 | Gillig Bus | RV | 09/30/08 | 9 | 322,662 | 0 |
| 012694 | 665 | Gillig Bus | RV | 09/30/08 | 9 | 322,662 | 0 |
| 012697 | 661 | Gillig Bus | RV | 09/30/08 | 9 | 322,662 | 0 |
| 012700 | 736 | Gillig Bus | RV | 09/30/08 | 9 | 314,661 | 0 |
| 012703 | 737 | Gillig Bus | RV | 09/30/08 | 9 | 314,661 | 0 |
| 012709 | 739 | Gillig Bus | RV | 09/30/08 | 9 | 314,661 | 0 |
| 012721 | 731 | Gillig Bus | RV | 09/30/08 | 9 | 310,046 | 0 |
| 012724 | 732 | Gillig Bus | RV | 09/30/08 | 9 | 310,046 | 0 |
| 011084 | 594A | Engine | RV | 09/30/06 | 5 | 21,800 | 0 |
| 011102 | 585A | Engine | RV | 09/30/06 | 5 | 21,800 | 0 |
| 011144 | 584A | Engine | RV | 09/30/06 | 5 | 21,800 | 0 |
| 011147 | 707A | Engine | RV | 09/30/06 | 5 | 21,727 | 0 |
| 011485 | 607A | Engine | RV | 06/30/07 | 5 | 19,626 | 0 |
| 011490 | 711A | Engine | RV | 06/30/07 | 5 | 19,636 | 0 |
| 011530 | 804A | Engine | RV | 06/30/07 | 5 | 19,626 | 0 |
| 011617 | 716A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011625 | 720A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011629 | 609A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011635 | 612A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011639 | 614A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011641 | 615A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011657 | 623A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011796 | 626A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011803 | 627A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011809 | 629A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 011827 | 635A | Engine | RV | 09/30/07 | 5 | 22,976 | 0 |
| 012449 | 805A | Engine | RV | 11/30/07 | 5 | 22,976 | 0 |
| 012467 | 811A | Engine | RV | 11/30/07 | 5 | 22,976 | 0 |
| 012470 | 812A | Engine | RV | 11/30/07 | 5 | 22,976 | 0 |
| 012473 | 813A | Engine | RV | 11/30/07 | 5 | 22,976 | 0 |
| 012486 | 726A | Engine | RV | 12/31/07 | 5 | 19,636 | 0 |

LYNX Oversight mmittee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|----------------------------------|-------|------------------|----------|-------------------|----------------|
| 012498 | 639A | Engine | RV | 12/31/07 | 5 | 22,976 | 0 |
| 012505 | 640A | Engine | RV | 12/31/07 | 5 | 22,976 | 0 |
| 012539 | 723A | Engine | RV | 02/28/08 | 5 | 19,636 | 0 |
| 012542 | 724A | Engine | RV | 02/28/08 | 5 | 19,636 | 0 |
| 012632 | 649A | Engine | RV | 09/30/08 | 9 | 22,976 | 0 |
| 012635 | 650A | Engine | RV | 09/30/08 | 9 | 22,976 | 0 |
| 012641 | 652A | Engine | RV | 09/30/08 | 9 | 22,976 | 0 |
| 012647 | 654A | Engine | RV | 09/30/08 | 9 | 22,976 | 0 |
| 012680 | 663a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012686 | 733a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012689 | 735a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012692 | 664a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012695 | 665a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012698 | 661a | Engine | RV | 09/30/08 | 9 | 22,976 | 0 |
| 012701 | 736a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012704 | 737a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012710 | 739a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 012722 | 731a | Engine | RV | 09/30/08 | 5 | 22,976 | 0 |
| 011085 | 594B | Transmission | RV | 09/30/06 | 5 | 7,153 | 0 |
| 011103 | 585B | Transmission | RV | 09/30/06 | 5 | 7,153 | 0 |
| 011145 | 584B | Transmission | RV | 09/30/06 | 5 | 7,153 | 0 |
| 011148 | 707B | Transmission | RV | 09/30/06 | 5 | 7,129 | 0 |
| 011618 | 716B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| 011626 | 720B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| 011630 | 609B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| 011636 | 612B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| 011640 | 614B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| 011642 | 615B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| 011658 | 623B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| 011797 | 626B | Transmission | RV | 09/30/07 | 5 | 17,247 | 0 |
| | | Subtotal Revenue Vehicles | | | | 14,660,119 | 0 |

LYNX Oversight Committee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|----------------------------------|-------|------------------|----------|-------------------|----------------|
| 011549 | 27761 | Ford XLT 10 Pass Van | OV | 08/31/07 | 4 | 27,000 | 0 |
| 012560 | 28243 | Ford Econoline Van | OV | 01/31/08 | 4 | 27,000 | 0 |
| 012658 | 30122 | Ford E-350XLT Van | OV | 09/30/08 | 4 | 28,563 | 0 |
| 012661 | 30119 | Ford E-350XLT Van | OV | 09/30/08 | 4 | 28,563 | 0 |
| 012666 | 30130 | Ford E-350XLT Van | OV | 09/30/08 | 4 | 30,940 | 0 |
| 012795 | 30129 | Ford E-350XLT Van | OV | 09/30/08 | 4 | 30,940 | 0 |
| 012864 | 30120 | Ford 12 passenger van | OV | 01/01/09 | 5 | 28,563 | 0 |
| 014679 | 35756 | 2012 Ford E350 Van 12 Passenger | OV | 09/30/12 | 5 | 32,212 | 0 |
| 014685 | 35751 | 2012 Ford E350 Van 10 Passenger | OV | 09/30/12 | 5 | 29,979 | 0 |
| 014687 | 35754 | 2012 Ford E350 Van 12 Passenger | OV | 09/30/12 | 5 | 32,212 | 0 |
| 014689 | 35753 | 2012 Ford E350 Van 12 Passenger | OV | 09/30/12 | 5 | 32,212 | 0 |
| 014691 | 35814 | 2012 Ford E350 Van 12 Passenger | OV | 09/30/12 | 5 | 32,212 | 0 |
| 016900 | 38868 | 2014 CHEVY TRAVERSE | OV | 12/31/13 | 4 | 27,369 | 0 |
| 016922 | 38890 | 2014 CHEVY TRAVERSE | OV | 12/31/13 | 4 | 27,369 | 0 |
| 017273 | 289-114 | 2014 FORD E350 EXT | OV | 03/31/14 | 4 | 30,496 | 0 |
| 017950 | 41587 | CHEVY TRAVERSE 7 PASSENGER 2015 | OV | 09/29/14 | 4 | 27,480 | 0 |
| 019250 | 233-116 | 2015 Ford Taurus 4DR Sedan | OV | 02/01/16 | 4 | 26,864 | 0 |
| 019847 | 244-116 | 2016 Ford Taurus | OV | 01/01/17 | 4 | 29,456 | 0 |
| | | Subtotal Support Vehicles | | | | 529,429 | 0 |

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|--|-------|------------------|----------|-------------------|----------------|
| 004111 | 1022 | FILE, LAT, 4-DR, GREY | FE | 12/11/97 | 5 | 301 | 0 |
| 004341 | 1103 | CREDENZA-OPEN-OAK 21 X 72 FLEETWOOD | FE | 08/26/98 | 5 | 325 | 0 |
| 004371 | 1307 | FILE CABINET-4 DRAWER LATERAL | FE | 08/21/98 | 5 | 883 | 0 |
| 004373 | 1324 | FILE CABINET-4 DRAWER LATERAL | FE | 08/21/98 | 5 | 883 | 0 |
| 004391 | 1290 | FILE CABINET-4 DRAWER LATERAL | FE | 08/21/98 | 5 | 883 | 0 |
| 004403 | 1306 | FILE CABINET- 4 DRAWER LATERAL | FE | 08/21/98 | 5 | 883 | 0 |
| 004481 | 1080 | CREDENZA MARQUIS | FE | 09/30/98 | 5 | 473 | 0 |
| 004581 | 1187 | FILE-2 DRAWER LATERAL & HUTCH-M. OAK-ANETH WILLIAMS | FE | 09/30/98 | 5 | 435 | 0 |
| 004616 | 1121 | FILE-5 DRAWER LATERAL | FE | 09/30/98 | 5 | 379 | 0 |

LYNX Oversight mmittee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|--|-------|------------------|----------|-------------------|----------------|
| 004621 | 1126 | FILE-5 DRAWER LATERAL | FE | 09/30/98 | 5 | 379 | 0 |
| 004675 | 1468 | HI-BACK SWIVEL TILT CONFERENCE CHAIR | FE | 09/28/98 | 5 | 711 | 0 |
| 004676 | 1469 | HI-BACK SWIVEL TILT CONFERENCE CHAIR | FE | 09/28/98 | 5 | 711 | 0 |
| 004678 | 1471 | HI-BACK SWIVEL TILT CONFERENCE CHAIR | FE | 09/28/98 | 5 | 711 | 0 |
| 004679 | 1472 | HI-BACK SWIVEL TILT CONFERENCE CHAIR | FE | 09/28/98 | 5 | 711 | 0 |
| 004682 | 1475 | HI-BACK SWIVEL TILT CONFERENCE CHAIR | FE | 09/28/98 | 5 | 711 | 0 |
| 004685 | 1478 | HI-BACK SWIVEL TILT CONFERENCE CHAIR | FE | 09/28/98 | 5 | 711 | 0 |
| 004697 | 1859 | AMMCO BRAKE LATHE | FE | 08/31/98 | 5 | 5,620 | 0 |
| 004812 | 1525 | RED HIGH BACK CHAIR W/ ADJUST ARM | FE | 12/11/98 | 5 | 332 | 0 |
| 004919 | 1555 | FILE CABINET-2 DRAWER LATERAL OAK W/HUTCH 36X36 | FE | 03/25/99 | 5 | 428 | 0 |
| 004942 | 1634 | FILE CABINET-HON 5 DRAWER LATERAL | FE | 04/08/99 | 5 | 413 | 0 |
| 004947 | 1556 | FILE CABINET-4 DRAWER LATERAL FLEETWOOD OAK | FE | 04/30/99 | 5 | 562 | 0 |
| 004980 | 1697 | TABLE-48"X20"X20" LOEWENSTEIN ESSEX ROYAL MAHOGANY | FE | 05/20/99 | 5 | 411 | 0 |
| 004981 | 1696 | TABLE-48"X20"X20" LOEWENSTEIN ESSEX ROYAL MAHOGANY | FE | 05/20/99 | 5 | 411 | 0 |
| 005225 | 1936 | DIAGNOSTIC VOLT-AMP TESTER VAT 45 | FE | 11/18/99 | 3 | 1,871 | 0 |
| 005226 | 1938 | DIAGNOSTIC VOLT-AMP TESTER VAT 45 | FE | 11/18/99 | 3 | 1,871 | 0 |
| 005433 | 2291 | CHAIR-AERON WK(COBOLT BLUE) | FE | 03/16/00 | 5 | 530 | 0 |
| 005580 | 2618 | FILE CABINET-5 DRAWER LATERAL | FE | 09/15/00 | 5 | 513 | 0 |
| 006435 | 3206 | File 5 Drawer Lateral - Cinder | FE | 04/11/02 | 5 | 450 | 0 |
| 006809 | 3258 | Credenza - Arrowood | FE | 07/25/02 | 5 | 381 | 0 |
| 006898 | 3580 | CHAIR, HIGH BACK | FE | 09/20/02 | 5 | 324 | 0 |
| 008118 | 3903 | Heater - Dayton Portable Oil Fired | FE | 01/26/04 | 5 | 342 | 0 |
| 008431 | 4140 | Table-Thesis 32" Silver Bayberry | FE | 12/03/04 | 5 | 397 | 0 |
| 008477 | 4186 | Chair-Ceaser Hi Back Leather | FE | 12/17/04 | 5 | 982 | 0 |
| 008939 | 4729 | CUBBY UNIT | FE | 03/23/05 | 5 | 2,126 | 0 |
| 009612 | 6740 | Cabinet-Hvy Duty Mobile Computer | FE | 09/15/05 | 5 | 568 | 0 |
| 012123 | 8636 | 4 Drawer File Cabinet-Black | FE | 09/30/07 | 5 | 455 | 0 |
| 013061 | 9201 | Yellow Jacket A/C recycler | FE | 06/05/09 | 5 | 3,695 | 0 |
| 014591 | 10133 | Farebox 36 inch for ARBOC | FE | 07/01/12 | 5 | 13,325 | 0 |
| 015451 | 10682 | Dayton Floor Polisher 20" | FE | 03/14/13 | 5 | 627 | 0 |
| 017456 | 12176 | ODYSSEY FAREBOX-PARATRANSIT | FE | 05/31/14 | 5 | 13,339 | 0 |
| 017745 | 12538 | MONDO PAD 70" | FE | 06/30/14 | 5 | 9,413 | 1726 |

LYNX Oversight mmittee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|---|-------|------------------|----------|-------------------|----------------|
| 017956 | 12661 | APC 2200 UPS | FE | 09/29/14 | 5 | 905 | 0 |
| 019292 | 13608 | Farebox NeighborLink | FE | 03/01/16 | 5 | 15,989 | 0 |
| 019562 | 14193 | Mesh Chair | FE | 09/22/16 | 5 | 313 | 0 |
| 021799 | 16028 | A/C Recovery Machine | FE | 09/20/19 | 5 | 3,625 | 1450 |
| 004059 | 2026 | SCROLLING MESSAGE DISPLAY | FE | 01/08/98 | 5 | 3,474 | 0 |
| 004644 | 1974 | WELLER/UNGER SOLDER/DESOLDER STATION | FE | 09/29/98 | 5 | 614 | 0 |
| 005987 | 2747 | APC BASE STATION RADIO MODULE | FE | 03/15/01 | 5 | 3,500 | 0 |
| 005988 | 2749 | APC BASE STATION RADIO MODULE | FE | 03/15/01 | 5 | 3,500 | 0 |
| 006090 | 2822 | FOLDING MACHINE | FE | 07/31/01 | 5 | 1,195 | 0 |
| 006339 | 3055 | EDIT RECORDER-MINI DV | FE | 01/10/02 | 5 | 2,795 | 0 |
| 008199 | 3976 | Rack Console | FE | 08/19/04 | 5 | 1,649 | 0 |
| 009064 | 4795 | Amplifier Peaking + Sync Stripper | FE | 11/30/04 | 5 | 549 | 0 |
| 009065 | 4796 | Amplifier Peaking + Sync Stripper | FE | 11/30/04 | 5 | 549 | 0 |
| 009066 | 4798 | Silcon OPTX Graphics Scaler | FE | 11/30/04 | 5 | 4,872 | 0 |
| 009067 | 4799 | Extron P/2 DA4 | FE | 11/30/04 | 5 | 323 | 0 |
| 009068 | 4800 | Extron P/2 DA4 | FE | 11/30/04 | 5 | 323 | 0 |
| 009092 | 4873 | Camera w/ Lens&Tripod (for Badging) NuTechSecSys | FE | 11/30/04 | 5 | 384 | 0 |
| 009927 | 6984 | Computer, PC Tablet w/ Case | FE | 02/28/06 | 5 | 2,730 | 0 |
| 011012 | 7350 | Server, PowerEdge 2950 | FE | 08/31/06 | 5 | 7,027 | 0 |
| 011313 | 7633 | SERVER, DELL POWEREDGE 2950 | FE | 01/31/07 | 5 | 3,996 | 0 |
| 012286 | 8842 | Eclipse Terminal Credit Card Machine | FE | 12/31/07 | 5 | 999 | 0 |
| 012353 | 8775 | Laminator ID Printer | FE | 02/28/08 | 5 | 4,000 | 0 |
| 012405 | 8804 | Dell Server | FE | 04/30/08 | 5 | 8,645 | 0 |
| 013056 | 9165 | Solus Pro Scanner | FE | 06/26/09 | 5 | 2,660 | 0 |
| 013267 | 9296 | Dell Power Edge R710 | FE | 12/04/09 | 5 | 9,039 | 0 |
| 013268 | 9297 | Dell PowerEdge R710 | FE | 12/04/09 | 5 | 9,039 | 0 |
| 013269 | 9298 | Dell Power Edge SQL | FE | 12/04/09 | 5 | 10,673 | 0 |
| 013270 | 9299 | Dell SQL Server | FE | 12/04/09 | 5 | 10,673 | 0 |
| 013276 | 9317 | Avaya 1692 Speaker Phone | FE | 02/17/10 | 5 | 925 | 0 |
| 013282 | 9323 | Avaya Speaker Phone 1692 | FE | 02/17/10 | 5 | 925 | 0 |
| 013283 | 9245 | Bio Diesel Hand Held Analyzer | FE | 02/01/10 | 5 | 4,513 | 0 |
| 013792 | 9688 | Dell T7500 Workstation | FE | 05/27/11 | 5 | 3,919 | 0 |

LYNX Oversight mmittee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|---|-------|------------------|----------|-------------------|----------------|
| 013802 | 9675 | Dell R610 Server | FE | 06/21/11 | 5 | 11,909 | 0 |
| 013813 | 9690 | Dell 2120 Netbook and Case | FE | 06/01/11 | 5 | 844 | 0 |
| 013849 | 9881 | Dell 990 Optiplex Computer | FE | 08/31/11 | 5 | 1,298 | 0 |
| 013850 | 9882 | Dell 990 Optiplex Computer | FE | 08/31/11 | 5 | 1,298 | 0 |
| 013870 | 9930 | Dell 990 Optiplex Computer | FE | 08/31/11 | 5 | 1,235 | 0 |
| 013889 | 9891 | Midtronics Battery Conductance Analyzer | FE | 08/10/11 | 5 | 689 | 0 |
| 013929 | 9936 | Dell R610 Server | FE | 09/30/11 | 5 | 10,898 | 0 |
| 013930 | 9939 | Dell R610 Server | FE | 09/30/11 | 5 | 10,851 | 0 |
| 014614 | 10445 | MAC PRO 2.66 GHZ 6 Core Computer | FE | 08/14/12 | 5 | 5,237 | 0 |
| 014714 | 11893 | SEON TROOPER TL4 - Video System Upgrade | FE | 04/29/12 | 5 | 5,809 | 0 |
| 014721 | 11821 | SEON TROOPER TL4 - Video System Upgrade | FE | 04/29/12 | 5 | 5,809 | 0 |
| 014824 | 9550 | SEON TROOPER TL4 - Video System Upgrade | FE | 04/29/12 | 5 | 5,356 | 0 |
| 014838 | 11789 | SEON TROOPER TL4 - Video System Upgrade | FE | 04/29/12 | 5 | 5,356 | 0 |
| 014852 | 11759 | SEON TROOPER TL4 - Video System Upgrade | FE | 04/29/12 | 5 | 5,356 | 0 |
| 014897 | 9713 | SEON TROOPER TL4 - Video System Upgrade | FE | 04/29/12 | 5 | 5,356 | 0 |
| 015291 | 10575 | Dell E6530 Laptop | FE | 11/01/12 | 5 | 1,317 | 0 |
| 015409 | 10673 | BRG Wireless Clock | FE | 01/28/13 | 5 | 458 | 0 |
| 015410 | 10674 | BRG Wireless Clock | FE | 01/28/13 | 5 | 458 | 0 |
| 015535 | 10782 | Dell WYSE TERMINAL | FE | 04/26/13 | 6 | 379 | 0 |
| 015536 | 10783 | DELL WYSE TERMINAL | FE | 04/26/13 | 5 | 379 | 0 |
| 015537 | 10784 | DELL WYSE TERMINAL | FE | 04/26/13 | 5 | 379 | 0 |
| 015538 | 10785 | DELL WYSE TERMINAL | FE | 04/26/13 | 5 | 379 | 0 |
| 015539 | 10786 | DELL WYSE TERMINAL | FE | 04/26/13 | 5 | 379 | 0 |
| 015905 | 10791 | GW DATABASE SERVER | FE | 06/05/13 | 5 | 3,056 | 0 |
| 016003 | 8998 | RANGER MOBILE UNIT MDT WITH MAGNETIC CARD | FE | 04/17/13 | 5 | 5,219 | 0 |
| 016153 | 10926 | RANGER MOBILE UNIT MDT WITH MAGNETIC CARD | FE | 04/17/13 | 5 | 5,219 | 0 |
| 016171 | 10944 | RANGER MOBILE UNIT MDT WITH MAGNETIC CARD | FE | 04/17/13 | 5 | 5,219 | 0 |
| 016197 | 10970 | RANGER MOBILE UNIT MDT WITH MAGNETIC CARD | FE | 04/17/13 | 5 | 5,219 | 0 |
| 016380 | 11167 | RANGER UNIT /AVL BBX | FE | 08/22/13 | 7 | 5,550 | 0 |
| 016392 | 11197 | APC BACKUP 3000 | FE | 08/26/13 | 5 | 1,850 | 0 |
| 016411 | 11201 | DELL 9010 COMPUTER | FE | 08/06/13 | 5 | 1,324 | 0 |
| 016420 | 11194 | DELLKVM 4322 DS | FE | 08/29/13 | 5 | 5,881 | 0 |

LYNX Oversight mmittee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|---|-------|------------------|----------|-------------------|----------------|
| 016421 | 11195 | DELL KVM 4322 DS | FE | 08/29/13 | 5 | 5,881 | 0 |
| 016422 | 11196 | DELL KVM 4322 DS | FE | 08/29/13 | 5 | 5,881 | 0 |
| 016571 | 11481 | INTERNAL DESTINATION SIGN WITH WLAN | FE | 09/12/13 | 5 | 2,763 | 0 |
| 016680 | 11590 | INTERNAL DESTINATION SIGN WITH WLAN | FE | 09/12/13 | 5 | 2,763 | 0 |
| 016717 | 11628 | INTERNAL DESTINATION SIGN WITH WLAN | FE | 09/12/13 | 5 | 2,763 | 0 |
| 016956 | 11727 | DELL 9020 COMPUTER | FE | 11/30/13 | 5 | 1,610 | 0 |
| 016990 | 11900 | CAMERA LOC 1B-4101 | FE | 12/31/13 | 5 | 2,596 | 0 |
| 017119 | 11893 | DELL 9020 DESKTOP COMPUTER | FE | 02/28/14 | 5 | 1,354 | 0 |
| 017126 | 11900 | SEON VIDEO RECORDER | FE | 02/28/14 | 5 | 7,605 | 0 |
| 017223 | 9713 | SEON TROOPER UPGRADE TL4-VIDEO SYSTEM UPGRADE | FE | 04/29/12 | 5 | 5,356 | 0 |
| 017256 | 9843 | SEON TROOPER TL4-VIDEO SYSTEM UPGRADE | FE | 04/29/12 | 5 | 5,356 | 0 |
| 017307 | 11990 | DELL OPTIPLEX 9020 | FE | 03/31/14 | 5 | 1,598 | 0 |
| 017326 | 12068 | DELL OPTIPLEX 9020 | FE | 03/31/14 | 5 | 1,529 | 0 |
| 017336 | 11999 | DELL THOUGHBOOK LATTITUDE E6420 XFR | FE | 03/31/14 | 5 | 3,761 | 0 |
| 017337 | 11998 | DELL THOUGHBOOK LATTITUDE E6420 XFR | FE | 03/31/14 | 5 | 3,761 | 0 |
| 017342 | 12060 | HAVIS DOCKING STATION | FE | 03/31/14 | 5 | 1,169 | 0 |
| 017438 | 12229 | CCTV ROOM JOY STICK-AXIS | FE | 05/31/14 | 5 | 379 | 0 |
| 017449 | 12242 | RANGER MDT-PARATRANSIT | FE | 05/31/14 | 5 | 3,306 | 0 |
| 017464 | 12242 | LCS Dispatch Norcon | FE | 05/31/14 | 5 | 888 | 0 |
| 017795 | 12548 | APC SMART-UPS RT 2200VA WITH BATTERY | FE | 07/31/14 | 5 | 2,048 | 0 |
| 017796 | 12549 | APC SMART-UPS RT 2200VA WITH BATTERY | FE | 07/31/14 | 5 | 2,048 | 0 |
| 017892 | 12553 | DELL PRECISIONT 7610 | FE | 08/31/14 | 5 | 8,593 | 0 |
| 017934 | 12634 | XYRON PRO 2500 MACHINE | FE | 09/29/14 | 5 | 1,350 | 0 |
| 018024 | 12764 | Monitor Magnolia Post Office 6301 | FE | 08/01/14 | 5 | 9,885 | 0 |
| 018197 | 12674 | OptiPlex Mini Tower | FE | 10/31/14 | 5 | 1,568 | 0 |
| 018205 | 12682 | OptiPlex Mini Tower | FE | 10/31/14 | 5 | 1,568 | 0 |
| 018213 | 12690 | OptiPlex Mini Tower | FE | 10/31/14 | 5 | 1,568 | 0 |
| 018216 | 12647 | OptiPlex Mini Tower | FE | 10/31/14 | 5 | 711 | 0 |
| 018217 | 12648 | OptiPlex Mini Tower | FE | 10/31/14 | 5 | 711 | 0 |
| 018305 | 12736 | Dell 9020Micro Computer | FE | 12/01/14 | 5 | 1,101 | 0 |
| 018487 | 12818 | RC64DR-AF DIGIT FOUR INCH DIGITAL CLOCK | FE | 02/17/15 | 5 | 415 | 0 |
| 018543 | 13037 | HP Laser Jet Ent 600 M601n Printer NA | FE | 04/13/15 | 5 | 678 | 0 |

LYNX Oversight Committee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|--|-------|------------------|----------|-------------------|----------------|
| 018549 | 13051 | HP Laser Jet Ent 600 M601n Printer NA | FE | 04/13/15 | 5 | 678 | 0 |
| 018553 | 13055 | HP Laser Jet Ent 600 M601n Printer NA | FE | 04/13/15 | 5 | 678 | 0 |
| 018581 | 13067 | Joy Stick CCTV | FE | 05/18/15 | 5 | 372 | 0 |
| 018623 | 13075 | Dell Toughbook | FE | 08/11/15 | 5 | 5,842 | 0 |
| 018720 | 13443 | FD130 Duo Terminal Credit Card Machine | FE | 09/30/15 | 5 | 350 | 0 |
| 018722 | 13445 | FD130 Duo Terminal Credit Card Machine | FE | 09/30/15 | 5 | 350 | 0 |
| 018850 | 13401 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018851 | 13402 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018854 | 13405 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018855 | 13406 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018857 | 13396 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018866 | 13390 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018867 | 13384 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018869 | 13392 | Dell Optiplex 9020 | FE | 10/28/15 | 5 | 1,734 | 0 |
| 018881 | 13594 | Dell 9020M | FE | 10/14/15 | 5 | 907 | 0 |
| 018883 | 13596 | Dell 9020M | FE | 10/14/15 | 5 | 907 | 0 |
| 018884 | 13597 | Dell 9020M | FE | 10/14/15 | 5 | 907 | 0 |
| 019138 | 13747 | Microsoft Surface Book | FE | 01/02/16 | 5 | 2,507 | 0 |
| 019202 | 13055 | Dell Optiplex 9020 | FE | 01/14/16 | 5 | 1,514 | 0 |
| 019210 | 13548 | Dell Optiplex 9020 | FE | 01/14/16 | 5 | 1,514 | 0 |
| 019272 | 13928 | 4 Transceiver Inside Catslyst Switch 6.2 Miles | FE | 03/04/16 | 5 | 9,296 | 0 |
| 019273 | 13929 | 5 Transceiver Inside Catslyst Switch 984 Feet | FE | 03/04/16 | 5 | 2,318 | 0 |
| 019306 | 13784 | Net Gear ReadyData 5200 | FE | 04/21/16 | 5 | 24,036 | 0 |
| 019347 | 13942 | APC 1500 UPC | FE | 04/30/16 | 5 | 358 | 0 |
| 019348 | 13943 | APC 1500 UPC | FE | 04/30/16 | 5 | 358 | 0 |
| 019357 | 13928 | TripLite SmartPro UPS | FE | 04/26/16 | 5 | 440 | 0 |
| 019358 | 13929 | TripLite SmartPro UPS | FE | 04/26/16 | 5 | 440 | 0 |
| 019472 | 13717 | Dell Latitude 14 Rugged Extreme 7414 | FE | 08/30/16 | 5 | 4,842 | 0 |
| 019765 | 14579 | Dell 32inch Monitor | FE | 12/19/16 | 5 | 1,377 | 0 |
| 019860 | 14004 | Dell Rugged Extreme laptop with Car Cradle | FE | 01/03/17 | 5 | 5,204 | 0 |
| 020005 | 13997 | Dell 7040 Computer | FE | 01/20/17 | 5 | 1,054 | 0 |
| 020020 | 14809 | Dell 7040 Computer | FE | 02/08/17 | 5 | 1,576 | 0 |

LYNX Oversight Committee Agenda

| Sys No | Asset ID | Description | Class | Acquisition Date | Est Life | Acquisition Value | Net Book Value |
|--------|----------|-----------------------------|-------|------------------|----------|-------------------|----------------|
| 020806 | 15298 | FD 130 Credit Card Terminal | FE | 05/31/18 | 5 | 350 | 47 |
| 020807 | 13443 | FD 130 Credit Card Terminal | FE | 05/31/18 | 5 | 350 | 47 |
| | | Subtotal FFE | | | | 488,723 | |
| | | Grand Total | | | | 15,678,271 | 3269 |

LYNX Oversight Committee Agenda

Action Agenda Item #7.A.

To: LYNX Oversight Committee

From: James Boyle
Director Of Planning And Development
Myles O'Keefe
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Ratify a Grant Application Submitted to the Florida Department of Transportation for the FY2023 Intermodal Development Funding Program for the Orlando International Airport Bus Transfer Facility Feasibility Study and Preliminary Design and Adoption of Resolution #23-001

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' ratification of a grant application submitted to the Florida Department of Transportation (FDOT) for FY2023 Intermodal Development Funding Program and to execute a Public Transportation Grant Agreement (PTGA provided by FDOT) upon project selection in FY2023 and adoption of Resolution #23-001.

BACKGROUND:

The Florida Department of Transportation (FDOT) is soliciting applications for FY2023 Intermodal Development Funding Program. This is a discretionary program designed to provide funding to projects that best promote intermodal or multimodal movement of people.

The Program was developed in alignment with Florida Statute Section 341.053, that establishes the initiative to provide improved access to intermodal or multimodal transportation facilities and the construction of multimodal terminals.

LYNX staff is currently coordinating with the Florida Department of Transportation for inclusion of this proposed project. If awarded, this will be programmed in the FDOT Work Program in FY2023. Capital projects are eligible for a minimum of 50% State funding participation under the Intermodal Development Funding Program. Regionally significant projects are eligible for 100% State funding participation under the Intermodal Development Funding Program.

LYNX Oversight Committee Agenda

LYNX proposes to accept the dollars for the following project:

- LYNX will complete a feasibility study, National Environmental Policy Act (NEPA) assessment, and 30% design for a new bus transfer facility and the Orlando International Airport (OIA). The current bus transfer facility is located at OIA's Terminal A, but will relocate to the new Intermodal Terminal Facility (ITF). The ITF has the potential to accommodate various modes of ground, rail, and air transport, including high-speed rail, commuter rail, light rail, regional bus services. The ITF is connected to Terminal C of OIA, with access to Terminals A and B via an automated people-mover (APM). A new bus transfer facility will allow for safer, more convenient passenger travel between bus, rail and air modes.
- The total cost for this project is approximately \$510,000. The Intermodal Development Funding Program request will be for 100% funding from FDOT.

Board Resolution #23-001 is attached.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the award of this program in the appropriate LYNX fiscal year budget upon confirmation of award and securing the local match.

CFRTA RESOLUTION NO. 23-001

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT GRANT APPLICATIONS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE FY2023 INTERMODAL DEVELOPMENT FUNDING PROGRAM.

WHEREAS, LYNX has satisfied the requirement to complete a Transportation Development Plan (TDP) for FY2022-2031 which has been submitted to FDOT in August 2021. LYNX TDP update is consistent with METROPLAN Orlando's Year 2045 Plan and Five-Year Transportation Improvement Plan (TIP); and

WHEREAS, the LYNX Board of Directors (BOARD) has the authority and believes it is in the best interest of LYNX to authorize the CEO, or designee, to file and execute these grant applications and all supporting documents, agreements and assurances which may be required in connection with the applications as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the submission of grant applications to the Florida Department of Transportation.
2. The BOARD has the authority to authorize the execution of Public Transportation Grant Agreements to be issued by FDOT in FY2023-2024.
3. The BOARD authorizes Tiffany Homler Hawkins, Interim Chief Executive Officer, or designee, to submit grant applications to the Florida Department of Transportation for fiscal year 2023 on behalf of LYNX and the ability for the CEO to execute the application, amendments, warranties, certifications, assurances, reimbursement invoices and any other documents in connection with the grant applications.
4. The BOARD authorizes Tiffany Homler Hawkins, Interim Chief Executive Officer, or designee, to sign any and all agreements or contracts, which may be required in connection with the application, and subsequent agreements, with the Florida Department of Transportation.
5. The BOARD authorizes Tiffany Homler Hawkins, Interim Chief Executive Officer, or designee, to make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended.
6. The above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT GRANT APPLICATIONS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE FY2023 INTERMODAL DEVELOPMENT FUNDING PRORGAM.

APPROVED AND ADOPTED this 26th day of January 2023 by the Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: Governing Board

Chairman

ATTEST:

Assistant Secretary

LYNX Oversight Committee Agenda

Action Agenda Item #7.B.

To: LYNX Oversight Committee

From: Norman Hickling
Director Of Mobility Services
Norman Hickling
(Technical Contact)

Phone: 407.841.2279 ext: 6169

Item Name: Authorization to Transition NeighborLink “On-Demand” Service to Internal LYNX Operation

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to transition the NeighborLink “On-Demand” mode of service from a private transportation contracted service to an 100% internal LYNX operation. The intent is to complete transition by the April 23, 2023 service change.

BACKGROUND:

NeighborLink service was initiated back in 2007 to replace fixed-route service where ridership was low, but still warranted efficient public transit service. The service was initiated with a pilot program in Poinciana and has grown to 11 routes in various communities within the LYNX three-county service area.

On January 7, 2010, Board of Directors meeting, the Board awarded Contract # 10-C21, to MV Transportation to provide this type of demand service branded as NeighborLink. At the January 28, 2015 Board of Directors meeting, the Board authorized the extension of the noted contract through September 30, 2015, to permit an RFP to be developed and approved. The current contract, #18-C03, was executed December 1, 2017 and has been modified to expire May, 31, 2023.

LYNX staff believes there are many benefits resulting from transition of NeighborLink service into a 100% internal LYNX operation. All stakeholders will have a potential to experience improvements in how the service functions. First, adapting to requested changes from funding partners to meet the needs of their local constituents. Next, customers utilizing the service will

LYNX Oversight Committee Agenda

gain efficiencies with employed operators working with the internal dispatching and supervision staff, all working under a common standard of policies and procedures. Finally, this transition will enhance the recruitment of bus operators by providing a career path for individuals to be immediately employed, trained, and gain experience in public transit. Then, based on performance and desire, provided opportunities to obtain necessary licenses to transition to the fixed-route operations.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The Approved FY2023 Operating Budget includes \$2,622,969 for the NeighborLink services. This is sufficient to cover the costs for “in-house” operation and management for this line of business.

LYNX Oversight Committee Agenda

Discussion Item #8.A.

To: LYNX Oversight Committee

From: **James Boyle**
Director Of Planning And Development
Bruce Detweiler
(Technical Contact)
Myles O'Keefe
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Update On-Time Performance Standards for Fixed-Route Services

Date: 1/26/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to update the on-time performance standards for fixed-route bus services, effective December 11, 2022.

BACKGROUND:

On-time performance (OTP) is the percentage of transit vehicles departing or arriving at a location per its scheduled arrival time and is an important indicator of service reliability and customer satisfaction. It is a commonly established performance metric included as a goal in many agencies' Transit Development Plan (TDP) and reflected in Title VI reports.

Currently LYNX's OTP standard is for buses to arrive zero (0) minute before and up to six (6) minutes after the scheduled time and is monitored by Planning Department on a monthly basis. Current OTP is at 71% for fixed-route service, 81% for LYMMO routes and 57% for Disney Direct routes.

LYNX Oversight Committee Agenda

The following table represents an overview of OTP standards for LYNX peer agencies:

| Agency | OTP Criteria |
|--------------------------------------|--|
| MARTA | Departures are considered on-time if made between zero (0) and five (5) minutes after the scheduled departure times. |
| King County Metro Seattle, WA | Departures are considered on-time between one (1) minute early and five (5) minutes late at key stops. |
| Miami-Dade Transit & Tri-Rail | Departures are on-time if no more than one (1) minute before scheduled departure and no more than five (5) minutes past the scheduled time of departure. |
| CATS Charlotte, NC | Buses are on-time if arrival is no more than five (5) minutes past its scheduled time. |
| MTA Nashville, TN | A vehicle is considered on time if it departs a scheduled time point no more than one (1) minute early and no more than six (6) minutes late. |
| Broward County Transit & Tri-Rail | Defined based on departures of one (1) minute early to five (5) minutes late. |
| HART | Bus is on-time if no more than one (1) minute early and up to five (5) minutes late at scheduled time points. |

To match peer agency standards, LYNX staff recommends adjusting the On-Time Performance standard to one (1) minute before and five (5) minutes after scheduled departure time, with the continued use of AVL at key stops for tracking.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

There is no fiscal impact associated with this activity.

LYNX Oversight Committee Agenda

Discussion Item #8.B.

To: LYNX Oversight Committee

From: Tiffany Homler Hawkins
Interim Chief Executive Officer
Tiffany Homler Hawkins
(Technical Contact)

Phone: 407.841.2279 ext: 6064

Item Name: Update on Proposed LYNX Administrative Rule Changes

Date: 1/26/2023

LYNX staff will provide a status update to the tentative changes to the LYNX Administrative Rules.