

LYNX Finance & Audit Committee Agenda

Meeting Date: 1/19/2023
Meeting Time: 1:30 PM

Central Florida Regional Transportation Authority
455 N. Garland Ave.
2nd Floor Open Space
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Committee Minutes

 Finance Committee Minutes - December 1, 2022

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3. Public Comments

- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.





4. Chief Financial Officer Report



5. Consent Agenda

A. Request for Proposal (RFP)

- i.  Authorization to Release a Request for Proposal (RFP) for Contracted Janitorial Services for LYNX Facilities Pg 8
- ii.  Authorization to Release a Request for Proposal (RFP) for a Health Benefits Consultant Pg 10

B. Miscellaneous

- i.  Authorization to Ratify a Grant Application Submitted to the Florida Department of Transportation for the FY2023 Intermodal Development Funding Program for the Orlando International Airport Bus Transfer Facility Feasibility Study and Preliminary Design and Adoption of Resolution #23-001
-Attachments  Pg 11
- ii.  Authorization to Execute a Contract with the Center for Transportation and the Environment for a Not to Exceed Amount of \$816,500 for Project Management and Technical Assistance on the Battery Electric Bus Electrification Project Pg 15
- iii.  Authorization to Update On-Time Performance Standards for Fixed-Route Services Pg 18

- iv.  Authorization to Dispose of Items Accumulated Through the Lost and Found Process Pg 20
- v.  Authorization to Auction Surplus Capital Items Pg 22

6. Discussion Items

- A.  FY2022 Preliminary Operating Results Pg 33
- B.  FY2024 Budget Assumptions Discussion Pg 34

7. Other Business

8. Adjourned

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Finance and Audit Committee Meeting Minutes

PLACE: LYNX Central Station
455 N. Garland Avenue
2nd Floor, Board Room
Orlando, FL 32801

DATE: December 01, 2022

TIME: 2:00 p.m.

Members in Attendance:

Amanda Clavijo, Osceola County
Jamie Ledgerwood, FDOT, 5th District
Tim Jecks, Seminole County
Kurt Petersen, Orange County
Michelle McCrimmon, City of Orlando
James Goldsmith, LYNX Attorney

Staff in Attendance:

Leonard Antmann, Chief Financial Officer
Michelle Daley, Director of Finance
Tony DeGuzman, Manager of Financial Planning
& Budget
Norm Hickling, Director of Mobility Services

1. Call to Order

Chair Clavijo called the meeting to order at 2:01 p.m.

2. Approval of Minutes

Chair Clavijo requested a motion for approval of the October 20, 2022 Finance & Audit Committee meeting minutes. Motion to approve the October 20, 2022 minutes was made by Michelle McCrimmon, second by Tim Jecks. The minutes were unanimously approved as presented.

3. Public Comments

No members of the public were present to speak.

4. Chief Financial Officer's Report

Chair Clavijo recognized Lenny Antmann, Chief Financial Officer.
Mr. Antmann provided the following updates:

- MSL Auditors will be on-site during December and January for annual year-end audit, and will present audit results and ACFR in March.

- SEC shortlisted the top three Paratransit RFP candidates who will provide presentations the week of December 12.
- ERP RFP submission are due EOB December 1.
- Ridership remains flat. Fixed route ridership is low-mid 70%; FY2023 goal is 75%. Paratransit ridership is low-mid 80%; FY2023 goal is 95%.
- Pinehill transfer station RFP has been released. Submissions due by January 17, SEC recommendation to Board in March. Planning/permits are in place.
- Preliminary FY2022 financials and FY2024 Budget Assumptions work session will be on January agenda. Formal FY2024 Budget Assumption presentation in February.
- December Board meeting has been rescheduled from December 8 to December 15. Their agenda is currently the same as our agenda today, but may change when they publish on December 8.
- Jamie Ledgerwood, FDOT will abstain from voting on Misc. C.iv due to conflict.
- Chair Clavijo is not available to update Oversight on December 15. Michelle McCrimmon will attend to provide the Finance & Audit committee meeting update.

5. Discussion Items

A. Update on NeighborLink Services

Chair Clavijo recognized Norm Hickling, Director of Mobility Services to make the presentation in response to October committee request regarding the impact of bringing NeighborLink in-house. Mr. Hickling reviewed the Service Principles to provide seamless access to transportation services to meet the mobility needs of those who can neither provide nor arrange for their own transportation. There are eleven routes - five original NeighborLink routes (6XX) and six NeighborLink Reimagined routes (8XX) operated throughout the service area.

NeighborLink Reimagined is redefining zones based on points of interest, providing a shared ride within a great geographical area, increasing efficiency and ridership, piloting programs to enhance riding experience.

The Current Business Model operated under contract with MV Transportation is valid thru May 2023. LYNX currently manages scheduling and dispatch functions. Under the new model, vehicle maintenance and operator recruitment will be brought in-house with the support of the union.

Bringing NeighborLink in-house will allow flexibility of service planning, meet current and future funding partner transportation plans, enhanced recruitment of potential operators in support of Fixed Route Operations, facilitate better coordination between dispatch and internal operations, improve customer experiences, and improve scheduling software and fare collection technology.

Financial Analysis assumptions: 25 operators, 2 maintenance personnel, 1 route supervisor, 15 vehicles/11 routes. The current model is budgeted at \$2.08M vs \$1.96M under the proposed fully in-house plan.

B. Paratransit Service Discussion

Norm Hickling, Director of Mobility Services recognized to present the current status of Paratransit. Demand for paratransit trips continues to increase. We are 40K trips ahead from last year. Our call center answers 55K calls every month for reservations, trip status check, etc. Supply chain issues continue to impact availability of vehicle parts. We are implementing a new phone system and upgrading reservation and scheduling software.

A major challenge for Paratransit is vehicles. LYNX owns 185 vehicles plus the contractor supplied vehicles; they are getting older and are heavily used. We can't order new vehicles at this time. FDOT is working with manufacturers, reviewing proposals and is expected to issue new state contracts in the new year. The manufacturers are indicating a 12-18 month timeframe for delivery of new vehicles. The cost of new vehicles has increased from approximately \$95K per vehicle to now closer to \$185-190K per vehicle.

Recruitment is an ongoing challenge. Over the past couple months, we talked to approximately 700 interested individuals. Through the process MV is graduating 35 this week and after 3-months, many may decide they don't want to continue driving.

We are engaging in more community outreach teaching people about the system, making sure they understand what is required to be a part and a lot of trip negotiations.

Points of Interest – We had two hurricanes, provided over 300 shelter evacuation transports and in November we successfully completed vehicle inventory review with no findings.

6. Consent Agenda

Chair Clavijo asked if there were any changes to the Consent Agenda other than item 6.C.iv. which will be voted separately.

A. Award Contracts

- i. Authorization to Negotiate and Award a Contract to PYE-Barker Fire & Safety, LLC for Transit Bus Engine Compartment Fire Suppression Systems Inspection and Maintenance Services
- ii. Authorization to Negotiate and Award a Contract to Reladyne Florida, LLC for the Provision of Bulk Oils, Fluids and Lubricants
- iii. Authorization to Negotiate and Award a Contract to Towlando Towing & Recovery, Inc. for Transit Bus and Support Vehicle Towing Services

B. Extension of Contracts

- i. Authorization to Exercise Option Year One of Contract #20-C37 for Vanpool Support with Enterprise Leasing Company of Orlando, LLC D/B/A Commute with Enterprise
- ii. Authorization to Exercise the Second Option Year of Contract #19-C48 with GC&E Systems Group, LLC for Digital Camera Purchase, Installation, and Related Services
- iii. Authorization to Exercise the First Option Year for Contract #20-C45 with Advanced Document Solutions (Copier, Printer, Scanner, Fax)

C. Miscellaneous

- i. Authorization to Purchase Microsoft Office 365 Subscription-Based Licenses Through Cooperative Purchase Contract: Sourcewell 081419
- ii. Authorization to Purchase Twenty-Five (25) 40' Compressed Natural Gas (CNG) Replacement Buses
- iii. Authorization to Enter into FY2023 Contribution Agreement with Orange County, Florida
- iv. Authorization to Submit Grant Applications to the Florida Department of Transportation (FDOT) for the Enhanced Mobility of Seniors and Individuals with Disabilities Section 5310 Program and the Bus and Bus Facilities Section 5339 Program in the Total Amount of Approximately \$3,325,270

Kurt Petersen made a motion to approve Consent Agenda 6.A – C.iii., seconded by Michelle McCrimmon. Motion passed unanimously.

Tim Jecks made a motion to approve Consent Agenda 6.C.iv., seconded by Kurt Petersen, Jamie Ledgerwood abstained due to conflict. Motion passed.

7. Action Items

- A. Authorization to Notify MetroPlan Orlando of LYNX's Desire to Continue as the Community Transportation Coordinator (CTC) for Orange, Osceola, and Seminole Counties

Norm Hickling, Director of Mobility Services provided brief overview. LYNX has been the designated CTC for Orange, Osceola and Seminole Counties since 1992; responsible for coordinating transportation needs of older adults, individuals with lower incomes, and individuals with disabilities facilitated through our paratransit TD program. This is a separate funding source even though it appears seamless to our constituents. The designation allows LYNX to be eligible to apply for CTD's annual grants. In FY23 LYNX's allocation for Trip & Equipment was \$4.3M (inclusive of 10% local match). LYNX contracts with 15 local agency partners who provide transportation to their specific clientele. These trips and mileage are counted in LYNX's Annual Operating Report to CTD. Next steps include Board of Director's review and approval, letter to MetroPlan from LYNX expressing desire to continue as CTC, QATF review MOU at January 2023 meeting, Transportation Disadvantaged Local Coordinating Board (TDLCB) review/approval at February 2023 meeting, MetroPlan Orlando letter and resolution, and present at CTD meeting March 2023 for approval – term July 1, 2023 – June 30, 2028.

Michelle McCrimmon made a motion to approve Action Item 7.A, seconded by Kurt Petersen. Motion passed unanimously.

- B. Approval of the LYNX Finance and Audit Committee Meeting Dates for 2023

Proposed meeting dates were reviewed; typically the third Thursday of the month. The Committee discussed and proposed changing the meeting start time from 2:00 pm to 1:30 pm for 2023 meeting dates.

The proposed 2023 dates are as follows:

Thursday, January 19, 2023
Thursday, February 16, 2023
Thursday, March 9, 2023
Thursday, April 20, 2023
Thursday, May 18, 2023
Thursday, June 15, 2023

Thursday, July 20, 2023
Thursday, August 17, 2023
Thursday, September 21, 2023
Thursday, October 19, 2023
Thursday, November 30, 2023

Tim Jecks made a motion to approve Action Item 7.B for the proposed meeting dates with a revised start time of 1:30 pm, seconded by Jamie Ledgerwood. Motion passed unanimously.

8. Other Business

None

9. Adjourned

The meeting adjourned at 2:40 p.m.

LYNX Finance & Audit Committee Agenda

Consent Agenda Item #5.A. i

To: LYNX Finance & Audit Committee

From: Elvis Dovalos
Director Of Maintenance
Ricky Gonzalez
(Technical Contact)

Phone: 407.841.2279 ext: 6239

Item Name: Authorization to Release a Request for Proposal (RFP) for Contracted Janitorial Services for LYNX Facilities

Date: 1/19/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for contracted janitorial services for LYNX facilities.

BACKGROUND:

Janitorial services are contracted for the following LYNX facilities:

- LYNX Central Station, Floors 2-6, located at 455 N. Garland Ave, Orlando, FL 32801
- LYNX Operations Center Building-B, located at 2500 Lynx Lane, Orlando, FL 32804

The services include but may not be limited to:

- Daily office cleaning
- Daily trash removal
- Daily cleaning of break rooms
- Maintenance of carpeted and waxed floors
- Cleaning of interior windows

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

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FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$276,000 for contracted janitorial services for LYNX facilities.

LYNX Finance & Audit Committee Agenda

Consent Agenda Item #5.A. ii

To: LYNX Finance & Audit Committee

From: Terri Settington
Director Of Human Resources
Brian Anderson
(Technical Contact)

Phone: 407.841.2279 ext: 6106

Item Name: Authorization to Release a Request for Proposal (RFP) for a Health Benefits Consultant

Date: 1/19/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue a Request for Proposal (RFP) for Health Benefits Consulting Services.

BACKGROUND:

LYNX has utilized a Health Benefits Consultant to help analyze costs, trends and work on RFP's as needed for its various health and welfare benefits. The consultant will also give input and support LYNX wellness initiatives. LYNX was piggybacking off an Orange County contract but would like to do an RFP in an effort to examine the marketplace.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The FY2023 Approved Operating Budget includes \$168,930 for Health Benefits Consulting Services.

LYNX Finance & Audit Committee Agenda

Consent Agenda Item #5.B. i

To: LYNX Finance & Audit Committee

From: James Boyle
Director Of Planning And Development
Myles O'Keefe
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Ratify a Grant Application Submitted to the Florida Department of Transportation for the FY2023 Intermodal Development Funding Program for the Orlando International Airport Bus Transfer Facility Feasibility Study and Preliminary Design and Adoption of Resolution #23-001

Date: 1/19/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' ratification of a grant application submitted to the Florida Department of Transportation (FDOT) for FY2023 Intermodal Development Funding Program and to execute a Public Transportation Grant Agreement (PTGA provided by FDOT) upon project selection in FY2023 and adoption of Resolution #23-001.

BACKGROUND:

The Florida Department of Transportation (FDOT) is soliciting applications for FY2023 Intermodal Development Funding Program. This is a discretionary program designed to provide funding to projects that best promote intermodal or multimodal movement of people.

The Program was developed in alignment with Florida Statute Section 341.053, that establishes the initiative to provide improved access to intermodal or multimodal transportation facilities and the construction of multimodal terminals.

LYNX staff is currently coordinating with the Florida Department of Transportation for inclusion of this proposed project. If awarded, this will be programmed in the FDOT Work Program in FY2023. Capital projects are eligible for a minimum of 50% State funding participation under the Intermodal Development Funding Program. Regionally significant projects are eligible for 100% State funding participation under the Intermodal Development Funding Program.

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LYNX proposes to accept the dollars for the following project:

- LYNX will complete a feasibility study, National Environmental Policy Act (NEPA) assessment, and 30% design for a new bus transfer facility and the Orlando International Airport (OIA). The current bus transfer facility is located at OIA's Terminal A, but will relocate to the new Intermodal Terminal Facility (ITF). The ITF has the potential to accommodate various modes of ground, rail, and air transport, including high-speed rail, commuter rail, light rail, regional bus services. The ITF is connected to Terminal C of OIA, with access to Terminals A and B via an automated people-mover (APM). A new bus transfer facility will allow for safer, more convenient passenger travel between bus, rail and air modes.
- The total cost for this project is approximately \$510,000. The Intermodal Development Funding Program request will be for 100% funding from FDOT.

Board Resolution #23-001 is attached.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the award of this program in the appropriate LYNX fiscal year budget upon confirmation of award and securing the local match.

CFRTA RESOLUTION NO. 23-001

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT GRANT APPLICATIONS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE FY2023 INTERMODAL DEVELOPMENT FUNDING PROGRAM.

WHEREAS, LYNX has satisfied the requirement to complete a Transportation Development Plan (TDP) for FY2022-2031 which has been submitted to FDOT in August 2021. LYNX TDP update is consistent with METROPLAN Orlando's Year 2045 Plan and Five-Year Transportation Improvement Plan (TIP); and

WHEREAS, the LYNX Board of Directors (BOARD) has the authority and believes it is in the best interest of LYNX to authorize the CEO, or designee, to file and execute these grant applications and all supporting documents, agreements and assurances which may be required in connection with the applications as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the submission of grant applications to the Florida Department of Transportation.
2. The BOARD has the authority to authorize the execution of Public Transportation Grant Agreements to be issued by FDOT in FY2023-2024.
3. The BOARD authorizes Tiffany Homler Hawkins, Interim Chief Executive Officer, or designee, to submit grant applications to the Florida Department of Transportation for fiscal year 2023 on behalf of LYNX and the ability for the CEO to execute the application, amendments, warranties, certifications, assurances, reimbursement invoices and any other documents in connection with the grant applications.
4. The BOARD authorizes Tiffany Homler Hawkins, Interim Chief Executive Officer, or designee, to sign any and all agreements or contracts, which may be required in connection with the application, and subsequent agreements, with the Florida Department of Transportation.
5. The BOARD authorizes Tiffany Homler Hawkins, Interim Chief Executive Officer, or designee, to make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended.
6. The above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT GRANT APPLICATIONS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE FY2023 INTERMODAL DEVELOPMENT FUNDING PRORGAM.

APPROVED AND ADOPTED this 26th day of January 2023 by the Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: Governing Board

Chairman

ATTEST:

Assistant Secretary

LYNX Finance & Audit Committee Agenda

Consent Agenda Item #5.B. ii

To: LYNX Finance & Audit Committee

From: William Slot
Chief Innovation Officer
Kenneth Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 6146

Item Name: Authorization to Execute a Contract with the Center for Transportation and the Environment for a Not to Exceed Amount of \$816,500 for Project Management and Technical Assistance on the Battery Electric Bus Electrification Project

Date: 1/19/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to execute a contract for Project Management and Technical Assistance to the Center for Transportation and the Environment (CTE) in an amount not to exceed \$816,500 for a period of four years.

BACKGROUND:

On April 28, 2022, the LYNX Board of Directors authorized LYNX to submit a grant application to the Federal Transit Administration (FTA) for the FY2022 Low or No (Low-No) Emission Grant Program and the Bus and Bus Facilities (Bus & Bus Facilities) Competitive Program for fixed route electric buses and NeighborLink electric vehicles and associated charging equipment and training. LYNX included in the Project Implementation Strategy the selection of CTE to serve as project manager and to provide technical assistance throughout the project.

The Low-No and Bus & Bus Facilities funding opportunity released on March 7, 2022 authorizes an eligible recipient "to submit an application in partnership with other entities that intend to participate in the implementation of the project, including, but not limited to, specific vehicle manufacturers, equipment vendors, owners or operators of related facilities, or project consultants. If an application that involves such a partnership is selected for funding, the competitive selection process will be deemed to satisfy the requirement for a competitive procurement under 49 U.S.C. 5325(a) for the named entities." LYNX included as part of the

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project partnership the selection of CTE to serve as project manager and to provide technical assistance throughout the project.

The application was submitted to include the costs of charging stations and the incremental cost of purchasing five (5) NeighborLink battery electric vehicles and twenty (20) battery electric buses rather than diesel buses.

CTE is a 501(c)(3) non-profit organization founded in 1993. CTE’s mission is to improve the health of our climate and communities by bringing people together to develop and commercialize clean, efficient, and sustainable transportation technologies. CTE collaborates with federal, state, and local governments; fleets; and vehicle technology manufacturers to advance clean, sustainable, and innovative transportation and energy technologies. Since 1993, CTE has managed a portfolio of more than \$530 million in research, development, and demonstration projects funded by a variety of federal and state organizations including the U.S. Departments of Transportation, Energy, Defense, and Interior, as well as the California Air Resources Board (CARB) and California Energy Commission.

CTE is experienced in developing, implementing, and administering advanced transportation technology projects, with a focus on zero-emission transit buses. The lack of widespread deployments can present challenges for transit agencies unfamiliar with the technology. CTE has provided technical assistance and project management services to more than 75 transit agencies that have either deployed, or will soon deploy, more than 430 zero-emission buses. CTE has developed a Zero-Emission Smart Deployment Methodology to ensure that the fleet operator matches the most appropriate propulsion technology to the intended use, operational strategy, and deployment situation.

The budget submitted includes:

\$16,132,025	5339(c) funding request
<u>\$12,950,000</u>	Other Federal Funds
\$29,082,025	Total Cost

The secured local share for this project used Transportation Development Credits (TDC) from the Florida Department of Transportation (FDOT).

The project budget submitted with the grant application includes the following for services by CTE:

\$475,000	Project Management and Technical Support – Fixed Route
\$260,500	Project Management and Technical Support– NeighborLink
\$31,000	Pre/Post Buy America Audits
<u>\$50,000</u>	Quality management periodic inspection
\$816,500	Total

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The FTA provided a Grant Advance Notice on August 10, 2022 to Congress of Department of Transportation (DOT) Discretionary Grant Awards, including \$16,132,025 for LYNX. This amount fully funds the LYNX request in the submission.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

LYNX was awarded \$16,132,025 for the purchase of electric vehicles and charging infrastructure. This includes \$816,500 for program management. This expense will be fully funded by Federal funds.

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Consent Agenda Item #5.B. iii

To: LYNX Finance & Audit Committee

From: **James Boyle**
Director Of Planning And Development
Bruce Detweiler
(Technical Contact)
Myles O'Keefe
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Update On-Time Performance Standards for Fixed-Route Services

Date: 1/19/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to update the on-time performance standards for fixed-route bus services, effective December 11, 2022.

BACKGROUND:

On-time performance (OTP) is the percentage of transit vehicles departing or arriving at a location per its scheduled arrival time and is an important indicator of service reliability and customer satisfaction. It is a commonly established performance metric included as a goal in many agencies' Transit Development Plan (TDP) and reflected in Title VI reports.

Currently LYNX's OTP standard is for buses to arrive zero (0) minute before and up to six (6) minutes after the scheduled time and is monitored by Planning Department on a monthly basis. Current OTP is at 71% for fixed-route service, 81% for LYMMO routes and 57% for Disney Direct routes.

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The following table represents an overview of OTP standards for LYNX peer agencies:

Agency	OTP Criteria
MARTA	Departures are considered on-time if made between zero (0) and five (5) minutes after the scheduled departure times.
King County Metro Seattle, WA	Departures are considered on-time between one (1) minute early and five (5) minutes late at key stops.
Miami-Dade Transit & Tri-Rail	Departures are on-time if no more than one (1) minute before scheduled departure and no more than five (5) minutes past the scheduled time of departure.
CATS Charlotte, NC	Buses are on-time if arrival is no more than five (5) minutes past its scheduled time.
MTA Nashville, TN	A vehicle is considered on time if it departs a scheduled time point no more than one (1) minute early and no more than six (6) minutes late.
Broward County Transit& Tri-Rail	Defined based on departures of one (1) minute early to five (5) minutes late.
HART	Bus is on-time if no more than one (1) minute early and up to five (5) minutes late at scheduled time points.

To match peer agency standards, LYNX staff recommends adjusting the On-Time Performance standard to one (1) minute before and five (5) minutes after scheduled departure time, with the continued use of AVL at key stops for tracking.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

There is no fiscal impact associated with this activity.

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Consent Agenda Item #5.B. iv

To: LYNX Finance & Audit Committee

From: Michelle Daley
Director Of Finance
Kenneth Roberts
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Dispose of Items Accumulated Through the Lost and Found Process

Date: 1/19/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, discard, donate, recycle or sell at public auction, surplus Lost and Found.

BACKGROUND:

LYNX makes a reasonable attempt to find the rightful owner of any lost or abandoned property patrons leaves on its buses and or facilities. If the articles are unclaimed after a 90-day holding period, the articles become property of LYNX per Chapter 705, Florida Statutes (1996).

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus assets. Prior to being auctioned, all electronic devices and cell phones are deleted or erased of personal data by the Auctioneer per contract. Electronic devices and cell phones which cannot be deleted or erased are recycled and shredded by the auctioneer in accordance to all local, state and federal regulations at no cost to LYNX.

See below for a summary of the Lost and Found Articles. A detailed listing of the items being auctioned is available upon request.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

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FISCAL IMPACT:

The net proceeds from this sale will be included in LYNX's FY2022 non-operating revenue.

Lost and Found Articles

Items to Donate or Auction

Article	Count of Article
CELLPHONE	225
PURSE/WALLET	215
BAG	142
ELECTRONIC DEVICE	84
CLOTHING	78
BACKPACK	67
EYEGASSES	66
UMBRELLA	38
ENVELOPE	20
JEWELRY	13
BOOK	13
CANE	11
THERMOS/MUG	10
FOOTWEAR	8
WALKER	6
WATCH	5
CASE LAPTOP/HEADSET	4
TOY	4
CHAIR	3
COOLER	2
CD/DVD	2
CHAIN	2
STROLLER	2
WHEELCHAIR FOOT REST	2
PILLOW	1
PEDOMETER	1
SLEEPING BAG	1
CRUTCHES	1
GIFT BOX	1
HAT	1
MIRROR	1
CART	1
LOCK	1
Grand Total	1031

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Consent Agenda Item #5.B. v

To: LYNX Finance & Audit Committee

From: Michelle Daley
Director Of Finance
Kenneth Roberts
(Technical Contact)

Phone: 407.841.2279 ext: 6014

Item Name: Authorization to Auction Surplus Capital Items

Date: 1/19/2023

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, recycle or sell, at public auction, surplus and obsolete capital items as identified in the following detailed list.

BACKGROUND:

It is LYNX's policy to hold a quarterly auction to dispose of Board approved surplus and obsolete items. The following surplus items require authorization for retirement and disposal at the public auction pursuant to Administrative Rule 4.16.2.A:

Revenue Vehicles:

Revenue Vehicles with a total net book value of \$0.

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- There are 42 Revenue Vehicles. Most of these buses were involved in serious bus accidents and were purchased back from the insurance carrier and salvaged for valuable parts. Other buses over 12 years old were involved in minor accidents, but being that they were not LYNX insurance policy due to age, it is not economical to repair them because those buses were already scheduled for retirement.

Support Vehicles

Support Vehicles with a total net book value of \$0

- There are 18 Support Vehicles that has reached the end of their useful life and exceeding the FTA mileage requirement.

Surplus Equipment

Surplus equipment with a total net book value of \$3,269

Categorical Totals

Category	Acquisition Value	Net Book Value
Revenue Vehicles	14,660,119	0
Support Vehicles	529,429	0
Surplus Equipment	488,723	3,269
GRAND TOTAL	\$15,678,271	\$3,269

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE participation goal is applicable for this activity.

FISCAL IMPACT:

The total net book value of the surplus items is \$3,269. The higher of the net book value or the net proceeds from the sale of any item may be due to the Federal Transit Administration (FTA) in FY2023.

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Detail List of Surplus Equipment

Sys No	Asset ID	Description	Class	Acquisition Date	Est Life	Acquisition Value	Net Book Value
011083	594	Gillig Bus	RV	09/30/06	9	289,624	0
011101	585	Gillig Bus	RV	09/30/06	9	289,624	0
011143	584	Gillig Bus	RV	09/30/06	9	289,624	0
011146	707	Gillig Bus	RV	09/30/06	9	288,661	0
011444	607	Gillig Bus	RV	06/30/07	9	299,083	0
011445	711	Gillig Bus	RV	06/30/07	9	274,502	0
011453	804	Gillig Bus	RV	06/30/07	9	293,815	0
011596	716	Gillig Bus	RV	09/30/07	9	369,852	0
011600	720	Gillig Bus	RV	09/30/07	9	369,852	0
011602	609	Gillig Bus	RV	09/30/07	9	374,048	0
011605	612	Gillig Bus	RV	09/30/07	9	374,048	0
011607	614	Gillig Bus	RV	09/30/07	9	374,048	0
011608	615	Gillig Bus	RV	09/30/07	9	374,048	0
011616	623	Gillig Bus	RV	09/30/07	9	374,048	0
011795	626	Gillig Bus	RV	09/30/07	9	311,273	0
011802	627	Gillig Bus	RV	09/30/07	9	311,273	0
011808	629	Gillig Bus	RV	09/30/07	9	311,273	0
011826	635	Gillig Bus	RV	09/30/07	9	311,273	0
012448	805	Gillig Bus	RV	11/30/07	9	313,981	0
012466	811	Gillig Bus	RV	11/30/07	9	313,981	0
012469	812	Gillig Bus	RV	11/30/07	9	313,981	0
012485	726	Gillig Bus	RV	12/31/07	9	289,014	0
012497	639	Gillig Bus	RV	12/31/07	9	313,593	0
012504	640	Gillig Bus	RV	12/31/07	9	313,593	0
012538	723	Gillig Bus	RV	02/28/08	9	289,014	0
012541	724	Gillig Bus	RV	02/28/08	9	289,014	0
012631	649	Gillig Bus	RV	09/30/08	9	319,266	0
012634	650	Gillig Bus	RV	09/30/08	9	319,266	0
012640	652	Gillig Bus	RV	09/30/08	9	319,266	0
012646	654	Gillig Bus	RV	09/30/08	9	319,266	0
012679	663	Gillig Bus	RV	09/30/08	9	322,662	0

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012685	733	Gillig Bus	RV	09/30/08	9	314,661	0
012688	735	Gillig Bus	RV	09/30/08	9	314,661	0
012691	664	Gillig Bus	RV	09/30/08	9	322,662	0
012694	665	Gillig Bus	RV	09/30/08	9	322,662	0
012697	661	Gillig Bus	RV	09/30/08	9	322,662	0
012700	736	Gillig Bus	RV	09/30/08	9	314,661	0
012703	737	Gillig Bus	RV	09/30/08	9	314,661	0
012709	739	Gillig Bus	RV	09/30/08	9	314,661	0
012721	731	Gillig Bus	RV	09/30/08	9	310,046	0
012724	732	Gillig Bus	RV	09/30/08	9	310,046	0
011084	594A	Engine	RV	09/30/06	5	21,800	0
011102	585A	Engine	RV	09/30/06	5	21,800	0
011144	584A	Engine	RV	09/30/06	5	21,800	0
011147	707A	Engine	RV	09/30/06	5	21,727	0
011485	607A	Engine	RV	06/30/07	5	19,626	0
011490	711A	Engine	RV	06/30/07	5	19,636	0
011530	804A	Engine	RV	06/30/07	5	19,626	0
011617	716A	Engine	RV	09/30/07	5	22,976	0
011625	720A	Engine	RV	09/30/07	5	22,976	0
011629	609A	Engine	RV	09/30/07	5	22,976	0
011635	612A	Engine	RV	09/30/07	5	22,976	0
011639	614A	Engine	RV	09/30/07	5	22,976	0
011641	615A	Engine	RV	09/30/07	5	22,976	0
011657	623A	Engine	RV	09/30/07	5	22,976	0
011796	626A	Engine	RV	09/30/07	5	22,976	0
011803	627A	Engine	RV	09/30/07	5	22,976	0
011809	629A	Engine	RV	09/30/07	5	22,976	0
011827	635A	Engine	RV	09/30/07	5	22,976	0
012449	805A	Engine	RV	11/30/07	5	22,976	0
012467	811A	Engine	RV	11/30/07	5	22,976	0
012470	812A	Engine	RV	11/30/07	5	22,976	0
012473	813A	Engine	RV	11/30/07	5	22,976	0
012486	726A	Engine	RV	12/31/07	5	19,636	0
012498	639A	Engine	RV	12/31/07	5	22,976	0

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012505	640A	Engine	RV	12/31/07	5	22,976	0
012539	723A	Engine	RV	02/28/08	5	19,636	0
012542	724A	Engine	RV	02/28/08	5	19,636	0
012632	649A	Engine	RV	09/30/08	9	22,976	0
012635	650A	Engine	RV	09/30/08	9	22,976	0
012641	652A	Engine	RV	09/30/08	9	22,976	0
012647	654A	Engine	RV	09/30/08	9	22,976	0
012680	663a	Engine	RV	09/30/08	5	22,976	0
012686	733a	Engine	RV	09/30/08	5	22,976	0
012689	735a	Engine	RV	09/30/08	5	22,976	0
012692	664a	Engine	RV	09/30/08	5	22,976	0
012695	665a	Engine	RV	09/30/08	5	22,976	0
012698	661a	Engine	RV	09/30/08	9	22,976	0
012701	736a	Engine	RV	09/30/08	5	22,976	0
012704	737a	Engine	RV	09/30/08	5	22,976	0
012710	739a	Engine	RV	09/30/08	5	22,976	0
012722	731a	Engine	RV	09/30/08	5	22,976	0
011085	594B	Transmission	RV	09/30/06	5	7,153	0
011103	585B	Transmission	RV	09/30/06	5	7,153	0
011145	584B	Transmission	RV	09/30/06	5	7,153	0
011148	707B	Transmission	RV	09/30/06	5	7,129	0
011618	716B	Transmission	RV	09/30/07	5	17,247	0
011626	720B	Transmission	RV	09/30/07	5	17,247	0
011630	609B	Transmission	RV	09/30/07	5	17,247	0
011636	612B	Transmission	RV	09/30/07	5	17,247	0
011640	614B	Transmission	RV	09/30/07	5	17,247	0
011642	615B	Transmission	RV	09/30/07	5	17,247	0
011658	623B	Transmission	RV	09/30/07	5	17,247	0
011797	626B	Transmission	RV	09/30/07	5	17,247	0
		Subtotal Revenue Vehicles				14,660,119	0

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Sys No	Asset ID	Description	Class	Acquisition Date	Est Life	Acquisition Value	Net Book Value
011549	27761	Ford XLT 10 Pass Van	OV	08/31/07	4	27,000	0
012560	28243	Ford Econoline Van	OV	01/31/08	4	27,000	0
012658	30122	Ford E-350XLT Van	OV	09/30/08	4	28,563	0
012661	30119	Ford E-350XLT Van	OV	09/30/08	4	28,563	0
012666	30130	Ford E-350XLT Van	OV	09/30/08	4	30,940	0
012795	30129	Ford E-350XLT Van	OV	09/30/08	4	30,940	0
012864	30120	Ford 12 passenger van	OV	01/01/09	5	28,563	0
014679	35756	2012 Ford E350 Van 12 Passenger	OV	09/30/12	5	32,212	0
014685	35751	2012 Ford E350 Van 10 Passenger	OV	09/30/12	5	29,979	0
014687	35754	2012 Ford E350 Van 12 Passenger	OV	09/30/12	5	32,212	0
014689	35753	2012 Ford E350 Van 12 Passenger	OV	09/30/12	5	32,212	0
014691	35814	2012 Ford E350 Van 12 Passenger	OV	09/30/12	5	32,212	0
016900	38868	2014 CHEVY TRAVERSE	OV	12/31/13	4	27,369	0
016922	38890	2014 CHEVY TRAVERSE	OV	12/31/13	4	27,369	0
017273	289-114	2014 FORD E350 EXT	OV	03/31/14	4	30,496	0
017950	41587	CHEVY TRAVERSE 7 PASSENGER 2015	OV	09/29/14	4	27,480	0
019250	233-116	2015 Ford Taurus 4DR Sedan	OV	02/01/16	4	26,864	0
019847	244-116	2016 Ford Taurus	OV	01/01/17	4	29,456	0
		Subtotal Support Vehicles				529,429	0

Sys No	Asset ID	Description	Class	Acquisition Date	Est Life	Acquisition Value	Net Book Value
004111	1022	FILE, LAT, 4-DR, GREY	FE	12/11/97	5	301	0
004341	1103	CREDENZA-OPEN-OAK 21 X 72 FLEETWOOD	FE	08/26/98	5	325	0
004371	1307	FILE CABINET-4 DRAWER LATERAL	FE	08/21/98	5	883	0
004373	1324	FILE CABINET-4 DRAWER LATERAL	FE	08/21/98	5	883	0
004391	1290	FILE CABINET-4 DRAWER LATERAL	FE	08/21/98	5	883	0
004403	1306	FILE CABINET- 4 DRAWER LATERAL	FE	08/21/98	5	883	0
004481	1080	CREDENZA MARQUIS	FE	09/30/98	5	473	0
004581	1187	FILE-2 DRAWER LATERAL & HUTCH-M. OAK-ANETH WILLIAMS	FE	09/30/98	5	435	0
004616	1121	FILE-5 DRAWER LATERAL	FE	09/30/98	5	379	0
004621	1126	FILE-5 DRAWER LATERAL	FE	09/30/98	5	379	0
004675	1468	HI-BACK SWIVEL TILT CONFERENCE CHAIR	FE	09/28/98	5	711	0

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004676	1469	HI-BACK SWIVEL TILT CONFERENCE CHAIR	FE	09/28/98	5	711	0
004678	1471	HI-BACK SWIVEL TILT CONFERENCE CHAIR	FE	09/28/98	5	711	0
004679	1472	HI-BACK SWIVEL TILT CONFERENCE CHAIR	FE	09/28/98	5	711	0
004682	1475	HI-BACK SWIVEL TILT CONFERENCE CHAIR	FE	09/28/98	5	711	0
004685	1478	HI-BACK SWIVEL TILT CONFERENCE CHAIR	FE	09/28/98	5	711	0
004697	1859	AMMCO BRAKE LATHE	FE	08/31/98	5	5,620	0
004812	1525	RED HIGH BACK CHAIR W/ ADJUST ARM	FE	12/11/98	5	332	0
004919	1555	FILE CABINET-2 DRAWER LATERAL OAK W/HUTCH 36X36	FE	03/25/99	5	428	0
004942	1634	FILE CABINET-HON 5 DRAWER LATERAL	FE	04/08/99	5	413	0
004947	1556	FILE CABINET-4 DRAWER LATERAL FLEETWOOD OAK	FE	04/30/99	5	562	0
004980	1697	TABLE-48"X20"X20" LOEWENSTEIN ESSEX ROYAL MAHOGANY	FE	05/20/99	5	411	0
004981	1696	TABLE-48"X20"X20" LOEWENSTEIN ESSEX ROYAL MAHOGANY	FE	05/20/99	5	411	0
005225	1936	DIAGNOSTIC VOLT-AMP TESTER VAT 45	FE	11/18/99	3	1,871	0
005226	1938	DIAGNOSTIC VOLT-AMP TESTER VAT 45	FE	11/18/99	3	1,871	0
005433	2291	CHAIR-AERON WK(COBOLT BLUE)	FE	03/16/00	5	530	0
005580	2618	FILE CABINET-5 DRAWER LATERAL	FE	09/15/00	5	513	0
006435	3206	File 5 Drawer Lateral - Cinder	FE	04/11/02	5	450	0
006809	3258	Credenza - Arrowood	FE	07/25/02	5	381	0
006898	3580	CHAIR, HIGH BACK	FE	09/20/02	5	324	0
008118	3903	Heater - Dayton Portable Oil Fired	FE	01/26/04	5	342	0
008431	4140	Table-Thesis 32" Silver Bayberry	FE	12/03/04	5	397	0
008477	4186	Chair-Ceaser Hi Back Leather	FE	12/17/04	5	982	0
008939	4729	CUBBY UNIT	FE	03/23/05	5	2,126	0
009612	6740	Cabinet-Hvy Duty Mobile Computer	FE	09/15/05	5	568	0
012123	8636	4 Drawer File Cabinet-Black	FE	09/30/07	5	455	0
013061	9201	Yellow Jacket A/C recycler	FE	06/05/09	5	3,695	0
014591	10133	Farebox 36 inch for ARBOC	FE	07/01/12	5	13,325	0
015451	10682	Dayton Floor Polisher 20"	FE	03/14/13	5	627	0
017456	12176	ODYSSEY FAREBOX-PARATRANSIT	FE	05/31/14	5	13,339	0
017745	12538	MONDO PAD 70"	FE	06/30/14	5	9,413	1726
017956	12661	APC 2200 UPS	FE	09/29/14	5	905	0
019292	13608	Farebox NeighborLink	FE	03/01/16	5	15,989	0
019562	14193	Mesh Chair	FE	09/22/16	5	313	0
021799	16028	A/C Recovery Machine	FE	09/20/19	5	3,625	1450

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004059	2026	SCROLLING MESSAGE DISPLAY	FE	01/08/98	5	3,474	0
004644	1974	WELLER/UNGER SOLDER/DESOLDER STATION	FE	09/29/98	5	614	0
005987	2747	APC BASE STATION RADIO MODULE	FE	03/15/01	5	3,500	0
005988	2749	APC BASE STATION RADIO MODULE	FE	03/15/01	5	3,500	0
006090	2822	FOLDING MACHINE	FE	07/31/01	5	1,195	0
006339	3055	EDIT RECORDER-MINI DV	FE	01/10/02	5	2,795	0
008199	3976	Rack Console	FE	08/19/04	5	1,649	0
009064	4795	Amplifier Peaking + Sync Stripper	FE	11/30/04	5	549	0
009065	4796	Amplifier Peaking + Sync Stripper	FE	11/30/04	5	549	0
009066	4798	Silcon OPTX Graphics Scaler	FE	11/30/04	5	4,872	0
009067	4799	Extron P/2 DA4	FE	11/30/04	5	323	0
009068	4800	Extron P/2 DA4	FE	11/30/04	5	323	0
009092	4873	Camera w/ Lens&Tripod (for Badging) NuTechSecSys	FE	11/30/04	5	384	0
009927	6984	Computer, PC Tablet w/ Case	FE	02/28/06	5	2,730	0
011012	7350	Server, PowerEdge 2950	FE	08/31/06	5	7,027	0
011313	7633	SERVER, DELL POWEREDGE 2950	FE	01/31/07	5	3,996	0
012286	8842	Eclipse Terminal Credit Card Machine	FE	12/31/07	5	999	0
012353	8775	Laminator ID Printer	FE	02/28/08	5	4,000	0
012405	8804	Dell Server	FE	04/30/08	5	8,645	0
013056	9165	Solus Pro Scanner	FE	06/26/09	5	2,660	0
013267	9296	Dell Power Edge R710	FE	12/04/09	5	9,039	0
013268	9297	Dell PowerEdge R710	FE	12/04/09	5	9,039	0
013269	9298	Dell Power Edge SQL	FE	12/04/09	5	10,673	0
013270	9299	Dell SQL Server	FE	12/04/09	5	10,673	0
013276	9317	Avaya 1692 Speaker Phone	FE	02/17/10	5	925	0
013282	9323	Avaya Speaker Phone 1692	FE	02/17/10	5	925	0
013283	9245	Bio Diesel Hand Held Analyzer	FE	02/01/10	5	4,513	0
013792	9688	Dell T7500 Workstation	FE	05/27/11	5	3,919	0
013802	9675	Dell R610 Server	FE	06/21/11	5	11,909	0
013813	9690	Dell 2120 Netbook and Case	FE	06/01/11	5	844	0
013849	9881	Dell 990 Optiplex Computer	FE	08/31/11	5	1,298	0
013850	9882	Dell 990 Optiplex Computer	FE	08/31/11	5	1,298	0
013870	9930	Dell 990 Optiplex Computer	FE	08/31/11	5	1,235	0
013889	9891	Midtronics Battery Conductance Analyzer	FE	08/10/11	5	689	0

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013929	9936	Dell R610 Server	FE	09/30/11	5	10,898	0
013930	9939	Dell R610 Server	FE	09/30/11	5	10,851	0
014614	10445	MAC PRO 2.66 GHZ 6 Core Computer	FE	08/14/12	5	5,237	0
014714	11893	SEON TROOPER TL4 - Video System Upgrade	FE	04/29/12	5	5,809	0
014721	11821	SEON TROOPER TL4 - Video System Upgrade	FE	04/29/12	5	5,809	0
014824	9550	SEON TROOPER TL4 - Video System Upgrade	FE	04/29/12	5	5,356	0
014838	11789	SEON TROOPER TL4 - Video System Upgrade	FE	04/29/12	5	5,356	0
014852	11759	SEON TROOPER TL4 - Video System Upgrade	FE	04/29/12	5	5,356	0
014897	9713	SEON TROOPER TL4 - Video System Upgrade	FE	04/29/12	5	5,356	0
015291	10575	Dell E6530 Laptop	FE	11/01/12	5	1,317	0
015409	10673	BRG Wireless Clock	FE	01/28/13	5	458	0
015410	10674	BRG Wireless Clock	FE	01/28/13	5	458	0
015535	10782	Dell WYSE TERMINAL	FE	04/26/13	6	379	0
015536	10783	DELL WYSE TERMINAL	FE	04/26/13	5	379	0
015537	10784	DELL WYSE TERMINAL	FE	04/26/13	5	379	0
015538	10785	DELL WYSE TERMINAL	FE	04/26/13	5	379	0
015539	10786	DELL WYSE TERMINAL	FE	04/26/13	5	379	0
015905	10791	GW DATABASE SERVER	FE	06/05/13	5	3,056	0
016003	8998	RANGER MOBILE UNIT MDT WITH MAGNETIC CARD	FE	04/17/13	5	5,219	0
016153	10926	RANGER MOBILE UNIT MDT WITH MAGNETIC CARD	FE	04/17/13	5	5,219	0
016171	10944	RANGER MOBILE UNIT MDT WITH MAGNETIC CARD	FE	04/17/13	5	5,219	0
016197	10970	RANGER MOBILE UNIT MDT WITH MAGNETIC CARD	FE	04/17/13	5	5,219	0
016380	11167	RANGER UNIT /AVL BBX	FE	08/22/13	7	5,550	0
016392	11197	APC BACKUP 3000	FE	08/26/13	5	1,850	0
016411	11201	DELL 9010 COMPUTER	FE	08/06/13	5	1,324	0
016420	11194	DELLKVM 4322 DS	FE	08/29/13	5	5,881	0
016421	11195	DELL KVM 4322 DS	FE	08/29/13	5	5,881	0
016422	11196	DELL KVM 4322 DS	FE	08/29/13	5	5,881	0
016571	11481	INTERNAL DESTINATION SIGN WITH WLAN	FE	09/12/13	5	2,763	0
016680	11590	INTERNAL DESTINATION SIGN WITH WLAN	FE	09/12/13	5	2,763	0
016717	11628	INTERNAL DESTINATION SIGN WITH WLAN	FE	09/12/13	5	2,763	0
016956	11727	DELL 9020 COMPUTER	FE	11/30/13	5	1,610	0
016990	11900	CAMERA LOC 1B-4101	FE	12/31/13	5	2,596	0
017119	11893	DELL 9020 DESKTOP COMPUTER	FE	02/28/14	5	1,354	0

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017126	11900	SEON VIDEO RECORDER	FE	02/28/14	5	7,605	0
017223	9713	SEON TROOPER UPGRADE TL4-VIDEO SYSTEM UPGRADE	FE	04/29/12	5	5,356	0
017256	9843	SEON TROOPER TL4-VIDEO SYSTEM UPGRADE	FE	04/29/12	5	5,356	0
017307	11990	DELL OPTIPLEX 9020	FE	03/31/14	5	1,598	0
017326	12068	DELL OPTIPLEX 9020	FE	03/31/14	5	1,529	0
017336	11999	DELL THOUGHBOOK LATTITUDE E6420 XFR	FE	03/31/14	5	3,761	0
017337	11998	DELL THOUGHBOOK LATTITUDE E6420 XFR	FE	03/31/14	5	3,761	0
017342	12060	HAVIS DOCKING STATION	FE	03/31/14	5	1,169	0
017438	12229	CCTV ROOM JOY STICK-AXIS	FE	05/31/14	5	379	0
017449	12242	RANGER MDT-PARATRANSIT	FE	05/31/14	5	3,306	0
017464	12242	LCS DIspatch Norcon	FE	05/31/14	5	888	0
017795	12548	APC SMART-UPS RT 2200VA WITH BATTERY	FE	07/31/14	5	2,048	0
017796	12549	APC SMART-UPS RT 2200VA WITH BATTERY	FE	07/31/14	5	2,048	0
017892	12553	DELL PRECISIONT 7610	FE	08/31/14	5	8,593	0
017934	12634	XYRON PRO 2500 MACHINE	FE	09/29/14	5	1,350	0
018024	12764	Monitor Magnolia Post Office 6301	FE	08/01/14	5	9,885	0
018197	12674	OptiPlex Mini Tower	FE	10/31/14	5	1,568	0
018205	12682	OptiPlex Mini Tower	FE	10/31/14	5	1,568	0
018213	12690	OptiPlex Mini Tower	FE	10/31/14	5	1,568	0
018216	12647	OptiPlex Mini Tower	FE	10/31/14	5	711	0
018217	12648	OptiPlex Mini Tower	FE	10/31/14	5	711	0
018305	12736	Dell 9020Micro Computer	FE	12/01/14	5	1,101	0
018487	12818	RC64DR-AF DIGIT FOUR INCH DIGITAL CLOCK	FE	02/17/15	5	415	0
018543	13037	HP Laser Jet Ent 600 M601n Printer NA	FE	04/13/15	5	678	0
018549	13051	HP Laser Jet Ent 600 M601n Printer NA	FE	04/13/15	5	678	0
018553	13055	HP Laser Jet Ent 600 M601n Printer NA	FE	04/13/15	5	678	0
018581	13067	Joy Stick CCTV	FE	05/18/15	5	372	0
018623	13075	Dell Toughbook	FE	08/11/15	5	5,842	0
018720	13443	FD130 Duo Terminal Credit Card Machine	FE	09/30/15	5	350	0
018722	13445	FD130 Duo Terminal Credit Card Machine	FE	09/30/15	5	350	0
018850	13401	Dell Optiplex 9020	FE	10/28/15	5	1,734	0
018851	13402	Dell Optiplex 9020	FE	10/28/15	5	1,734	0
018854	13405	Dell Optiplex 9020	FE	10/28/15	5	1,734	0
018855	13406	Dell Optiplex 9020	FE	10/28/15	5	1,734	0

LYNX Finance & Audit mmittee Agenda

018857	13396	Dell Optiplex 9020	FE	10/28/15	5	1,734	0
018866	13390	Dell Optiplex 9020	FE	10/28/15	5	1,734	0
018867	13384	Dell Optiplex 9020	FE	10/28/15	5	1,734	0
018869	13392	Dell Optiplex 9020	FE	10/28/15	5	1,734	0
018881	13594	Dell 9020M	FE	10/14/15	5	907	0
018883	13596	Dell 9020M	FE	10/14/15	5	907	0
018884	13597	Dell 9020M	FE	10/14/15	5	907	0
019138	13747	Microsoft Surface Book	FE	01/02/16	5	2,507	0
019202	13055	Dell Optiplex 9020	FE	01/14/16	5	1,514	0
019210	13548	Dell Optiplex 9020	FE	01/14/16	5	1,514	0
019272	13928	4 Transceiver Inside Catslyst Switch 6.2 Miles	FE	03/04/16	5	9,296	0
019273	13929	5 Transceiver Inside Catslyst Switch 984 Feet	FE	03/04/16	5	2,318	0
019306	13784	Net Gear ReadyData 5200	FE	04/21/16	5	24,036	0
019347	13942	APC 1500 UPC	FE	04/30/16	5	358	0
019348	13943	APC 1500 UPC	FE	04/30/16	5	358	0
019357	13928	TripLite SmartPro UPS	FE	04/26/16	5	440	0
019358	13929	TripLite SmartPro UPS	FE	04/26/16	5	440	0
019472	13717	Dell Latitude 14 Rugged Extreme 7414	FE	08/30/16	5	4,842	0
019765	14579	Dell 32inch Monitor	FE	12/19/16	5	1,377	0
019860	14004	Dell Rugged Extreme laptop with Car Cradle	FE	01/03/17	5	5,204	0
020005	13997	Dell 7040 Computer	FE	01/20/17	5	1,054	0
020020	14809	Dell 7040 Computer	FE	02/08/17	5	1,576	0
020806	15298	FD 130 Credit Card Terminal	FE	05/31/18	5	350	47
020807	13443	FD 130 Credit Card Terminal	FE	05/31/18	5	350	47
		Subtotal FFE				488,723	
		Grand Total				15,678,271	3269

LYNX Finance & Audit Committee Agenda

Discussion Item #6.A.

To: LYNX Finance & Audit Committee

From: Leonard Antmann
Chief Financial Officer
Michelle Daley
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: FY2022 Preliminary Operating Results

Date: 1/19/2023

LYNX staff will review the “Preliminary” Operating results for FY2022.

LYNX Finance & Audit Committee Agenda

Discussion Item #6.B.

To: LYNX Finance & Audit Committee

From: Leonard Antmann
Chief Financial Officer
Michelle Daley
(Technical Contact)

Phone: 407.841.2279 ext: 6125

Item Name: FY2024 Budget Assumptions Discussion

Date: 1/19/2023

LYNX staff will lead a discussion of the FY2024 Budget Assumptions.