




As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Minutes

-  Minutes of the May 26, 2016 Board of Directors' Meeting Pg 4

3. Recognition

- FY2016 Distinguished Budget Presentation Award from the Government Finance Officers Association

4. Public Comments


- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

5. Chief Executive Officer's Report


6. Consent Agenda

A. Request for Proposal (RFP)


- i.  Authorization to Release a Request for Proposal (RFP) for Mobile Ticketing Pg 10

- ii.  Authorization to Release a Request for Proposal (RFP) Veterans Transportation Resources and Community Services (VTRACS) Customer Information System Development Pg 14


B. Award Contracts


- i.  Authorization to Award Contract #16-C15 to ETC Institute for System-Wide On-Board Origin and Destination Customer Survey Pg 16


C. Extension of Contracts


- i.  Authorization to Extend Contract #13-A62 with CorVel Corporation for Worker's Compensation, General Liability, Automobile Liability and Subrogation Claims Administration for an Additional Ninety (90) days from July 31, 2016 to October 29, 2016 Pg 18


D. Miscellaneous

















- i.  Authorization to Approve the Disadvantaged Business Enterprise Program Participation Goal for FY 2017-2019 Pg 20

- ii.  Authorization to Execute Resolution #16-007 for the Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for the SR 436 Transit Corridor Study Pg 22





-Attachments 

- iii.  Authorization to Modify Balfour Beatty Construction Contract #14-C26 for the Parramore BRT Project Pg 26

- iv.  Authorization to Modify Contract #13-C16 with Akerman LLP for General Counsel Legal Services Pg 28




v.	 Authorization to Transfer Ten Retired Buses, Eleven Internal Destination Signs and Sell One Retired Bus to the Gainesville Regional Transit System (GRTS)	Pg 29
vi.	 Authorization to Auction Obsolete Bus Parts -Attachments 	Pg 34
vii.	 Authorization to Extend a Joint Participation Agreement (JPA) for Feeder Bus Service with the Florida Department of Transportation (FDOT) for SunRail -Attachments  	Pg 44
viii.	 Authorization to Issue a Purchase Order to First Class Coach Sales Under the Florida Department of Transportation's Vehicle Procurement Program (FVPP) State Contract #TRIPS-10-SCLF-FCCS for the Procurement of Twenty-five Paratransit Vehicles	Pg 58
ix.	 Authorization to Pay for Off-Duty Orlando Police Department Law Enforcement Services	Pg 61
x.	 Authorization to Extend an Interlocal Agreement (ILA) with the Florida Department of Transportation (FDOT) for the SunRail Ticketing System, Backroom Development and Cost Sharing -Attachments 	Pg 63
xi.	 Authorization to Amend Contract #13-C15 with Baker Hostetler LLP for Labor/Employment Legal Services -Attachments 	Pg 66
xii.	 Authorization to Sell a Retired Revenue Vehicle to Orange County Health Services Department	Pg 71
xiii.	 Authorization to Increase Contract #14-C29 with Hilyard, Bogan & Palmer and Contract #14-C27 with Zimmerman, Kiser & Sutcliffe for General Liability Legal Services	Pg 73
xiv.	 Confirmation of the Appointment of Albert J. Francis, II as Chief Financial Officer -Attachments 	Pg 75

7. Action Agenda












A.	 Authorization to Implement the August 28, 2016 Proposed Service Changes	Pg 81
B.	 FY2016 Federal Transit Administration Triennial Review Final Report -Attachments 	Pg 86
C.	 Authorization to Negotiate and Execute a Purchase Contract with NoPetro to Purchase the Property Adjacent to NoPetro's Compressed Natural Gas (CNG) Facility and the LYNX Maintenance Facility	Pg 94

8. Executive Session

9. Information Items

- A.  Notification of Settlement Agreement Pursuant to Administrative Rule 6 Pg 97
- B.  Authorization to Change Risk Management Committee Meetings from Bi-Monthly to Quarterly Pg 99
- C.  Parramore BRT Project Update Pg 100

10. Monthly Reports

- A.  Monthly Financial Reports - June 30, 2016 Pg 104
-Attachments 
- B.  Monthly Financial Reports - May 31, 2016 Pg 111
-Attachments 
- C.  Ridership Report - March and April 2016 Pg 118
- D.  Planning and Development Report - July 2016 Pg 139
- E.  Communications Report: May - June, 2016 Pg 143
- F.  Business Development Report: May - June, 2016 Pg 158
- G.  Monthly Employee Travel - July 2016 Pg 160
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- I.  Monthly Employee Travel - May 2016 Restated Pg 162

11. Other Business

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Board of Director Meeting Minutes

PLACE: **LYNX Central Station**
 455 N. Garland Avenue
 Open Space, 2nd. Floor
 Orlando, FL 32801

DATE: **May 26, 2016**

TIME: **1:00 PM**

Members in Attendance:

Osceola County Commissioner, Viviana Janer, Vice Chair
Mayor Buddy Dyer, City of Orlando
Commissioner Carlton Henley, Seminole County

Members Absent:

Mayor Teresa Jacobs, Orange County, Chair
Secretary Noranne Downs, FDOT, Secretary

1. Call to Order

The Vice Chair, Viviana Janer, called the meeting to order at 1:00 PM.

The Vice Chair asked Commissioner Henley to lead the Pledge of Allegiance.

2. Approval of Minutes

The Vice Chair asked for approval of the minutes of the April 14, 2016 meeting.

Motion was made and seconded to approve the Minutes of the April 14, 2016 Board of Directors' meeting. The Motion passed unanimously.

3. Recognition

The Vice Chair recognized Donna Tefertiller, Director of Human Resources, to present LYNX' employee recognitions.

30 Years of Service:

Willie Nichols, Technician A - Body Shop

20 Years of Service:

Blanche Sherman, Director of Finance

4. Public Comment

Evelyn Nazario, John Williams, and Christine Saint Louis deferred their three minutes of time to Norm Audet.

Joanne Counelis addressed the Board in support of 24 hour bus and train service including service holidays and weekends. Ms. Counelis also expressed the need for a bus stop at the Longwood train station.

Ismael Rivera deferred his three minutes of time to Norm Audet.

The Vice Chair stated that Mr. Audet had a total of fifteen minutes to speak.

Norm Audet addressed the Board strongly opposing the item considering the closing of the ATU Local 1596 defined benefit plan which he asked the Board not to approve. Mr. Audet expressed his concerns as a long term employee over the company's low morale and what has happened since the Union contract negotiations in 2012 and the handling of the pension negotiations which he views as attacks on the pension plan and the Union.

Mayor Dyer responded that the Union has sold out the local Union membership and acted in bad faith during the Union negotiations.

The Vice Chair asked if there were any other speakers

5. CEO Report

The Vice Chair recognized Edward Johnson, Chief Executive Officer.

Mr. Johnson thanked the Board members for selecting him to serve as the Chief Executive Officer and stated that he is excited about the opportunity and looking forward to working with the Board, their staff and every single member within LYNX.

Over the past three weeks, Mr. Johnson stated that he has spoken with the funding partners about the Board's goals for the organization and held 4 to 5 town hall meetings with employees to get feedback on what is going well and what can be improved upon.

Mr. Johnson then recognized and expressed how proud he was of the LYNX Roadeo team which included the following participants:

Steve Kalicharan, Operator
Harry Mootoo, Maintenance Team
Radu Solomon, Maintenance Team
Chris Balroop, Maintenance Team

Mr. Johnson also recognized Tangee Mobley, David Rodriguez and Juan Battle from the Operations leadership team for their contributions in making the employees as successful as they are and then concluded his report.

6. Consent Agenda

A. Request for Proposal (RFP)

- i.** Authorization to Release a Request for Proposal (RFP) for Advertising Sales
- ii.** Authorization to Release a Request for Proposal (RFP) for Operator and Transportation Supervisor Uniforms
- iii.** Authorization to Release a Request for Proposal (RFP) for Landscape Maintenance
- iv.** Authorization to Release a Request for Proposal (RFP) for a State Road 436 Transit Study
- v.** Authorization to Release a Request for Proposal (RFP) for Outdoor Digital Displays to Provide Enhanced Passenger Information at LYNX Central Station
- vi.** Authorization to Release a Request for Proposal (RFP) for Transportation Marketing and Education Project
- vii.** Authorization to Release a Request for Proposal (RFP) for Pressure Washing of LYNX Central Station and Transfer Centers

B. Award Contracts

- i.** Authorization to Ratify Contract #16-C13 with Mansfield Oil Company for the Purchase of Dyed Ultra Low Sulfur Diesel Fuel

C. Extension of Contracts

- i.** Authorization to Award a Six (6) Month Extension of Contract #10-C21 with MV Transportation, Inc., for NeighborLink Services
- ii.** Authorization to Award a Six (6) Month Extension of Contract #12-C02 with MV Transportation, Inc., for Paratransit Services
- iii.** Authorization to Award an Extension of Contract #13-C13 with Aramark for the Rental and Cleaning of Work Uniforms and Mats
- iv.** Authorization to Exercise the First Option Year of Contract #13-C22 with Seaboard Neumann Distributors for Bulk Delivery of 15W-40 Motor Oil
- v.** Authorization to Award an Extension of Contract #13-C24 with Gallagher Benefit Services for Health Insurance Brokerage Services
- vi.** Authorization to Exercise the First Option Year of Contract #13-C25 with Alesig Consulting, LLC for Design, Deployment, and Evaluation of a One-Stop Utility for the Veterans Transportation and Community Living Project
- vii.** Authorization to Exercise the First Option Year of Contract #13C-26A with Ben's Paint Supply for Paint and Body Shop Supplies
- viii.** Authorization to Exercise the First Option Year of Contract #13-C26B with Accugraphics for Vinyl Products
- ix.** Authorization to Exercise the First Option Year of Contract #13-C27 with Haines City Fire Extinguisher Services, Inc. for the Maintenance and Inspections of the Amerex Fire Suppression System

- x. Authorization to Exercise the First Option Year of Contract #14-C03 with Johnson's Wrecker Service, Inc. for Towing Services

D. Miscellaneous

- i. Authorization to Adopt the FY2017 Transportation Disadvantaged Trip Grant
- ii. Authorization to Submit a Grant Application to the Federal Transportation (FTA) for Mobility on Demand (MOD) Sandbox Demonstration Program
- iii. Authorization to Submit a Grant Application to the Federal Transit Administration (FTA) for Rides to Wellness Demonstration Funding Opportunity
- iv. Authorization to Enter into Interlocal Agreements with City of Orlando, Orange County, and Seminole County for the SR 436 Corridor Study
- v. Authorization to Execute a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for the SR 436 Transit Corridor Study
- vi. Authorization to Submit a Service Development Grant Proposal to the Florida Department of Transportation (FDOT) for a Thermo-Electric Waste Energy Generation Demonstration and the Authority to Execute a Joint Participation Agreement (JPA) Upon Notification of Funding
- vii. Authorization to Submit the FY2017-2026 Transit Development Plan (TDP) Minor Update to the Florida Department of Transportation (FDOT) District 5 for Approval to Meet Block Grant Funding Requirements
- viii. Authorization to Enter into a Late Evening-Weekend Service Agreement with the University of Central Florida (UCF) Office of Student Involvement (OSI)
- ix. Authorization to Amend the FY2016 Amended Operating Budget to Enter into the Charter School Bus Service Agreement with Sunshine High School- Greater Orlando Campus

Motion was made and seconded to approve the Consent Agenda Items 7.A.i through 7.D.ix. The Motion passed unanimously.

7. Action Agenda

- A. Authorization to Approve/Ratify the Settlement Agreement Between LYNX and Balfour Beatty Construction**
- B. Authorization to Approve and Ratify an Agreement Between LYNX and the City of Orlando for the Parramore BRT Project**
- C. Authorization to Modify Balfour Beatty Construction Contract #14-C26 for the Parramore BRT Project**

The Vice Chair recognized Andrea Ostrodka, Director of Planning & Development, to make the presentations on the related items 7. A, 7.B, and 7.C.

Ms. Ostrodka provided a brief overview of the newest bus rapid transit line, the LYMMO Lime line, stating that it will increase mobility in Orlando's urban core by connecting the Parramore and Callahan neighborhoods to the central business district and is expected to move more than 1,500 passengers per day. The project is a result of an ongoing partnership between LYNX, the City of Orlando and a generous USDOT TIGER grant.

Ms. Ostrodka described the items as follows:

- Action Item 7.A is a request to approve or ratify a settlement agreement between LYNX and Balfour Beatty Construction to accommodate the geo technical analysis and removal of unsuitable materials remaining after the demolition of the former Amway arena.
- Action item 7.B is a request to approve or ratify an agreement between LYNX and the City of Orlando for payment of this work.
- Action item 7.C is a request for authorization to modify the contract with Balfour Beatty and amend the budget.

The Vice Chair called for separate motions for approval of each item.

Motion was made and seconded to approve Item 7.A. The Motion passed unanimously.

Motion was made and seconded to approve Item 7.B. The Motion passed unanimously.

Motion was made and seconded to approve Item 7.C. The Motion passed unanimously.

D. Authorization to Use \$2 Capital Contributions for Compressed Natural Gas (CNG) Facility Improvements

The Vice Chair advised the Board and the public that this was reviewed at the Oversight Committee and recommended for approval.

Motion was made and seconded to approve the use of \$2 capital contributions for Compressed Natural Gas (CNG) facility improvements. The Motion passed unanimously.

E. Authorization to Approve the Settlement Agreement and Waive Collective Bargaining on the Settlement Agreement between Adalberto Ruiz and the Board of Trustees of the ATU 1596 Pension Plan

The Vice Chair recognized Blanche Sherman, Director of Finance, to make the presentation.

Ms. Sherman stated that Pat Christiansen, LYNX' General Counsel, would lead the discussion.

Mr. Christiansen stated that Mr. Ruiz appeared at the last Board meeting during Public Comments and spoke about his pension benefits. Mayor Jacobs, as the Chair, directed the CEO and General Counsel to look at the matter and see how it could be resolved. The matter has been resolved with a 6-0 vote of the Pension Board last week.

Mr. Christiansen also stated that the approval being requested from the Board is a motion to waive the collective bargaining right with respect to the settlement. The settlement agreement has been executed and includes the lawsuit being dismissed with prejudice. Upon approval,

Mr. Johnson would send a letter confirming the waiving of the collective bargaining on the agreement and Mr. Ruiz would be able to get his pension benefits.

Motion was made and seconded to approve the settlement agreement and waive collective bargaining on the settlement agreement between Adalberto Ruiz and the Board of Trustees of the ATU 1596 Pension Plan. The Motion passed unanimously.

F. Authorization to Acquire Actuarial Services in Consideration of Terminating the ATU Local 1596 Pension Plan

The Vice Chair recognized Blanche Sherman, Director of Finance, to make the presentation.

Ms. Sherman stated that Pat Christiansen, LYNX' General Counsel, would make the presentation.

Mr. Christiansen stated that at the April 14, 2016 meeting the Board approved certain recommendations with respect to matters involving the collective bargaining with the Union. One of those was to contract for an actuarial study of the benefits as an initial step to get the Board information on the pension plan. This request is to authorize staff to engage a consultant for this study.

Motion was made and seconded to approve acquiring actuarial services in consideration of terminating the ATU Local 1596 Pension Plan. The Motion passed unanimously.

8. Information Items

The Vice Chair noted that Information Items are contained in the members' packets.

9. Monthly Reports

The Vice Chair noted that Monthly Reports are contained in the members' packets.

10. Other Business

The Vice Chair asked if there was other business to bring before the Board. Hearing or seeing none, **the meeting was adjourned at 11:31 AM.**

Consent Agenda Item #6.A. i

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Authorization to Release a Request for Proposal (RFP) for Mobile Ticketing

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee Release a Request for Proposal (RFP) for Mobile Ticketing

BACKGROUND:

In March 2015, LYNX received an Unsolicited Proposal from Accenture to implement a "Mobile Payment Solution". Since LYNX is considering the use of mobile payments to enhance LYNX' customer experience in today's fast moving, digital world, reduce the cost of fare operations and deliver long term value, LYNX staff reviewed the proposal and determined that it is a viable option that could be worthwhile and essential to LYNX' mission and responsibilities.

Over the past year, LYNX staff provided several updates to the LYNX Finance & Audit and Oversight Committees as it relates to the benefits of moving forward with a Mobile Payment System. It is anticipated that mobile payments meet customer demands for easy-to-use transit and represent a sound investment when integrated with existing fare systems allowing customers to purchase fare products and stored value that can be validated hands-free upon boarding.

In November 2015, LYNX staff obtained concurrence to proceed with the advertising of the UP received from Accenture. On March 21, 2016, the advertisement was issued. Since the advertisement, we have received several questions pertaining to the fee requirements associated with the UP process. Also, over the past year, we have learned that several transit agencies have successfully implemented Mobile Payment Systems in their agencies with other vendors. As of November 2015, the following mobile transit payment services have been launched or will be implemented within the upcoming year:

- Atlanta (MARTA)
- Los Angeles (LAMTA)
- Washington, DC (WMATA)
- San Francisco Municipal Transportation Agency (SFMTA)
- Chicago (CTA)
- Boston Commuter Rail (MBTA)
- Boston MBTA Ferry System
- New York MTA- Long Island commuter rail and Metro-North rail
- Austin (Capital Metro)
- Dallas (DART)
- San Antonio (VIA)
- Houston (MTA)
- Portland (TriMet)
- Nassau Inter-County Express New York (NICE)
- Northern Indiana – for inter urban line between Chicago and South Bend (NICTD)
- New Jersey Transit (NJT)

Overall, LYNX would like to ensure that there is fair and adequate competition for this solicitation. Although Accenture's method of mobile payment is unique, the fact that other vendors are now successfully implementing mobile payment systems in other agencies, warrants a different process for this solicitation.

LYNX Board Agenda

The anticipated timeline for the new process is as follows:

Task	Estimated Duration	Timetable
Vendor Industry Day	1 Day	7/12/16
Vendor feedback incorporated and revised documents issued as appropriate	1 Day	7/29/16
Pre-Solicitation mtg	1 Day	8/12/16
Final questions due from vendors	1 Day	8/19/16
Solicitation responses due	1 Day	9/16/16
Evaluate Solicitation Responses	1 week	9/19/16 – 9/23/16
Clarifications and demos from vendors	3 days	10/5/16-10/7/16
Selection of pilot vendor(s)	2 days	10/10/16-10/13/16
Presentations on project to LYNX committee		October 2016
Pilot approval presentation to LYNX BOD		November 10 th , 2016
MPS pilot project contract(s) issued	1 Day	11/14/16
MPS kick-off meetings with pilot vendors(s)	3 days	11/21/16 – 11/23/16
Pilot System Design and Configuration Process	3 weeks	11/21/16 – 12/9/16
Employee Pilot	3.5 weeks	12/14/16 – 1/6/17
Lessons learned and tweaks from employee pilot	2 weeks	1/9/17 – 1/20/17
Customer Pilot	4 weeks	1/23/17 – 2/17/17
Source Evaluation Committee to analyze, review and rank results of Vendor Pilot Tests	1 week	2/20/17 – 2/24/17
Define and finalize detailed requirements for full implementation	1 week	2/27/17 – 3/3/17
BAFO process	1 week	3/6/17 – 3/10/17
Committee and BOD approvals for full implementation		March 2017
Full implementation Contract Award		March 23 rd , 2017
Start Full System	*****	*****
Full System Design	4.5 weeks	4/3/17 - 4/28/17
Full Bus Installation and testing (Visual Only, No validators)	4 weeks	5/1/17 – 5/31/17
Full Paratransit Installation and testing (Visual Only, No validators)	2 weeks	6/1/17 – 6/16/17
Final Acceptance	4 weeks	6/19/17 – 7/14/17

As such, LYNX staff canceled the UP process with Accenture and would like to pursue this effort through the normal solicitation process and issue an RFP. This will encourage other qualified vendors to participate without the fee requirement. LYNX' Chief Executive Officer has decided to return the UP fee of \$25,000 to Accenture. Accenture will be allowed to submit a proposal under the new solicitation along with any other interested vendors.

FISCAL IMPACT:

LYNX staff included \$1,500,000 in the FY2016 Amended Capital Budget for a Mobile Payment System.

Consent Agenda Item #6.A. ii

To: LYNX Board of Directors

From: Andrea Ostrodka
DIRECTOR OF PLAN & DEVELOP
MYLES O'KEEFE
(Technical Contact)
Douglas Robinson
(Technical Contact)
Kenneth Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Request for Proposal (RFP)
Authorization to Release a Request for Proposal (RFP) Veterans
Transportation Resources and Community Services (VTRACS) Customer
Information System Development

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) to procure a Customer Information System for the Veterans Transportation Resources and Community Services (VTRACS) technology design.

BACKGROUND:

The Federal Transit Administration (FTA) has provided funding for the Veterans Transportation and Community Living Initiative (VTCLI) to finance the capital costs of implementing, expanding, or increasing access to local "One-Call/One-Click" transportation resource centers. The goal of the VTCLI is to ensure that United States veterans have convenient and ready access to the full range of affordable transportation services available in their communities. All veterans are to be included regardless of age or income level. It is anticipated that while this initiative is focused on the needs of veterans, the information will also serve a larger non-veteran community.

LYNX has selected a consultant to lead the VTRACS development and deployment efforts under the direction of the LYNX Project Manager and a Stakeholder Working Group (collectively the VTRACS Project Team) to gain community input and consensus through the process.

As part of the effort to design VTRACS, the Project Initiation has been completed, the Concept of Operations has been completed, and a Needs Assessment has been performed, The Systems Requirements and High Level Design has been completed. As part of this procurement, the Web-Based Central Information System (CIS) and the Mobile application shall be developed.

The Customer Information System (CIS) is the central point of access for the VTRACS system. The information provided by the CIS shall be made available through a web interface and a mobile application interface.

A web-based CIS shall be developed that identifies and provides information on services available to veterans and to the general public, as well as provide travel planning for public transportation to those services. The project design calls for a new system to be developed. The successful Vendor shall develop a plan to ensure: the CIS is developed and implemented in an 8-month timeframe; the system is integrated with an API provided by the Heart of Florida United Way (HFUW) that will be the source of veteran services and human services information in the region; the look and feel of the VTRACS CIS is approved by the VTRACS Project Team; develop a mobile application that provides similar information as the web-based CIS. The Vendor shall develop the detailed design and provide development and testing of the CIS. The Vendor shall develop plans for the ongoing administration and maintenance of all software and hardware.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

The assessed participation goal for this project is 2%. LYNX requires the proposer/bidder to identify for participation all DBE and small business sub-contractors/suppliers to subcontract for portions of the work for materials, supplies and services and submit the prescribed documentation. LYNX' procurement policy requires contractors to use a good faith effort to subcontract portions of their work for material, supplies and services to Disadvantaged Business Enterprise (DBE) and Small Business. The DBE officer will work with firms to ensure compliance.

FISCAL IMPACT:

LYNX staff included \$891,837 and \$60,180, respectively, in the FY2016 Amended Capital and Operating Budgets for the Veterans Transportation Resources and Community Services project. The FY2017 Preliminary Operating Budget includes \$100,000 for this project and an appropriate amount will be included in the FY2017 Capital Budget.

Consent Agenda Item #6.B. i

To: LYNX Board of Directors

From: Andrea Ostrodka
DIRECTOR OF PLAN & DEVELOP
Douglas Robinson
(Technical Contact)
Kenneth Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Award Contracts
Authorization to Award Contract #16-C15 to ETC Institute for System-Wide On-Board Origin and Destination Customer Survey

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and award Contract #16-C15 to ETC Institute to conduct and document the results of a System-wide On-Board Origin and Destination Customer Survey.

BACKGROUND:

The Board of Directors approved the release of a Request for Proposals for System-Wide On-Board Origin and Destination Customer Survey at its scheduled meeting on July 23, 2015.

A pre-proposal meeting was held on May 17, 2016 and one firm attended the meeting. The Request for Proposal solicitation RFP #16-R08 was released on May 9, 2016 with proposals due no later than June 9, 2016. One response was received from the following firm:

- ETC Institute

The Source Evaluation Committee (SEC) consisted of the following personnel:

- Carleen Flynn – Manager of Connectivity and Customer Experience, Strategic Planning
- Maria Colon – Manager of Organizational Development and Training, Human Resources
- Myles O'Keefe – Senior Planner, Strategic Planning

The proposals were evaluated on the following criteria:

- **Points (35)** – Professional Qualifications & Ability to Perform
- **Points (25)** – Past Performance and Experience (Proposer and Sub-Consultants)
- **Points (30)** - Methodology & Technical Approach

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- **Points (10) – Pricing Proposal**

The Source Evaluation Committee met at a public meeting at LYNX Central Station on July 14, 2016 at 2:00 PM to discuss the one response. The meeting was publicly noticed and the proposer did attend the meeting.

The scoring of the proposals submitted was based on a total possible combined score of 300, and appears in the table below:

Vendor	Score	Ordinal Rank
ETC Institute	291	1

Full and open competition was sought and LYNX received one proposal. The RFP contained a survey form to be submitted by Offerors that decided not to bid on this proposal. LYNX did not receive any survey forms of interest of not to bid. The Source Evaluation Committee evaluated this one proposal and found it to be a reasonable and responsive proposal. Due to a favorable comprehensive review, the Source Evaluation Committee and LYNX staff are recommending award of this contract to ETC Institute.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A 6% DBE participation goal was established for this solicitation. The firms recommended for award have committed to meeting or exceeding the goal.

FISCAL IMPACT:

LYNX staff budgeted \$400,000 in the FY2016 Operating Budget and \$500,000 in the FY2017 budget for a total amount of \$900,000 for this on-board origin and destination survey effort. There were no prior year expenses for this effort.

Consent Agenda Item #6.C. i

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
David Dees
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Extension of Contracts
Authorization to Extend Contract #13-A62 with CorVel Corporation for Worker's Compensation, General Liability, Automobile Liability and Subrogation Claims Administration for an Additional Ninety (90) days from July 31, 2016 to October 29, 2016

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to extend Contract #13-A62 with CorVel Corporation for Workers' Compensation, General Liability, Automobile Liability and Subrogation Claims Administration for an additional Ninety (90) days from July 31, 2016 to October 29, 2016.

BACKGROUND:

The award of Contract #13-A62 to CorVel Corporation became effective on July 30, 2013. The Contract was awarded for an initial period of one (1) year, with a one (1) year option to manage all LYNX Workers' Compensation claims. The initial contract period expired on July 31, 2014, with the option year expiring on July 31, 2015. The Board approved extending this contract for one additional year on March 26, 2015 to include Accident Liability (AL), General Liability (GL) and Subrogation on behalf of LYNX for the period of April 1, 2015 to July 31, 2016.

CorVel Corporation (the third-party administrator) provides professional services for the handling of the Workers' Compensation claims filed with LYNX, as necessary, in conjunction with the LYNX Risk Management Division. CorVel Corporation is responsible for all filings with the State, updating the States Electronic Data Information System, determining compensability and all payments, if necessary, and attending all hearings and all court proceedings. Claims are monitored daily by Risk Management staff and all settlements are reviewed and approved by the Director of Risk Management prior to any/all final actions.

Tort and Public Liability Third Party Administrative Services:

CorVel Corporation provides professional services for handling of the Tort and General Liability claims that are filed with LYNX, as necessary, in conjunction with the LYNX Risk Management Division. CorVel Corporation is responsible for investigating and assessing all claims for liability, negotiations for settlements and obtaining all releases and scene investigations as necessary. All proposed settlements are reviewed, amended and/or approved by the Director of Risk Management.

Claims Subrogation:

Effective August 1, 2015, CorVel Corporation provides professional services for handling/investigating claims subrogation (loss recovery) on behalf of LYNX against third parties whose actions resulted in vehicle/equipment damages. CorVel Corporation will be compensated for the services rendered based on a negotiated percentage of the monetary recovery. From August 1, 2015 to June 28, 2016, 153 claims were assigned to CorVel Corporation which resulted in (gross) recovery of \$144,664.44. The total claim value of the 153 claims assigned to CorVel Corporation to date is \$208,462.17.

FISCAL IMPACT:

LYNX staff included \$200,000 and \$100,000 in the FY2016 Amended Operating Budget and \$125,000 and \$65,000 in the FY2017 Preliminary Operating Budget for Professional Fees- General Liability and Professional fees- Workers Compensation, respectively. The FY2015 expenses were \$80,940 for Professional Fees- General Liability and \$78,849 for Professional fees- Workers Compensation. The projected FY2016 expenses are \$150,499 for Professional Fees- General Liability and \$81,869 for Professional fees- Workers Compensation.

Consent Agenda Item #6.D. i

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Desna Hunte
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Miscellaneous
Authorization to Approve the Disadvantaged Business Enterprise Program
Participation Goal for FY 2017-2019

Date: 7/28/2016

ACTION REQUESTED:

Staff seeking the Board of Director's authorization for the Chief Executive Officer (CEO) or Designee to approve the Triennial Disadvantaged Business Enterprise (DBE) Program overall participation goal of 9% for Federal Fiscal years (FY2017-2019) and Program Update.

BACKGROUND:

The Disadvantaged Business Enterprise Program is mandated for all Federal Transit Administration (FTA) recipients that receive \$250,000 or more in FTA planning, capital and/or operating assistance in a fiscal year. As a grant recipient of Federal Transit Administration Funds (FTA), LYNX must ensure that disadvantaged business enterprises as defined in Title 49 Code of Federal Regulations (CFR) Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds. As a condition of receiving U.S. Department of Transportation (DOT) financial assistance, LYNX developed and implemented a Disadvantaged Business Enterprise Program (DBE program). The program was last updated and approved by FTA in FY2013.

In accordance with the regulations, LYNX is required to set its overall goals based on demonstrable evidence of the relative and availability of ready, willing and able DBEs in the areas from which LYNX obtains contracts. A DBE is defined as a for-profit small business concern with at least 51% socially and economically disadvantaged ownership. The qualifying owner(s) cannot have a net worth that exceeds \$1.32 million (excluding the owner's business and primary residence); The DBE program provides a vehicle for increasing the participation of disadvantaged businesses in the Authority's procurement. Each DOT-assisted local transportation agency is required to establish DBE goals, review the scopes of anticipated large prime contracts throughout the year and establish contract-specific DBE subtracting goals.

FTA guidelines require agencies submission of a three (3) year DBE goal and goal setting methodology. In accordance with 49 CFR Part 26 of the regulations LYNX have been selected

LYNX Board Agenda

for the Category Group A to report the DBE goal. Pursuant to the Rule, the goal is due on August 1, 2016, and should cover Federal fiscal years 2017, 2018/, and 2019. Upon approval from FTA, the goal will become effective from October 1, 2016 through September 30, 2019.

LYNX' DBE goals are calculated using a base figure in accordance with the guidelines of CFR 49 Part 26, with consideration for adjustments and while considering several factors including past performance. LYNX' awards contracts that fall under three categories: (i) Professional Services, (ii) Goods/Services and (iii) Construction. The majority of contracts awarded are in the professional services category.

For fiscal years 2013, 2014 and 2015, LYNX have shown a median percentage of 16% DBE participation. LYNX has determined that it is not necessary to make an adjustment to the base figure as a result of the levels of past participation for the previous periods. The goal setting process must also provide for public participation and published notice announcing the proposed goal while informing the public. LYNX published the proposed goal in the Orlando Sentinel, El Sentinel, and on LYNX' website for public comment.

Consent Agenda Item #6.D. ii

To: LYNX Board of Directors

From: Andrea Ostrodka
DIRECTOR OF PLAN & DEVELOP
MYLES O'KEEFE
(Technical Contact)
Douglas Robinson
(Technical Contact)
Kenneth Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Miscellaneous
Authorization to Execute Resolution #16-007 for the Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for the SR 436 Transit Corridor Study

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chair to execute Resolution 16-007 (attached hereto), for the Joint Participation Agreement with the Florida Department of Transportation (FDOT) to conduct a Corridor Study on State Road 436.

BACKGROUND:

The Board of Directors authorized the Chief Executive Officer (CEO), or designee, to execute a Joint Participation Agreement (JPA) with FDOT at the May 26th, 2016 Board of Directors Meeting. As part of the process to issue a JPA, FDOT requires a resolution signed by the Board of Directors Chair.

The SR 436 Corridor Study seeks to evaluate various transportation alternatives to enhance transit services along SR 436. The primary focus of this study is a 22 mile segment of SR 436 from the Orlando International Airport (OIA) in Orange County, FL, to SR 434 in Seminole County, FL. This study will consider the current and future demand of transit services and improvements targeted to support a more efficient connection to the airport, while supporting economic redevelopments planned along the corridor. The study will pivot off of the SR 50/UCF Connector Alternatives Analysis and OIA Refresh Alternatives Analysis that were recently completed, as they relate to the proposed study area. The connection to the SR 50 Bus Rapid Transit (BRT) at proposed SR 50/SR 436 BRT stations, as well as the Fern Park SuperStop, would provide a key east-west connector for residents along SR 436 to SunRail.

FISCAL IMPACT:

Upon approval, LYNX staff will amend the FY2016 Amended Operating Budget to include \$1,270,000 for the SR 436 Corridor Study with funding from the City of Orlando, Orange County, Seminole County, and FDOT pending executed agreements. In addition, LYNX staff will include in the FY2017 Operating Budget the final amounts by jurisdiction as listed in the table below:

<u>Jurisdiction</u>	<u>Amount</u>
City of Orlando	\$ 450,000
Orange County	190,000
Seminole County	455,000
FDOT	175,000
	<u>\$ 1,270,000</u>

CFRTA RESOLUTION 16-007

**A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY (d.b.a LYNX): AUTHORIZATION FOR
THE CHIEF EXECUTIVE OFFICER TO
EXECUTE A JOINT PARTICIPATION AGREEMENT WITH THE
FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TO CONDUCT A
CORRIDOR STUDY ON STATE ROAD 436**

WHEREAS, there is a regional corridor study which shall be led by the LYNX, in partnership with the Florida Department of Transportation (FDOT), the City of Orlando, Orange County, and Seminole County and the and funding from each partner will support the evaluation of various transportation alternatives to enhance transit services along State Road 436;

WHEREAS, this is a resolution of the GOVERNING BOARD of the Central Florida Regional Transportation Authority (hereinafter BOARD), which hereby authorizes the study and execution of future Joint Participation Agreements with the Florida Department of Transportation.

WHEREAS, this BOARD has the authority to authorize the execution of the Joint Participation Agreement.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the execution of a Joint Participation Agreement with the Florida Department of Transportation.
2. The BOARD authorizes the Chief Executive Officer to execute a future Joint Participation Agreement with the Florida Department of Transportation for the State Road 436 Corridor Study project.
3. That the above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

RESOLUTION CERTIFICATION

**CERTIFICATION OF THE ADOPTION OF RESOLUTION #16-007 BY THE BOARD
OF DIRECTORS OF CENTRAL FLORIDA REGIONAL TRANSPORTATION
AUTHORITY d/b/a LYNX**

APPROVED AND ADOPTED this 28th day of July 2016, by the Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: _____
Chair

Attest:

Title:

Consent Agenda Item #6.D. iii

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOPMENT
Laura Minns
(Technical Contact)
Douglas Robinson
(Technical Contact)
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Miscellaneous
Authorization to Modify Balfour Beatty Construction Contract #14-C26 for the Parramore BRT Project

Date: 7/28/2016

ACTION REQUESTED:

Staff requests the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to modify Balfour Beatty Construction Contract 14-C26 for the Parramore BRT Project to increase the Guaranteed Maximum Price (GMP) from \$12,383,067 to \$12,629,004 and to amend the FY2016 Amended Capital Budget, accordingly. This change is a result of miscellaneous change orders that were additions to the original scope of work.

BACKGROUND:

On April 1, 2016, Balfour Beatty Construction stopped work on the Parramore BRT Project in order to resolve several outstanding issues related to additions to the cost of work related to unsuitable materials in the Terry right of way and the resolution of several change order requests. At the May 26, 2016 Board Meeting, the LYNX Board of Directors authorized the settlement of the debris related issues and the creation of project C. However, additional issues still remain.

LYNX legal counsel is currently negotiating a settlement with Balfour Beatty Construction and the City of Orlando which would resolve all outstanding issues between LYNX and the Contractor. These items include additional increases to the GMP in the amount of \$352,086 which is made up of miscellaneous change orders that have been deemed to be outside of the original scope of work. Estimated change orders are broken down as follows:

- Project A Lime Line BRT Construction: \$169,870 of Project A contingency to be added to the GMP including the approval of \$14,460 in contractor's fee which goes with LYNX Change Order 1 for the City of Orlando permitting fee.
- Project B Lime Line Environmental Remediation: \$48,923 for additional services.
- Project C Lime Line Excavation of Unsuitable Material: \$90,527 in extended general conditions for BBC and amending the budget.

FISCAL IMPACT:

LYNX staff included \$12,719,304 in the FY2016 Amended Capital Budget for the Parramore BRT Design Build Project. Upon approval, LYNX staff will amend the FY2016 Capital Budget to include additional local funding from the City of Orlando in the amount of \$90,527 for Project C.

Consent Agenda Item #6.D. iv

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Miscellaneous
Authorization to Modify Contract #13-C16 with Akerman LLP for General Counsel Legal Services

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to modify Contract #13-C16 with Akerman LLP in the amount of \$317,000 to cover unexpected expenses in FY2016 for general counsel legal services and to amend the FY2016 Amended Operating Budget accordingly. This will increase the not-to-exceed amount from \$600,000 to \$917,000 for the first option year.

BACKGROUND:

Akerman LLP provides general counsel legal services that include legal counsel to the Board of Directors, Chief Executive Officer and staff in the areas of: general counsel, procurement/contract law, real property, construction and environmental law, and eminent domain and property damage. During FY2016, the unexpected expenses for general counsel legal services related to Union, Employee and Parramore Bus Rapid Transit (BRT) matters.

FISCAL IMPACT:

LYNX staff included \$600,000 in the FY2016 Amended Operating Budget and the FY2017 Preliminary Operating Budget to support these services. Upon Board approval, the FY2016 Amended Operating Budget for general counsel legal expenses will be amended to \$917,000 and the increase in the amount of \$317,000 will be funded through transfers from other budgets and/or savings/reserves.

Consent Agenda Item #6.D. v

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
LEONARD ANTMANN
(Technical Contact)
Edward Velez
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Miscellaneous
Authorization to Transfer Ten Retired Buses, Eleven Internal Destination Signs and Sell One Retired Bus to the Gainesville Regional Transit System (GRTS)

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to transfer ten (10) retired revenue vehicles, eleven (11) internal destinations signs and sell one (1) retired bus to the Gainesville Regional Transit System (GRTS).

BACKGROUND:

LYNX maintenance staff has identified eleven (11) diesel revenue vehicles for retirement. The GRTS has expressed an interest in receiving the eleven (11) LYNX retired vehicles to their agency.

Staff is recommending the removal of the eleven (11) buses that were scheduled for retirement from service as part of the fleet reduction to comply with the 20% spare ratio requirements.

The transfer of the ten (10) diesel buses & eleven (11) internal destination signs will require Federal Transit Administration (FTA) approval in order to waive or transfer any outstanding obligation associated with the vehicles and the related components which is currently valued at \$15,933.

These ten (10) diesel buses are being transferred rather than sold because the fair market value of \$6,500 per bus is in excess of \$5,000 and would have to be remitted to the FTA. The obligation will be transferred to GRTS as a FTA grantee.

One (1) retired bus has been appraised at a value of \$3,600 which includes the value of the components installed on it. The retired bus and components were purchased with local funds. GRTS will pay LYNX \$3,600 for the full fair market value of one (1) locally funded bus. In addition, Gainesville will pay LYNX \$11,989 to paint the exterior of 7 buses. LYNX staff will continue to work with GRTS and/ or with other agencies to facilitate the transfer of the revenue vehicles.

FISCAL IMPACT:

The net book value of the eleven (11) diesel vehicles and components is \$29,779. The potential FTA obligation is \$0.

Asset Listing – FTA Funded

System Number	Asset ID	Acquisition Date	Class	Description	Est. Life	Acquisition Value	Net Book Value	Due to FTA
11032	571	8/31/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11040	572	8/31/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11044	574	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11048	575	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11056	577	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11128	578	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11131	580	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11134	581	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11137	582	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11140	583	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624	\$0	\$0
11033	571A	8/31/2006	RV	Engine, Gillig low floor Bus	5	\$21,800	\$0	\$0

LYNX Board Agenda

System Number	Asset ID	Acquisition Date	Class	Description	Est. Life	Acquisition Value	Net Book Value	Due to FTA
13095	571BB	9/28/2009	RV	Transmission	5	\$10,200	\$0	\$0
11041	572A	8/31/2006	RV	Engine, Gillig low floor Bus	5	\$21,800	\$0	\$0
11042	572B	8/31/2006	RV	Transmission, Gillig low floor Bus	5	\$7,153	\$0	\$0
11045	574A	9/30/2006	RV	Engine, Gillig low floor Bus	5	\$21,800	\$0	\$0
11046	574B	9/30/2006	RV	Transmission, Gillig low floor Bus	5	\$7,153	\$0	\$0
11049	575A	9/30/2006	RV	Engine, Gillig Bus low floor	5	\$21,800	\$0	\$0
11050	575B	9/30/2006	RV	Transmission, Gillig Bus low floor	5	\$7,153	\$0	\$0
11057	577A	9/30/2006	RV	Engine, Gillig low floor Bus	5	\$21,800	\$0	\$0
11058	577B	9/30/2006	RV	Transmission, Gillig low floor Bus	5	\$7,153	\$0	\$0
11129	578A	9/30/2006	RV	Engine, Gillig Bus	5	\$21,800	\$0	\$0
13098	578BB	8/20/2009	RV	VOITH DIWA 864.3E SSP TRANS	5	\$10,200	\$0	\$0
11132	580A	9/30/2006	RV	Engine, Gillig Bus	5	\$21,800	\$0	\$0
11133	580B	9/30/2006	RV	Transmission, Gillig Bus	5	\$7,153	\$0	\$0
11135	581A	9/30/2006	RV	Engine, Gillig Bus	5	\$21,800	\$0	\$0
11136	581B	9/30/2006	RV	Transmission, Gillig Bus	5	\$7,153	\$0	\$0
11138	582A	9/30/2006	RV	Engine, Gillig Bus	5	\$21,800	\$0	\$0
13096	582BB	9/28/2009	RV	VOITH DIWA 864.3E SSP TRANS	5	\$10,200	\$0	\$0
11141	583A	9/30/2006	RV	Engine, Gillig Bus	5	\$21,800	\$0	\$0
11142	583B	9/30/2006	RV	Transmission, Gillig Bus	5	\$7,153	\$0	\$0
16695	11605	9/12/2013	FE	INTERNAL DESTINATION	5	\$2,763	\$1,428	\$0

LYNX Board Agenda

System Number	Asset ID	Acquisition Date	Class	Description	Est. Life	Acquisition Value	Net Book Value	Due to FTA
				SIGN WITH WLAN				
16696	11606	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,474	\$0
16544	11454	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,474	\$0
16551	11461	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,428	\$0
16559	11469	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,428	\$0
16577	11487	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,474	\$0
16595	11505	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,428	\$0
16639	11549	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,428	\$0
16647	11557	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,474	\$0
16666	11576	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,428	\$0
16670	11580	9/12/2013	FE	INTERNAL DESTINATION SIGN WITH WLAN	5	\$2,763	\$1,474	\$0
				Totals		\$3,225,301	\$15,933	\$0

Asset Listing – Locally Funded

System Number	Asset ID	Acquisition Date	Class	Description	Est. Life	Acquisition Value	Net Book Value	FMV	PAY TO LYNX
11440	601	6/30/2007	RV	40' LF BRT - G27D102N4 Gillig Bus	9	299,083	13,846	3,600	3,600
11454	601A	6/30/2007	RV	CUMMINS ISL 8.3L 280HP ENGINE	5	19,626	0	N/A	0
11455	601B	6/30/2007	RV	VOITH DIWA 864.5 SSP TRANS	5	17,247	0	N/A	0
Totals						335,956	13,846	3,600	3,600

Consent Agenda Item #6.D. vi

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
LEONARD ANTMANN
(Technical Contact)
Edward Velez
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Miscellaneous
Authorization to Auction Obsolete Bus Parts

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to retire, transfer, or sell, at public or internet auction, obsolete bus parts as identified on the attached list.

BACKGROUND:

It is LYNX' policy to hold a bi-annual auction to dispose of Board approved surplus assets. LYNX' staff have identified obsolete bus parts that are no longer needed and require disposition. These bus parts are from the Phantom series buses that are no longer in service. As such, the attached list of obsolete items require authorization for retirement and disposal at the public or internet auction.

FISCAL IMPACT:

The total inventory value of the obsolete items is \$159,675. The net proceeds from this sale will be included in LYNX' non-operating revenue.

Obsolete Surplus Bus and Auto Parts

<u>Part ID - Suffix</u>	<u>Category</u>	<u>Part Description</u>	<u>OnHand Quantity</u>	<u>COST</u>	<u>EXT COST</u>
33-1223-0	AC-TK	O-RING - TK OIL PLUG	10	\$0.32	\$3.20
33-1238-0	AC-TK	SEAL - REAR T/KING COMP.	2	\$13.90	\$27.80
33-1777-0	AC-TK	O-RING - SUCTION / DISCHARGE - T/KING	5	\$4.10	\$20.50
66-4420-0	AC-TK	CAP - INLINE SERV VLV T/K	8	\$2.41	\$19.26
66-7392-0	AC-TK	VALVE - PRESS RELIEF A/C	5	\$25.53	\$127.65
104-583-98	AC-TK	MOTOR - EVAP.T/K BRSHLESS (CORE)	0	\$0.00	\$0.00
33-1015-0	AC-TK R134	O-RING - T/KING 3/8 IN	11	\$1.19	\$13.09
33-3780-0	AC-TK R134	O-RING - COVER - T/KING	1	\$1.13	\$1.13
41-3619-0	AC-TK R134	MODULE - DISPLAY - T/KING R134	1	\$448.00	\$448.00
61-2966-0	AC-TK R134	VALVE ASSY - T/K SUCTION - R134	2	\$200.00	\$400.00
77-1233-0	AC-TK R134	BEARING - T/K CLUTCH BALL	1	\$124.45	\$124.45
92-4372-0	AC-TK R134	BRACKET - TUBE T/KING - GILLIG 518-550	2	\$19.80	\$39.60
92-5122-0	AC-TK R134	BRACKET - TUBE T/KING - GILLIG 551^	5	\$54.80	\$274.00
104-740-98	AC-TK R134	MOTOR - COND - T/K BRUSHLESS (CORE)	1	\$0.00	\$0.00
104-741-98	AC-TK R134	MOTOR - EVAP T/K BRUSHLESS (CORE)	0	\$0.00	\$0.00
01-54221-000-0	AIR SYS	PIPE - AIR COMPR SUPPLY	1	\$77.57	\$77.57
04-36865-000-0	AIR SYS	VALVE - SOLENOID 2-WAY 24V - GILLIG 518-569 "GILLIG ONLY"	3	\$157.32	\$471.96
107796-0	AIR SYS	CANISTER - DESICANT 65224 AD9 (NEW ONLY)	12	\$18.50	\$222.00
150BM-A674-0	AIR SYS	MUFFLER - AIR STARTER	5	\$60.00	\$300.00
150BMPE88R53-0	AIR SYS	STARTER - AIR CUMMINS ISL	0	\$0.00	\$0.00
150BMPE88R53-1	AIR SYS	STARTER - AIR CUMMINS ISL (REMAN)	2	\$375.00	\$750.00
284142-0	AIR SYS	VALVE - SAFETY ST3 - 150 PSI	9	\$7.42	\$66.78
5004338-0	AIR SYS	VALVE - AD9 PURGE W/HEATER - "BENDIX ONLY"	19	\$131.71	\$2,502.49
5012892-0	AIR SYS	VALVE - BRAKE RELAY R14 - NABI	3	\$17.48	\$52.44
51-10356-000-0	AIR SYS	VALVE - BR RELAY W/BKT - BENDIX ONLY	4	\$38.10	\$152.39
53-00319-000-0	AIR SYS	VALVE - PRESS PROT - 60PSI "GILLIG / SEALCO ONLY	7	\$25.83	\$180.81
53-00466-000-0	AIR SYS	VALVE - TREADLE SHORT (E-6) - BENDIX ONLY (NEW)	9	\$39.56	\$356.02
53-02305-000-0	AIR SYS	VALVE - ANTI DRAIN BACK	2	\$11.00	\$22.00
53-12016-000-0	AIR SYS	VALVE - CHECK ** GILLIG ONLY **	7	\$33.15	\$232.05
53-14818-003-0	AIR SYS	LUBRICATOR - AIR STARTER	3	\$85.00	\$255.00
53-14818-004-0	AIR SYS	VALVE - SOLENOID AIR STRT	2	\$123.37	\$246.73
53-14818-012-0	AIR SYS	BUSHING - STARTER MOTOR - PHANTOM	0	\$0.00	\$0.00
53-15022-002-0	AIR SYS	KIT - NEWAY AIR CONTROL - * GILLIG ONLY *	35	\$38.04	\$1,331.40
53-20338-000-0	AIR SYS	VALVE - DOUBLE CHECK - "GILLIG / MERITOR ONLY"	3	\$33.31	\$99.93
53-21754-009-0	AIR SYS	VALVE - DOOR CONTRL - 5 POSITION (VAPOR)	4	\$319.56	\$1,278.24
53-21756-000-0	AIR SYS	VALVE - SINGLE CHECK	3	\$7.20	\$21.60
82-10884-004-0	AIR SYS	VALVE - CHECK AIR DRIER AD-9	9	\$7.89	\$71.01
150BMPE88R53-98	AIR SYS	STARTER - AIR CUMMINS ISL (CORE)	1	\$0.00	\$0.00
51-35525-000-0	ALARMS	CHIME - 2 TONE	3	\$84.66	\$253.97
1280K6-0	AUTO	BELT - SERPENTINE 128 IN - 6 RIB (SEE COMMENTS)	7	\$18.52	\$129.64
33097-0	AUTO	FILTER - FUEL 08 FORD ESCAPE W/CLIPS	3	\$10.06	\$30.17
33517-0	AUTO	FILTER - FUEL UNIT #58/60	4	\$5.39	\$21.56
3457NA-0	AUTO	BULB - MINIATURE - AMBER	10	\$2.27	\$22.70
3924-0	AUTO	PLUG - SPARK 93/UP DODGE	15	\$1.43	\$21.48
58840-0	AUTO	FILTER - TRANS F RANGER	2	\$7.95	\$15.90
58967-0	AUTO	FILTER - TRANS FORD TRUCK - UNIT 058	2	\$15.39	\$30.78
93037-0	AUTO	HOSE - FUEL LINE 5/8 IN.	25	\$0.87	\$21.80
9621-0	AUTO	TERMINAL- BATTERY - TOP POST HEAVY DUTY - MARINE	14	\$0.98	\$13.74
BR931B-0	AUTO	PADS - BRAKE (FRT) 04/06 F.C.V.	4	\$39.10	\$156.38
BR932B-0	AUTO	PADS - (REAR) BRAKE - 04/06 F.C.V.	1	\$39.97	\$39.97
BRR94-0	AUTO	ROTOR - BRAKE REAR 02F350	4	\$56.55	\$226.18
BU103-0	AUTO	BULB - MIRROR STROBE	3	\$39.99	\$119.97
BU192-AMB-0	AUTO	BULB - STROBE TUBE AMB	3	\$49.99	\$149.97
K081223-0	AUTO	BELT - SERPENTINE - 02-03 FORD F350	3	\$30.28	\$90.84
MX655-0	AUTO	PADS - BRAKE FRT - FORD / DODGE VAN	3	\$36.27	\$108.82
PD674-0	AUTO	PADS - R BRAKE 97^ C.V.	2	\$26.43	\$52.86
40-12615-000-0	BATTERY	BAR - BATTERY HOLDDOWN (NEW)	4	\$28.25	\$113.00
45-09333-000-0	BATTERY	PAN - BATTERY TRAY	3	\$53.50	\$160.50

Obsolete Surplus Bus and Auto Parts

<u>Part ID - Suffix</u>	<u>Category</u>	<u>Part Description</u>	<u>OnHand Quantity</u>	<u>COST</u>	<u>EXT COST</u>
53-26028-002-0	BATTERY	SLIDE ASSY - BATTERY BOX - GILLIG PHANTOM	4	\$82.00	\$328.00
82-59457-000-0	BELTS	BELT - A/C COMP 93 IN. 518 -569	7	\$36.88	\$258.16
20-38732-000-0	BODY BS	BEZEL - 7 IN. LAMP 10 DEG.	5	\$57.49	\$287.45
40-08841-000-0	BODY BS	POST - FRT DOOR BULK HEAD	1	\$64.80	\$64.80
42-34909-000-0	BODY BS	DOOR ASSY - RAD. ACCESS	3	\$382.00	\$1,146.00
45-22828-000-0	BODY BS	TRIM - FLS HINGE RAIL 8 FT. STICK	4	\$18.00	\$72.00
45-32982-000-0	BODY BS	SHROUD ASSY -	1	\$548.30	\$548.30
56-02119-000-0	BODY BS	TRIM - INSERT	100	\$3.13	\$313.00
56-20341-002-0	BODY BS	STRIP - LOCK RH 102 IN. BUS	1	\$57.65	\$57.65
82-08641-000-0	BODY BS	BUMPER - 96 IN. FRONT GILLIG	1	\$495.00	\$495.00
82-08641-000-2	BODY BS	BUMPER - 96 IN. FRONT GILLIG (RECOVERED)	1	\$0.00	\$0.00
82-12026-206-0	BODY BS	WINDOW - DRIVERS SLIDING	4	\$135.83	\$543.33
21.532.29-0	BODY-EXT	ARM - EXTERIOR MIRROR CURBSIDE	6	\$137.00	\$822.00
26-45512-001-0	BODY-EXT	RUBBER - WINDSHIELD GLAZING	1	\$355.65	\$355.65
26-52579L000-0	BODY-EXT	RUBBER - CENTER WINDSHIELD GLAZING	4	\$2.50	\$10.00
40-16669-000-0	BODY-EXT	BRACKET - MUDFLAP	3	\$21.81	\$65.43
40-25207-000R-0	BODY-EXT	PANEL - RH STORAGE BOX	1	\$0.01	\$0.01
40-28113-000-0	BODY-EXT	PLATE - REINFORCEMENT	1	\$5.79	\$5.79
40-34614-014.10-0	BODY-EXT	EXTRUSION - HORIZONTAL DR	2	\$16.15	\$32.30
42-24441-002-0	BODY-EXT	PANEL - TOW HOOK COVER 96 IN.	1	\$164.75	\$164.75
42-25985-000-0	BODY-EXT	ARM ASSY - HINGE GRILL LH	1	\$157.43	\$157.43
43-17805-001-0	BODY-EXT	PANEL - CENTER FRONT 96 IN.	2	\$89.66	\$179.32
43-19096-000-0	BODY-EXT	PANEL - HEADLAMP (DUAL)	2	\$146.67	\$293.34
43-22829-000R-0	BODY-EXT	CAP - END R/H	22	\$6.58	\$144.76
43-32351-000-0	BODY-EXT	PANEL ASSY - LH CAP ACCES	2	\$127.64	\$255.28
43-33938-000-0	BODY-EXT	GRILLE - RETURN AIR	1	\$132.34	\$132.34
45-02138-000-0	BODY-EXT	RAIL - DRIP	1	\$1.23	\$1.23
45-09960-000-0	BODY-EXT	HINGE - RR ACCESS DOOR	1	\$10.72	\$10.72
50-12720-001-0	BODY-EXT	FENDER - FRT RUBBER FLARE	2	\$119.00	\$238.00
50-13329-001-0	BODY-EXT	FENDER - RR RUBBER FLARE	3	\$150.84	\$452.51
50-23288-000-0	BODY-EXT	MOUNT - MIRROR ARM	3	\$31.44	\$94.32
50-24364-005-0	BODY-EXT	MIRROR MOUNT - LH/RH KIT	3	\$44.57	\$133.70
53-13735-001-0	BODY-EXT	LATCH - ENGINE DOOR	1	\$0.00	\$0.00
53-20347-004-0	BODY-EXT	SPRING - GAS A/C	8	\$8.00	\$64.00
53-24663-000-0	BODY-EXT	MIRROR - DRIVER EXTERIOR	9	\$18.90	\$170.10
53-27041-000-0	BODY-EXT	MIRROR - 5 " CONVEX FRONT EXT	10	\$7.26	\$72.56
53-27133-001-2	BODY-EXT	MODULE - CENTER REAR (RECOVERED)	1	\$0.00	\$0.00
55-13140-000-0	BODY-EXT	BUMPER - FRONT	1	\$1,600.58	\$1,600.58
55-20273-000-0	BODY-EXT	BRACKET - LH FRT BUMPER M	1	\$237.90	\$237.90
55-20273-001-0	BODY-EXT	BRACKET - RH FRT BUMPER M	1	\$237.90	\$237.90
55-27133-001-0	BODY-EXT	BUMPER - 96 IN. REAR GILLIG (NEW)	6	\$627.98	\$3,767.86
55-32859-020-0	BODY-EXT	PANEL - REAR LH CORNER	1	\$250.02	\$250.02
55-32859-021-0	BODY-EXT	PANEL - RH REAR CORNER	2	\$518.81	\$1,037.62
55-34538-000-0	BODY-EXT	ROLLER - FRONT DOOR	7	\$6.29	\$44.05
56-00007-000-0	BODY-EXT	STRIP - LOCKING WINDSHIELD GLAZING 701-705	0	\$0.55	\$0.00
56-22618-001-0	BODY-EXT	MUDFLAP - REAR GILLIG	4	\$67.76	\$271.04
56-32702-000-0	BODY-EXT	MUDFLAP - FRONT	2	\$14.75	\$29.50
82-00513-000-0	BODY-EXT	EDGE - DOOR	1	\$40.21	\$40.21
82-07688-000-0	BODY-EXT	PLUNGER ASM - TRANSOM	6	\$10.68	\$64.08
82-08637-001-0	BODY-EXT	BUMPER - RH REAR MODULE	2	\$109.00	\$218.00
82-08637-001-2	BODY-EXT	BUMPER - RH REAR MODULE (RECOVERED)	3	\$0.00	\$0.00
82-08639-000-0	BODY-EXT	BUMPER - 96 IN. FRONT MODULE	1	\$259.61	\$259.61
82-09155-000-0	BODY-EXT	SEAL - ROOF HATCH	6	\$14.67	\$88.02
82-09537-001-0	BODY-EXT	SEAL - SENSITIVE DOOR EDGE - FWD	2	\$126.00	\$252.00
82-10988-001-0	BODY-EXT	BEZEL - HEADLIGHT LH/RH	2	\$11.60	\$23.20
82-12034-005-0	BODY-EXT	GLAZING - VINYL WINDOW56 IN.	4	\$17.99	\$71.96
82-15495-0	BODY-EXT	BUMPER - FRT END SECTION - LEFT /RIGHT	4	\$199.99	\$799.97
82-20839-001-0	BODY-EXT	BRACKET - MIRROR MOUNTING STREET SIDE	1	\$81.18	\$81.18

Obsolete Surplus Bus and Auto Parts

<u>Part ID - Suffix</u>	<u>Category</u>	<u>Part Description</u>	<u>OnHand Quantity</u>	<u>COST</u>	<u>EXT COST</u>
82-54114-000-0	BODY-EXT	KIT - HATCH RELEASE HANDLE	3	\$24.29	\$72.87
953PSQB-0	BODY-EXT	MIRROR - 10 X 10 EXTERIOR	38	\$19.28	\$732.78
99-29987-000-0	BODY-EXT	CHANNEL - RUBBER WINDSHIE	82	\$0.60	\$49.20
15-50883N000-0	BODY-INT	LOUVER - GILLIG NEW STYLE	13	\$9.94	\$129.22
15-52328V000-0	BODY-INT	LOUVER ASSY - RECTANG - GILLIG 518-569	22	\$18.48	\$406.56
40-36515-000-0	BODY-INT	BRACKET - SWITCH MTG STOP REQUEST	2	\$12.81	\$25.62
43-27402-000-0	BODY-INT	BRACKET - STEPWELL MOUNT	2	\$40.73	\$81.46
43-28152-001-0	BODY-INT	DUCT - DRIVERS A/C	1	\$137.10	\$137.10
43-28202-000-0	BODY-INT	LOUVER ASSY - GILLIG	7	\$13.00	\$91.00
45-28654-000-0	BODY-INT	TUBE - STANCHION	1	\$31.72	\$31.72
53-28563-001-0	BODY-INT	GUARD - FAN	4	\$2.94	\$11.76
54-13119-035-0	BODY-INT	SCREW - FLAT FLOOR (OLD AA5032901)	90	\$0.85	\$76.50
55-15189-000-0	BODY-INT	GLASS - EMERGENCY BRKOUT	10	\$2.17	\$21.72
55-29182-000-0	BODY-INT	RAIL - PASSENGER GRAB (GILLIG) INTERIOR	3	\$82.24	\$246.72
82-09155-002-0	BODY-INT	HANDLE - HATCH RELEASE	2	\$16.23	\$32.46
82-39815-002-0	BODY-INT	HANDLE - RELEASE ROOF HATCH	3	\$13.86	\$41.58
03-0002-00075-0	BRAKE	SHIM - FRONT BRAKE	9	\$0.15	\$1.35
300-10007-0	BRAKE	SLACK ADJ - R/H FRONT- GILLIG 501-569 & NEW FLYER	3	\$80.00	\$240.00
300-10008-0	BRAKE	SLACK ADJ - L/H FRONT- GILLIG 501-569 & NEW FLYER	6	\$78.96	\$473.76
4228FDSTD-0	BRAKE	LINING - BRAKE FRONT	25	\$73.47	\$1,836.75
4592ADSTD-0	BRAKE	LINING - BRAKE REAR	16	\$78.78	\$1,260.48
64117B-0	BRAKE	DRUM - BRAKE FRONT (WEBB ONLY) - PHANTOM	12	\$122.00	\$1,464.00
82-01383-000-0	BRAKE	SHOE - REAR BRAKE 14.5X10	20	\$33.50	\$670.00
82-02618-000-0	BRAKE	SHOE - FRT BRAKE ROCKWELL	74	\$29.34	\$2,171.16
82-03476-000-0	BRAKE	BOLT- 3/8-16 X 1 BRK BRASS - BOX=100EA	30	\$22.00	\$660.00
82-03832-001-0	BRAKE	WASHER - FRT BRK ANCHOR	10	\$0.56	\$5.60
82-04220-003-0	BRAKE	PIN - BRAKE FRONT ANCHOR - (MERITOR ONLY)	19	\$8.76	\$166.44
82-04220-005-0	BRAKE	DOWEL - FRONT BRK SPIDER	10	\$6.75	\$67.50
82-04698-000-0	BRAKE	SPRING - FRT BRAKE RETURN - (MERITOR ONLY)	105	\$2.63	\$275.80
82-04844-000-0	BRAKE	CAMSHAFT - RH FRONT - S-CAM	1	\$32.26	\$32.26
82-08243-000-0	BRAKE	CAMSHAFT - LH FRONT S-CAM	2	\$34.10	\$68.20
82-09318-000-0	BRAKE	SHOE KIT - FRONT BRAKE W/LINING (1 WHEEL) - (MERITOR ONLY)	12	\$230.19	\$2,762.28
82-10539-001-0	BRAKE	YOKE ASSY - BRAKE CHAMBER	6	\$5.36	\$32.16
82-11869-000-0	BRAKE	ROLLER - FRONT - (MERITOR ONLY)	247	\$1.20	\$296.92
82-15540-0	BRAKE	SENSOR ASSY - ABS REAR (MERITOR ONLY)	7	\$36.00	\$251.99
82-15658-0	BRAKE	KIT - TREADLE PIN - PEDAL	3	\$21.22	\$63.66
82-17799-000-0	BRAKE	EXCITER - ABS FRONT AXLE	11	\$74.14	\$815.54
82-31128-009-0	BRAKE	BRACKET ASM - FRONT S CAM BRAKE - RH	1	\$125.00	\$125.00
F-DRUM-PHAN-0	BRAKE	KIT - FRONT DRUM PHANTOM	7	\$292.95	\$2,050.65
T-0022R-0	BRAKE	BUSHING - BRAKE SHOE - BRONZE (FINISHED)	90	\$2.29	\$205.94
1004-0	BULB	BULB - MINATURE	103	\$0.00	\$0.00
1076-0	BULB	BULB - MINATURE	20	\$0.14	\$2.80
1309-0	BULB	BULB - MINATURE 24V	219	\$0.43	\$93.38
13-39306-000-0	BULB	LENS ASSY - CTR. BRK. LED	3	\$43.97	\$131.91
13-43031-000-0	BULB	LAMP - TURN/MARKER AMBER	3	\$9.65	\$28.95
1816-0	BULB	BULB - MINATURE	8	\$0.12	\$0.96
1818-0	BULB	BULB - MINATURE	10	\$0.89	\$8.90
1820-0	BULB	BULB - MINIATURE	34	\$0.12	\$4.08
1891-0	BULB	BULB - MINATURE	17	\$0.14	\$2.31
1893-0	BULB	BULB - MINATURE	60	\$0.15	\$8.75
1895-0	BULB	BULB - MINATURE 14V 2CP	49	\$0.14	\$7.04
194A-0	BULB	BULB - MINATURE AMBER	18	\$0.25	\$4.50
20329-0	BULB	BULB - DROP LIGHT 9W / G23 BASE (SHOP)	4	\$1.46	\$5.84
20-51676-000-0	BULB	GUARD - LAMP BRT	2	\$70.73	\$141.46
2057-0	BULB	BULB - MINATURE 12V 32/2C	25	\$0.25	\$6.25
313-0	BULB	BULB - MINATURE 24V	8	\$0.19	\$1.52
327-0	BULB	BULB - MINATURE	10	\$0.23	\$2.30
330-0	BULB	BULB - MINATURE	19	\$0.25	\$4.75

Obsolete Surplus Bus and Auto Parts

<u>Part ID - Suffix</u>	<u>Category</u>	<u>Part Description</u>	<u>OnHand Quantity</u>	<u>COST</u>	<u>EXT COST</u>
42-21505-000-0	BULB	LENS ASSY - ENGINE COMP	3	\$9.10	\$27.30
45-17185-001-0	BULB	LENS ASSY - AMBER TURN 12	6	\$7.80	\$46.80
464-0	BULB	BULB - MINATURE 24V	68	\$0.12	\$8.16
51-02112-003-0	BULB	LAMP ASSY - MAP	3	\$6.89	\$20.67
51-18894-000-0	BULB	LENS ASSY - 12V AMBER SEA	2	\$1.25	\$2.50
51-18894-004-0	BULB	LAMP ASSY - 2.5" SEALED - 12V LED AMBER	2	\$10.71	\$21.42
51-27757-002-0	BULB	HEADLIGHT ASSY - L/H	2	\$56.55	\$113.09
51-27758-002-0	BULB	HEADLIGHT ASSY - R/H	4	\$51.37	\$205.49
51-29416-000-0	BULB	LENS ASSY - LICENSE PLATE	3	\$2.40	\$7.20
51-34802-000-0	BULB	LENS ASSY - LED AMBER FRT	10	\$8.91	\$89.10
51-34803-000-0	BULB	LENS ASSY - LED AMBER FRT - PHANTOM (518-569)	7	\$16.54	\$115.78
51-34803-000-3	BULB	LENS ASSY - LED AMBER FRT (WARRANTY)	9	\$0.00	\$0.00
51-36161-000-0	BULB	LENS ASSY - LED 7 IN. RED (NEW) - DIALIGHT ONLY - STOP/TAIL/TURN	6	\$54.05	\$324.30
51-36161-000-3	BULB	LENS ASSY - LED 7 IN. RED (WARRANTY) DIALIGHT - STOP/TAIL/TURN	3	\$0.03	\$0.09
51-36162-000-0	BULB	LENS ASSY - LED 7 IN. AMBER	0	\$61.42	\$0.00
51-36162-000-3	BULB	LENS ASSY - LED 7 IN. AMBER (WARRANTY)	35	\$0.00	\$0.00
51-44986-000-0	BULB	LAMP ASSY - FRT TURN 500S	11	\$17.98	\$197.78
51-47247N000-0	BULB	GROMMET - LAMP 2.5 IN FLUSH MTG	2	\$6.25	\$12.50
51-54624-001-0	BULB	LAMP - RED 12V STOP/TURN - GILLIG 29 FT	1	\$36.34	\$36.34
60002R-0	BULB	LENS ASSY. RED STOP 12VL	71	\$3.14	\$223.20
657-0	BULB	BULB - MINATURE	39	\$0.25	\$9.75
82-00912-004-0	BULB	LENS - AMBER TURN	3	\$2.10	\$6.30
82-07990-000-0	BULB	LENS - STEPWELL	20	\$1.20	\$24.02
82-32921-004-0	BULB	BALLAST - 24V L.E.D. 518-550	7	\$51.37	\$359.59
82-41299-000-0	BULB	BALLAST - 24V LED (GILLIG ONLY)	2	\$86.67	\$173.34
9006-0	BULB	BULB - HEADLIGHT HALOGEN	7	\$1.39	\$9.73
93-0	BULB	BULB - MINATURE	7	\$0.16	\$1.12
F40CWRSSS-0	BULB	BULB - FLUORESCENT	25	\$1.80	\$45.00
F48T12CW-0	BULB	BULB - FLOURESCENT	33	\$4.04	\$133.29
F48T12CWHO-0	BULB	BULB - FLUORESCENT	33	\$3.22	\$106.42
F96T12CWHOSS-0	BULB	BULB - FLUORESCENT	11	\$3.22	\$35.44
H4651-0	BULB	HEADLIGHT - HIGH BEAM HAL	5	\$4.06	\$20.30
H4656-0	BULB	HEADLIGHT - LOW BEAM HALG	29	\$4.24	\$122.96
C102-0040-0	DECAL	DECAL - INSTRUMENT ACCESS	2	\$11.50	\$23.00
20-38179-000-0	DOORS	BRACKET ASSY - FRONT DOOR	4	\$76.61	\$306.44
45-15986-000-0	DOORS	LOCKSTRIP - DOOR GLAZING	1	\$0.90	\$0.90
45-29159-096.00-0	DOORS	MOLDING - DOOR FACE	4	\$34.20	\$136.80
50-15602-023-0	DOORS	BRUSH - FRT DOOR SEAL	2	\$102.26	\$204.51
53-35443-000N-0	DOORS	JOINT - MALE UPPER ARM FRT DOOR PHANTOM	2	\$27.33	\$54.66
54-13119-062-0	DOORS	SCREW - SOC SHLD 3/8X1/2	7	\$0.63	\$4.41
54-35448-000-0	DOORS	BUSHING - DOOR BRONZE	2	\$11.45	\$22.90
82-09286-001-0	DOORS	END ASM - THREADED RH	2	\$9.72	\$19.44
82-12116-003-0	DOORS	PLATE - BASE FRONT DOOR TOP	1	\$308.57	\$308.57
82-12127-000-2	DOORS	MOTOR - DOOR CONTROL	2	\$0.00	\$0.00
82-13343-001-0	DOORS	TOUCH-BAR ASSY - LH RR	1	\$285.33	\$285.33
82-13343-002-0	DOORS	TOUCH-BAR ASSY - RH RR	2	\$320.00	\$640.00
82-14519-0	DOORS	MOTOR - FRT DOOR W/BRKT (NEW)	3	\$818.00	\$2,454.00
82-34278-000-0	DOORS	DOOR - FILTER ACCESS GILI	1	\$1,300.19	\$1,300.19
53-26406-000-0	DRIVE TRAIN	DRIVESHAFT ASM - GILLIG (INCORRECT ITEM)	3	\$0.00	\$0.00
51-13427-002-0	ELECT-CB	HOLDER - RELAY	4	\$0.59	\$2.36
51-43120-002-0	ELECT-CB	BREAKER - 15AMP CIRCUIT	5	\$3.79	\$18.95
51-43120-003-0	ELECT-CB	BREAKER - 20AMP CIRCUIT	14	\$1.68	\$23.52
05-42478-000-0	ELECT-GIL	SENSOR - COOLANT TEMP	4	\$25.79	\$103.16
13-49761-000-0	ELECT-GIL	SPEEDOMETER - GILLIG PHANTOM *REQUIRES ADAPTER 50-70077-00	1	\$143.73	\$143.73
50-39450-005-0	ELECT-GIL	HARNESS - REAR TURN MARKER	1	\$440.63	\$440.63
50-70077-000-0	ELECT-GIL	HARNESS - SPEEDOMETER ADAPTER - GILLIG PHANTOM	3	\$25.56	\$76.68
51-21794-004-0	ELECT-GIL	SOLENOID - 12V	3	\$5.75	\$17.25
51-22968-021-0	ELECT-GIL	SENDER - TEMP. COOLANT	8	\$11.16	\$89.30

Obsolete Surplus Bus and Auto Parts

<u>Part ID - Suffix</u>	<u>Category</u>	<u>Part Description</u>	<u>OnHand Quantity</u>	<u>COST</u>	<u>EXT COST</u>
51-22968-022-0	ELECT-GIL	SENDER - OIL PRESS 1/8-27 - VDO 2 TERMINAL	4	\$22.50	\$90.00
51-22968-028-0	ELECT-GIL	GAUGE - FUEL 0 - 90 OHM	6	\$17.73	\$106.38
51-22968-029-0	ELECT-GIL	GAUGE - COOLANT TEMP - VDO	5	\$12.93	\$64.67
51-22968-031-0	ELECT-GIL	GAUGE - VOLTMETER VDO 12V	2	\$16.38	\$32.76
51-22968-032-0	ELECT-GIL	GAUGE - OIL PRESSURE	2	\$14.40	\$28.80
51-22968-033-0	ELECT-GIL	GAUGE - VOLTMETER VDO 24V	2	\$14.98	\$29.96
51-55046-000-0	ELECT-GIL	FAN ASM - DEFROSTER - 24V	5	\$46.67	\$233.35
58611088-0	ELECT-GIL	LEVER - SWITCH	3	\$3.95	\$11.85
82-15659-000-0	ELECT-GIL	SENSOR - PEDAL THROTTLE	3	\$51.39	\$154.17
82-17709-000-0	ELECT-GIL	SOCKET - LAMP VDO GAUGE	8	\$3.09	\$24.72
13-41361-025-0	ELECT-IOC	KEY - ID #76 DINEX - I / O CTRL	2	\$56.00	\$112.00
12040753-0	ELECT-RELA	CONNECTOR - 2 PIN TEMP	4	\$0.91	\$3.64
51-02194-001-0	ELECT-RELA	RELAY - DPDT 24VDC	2	\$7.50	\$15.00
51-11693-003-0	ELECT-RELA	RELAY - SPST 24VDC 50 AMP	4	\$10.50	\$42.00
51-11693-008-0	ELECT-RELA	RELAY - SPDT 12VDC 30-20A	1	\$4.95	\$4.95
51-22906-000-0	ELECT-RELA	RELAY - 4PDT 12VDC	1	\$11.80	\$11.80
51-12230-001-0	ELECT-SW	SWITCH - PUSH BUTTON - ALARM	8	\$33.24	\$265.90
51-25069-001-0	ELECT-SW	SWITCH - MICRO 8 TERMINAL	3	\$22.57	\$67.71
51-26117-018-0	ELECT-SW	SWITCH - PRESSURE 66 PSI	2	\$19.80	\$39.60
51-26163-004-0	ELECT-SW	SENSOR - COOLANT	7	\$46.29	\$324.00
51-34229-000-0	ELECT-SW	SENDER - FUEL	5	\$148.72	\$743.60
6300134-0	ELECT-SW	SWITCH - REMOTE MIRROR - NABI	2	\$46.72	\$93.44
82-31203-003-0	ELECT-SW	SWITCH - DRIVER LIGHT	1	\$1.75	\$1.75
01-52858-000-0	ENG COOLIN	RAD/CAC ASSY - GILLIG 324-569 (NEW)	0	\$1,328.00	\$0.00
01-52858-000-1	ENG COOLIN	RAD/CAC ASSY - GILLIG 324-569 (REB)	2	\$1,210.00	\$2,420.00
01-52858-000-3	ENG COOLIN	RAD- CAC ASSEMBLY (WARRANTY)	1	\$0.00	\$0.00
01-55710-000-0	ENG COOLIN	BRACKET ASM - CAC PIPE SUPPORT	3	\$167.70	\$503.10
05-42479-000-0	ENG COOLIN	SENSOR- CAC TEMP	5	\$22.30	\$111.50
53-02317-000-0	ENG COOLIN	VALVE - GATE 3/4	4	\$66.17	\$264.67
82-17303-0	ENG COOLIN	CORE ASSY - CAC GILLIG	2	\$593.00	\$1,186.00
82-90652-000-0	ENG COOLIN	REGULATOR ASM - PRESSURE - 10 PSI	2	\$39.20	\$78.40
82-90652-001-0	ENG COOLIN	REGULATOR ASM - PRESSURE - 16 PSI	3	\$40.51	\$121.53
01-52858-000-98	ENG COOLIN	RAD/CAC ASSY - GILLIG 324-569 (CORE)	0	\$0.00	\$0.00
01-52979M000-0	ENG ISL	PIPE - TURBO	2	\$401.41	\$802.82
3089023-0	ENG ISL	PLUG - WATER JACKET THREADED CUMMINS ISL	1	\$54.27	\$54.27
3164263-0	ENG ISL	PIN - ECM - ISL	23	\$9.95	\$228.85
3164755-0	ENG ISL	HARNESS - PRESS SWITCH - ISL ** USE WITH 4076930 **	3	\$9.50	\$28.50
3408345-0	ENG ISL	SENSOR - TEMP INTK MANFLD	3	\$36.72	\$110.16
3537960-0	ENG ISL	GASKET - TURBO ADAPTOR	3	\$3.29	\$9.87
3820463-0	ENG ISL	COVER - HAND HOLE	1	\$146.33	\$146.33
3824808-0	ENG ISL	PIN - ECM - CUMMINS ISL	9	\$4.31	\$38.79
3901969-0	ENG ISL	PLUG - EXPANSION - ISL	2	\$5.50	\$11.00
3904483-0	ENG ISL	DOWEL - CRANKSHAFT PIN - ISL	1	\$1.76	\$1.76
3907177-0	ENG ISL	SEAL - CYLINDER LINER - ISL	8	\$5.28	\$42.24
3917746-0	ENG ISL	ISOLATOR - VIBRATION ISL	11	\$2.75	\$30.25
3917747-0	ENG ISL	ISOLATOR - VIBRATION ISL	10	\$2.48	\$24.80
3919359-0	ENG ISL	ISOLATOR - VIBRATION INJ ISL	6	\$2.34	\$14.04
3920854-0	ENG ISL	SCREW - CAPTIVE WASHER CAP ISL	11	\$1.90	\$20.90
3925437-0	ENG ISL	BOLT - FUEL PUMP MTG BRACKET ISL	8	\$4.10	\$32.80
3927606-0	ENG ISL	PLATE - OIL PAN ISL	3	\$60.02	\$180.07
3937478-0	ENG ISL	MANIFOLD - EXHAUST - ISL	1	\$73.06	\$73.06
3942659-0	ENG ISL	ISOLATOR - VALVE COVER - ISL	10	\$4.22	\$42.20
3943739-0	ENG ISL	SHAFT - SHUTOFF VALVE ISL	2	\$4.71	\$9.42
3944717-0	ENG ISL	SCREW - CAPTIVE WASHER CAP ISL	16	\$3.09	\$49.50
3949988-0	ENG ISL	SENSOR - FUEL PRESS - ISL	2	\$179.77	\$359.54
3955219-0	ENG ISL	ISOLATOR - VIBRATION ISL	5	\$6.00	\$30.00
3955220-0	ENG ISL	ISOLATOR - VIBRATION ISL	8	\$8.00	\$64.00
3965879-0	ENG ISL	TUBE - TURBO OIL DRAIN	1	\$14.26	\$14.26

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<u>Part ID - Suffix</u>	<u>Category</u>	<u>Part Description</u>	<u>OnHand Quantity</u>	<u>COST</u>	<u>EXT COST</u>
3968429-0	ENG ISL	BRACKET - SUPPORT FUEL PUMP ISL	4	\$22.83	\$91.32
3972777-0	ENG ISL	DOWEL - CAMSHAFT PIN - ISL	0	\$1.07	\$0.00
3979330-0	ENG ISL	TUBE - FUEL SUPPLY - ISL	2	\$19.22	\$38.44
3992090-0	ENG ISL	GASKET - CNCT. INTAKE ISL	6	\$4.86	\$29.16
4921497-0	ENG ISL	SENSOR - PRESSURE - ISL	5	\$56.83	\$284.14
4928538-0	ENG ISL	GASKET - FUEL PUMP ISL	6	\$6.87	\$41.22
5261712-0	ENG ISL	SCREW - 12 POINT CAP - STUDDED FLANGE	13	\$3.20	\$41.60
73194-0	ENG ISL	BODY - CENTRIFUGE - OIL SPINNER	1	\$223.82	\$223.82
51-22968-035-0	ENG MISC	GAUGE - OIL PRESSURE VDO	3	\$13.60	\$40.81
70938-0	ENG MISC	CARTRIDGE - AIR VALVE ASM	3	\$69.00	\$207.00
01-37571-000-0	EXHAUST	BAR - TIE EXHAUST	4	\$55.00	\$220.00
01-49825N000-0	EXHAUST	MUFFLER - CAT/CON 30 IN - ISL	1	\$2,972.40	\$2,972.40
45-29245-000-0	FASTENERS	BOLT - WING HYD COOLER MTG	8	\$10.14	\$81.12
53-09611-012-0	FASTENERS	NUT - LOCK 1 1.25 IN.-12	5	\$4.39	\$21.95
55-14801-000-0	FASTENERS	BOLT - EYE A/C	11	\$7.54	\$82.96
82-18102-000-0	FASTENERS	BOLT - ROD 5/8-11 X 5.5 IN.	10	\$1.20	\$11.99
10004-0	FILTER AC	FILTER- A/C 40 X 17	50	\$0.95	\$47.50
P213-0020-0	FILTER MIS	FILTER - W/C PRESS. ELEME	62	\$3.85	\$238.70
190263-125-0	FITTINGS	FITTING - HOSE 90 12-12	7	\$19.53	\$136.68
190265-165-0	FITTINGS	FITTING - HOSE 45 16-16	4	\$8.32	\$33.26
190265-65-0	FITTINGS	FITTING - HOSE 45 6-6	1	\$6.06	\$6.06
4411-165-0	FITTINGS	FITTING - HOSE #16 STRAIGHT	3	\$6.57	\$19.70
53-28553-000-0	FITTINGS	FITTING - STANCHION	3	\$17.38	\$52.14
54-13063-045-0	FITTINGS	ELBOW - 9/16"-18 X "8 JIC - HYD FAN MTR	2	\$9.55	\$19.10
54-53997-049-0	FITTINGS	ADAPTOR - REDUCING - HYD PUMP	3	\$47.92	\$143.76
55-28726-000-0	FITTINGS	FITTING - STANCHION	1	\$14.54	\$14.54
82-21424-000-0	GENERATOR	KEY - WOODRUFF NIEHOFF	3	\$0.26	\$0.78
55-13615-001-0	GLASS	WINDSHIELD - L/H GILLIG	2	\$77.00	\$154.00
55-13615-002-0	GLASS	WINDSHIELD - C/S	4	\$108.09	\$432.34
55-32383-000-0	GLASS	GLASS - DOOR FRT. 501-569	4	\$81.69	\$326.76
46-12D3030-0500-0	HOSE ASSY	HOSE ASSY - FC186 - AIR COMP DISCH	4	\$103.95	\$415.80
46-12D3034-0400-0	HOSE ASSY	HOSE ASM - AIR COMPR FC186	1	\$66.82	\$66.82
46-12F6365-0840-0	HOSE ASSY	HOSE - POWER STEERING	3	\$57.83	\$173.49
46-16D3030-0200-0	HOSE ASSY	HOSE ASM - #16 FC186	1	\$128.43	\$128.43
FC300-20-0	HOSE ASSY	HOSE - AEROQUIP #20	151	\$2.68	\$404.97
53-45876-002-0	HVAC GIL	FAN - 24VDC BOOSTER	3	\$26.40	\$79.20
82-16597-0	HVAC GIL	FILTER - AIR DEFROSTER	15	\$3.25	\$48.75
05-52261-005-0	HYDRAULIC	MOTOR ASM - HYD FAN DRIVE - GILLIG	4	\$560.00	\$2,240.00
53-19523-008-0	HYDRAULIC	FAN - 32 IN. HIGH FLOW	1	\$51.00	\$51.00
53-29075-000-1	HYDRAULIC	COOLER - HYD OIL (REB)	1	\$288.00	\$288.00
54-13118-056-0	HYDRAULIC	ELBOW - SWIVEL P/S COOLER	3	\$34.90	\$104.70
82-76985-000-0	HYDRAULIC	VALVE- FAN CTL 518-550	5	\$650.00	\$3,250.00
51-23251-003-0	PA-TALK BU	MONITOR - 24V VOLTAGE	1	\$57.64	\$57.64
ASP931-0	RADIO	ANTENNA - RADIO HEAVY DUTY W/O CABLE	3	\$52.00	\$156.00
107798-0	REBUILD	KIT - PURGE VLV REB 65224	21	\$3.72	\$78.12
57331787-0	REBUILD	CAM - VAPOR DOOR CONTROL	2	\$1.10	\$2.20
82-00572-000-0	REBUILD	KIT - DOOR CONTROLLER REP	3	\$5.09	\$15.27
82-20498-000-0	REBUILD	KIT - RBLD PURG VLV 65224 - W/PISTON	34	\$21.86	\$743.17
82-16355-0	SEAT-DRIVE	VALVE - AIR CHECK SEAT	1	\$42.98	\$42.98
30-125883-0	SEATING	SAFETY-BELT ASM - LAP & SHOULDER "ISSUE AS ASM"	2	\$222.48	\$444.96
55080097-0	SEATING	SAFETY-BELT ASM - LAP / SHOULDER	3	\$230.00	\$690.00
6643003-0	SEATING	PIN ASSY - LONG	6	\$11.47	\$68.82
496-1708-001-0	SIGN DEST	MEMBRANE - KEY PAD - TWIN VISION OCU	4	\$53.60	\$214.40
816-2979-1021J3-1	SIGN DEST	BOARD - CONTROL FRT TWN/ VSN (OEM REPAIRED)	3	\$230.00	\$690.00
816-2979-1021J3-3	SIGN DEST	BOARD - CONTROL FRT TWN/ VSN (WARR)	2	\$0.00	\$0.00
916-CONV-001-0	SIGN DEST	BOARD - CONV. TWIN VISION (NEW)	2	\$153.64	\$307.28
916-CONV-001-3	SIGN DEST	BOARD - CONV. TWIN VISION (WAR)	4	\$0.00	\$0.00
816-2979-1021J3-98	SIGN DEST	BOARD - CONRTOL FRT TWN/VSN (CORE)	3	\$0.00	\$0.00

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05-42481-005-0	STEERING	PUMP - P/S 501-569 (NEW)	2	\$496.86	\$993.72
53-29054-000-0	STEERING	DRAG LINK ASSY - GILLIG	4	\$371.56	\$1,486.24
82-04212-000-0	STEERING	KNUCKLE - STEERING R/FRT - MERITOR # A153111W3143	1	\$670.45	\$670.45
82-14875-0	STEERING	TIE ROD R/H - GILLIG 518-569	7	\$37.19	\$260.30
82-14876-0	STEERING	TIE ROD L/H - GILLIG 518-569	7	\$32.40	\$226.80
11-45719N000-0	SUSPENSION	ABSORBER - SHOCK ABS - REAR GILLIG 301-569	4	\$123.00	\$492.00
53-02125-001-0	SUSPENSION	VALVE - HEIGHT CTRL FRT.	4	\$19.20	\$76.80
53-08219-002-0	SUSPENSION	SOLENOID ASM - 24V - KNEELING VALVE	4	\$44.18	\$176.72
53-10520-002-0	SUSPENSION	VALVE - KNEELING 12V	4	\$37.27	\$149.08
53-14006-001-0	SUSPENSION	AIRBAG - GIL FRT GOODYEAR	6	\$89.96	\$539.76
53-15022-004-0	SUSPENSION	VALVE - HEIGHT CTRL REAR	5	\$16.69	\$83.45
53-15085-025-0	SUSPENSION	LOCKNUT - 1-8 GRD 8	5	\$0.89	\$4.45
53-17801-002-0	SUSPENSION	PLATE - FRAME BACKING REAR SUSPENSION	3	\$12.62	\$37.86
53-17801-012-0	SUSPENSION	SPACER - FRAME REAR SUSPENSION	3	\$12.00	\$36.00
53-20116-001-0	SUSPENSION	ROD ASSY - ADJ TORQUE	9	\$277.00	\$2,493.00
53-35882-000N-0	SUSPENSION	ABSORBER - FRT SHOCK - GILLIG 269-569 "KONI ONLY"	6	\$105.00	\$630.02
54-11351-013-0	SUSPENSION	BOLT - SHACKLE TO SWAYBAR	6	\$3.50	\$21.00
54-11359-017-0	SUSPENSION	BOLT - UPPER SHACKLE	15	\$4.20	\$63.00
55-22718-000-0	SUSPENSION	BRACKET - MOUNTING L/H	1	\$414.00	\$414.00
55-22719-000-0	SUSPENSION	BRACKET - MOUNTING R/H	1	\$529.76	\$529.76
55-29477-001-0	SUSPENSION	SHACKLE ASM - SWAY BAR W/ UPPER BUSHING	22	\$45.05	\$991.10
55-29477-004-0	SUSPENSION	BUSHING - SWAY BAR	12	\$14.68	\$176.10
55-29477-007-0	SUSPENSION	SLEEVE - BUSHING SHACKLE	7	\$6.00	\$42.00
55-29853-001-0	SUSPENSION	SWAY BAR - GILLIG	1	\$466.82	\$466.82
82-10436-000-0	SUSPENSION	LINK ASSY - HEIGHT CNTRL	4	\$6.40	\$25.60
82-13680-010-0	SUSPENSION	BOLT - 1" - 8 X 9	3	\$15.80	\$47.40
82-15210-0	SUSPENSION	BUSHING - LOWER SWAYBAR "GILLIG ONLY"	6	\$23.79	\$142.76
82-15270-0	SUSPENSION	BUSHING - SHACKLE	10	\$20.84	\$208.42
82-17289-0	SUSPENSION	AIRBAG - REAR 4 BAG SYS - GILLIG 501-569	6	\$79.02	\$474.12
82-20638-000-0	SUSPENSION	KIT - KING PIN (KAISER ONLY)	4	\$365.00	\$1,460.00
82-36401-000-0	SUSPENSION	ROD - TORQUE 20 IN.	2	\$301.00	\$602.00
82-36402-000-0	SUSPENSION	ROD - TORQUE 18.63 IN.	3	\$262.16	\$786.47
952620AA-0	SUSPENSION	ROD - TORQUE LEFT CLEVITE	3	\$424.65	\$1,273.94
952621AA-0	SUSPENSION	ROD - TORQUE RIGHT CLEVIT	4	\$426.50	\$1,706.00
6412729-0	SUSPENSION	AIR BAG ASM - NEW FLYER (INCORRECT ITEM)	4	\$0.00	\$0.00
50.5577.13-0	TRANS VOIT	SEAL - ADAPTER HOUSING	1	\$31.34	\$31.34
64.0306.11-0	TRANS VOIT	SEAL - OIL FILTER HOUSING - VOITH	2	\$14.50	\$29.00
90.1416.13-0	TRANS VOIT	GASKET - HEAT EXCHANGER VOITH	12	\$7.24	\$86.88
91.2718.10-0	TRANS VOIT	RING - SEALING PAN COVER VOITH	3	\$13.80	\$41.40
DIWA-D864.3E-1	TRANS VOIT	TRANS ASM - VOITH D864.3E (OEM REB)	3	\$8,998.00	\$26,994.00
H01000101-0	TRANS VOIT	BOLT - M10X130 CONNECTING FLANGE - VOITH	13	\$1.45	\$18.85
H01002169-0	TRANS VOIT	CIRCLIP - SHAFT - VOITH 864.3E	5	\$0.93	\$4.65
DIWA-D864.3E-98	TRANS VOIT	TRANS ASM - VOITH D864.3E (CORE)	1	\$0.00	\$0.00
418-0007-000-0	VIDEO SUV	CONNECTOR PLUG - 5MB GPS ANTENNA	4	\$26.00	\$104.00
511762-0	VIDEO SUV	KEY LOCK - W/HARNESS 2 POS.	2	\$29.49	\$58.98
700848-1	VIDEO SUV	PROCESSOR - QUAD (REB)	2	\$72.00	\$144.00
700928FM-1	VIDEO SUV	DVR - BUS WATCH (REB)	2	\$200.00	\$400.00
710297-0	VIDEO SUV	CAMERA - EXT SIDE MOUNT LEFT	2	\$285.01	\$570.02
82-54417-000-0	VIDEO SUV	ADAPTER - CABLE CAMERA	1	\$24.50	\$24.50
123-0975-0	WC LIFT	RAMP - SAFETY WALK W/C	3	\$34.30	\$102.90
123-0994-0	WC LIFT	WELDMENT - TRUNNION - W/C LIFT	3	\$38.24	\$114.72
136-0085-0	WC LIFT	COLLAR - SPLIT W/C	6	\$5.89	\$35.34
184-0128-0	WC LIFT	SWITCH - MEMBRANE RAMP W/C (NEW)	3	\$175.75	\$527.25
185-0162-0	WC LIFT	PIN - CYLINDER W/C LIFT	3	\$16.22	\$48.67
214-0006-0	WC LIFT	KIT - ROD SEAL RBLD	3	\$33.60	\$100.80
274-0198-0	WC LIFT	UNIT - W/C HYD POWER (NEW)	2	\$612.29	\$1,224.58
274-0198-1	WC LIFT	UNIT - W/C HYD POWER (REB)	1	\$295.00	\$295.00
274-0203-0	WC LIFT	KIT - SOLENOID W/C PWRUNT	7	\$82.34	\$576.38

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312-0227KIT-0	WC LIFT	SWITCH - MEMBRANE RAMP W/C	2	\$248.09	\$496.17
371-0304-1	WC LIFT	JUNCTION BOX - W/C LIFT - GILLIG 551-569 (REB)	4	\$450.00	\$1,800.00
373-0259-0	WC LIFT	MAT - SENSITIVE CURBSIDE	3	\$417.34	\$1,252.02
415-9014-0	WC LIFT	SCREW ASSY - CAPTIVE W/C	18	\$7.33	\$131.94
B123-0233-0	WC LIFT	CLOSEOUT - FLAP WELDMENT	4	\$25.59	\$102.36
B123-0734-0	WC LIFT	PAD - SAFETY WALK FWD	17	\$8.32	\$141.44
B123-0736-0	WC LIFT	PAD - SAFETY WALK FWD	5	\$9.55	\$47.75
B14-6739-0	WC LIFT	MAT - SENSITIVE C/S	3	\$242.60	\$727.81
B14-6740-0	WC LIFT	MAT - SENSITIVE	1	\$249.08	\$249.08
B161-0045-0	WC LIFT	WHEEL - RED WHEEL CHAIR LIFT	10	\$28.26	\$282.60
B182-0056-0	WC LIFT	LATCH ASSY - STOW W/C	2	\$69.80	\$139.59
B212-0009-0	WC LIFT	CAP - LIFT-U DIPSTICK	3	\$7.90	\$23.70
B21-2614-1	WC LIFT	JUNCTION-BOX - W/C GILLIG 501-550 (REP)	2	\$450.00	\$900.00
B371-0158-0	WC LIFT	SWITCH - PROXIMITY	4	\$58.00	\$232.00
B371-0177-0	WC LIFT	SWITCH - LIMIT ASSY	1	\$148.40	\$148.40
B373-0084-0	WC LIFT	EDGE - SENSITIVE 33 1/4	2	\$64.00	\$128.00
B373-0085-0	WC LIFT	EDGE - SENSITIVE 30 1/4 IN.	5	\$64.00	\$320.00
B373-0092-0	WC LIFT	MAT - SENSITIVE R/S	2	\$247.69	\$495.38
B45-4363-0	WC LIFT	SHIELD ASSY - SPLASH	1	\$362.56	\$362.56
B45-4367-0	WC LIFT	SHIELD - SPLASH W/C 97-UP	1	\$420.00	\$420.00
B84-9993-0	WC LIFT	BREATHING - CAP ASSY	3	\$18.25	\$54.74
C123-0724-0	WC LIFT	PAD - SAFETY WALK RAMP	0	\$43.90	\$0.00
C34-8989-0	WC LIFT	SPRING - EXTENSION - W/C	1	\$8.99	\$8.99
D111-0248-0	WC LIFT	WELDMENT - S CHANNEL FWD	1	\$356.08	\$356.08
D111-0249-0	WC LIFT	WELDMENT - S CHANNEL REAR	1	\$356.08	\$356.08
D45-1419-0	WC LIFT	BEARING - FLANGED W/C	1	\$1.43	\$1.43
P161-0034-0	WC LIFT	BUMPER - W/C RUBBER	3	\$6.39	\$19.16
P213-0019-0	WC LIFT	FILTER - HYD W/C LIFT	3	\$57.48	\$172.44
P218-0015-0	WC LIFT	GAUGE - PRESSURE W/C ONLY	4	\$65.57	\$262.27
P230-0026-0	WC LIFT	FITTING - QUICK CON. W/C	3	\$42.76	\$128.28
P274-0012-1	WC LIFT	UNIT - W/C HYD POWER (REB)	3	\$295.00	\$884.99
P413-2514-0	WC LIFT	SCREW - FLUSH MOUNT	38	\$0.89	\$33.82
P416-0524-0	WC LIFT	HEXSCREW - 5/16 X 3 IN.	2	\$6.43	\$12.86
P424-4451-0	WC LIFT	CLIPNUT - 1/4-20 PLD W/C	27	\$0.92	\$24.84
P428-4001-0	WC LIFT	WASHER - COUNTERSINK EXT.	51	\$0.29	\$14.79
371-0304-98	WC LIFT	JUNCTION BOX - W/C LIFT - GILLIG 551-569 (CORE)	10	\$0.00	\$0.00
B21-2614-98	WC LIFT	JUNCTION-BOX - W/C GILLIG 501-550 (CORE)	3	\$0.00	\$0.00
03-46974N000-0	WHEELS	DRIVESHAFT - 1710 SERIES 501^	1	\$702.50	\$702.50
40078-0	WHEELS	SEAL - BRAKE (MUST BE CR)	15	\$6.43	\$96.45
5575-0	WHEELS	BEARING - OUTER FRT CONE (TIMKEN ONLY)	26	\$21.53	\$559.78
6320-0	WHEELS	CUP - INNER FRONT (TIMKEN ONLY)	30	\$44.47	\$1,334.16
6389-0	WHEELS	BEARING - INNER CONE (TIMKEN ONLY)	14	\$69.76	\$976.67
82-03452-000-0	WHEELS	PLUG - REAR END MAG DRAIN	4	\$2.26	\$9.04
82-04041-002-0	WHEELS	YOKE ASM - DIFFERENTIAL - GILLIG	2	\$106.91	\$213.82
82-04217-003-0	WHEELS	NUT - INNER WHEEL BEARING	2	\$4.97	\$9.94
82-04910-000-0	WHEELS	SEAL - FRONT BRAKE ABS	3	\$5.79	\$17.37
82-04997-538-0	WHEELS	DIFFERENTIAL - CARRIER ASM 5.38 GEAR (W/OUT YOKE)	4	\$1,641.35	\$6,565.40
82-08264-000-0	WHEELS	STUD - WHEEL FRONT HUB PILOTED (ROCKWELL ONLY)	154	\$9.13	\$1,406.02
82-11625-000-0	WHEELS	SEAL ASSY - PINION	8	\$9.00	\$72.00
82-11693-000-0	WHEELS	STUD - AXLE	49	\$1.75	\$85.75
99395-0	WHEELS	SLEEVE - AXLE - SPEEDI	16	\$20.54	\$328.60
99399-0	WHEELS	SLEEVE - AXLE FRONT CR	23	\$29.87	\$687.01
82-04997-538-98	WHEELS	DIFFERENTIAL - CARRIER ASM 5.38 GEAR (W/OUT YOKE) - CORE	1	\$0.00	\$0.00
82-32319-513-98	WHEELS	DIFFERENTIAL - CARRIER ASM GILLIG 701-705 (W/OUT YOKE) - CORE	1	\$0.00	\$0.00
82-48404-538-98	WHEELS	DIFFERENTIAL - BRT 71162 @ 5.38 (CORE)	1	\$0.00	\$0.00
53-35410-000N-0	WIPER	ARM ASSY. WIPER 27.5 IN. RH	5	\$109.97	\$549.85
53-35411-000N-0	WIPER	ARM ASSY - WIPER 29.5 IN.	4	\$127.67	\$510.68
53-35421-000N-0	WIPER	WIPER BLADE - 22 IN. L/H	32	\$12.46	\$398.72

Obsolete Surplus Bus and Auto Parts

<u>Part ID - Suffix</u>	<u>Category</u>	<u>Part Description</u>	<u>OnHand Quantity</u>	<u>COST</u>	<u>EXT COST</u>
53-50177V000-0	WIPER	WIPER BLADE - GILLIG 24 IN.	57	\$6.94	\$395.50
53-50195V000-0	WIPER	KIT - ELECT WASHER REGULR	3	\$70.00	\$210.00
8112552-0	WIPER	WIPER BLADE - 26 IN.	7	\$8.38	\$58.66
82-08829-001-0	WIPER	NUT - ACORN WIPER	3	\$0.74	\$2.22
82-08856-000-0	WIPER	SHAFT - RH WIPER IDLER	1	\$24.53	\$24.53
82-08883-000-0	WIPER	CAP - NUT WIPER ARM	2	\$2.86	\$5.72
82-08895-000-0	WIPER	LINK - SADDLE WIPER ARM	10	\$0.99	\$9.90
82-08896-000-0	WIPER	ARM ASSY - WIPER	4	\$39.36	\$157.44
82-11090-000-0	WIPER	BOLT - WIPER W/S	8	\$2.45	\$19.60
82-11675-000-0	WIPER	PUMP - WINDSHIELD WASHER	5	\$53.46	\$267.30
82-20694-001-0	WIPER	MOTOR - WIPER ELECTRIC (PHANTOM)	3	\$140.74	\$422.21
82-21287-000-0	WIPER	KNOB - WIPER/WASHER	3	\$4.47	\$13.42
Totals					\$159,674.54

Consent Agenda Item #6.D. vii

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
CRAIG CHARRETTE
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Miscellaneous
Authorization to Extend a Joint Participation Agreement (JPA) for Feeder Bus Service with the Florida Department of Transportation (FDOT) for SunRail

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to extend and execute a Public Transportation Supplemental Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for the feeder bus service providing access to SunRail stations through September 30, 2017, and to authorize the Chair to execute Resolution 16-006. The current agreement expires September 30, 2016.

BACKGROUND:

At the April 11, 2014 Board meeting, LYNX staff and its counsel discussed with Board members the concerns and recommended signing a short term agreement allowing for future resolution of the disagreements with FDOT. Authorization was given by the Board to negotiate and enter into a JPA with FDOT.

The initial JPA was signed by both parties with a termination date of April 28, 2014. A supplemental JPA was signed August 27, 2014 extending the JPA through September 30, 2015. Another supplemental JPA was signed September 15, 2015 extending the JPA through September 30, 2016.

A copy of the proposed JPA is attached. To the extent there are any changes to the JPA, LYNX staff will negotiate those changes if those changes are not materially adverse to LYNX. This will allow the Chief Executive or designee to enter the JPA without further Board approval.

FISCAL IMPACT:

LYNX staff included anticipated funding from FDOT in the amount of \$1,194,626 and \$1,029,359 in the FY2016 Amended Operating Budget and the FY2017 Preliminary Operating Budget, respectively, to support the SunRail feeder service.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT
Number 3

725-030-07
PUBLIC TRANSPORTATION
12/14

Page 1 of 10

Financial Project No(s): 433166-1-84-01 (item-segment-phase-sequence) Contract No.: ARD60	Fund: 010 Function: 215 Federal No.: N/A DUNS No.: 80-939-7102	FLAIR Category: 088774 Object Code: 751000 Org. Code: 55052000531 Vendor No.: F592-982-959-005
Catalog of Federal Domestic Assistance Number: N/A CFDA Title:	Catalog of State Financial Assistance Number: 55.012 CSFA Title: Service Development Program	

THIS AGREEMENT, made and entered into this _____ day of _____,
by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida,
hereinafter referred to as the Department, and Central Florida Regional Transportation Authority d/b/a LYNX
455 North Garland Avenue, Orlando, FL 32807
hereinafter referred to as Agency.

WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the 11th day of April 2014
entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended
hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment
"A" for a total Department Share of \$3,477,743.00

NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow
from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended
and supplemented as follows:

1.00 Project Description: The project description is amended
to continue to provide State Service Development Grant funding for eligible transit operating assistance for new service
and extensions of existing fixed route services to serve as SunRail feeder bus routes.

2.00 Project Cost:

Paragraph 3.00 of said Agreement is ☒ increased/ ☐ decreased by \$1,138,375.00
bringing the revised total cost of the project to \$3,477,743.00.

Paragraph 4.00 of said Agreement is ☒ increased/ ☐ decreased by \$1,138,375.00
bringing the Department's revised total cost of the project to \$3,477,743.00.

3.00 Amended Exhibits:

Exhibit(s) A, B, and D of said Agreement is amended by Attachment "A".

4.00 Contract Time:

Paragraph 16.00 of said Agreement September 30th, 2017.

5.00 E-Verify

Vendors/Contractors:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

433166-1-84-01

Financial Project No(s)

Contract No. ARD60

Agreement Date

Except as hereby modified, amended or changed, all other terms of said Agreement dated April 11th, 2014
and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first
above written.

AGENCY

Central Florida Regional Transportation Authority d/b/a
LYNX

AGENCY NAME

FDOT

See attached Encumbrance Form for date of Funding
Approval by Comptroller

SIGNATORY (PRINTED OR TYPED)

LEGAL REVIEW
DEPARTMENT OF TRANSPORTATION

SIGNATURE

District 5 Director of Transportation Development
DEPARTMENT OF TRANSPORTATION

TITLE

District 5 Director of Transportation Development
TITLE

433166-1-84-01

Financial Project No(s)

Contract No. ARD60

Agreement Date _____

ATTACHMENT "A"
SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State of Florida, Department of Transportation and Central Florida Regional Transportation Authority d/b/a LYNX
455 North Garland Avenue, Orlando, FL 32807

dated _____.

DESCRIPTION OF SUPPLEMENT (Include justification for cost change):

This supplement continues the support the State has committed to for the third year of a seven year period.

I.	Project Cost:	As Approved	As Amended	Net Change
		\$2,339,368.00	\$3,477,743.00	\$1,138,375.00
	Total Project Cost	\$2,339,368.00	\$3,477,743.00	\$1,138,375.00
II.	Fund Participation:	As Approved	As Amended	Net Change
	Department:	\$2,339,368.00	\$3,477,743.00	\$1,138,375.00
	Agency:	\$0.00	\$0.00	\$0.00
				\$0.00
	Total Project Cost	\$2,339,368.00	\$3,477,743.00	\$1,138,375.00

Comments:

EXHIBIT "A"**PROJECT DESCRIPTION AND RESPONSIBILITIES**

This exhibit forms an integral part of that certain Joint Participation Agreement between the State of Florida Department of Transportation and the Central Florida Regional Transportation Authority, d/b/a LYNX dated _____.

PROJECT LOCATION:

**LYNX, Central Florida Regional Transportation Authority
455 North Garland Avenue
Orlando, FL 32807**

**Edward Johnson,
Chief Executive Officer
407-841-6017**

PROJECT DESCRIPTION:

The purpose of this project is to provide State Service Development grant funding for eligible transit operating assistance for new service and extension of fixed route services that will serve as feeder bus service to the SunRail commuter rail service. Feeder bus service will be operated during weekdays excluding holidays (which shall be defined to include New Year's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day), Monday through Friday to assure that said service will meet six inbound trains in the AM peak hours and six outbound trains in the PM peak hours. Times will vary by station. This project will be state funded for one year and will be supplemented yearly for six additional years. Consistent with Exhibit "B" hereto ("Project Budget") the funding provided for herein is a maximum Department participation of \$1,138,375.00. Supplemental funds are to be used for reimbursement for an additional estimated 16,197.709 hours. The Agency will operate the service at a rate of \$70.28 per hour ("Systemwide Hourly Rate") through the end of LYNX' Fiscal Year ending September 30, 2016. The Systemwide Hourly Rate will be automatically adjusted each year to be effective on October 1st of each year to a rate established through use of the Regional Model Calculation, as finally approved by the LYNX Board. The Agency will provide service as follows:

- Link 34 will directly serve the Sanford SunRail Station and will be rerouted along South French Ave and State Road 46 between Seminole Centre and Sanford Station and will increase service in the peak period to 30 minutes.
- Link 45 will directly serve the Lake Mary SunRail Station, will operate existing route between Seminole Centre and Seminole State College, and will increase peak period service to 30 minutes.

- Link 1 will extend from the Webster and Denning transfer center to the Winter Park SunRail Station via Denning, Morse, New York and New England during peak periods.
- Link 9 will extend from the Webster and Denning transfer center to the Winter Park SunRail Station via Denning, Morse, New York, and New England during peak periods.
- Link 111 will extend the route (eastbound and westbound trips) to serve the Sand Lake Road SunRail Station via South Orange Avenue and will add 30 minute peak period service.
- Link 11 will extend the route (northbound and southbound trips) from South Orange Avenue to connect to the Sand Lake Road SunRail Station during peak periods.
- Link 42 will extend the route (eastbound and westbound trips) to connect to the Sand Lake Road SunRail Station via South Orange Avenue during peak periods.
- Link 208 will be a new limited stop peak period express service from the Kissimmee Intermodal Terminal to the Sand Lake Road SunRail Station. The route alignment will utilize SR 528 and the Florida Turnpike and will run every 60 minutes.
- Link 46E and Link 46W will eliminate existing service on South French Avenue.
- Link 436N (which is part of the old Link 41 which has been split) will directly extend to the Altamonte Springs SunRail Station from SR 436A, and will provide 30 minute service throughout the day.
- Link 14 will extend from the Webster and Denning transfer center to the Winter Park SunRail Station via Denning, Fairbanks, New York and Webster and will run every 60 minutes during peak periods.
- Link 18 will directly serve the Sand Lake SunRail Station, will operate on an existing route between the Lynx Central Station and the Kissimmee Intermodal Terminal, and will provide 60 minute service to the Sand Lake SunRail Station during the peak periods and along Orange Avenue during the rest of the day.
- Link 23 will extend from the Webster and Denning transfer center to the Winter Park SunRail Station via Denning, Fairbanks, New York and Webster and will run every 60 minutes during peak periods.

SPECIAL CONSIDERATIONS BY AGENCY:

The audit report(s) required in paragraph 7.60 of the Agreement shall include a schedule of project assistance that will reflect the Department's contract number, Financial Management Number and the Federal Identification number, where applicable, and the amount of state funding action (receipt and disbursement of funds) and any federal or local funding action and the funding action from any other source with respect to the project.

SPECIAL CONSIDERATIONS BY DEPARTMENT:

This agreement is contingent on the following items:

1. LYNX signing an Interlocal Agreement with FDOT regarding the Smart Card System as a method of cashless fare collection on the LYNX fixed route services and paratransit services,

the FDOT SunRail commuter rail service, and for patron transfer among the Parties transportation systems to be signed at the same time that this agreement will be signed.

2. The unit cost that will be used in this Agreement to determine the amount of State Service Development Grant funding for the SunRail Feeder bus will be the same as that used by LYNX to estimate costs for each of its funding partners (City of Orlando, Osceola County, Orange County and Seminole County). The rate is a net, fully allocated cost to operate fixed route services, which is based on a regional model that is updated annually.

a. This JPA is for transit operating assistance. FDOT has completed the capital commitment for the purchase of feeder buses for phase I and II south only through a different JPA using TRIP funds and is therefore not subject to pay for the \$2.00 per hour capital cost. Nothing herein shall be construed to be a commitment for capital funding for feeder buses now or in the future. No capital costs can or will be reimbursed pursuant to the terms of this agreement.

b. Consistent with Exhibit "B" hereto, the Department will fund up to 100% of the net fully allocated per hour project cost which is the total project cost minus the farebox revenue.

3. Future gross and net costs will be set by that year's current and mutually agreed upon regional model.

4. FDOT will be billed for ACTUAL costs by LYNX. However, FDOT clearly specifies the intended level of service and associated hours as contained in Exhibit B and stipulates that costs will not exceed the estimated costs unless agreed to by both LYNX and FDOT.

5. The term of this Agreement is extended through September 30, 2017. The intent of the parties hereto is to negotiate and to enter into a Supplemental PT JPA yearly that will reflect the then current audited Systemwide Hourly Rate, adjusted service hours and routes that will be paid for by FDOT. The parties may, but are not obligated to, also adjust the term of this agreement to reflect a different fiscal year for the Agreement. At the end of each yearly period, the parties will repeat the process described above to enter into a new Supplemental Agreement each year to adjust the audited Systemwide Hourly Rate, the service hours and the routes, although this Project will not be funded for longer than seven years.

6. The Department reserves the right to request elimination of service of underperforming bus routes funded in this agreement upon review of monthly ridership. The Department will notify the Agency of the request to eliminate service in writing at which time the Agency will begin their required process to eliminate service. In the event service is eliminated, funds previously used for the eliminated service will be used on the other services being funded within this agreement.

EXHIBIT "B"

PROJECT BUDGET

This exhibit forms an integral part of that certain Joint Participation Agreement between the State of Florida, Department of Transportation and the Central Florida Regional Transportation Authority, d/b/a LYNX dated _____.

I.	PROJECT COST Supplement 3:		
	16,197.709 hours x \$70.28 rate =		\$1,138,375
<hr/>			
	TOTAL PROJECT COST:		\$1,138,375
<hr/>			
II.	PARTICIPATION:		
	Maximum Federal Participation		
	FTA, FAA	(%)	or \$
	Agency Participation		
	In-Kind	(%)	\$
	Cash	(%)	\$
	Other	(%)	\$
	Maximum Department Participation,		
	Primary		
	(DS) (DDR) (DIM) (PORT) (DPTO) (DIS)	(100%)	or \$1,138,375
	Federal Reimbursable (DU)(FRA)(DFTA)	(%)	or \$
	Local Reimbursable (DL)	(%)	or \$
<hr/>			
	TOTAL PROJECT COST		\$1,138,375

* The Department will fund up to 100% of the net project cost which is the total project cost minus the farebox.

FM# 433166-1-84-01	DPTO	\$1,138,375
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EXHIBIT "D"

STATE AGENCY: Florida Department of Transportation

CSFA #: 55.012

TITLE: Public Transit Service Development Program

AMOUNT: \$1,138,375.00

COMPLIANCE REQUIREMENTS

Allowed Activities:

Public Transportation Service Development projects specifically include projects involving the use of new technologies, services, routes, or vehicle frequencies, the purchase of special transportation services, and other such techniques for increasing service to the riding public as are applicable to specific localities and transit groups.

Projects involving the application of new technologies or methods for improving operations, maintenance, and marketing in public transit systems can be funded through the Public Transportation Service Development Program.

Allowed Costs:

Public Transportation Service Development Project funds are selectively applied in the following functional areas and subject to specified times of duration:

Improving system operations, including but not limited to, realigning route structures, increasing system average speed, decreasing deadhead mileage, expanding area coverage, and improving schedule adherence, for a period up to 3 years.

Matching:

FDOT is authorized to fund up to 50 percent of the capital and net operating costs of Transit Service Development Projects that are local in scope and that will improve system efficiencies, ridership, or revenue.

Compliance Requirements Applicable to the State Resources Awarded Pursuant to This Agreement are as follows:

The recipient of Public Transit Service Development Program funding must comply with the statutory requirements in 341.051 Florida Statutes.

The financial responsibilities shall include a least a breakdown of federal funds, fares, other sources of income (including contract and charter income), and proposed state financial participation. District Offices may propose that the state share be any percentage of the eligible net operating and capital cost of the project negotiated with the local recipient. To calculate maximum state funding for a local service development project, first subtract from the total project cost any federal funds, fares, contract revenues or Transportation Disadvantaged funds,

etc. to determine the net project cost. The Department may then provide up to one-half of the net project cost, but no more than the amount of funding committed by the local project sponsor. Any proposed state participation of more than 50% of the net project cost shall be for projects of statewide significance. Include a narrative on the statewide implications for any project proposed for more than 50% participation by the State.

CFRTA RESOLUTION 16-006

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d.b.a. LYNX): AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TO EXECUTE A SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR SUNRAIL FEEDER BUS SERVICE DEVELOPMENT GRANT PROJECT

WHEREAS, there is a Public Transit Service Development Program which shall be administered by the Florida Department of Transportation (FDOT) and the grant funds will provide initial funding for new or innovative technique or services to improve or expand public transit;

WHEREAS, LYNX has satisfied the requirement to complete a Transportation Development Plan (TDP) for FY2015-24 which has been submitted to FDOT in August 2014 and the TDP is consistent with the five-year Transportation Improvement Program (TIP) and FDOT's State Work Program;

WHEREAS, this is a resolution of the GOVERNING BOARD of the Central Florida Regional Transportation Authority (hereinafter BOARD), which hereby authorizes the submission of service development grant application and execution of future Joint Participation Agreement with the Florida Department of Transportation.

WHEREAS, this BOARD has the authority to authorize the execution of the Joint Participation Agreement.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the execution of service development grant supplemental funding with the Florida Department of Transportation for SunRail Feeder Bus service.
2. **The BOARD authorizes Edward L. Johnson, Chief Executive Officer, or designee, to file and execute the application on behalf of the Central Florida Regional Transportation Authority, d/b/a LYNX with the Florida Department of Transportation.**
3. The BOARD authorizes Edward L. Johnson, Chief Executive Officer, or designee, to sign any and all agreements or contracts, which may be required in connection with the application, and subsequent agreements, with the Florida Department of Transportation for any awarded service development project(s) under this solicitation.
4. The BOARD authorizes Edward L. Johnson, Chief Executive Officer, or designee, to sign any and all assurances, reimbursement invoices, warranties, certifications and any other documents, which may be required in connection with the application or subsequent agreements.
5. That the above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

**CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION 16-006
APPROVING THE EXECUTION OF SUPPLEMENTAL FUNDING FOR SUNRAIL FEEDER
BUS SERVICE DEVELOPMENT GRANT PROJECT WITH THE FLORIDA DEPARTMENT OF
TRANSPORTATION**

APPROVED AND ADOPTED this 28^d day of July 2016, by the Governing Board of the Central
Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: _____
Chairman

Attest:

Assistant Secretary

Consent Agenda Item #6.D. viii

To: LYNX Board of Directors

From: Tangee Mobley
DIR OF TRANSPORTATION & MAINT
Timothy May
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Miscellaneous
Authorization to Issue a Purchase Order to First Class Coach Sales Under the Florida Department of Transportation's Vehicle Procurement Program (FVPP) State Contract #TRIPS-10-SCLF-FCCS for the Procurement of Twenty-five Paratransit Vehicles

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue a Purchase Order in the amount of \$2,107,300 to the selected contractor for twenty-five (25) paratransit replacement vehicles.

BACKGROUND:

LYNX' goal is to purchase all the paratransit vehicles operated in paratransit service and provide them to our contractor for utilization. This will allow LYNX to use capital grant funds to procure the vehicles, rather than using local operating dollars. Further, LYNX will save the financing costs and taxes that are passed through as an expense built into the provider's capital cost. LYNX currently owns one hundred percent (100%) of the paratransit fleet and leases these vehicles to MV Transportation to operate in exchange for a reduction in invoiced expenses. These twenty-five (25) vehicles are replacement vehicles, and LYNX will still own one hundred percent (100%) of the current fleet.

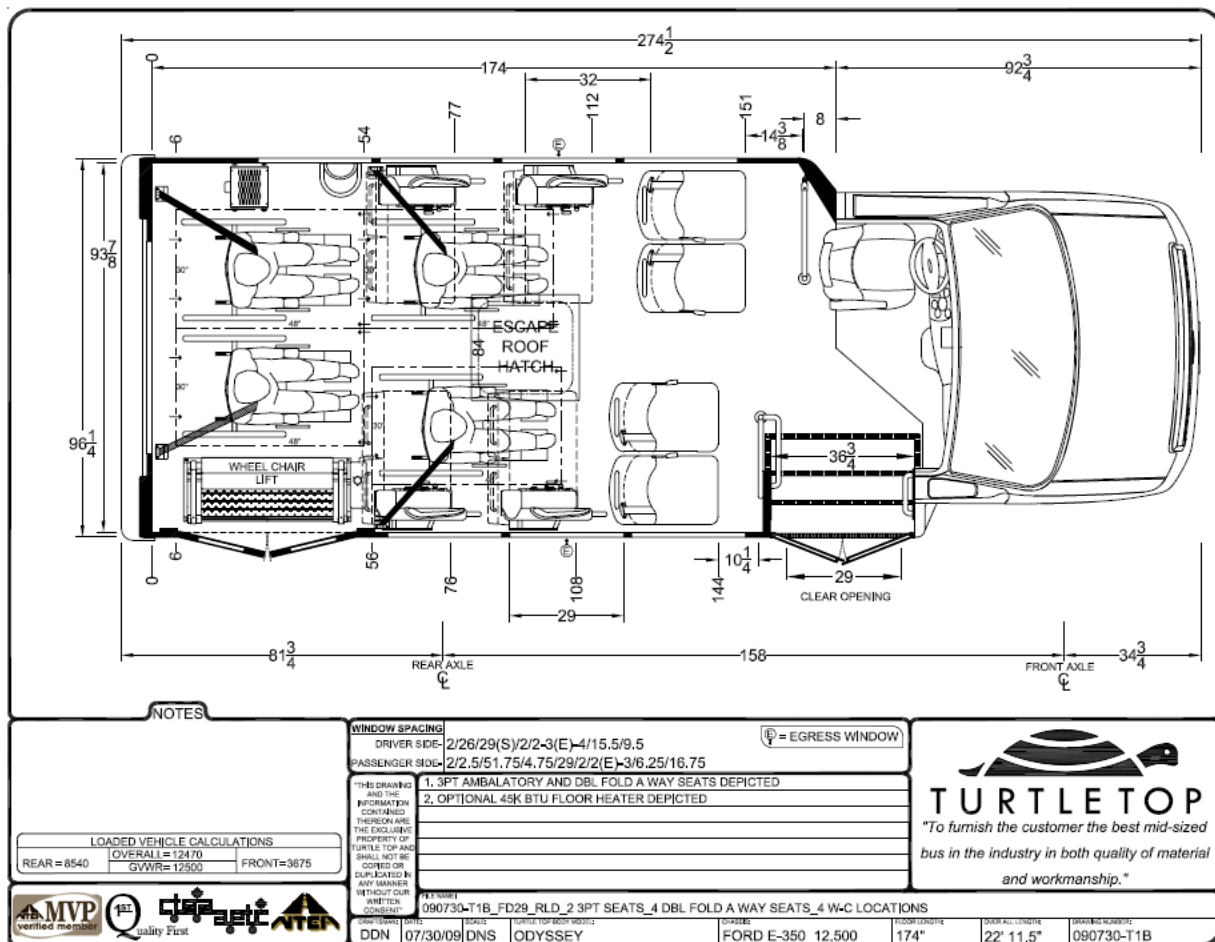
The Florida Vehicle Procurement Program (FVPP) is a state program that has been in existence since 1995, providing transit agencies with the means of procuring quality vehicles at the lowest possible price. The program is managed by the Florida Department of Transportation (FDOT) in Tallahassee and administered by the Center for Urban Transportation Research (CUTR), located in Tampa. The current contract has expired, however FDOT plans to award the new State contract within the coming days. The State plans to award the contract to several vendors to give a greater variety and offer a more competitive environment.

LYNX Board Agenda

Through a competitive selection process, LYNX will procure “Small Cutaway Type Vehicles” to the local dealer of Turtle Top manufactured vehicles. The selected vendors and Turtle Top will meet all pre- and post-award requirements of the Federal Transit Administration (FTA). Additionally, Turtle Top is a manufacturer on the FTA’s approved “Transit Vehicle Manufacturer” list (which ensures Disadvantaged Business Enterprise participation).



The proposed procurement will be for twenty-five (25) Turtle Top “Odyssey” models (pictured),



to be built on Ford chassis with three varying seating capacities on each vehicle (using foldaway seating) of:

- 12 ambulatory and 2 wheelchair customers
- 8 ambulatory and 3 wheelchair customers
- 4 ambulatory and 4 wheelchair customers

This varying capacity ability will allow for maximizing vehicle usage in scheduling and will thereby allow vehicles to operate at a higher productivity level, which will ultimately allow for additional cost savings to LYNX.

The cost breakdown on a per-vehicle basis is as follows:

Ford E450, 22'10" length, 5.4L Gas	\$68,592
Freedman Standard Seats	\$ 1,040
Freedom Foldaway Seats	\$ 3,320
Q'Straint QRTMAX Securement Systems	\$ 2,120
Ricon Side Wheelchair Lift	\$ 3,550
Amerex Small Vehicle System (automatic fire suppression)	\$ 15
Romeo Rim HELP Rear Bumper	\$ 680
Mentor Ranger Mobile Data Terminal	\$ 4,975
Total	\$84,292

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

LYNX' DBE program requires that each transit vehicle manufacturer as a condition to bid for or propose on FTA-assisted vehicle procurements must provide certification of compliance with the requirements of the regulations by having an established annual overall percentage goal approved by FTA. DBE requirement is monitored by the Federal Transit Administration (FTA).

FISCAL IMPACT:

LYNX staff included \$3,181,676 (excluding state of good repair funds) in the FY2016 Amended Capital Budget for the purchase of paratransit vehicles. The twenty-five (25) replacement vehicles will be funded with FY2016 remaining budgeted funds and FY2015 carryover funds.

Description	Quantity	FY2016 Amended Capital Budget	PO Issued		Balance	
Paratransit Vehicles (FY16)	17	1,411,000	6	481,674	11	929,326
Paratransit Vehicles with MDT (FY15)	15	1,255,840	-	-	15	1,255,840
Paratransit Vehicles (FY15)	6	514,836	-	-	6	514,836
Total	38	3,181,676	6	481,674	32	2,700,002

Consent Agenda Item #6.D. ix

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
David Dees
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Miscellaneous
Authorization to Pay for Off-Duty Orlando Police Department Law
Enforcement Services

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to approve payment for off-duty Orlando Police Officers directly to the City of Orlando for law enforcement services. The CEO also requests authorization to sign an agreement with the (law enforcement) Off-Duty Coordinator who is responsible for staffing the shifts as determined by LYNX and providing LYNX with a bi-weekly invoice for services provided.

BACKGROUND:

For over 15 years LYNX has hired off-duty City of Orlando Police Officers to augment safety and security at the LYNX Central Station, SuperStops, and other locations as needed for the protection of LYNX passengers, facilities and other Authority owned assets. Previously, LYNX issued a check made payable to each individual officer and issued an annual IRS Form 1099.

To simplify the process, the City of Orlando has established a procedure wherein the City, through a representative designated as the LYNX Off-Duty Coordinator, will provide LYNX with a bi-weekly summary (invoice) of the services provided by officer name, date, and total hours worked. In addition, a fee equal to 10% is added to off-set the City's responsibility for payroll taxes (7.65%) and associated administrative time equal to 2.35%.

Officers working at LYNX Central Station (LCS) and other properties within the City of Orlando (City) will be paid a rate in accordance with the Fraternal Order of Police (FOP) Union Contract with the City which is currently established at \$35 per officer hour.

LYNX Board Agenda

Examples of assigned work locations and hours may include but are not limited to:

- LYNX Central Station (LCS) Terminal, Monday-Friday (Saturday/Sunday as needed) and may include multiple shifts per day.
- FDOT I-4 Overpass/Hughey detail – 5 work days over a 2 week period – 3 hour shifts per work day. Assigned days of the week may vary.
- LYMMO (school detail) – 1 shift per day, weekdays and hours to coincide with the Orange County School Board calendar.

Additional adjustments to the assigned hours (-/+) and specific locations are based on the operational needs of LYNX, available funding and, the availability of law enforcement officers is permitted with reasonable notice.

LYNX fully understand and agrees that off-duty detail officers shall conduct themselves in compliance with OPD policies, procedures and supervisory oversight as deemed appropriate by the City. It is understood by all parties that officers working the LYNX security detail are employees of the City of Orlando and not employees or independent contractors of/for LYNX. It is further understood that LYNX maintains the ability to request that an individual officer(s) not be assigned/reassigned to LYNX security details.

The Off- Duty Coordinator for officer scheduling, shift modifications, operational and personnel matters is:

David S. Arnott
Orlando Police Department
Contact information: 321-228-9238
Email: david.arnott@cityoforlando.net.

The LYNX point of contact for schedule modifications, operational and personnel matters is:

David A. Dees, Director
LYNX Department of Risk Management, Safety and Security
Contact Information: 407-254-6127
Email: ddees@golynx.com

PROPOSED NEW EXPANSION:

Level of service to be adjusted as needed and within established budget authority.

FISCAL IMPACT:

LYNX staff included \$290,000 in the FY2016 Amended Operating Budget and the FY2017 Preliminary Operating Budget for off-duty Orlando police department law enforcement services. The FY2015 expenses were \$317,204 and the projected FY2016 expenses are \$257,328 for off-duty Orlando police department law enforcement.

Consent Agenda Item #6.D. x

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
LEONARD ANTMANN
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Miscellaneous
Authorization to Extend an Interlocal Agreement (ILA) with the Florida Department of Transportation (FDOT) for the SunRail Ticketing System, Backroom Development and Cost Sharing

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and extend an Interlocal Agreement (ILA) with the Florida Department of Transportation (FDOT) for the development of the SunRail ticketing system, backroom, cost sharing, and processing of ticket proceeds from the period September 1, 2016 through August 31, 2017. The current Agreement expires August 31, 2016.

BACKGROUND:

LYNX and its counsel met with FDOT and its counsel concerning the draft ILA furnished to LYNX. At that time, several of the terms in the draft ILA were at issue, including, but not limited to, the frequency with respect to which LYNX will receive payment from the SunRail Clearinghouse for LYNX generated revenues, and SunRail's intent to implement a "stored value bonus" rather than the 10% discount rate that was established in the LYNX and SunRail fare policy.

At the April 11, 2014 Board meeting, LYNX staff and its counsel discussed these issues with Board members and recommended to the LYNX Board that it authorize a short term agreement which would allow time to resolve the outstanding issues. Authorization was given by the Board to negotiate and enter an ILA with FDOT.

The initial ILA was signed by both parties with a termination date of April 28, 2014. An extension of the ILA was issued through August 31, 2014, subject to extension and LYNX and FDOT were to review the ILA in July 2014 for the period beginning September 1, 2014. At that time, the Parties made the necessary modifications to the Agreement to resolve the outstanding issues and also agreed to review the Agreement on an annual basis.

Subsequently, the Board authorized extension of the ILA through August 31, 2015 at the July 24, 2014 Board meeting and extension through August 31, 2016 at the July 23, 2015 Board meeting.

LYNX staff has reviewed the Agreement with FDOT's staff and as a result, is requesting this extension.

A copy of the proposed ILA amendment is attached. To the extent there are any changes to the ILA amendment, LYNX staff will negotiate those changes if those changes are not materially adverse to LYNX. This will allow the Chief Executive Officer or designee to enter into the ILA amendment without further Board approval.

FISCAL IMPACT:

LYNX staff included \$1,855,070 in the FY2016 Amended Capital Budget for the SunRail ticketing system to continue the development of the fare collection equipment. The FY2017 Preliminary Operating Budget includes \$90,000 for LYNX' fees associated with the cost sharing activities.

**AMENDMENT TO INTERLOCAL AGREEMENT
BETWEEN
THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) AND
THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (LYNX)**

This Agreement by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION (hereinafter referred to as "FDOT") and the CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d.b.a. LYNX), a Political Subdivision of the State of Florida, (hereinafter referred to as "LYNX"), both of which are jointly referred to herein as "Parties";

WITNESSETH:

WHEREAS, on May 8, 2014, FDOT and LYNX entered into that certain interlocal agreement between them regarding SunRail and LYNX operations ("Interlocal Agreement"); and

WHEREAS, LYNX and FDOT desire to extend for a one year period beyond its current expiration date;

NOW THEREFORE, in consideration of the mutual promises, covenants and agreements contained herein and other valuable consideration, receipt of which is hereby acknowledged, the Parties mutually undertake, promise and agree for themselves, their successors and assigns as follows:

The Interlocal Agreement is hereby extended for a period of one (1) year beyond its current expiration date. All terms and conditions thereof, except as modified hereby, remain in full force and effect through this period of extension.

IN WITNESS WHEREOF, LYNX and the FDOT have executed this Agreement effective this _____ day of _____, 20____.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: _____
Name: Edward Johnson

Title: Chief Executive Officer
Reviewed:

Local Government Attorney

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

By: _____
Noranne Downs
District Five Secretary

Reviewed:

District Counsel

Consent Agenda Item #6.D. xi

To: LYNX Board of Directors

From: Donna Tefertiller
DIRECTOR OF HUMAN RESOURCES
Deborah Toler
(Technical Contact)

Phone: 407.841.2279 ext: 6119

Item Name: Miscellaneous
Authorization to Amend Contract #13-C15 with Baker Hostetler LLP for Labor/Employment Legal Services

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to amend Contract #13-C15 with Baker Hostetler LLP for labor and employment legal services from a not-to-exceed amount of \$635,000 to \$750,000 to cover unexpected expenses and to amend the FY2016 Amended Operating Budget accordingly. This will increase initial term from \$475,000 to \$525,000 and Option Year 1 of the contract from \$160,000 to \$225,000.

BACKGROUND:

Per Governing Board approval on January 31, 2013, LYNX entered into a contract with Baker Hostetler LLP for Labor and Employment Legal Services. The original contract amount was not-to-exceed \$100,000 per year, \$500,000 in total over five (5) years (three (3) years plus two (2) one (1) year options).

Per Governing Board approval on May 23, 2013, LYNX amended Contract #13-C15 with Baker Hostetler LLP for labor and employment legal services in the amount of \$75,000 to cover unexpected expenses and to amend the FY2013 Amended Operating Budget accordingly. Labor and Employment Law service requirements increased due to Union Negotiations and legal analysis of Defined Benefit Pension versus Defined Contribution for LYNX implementation. Additional legal services were obtained through Baker Hostetler for counsel related to pension redesign.

Per Governing Board approval on December 4, 2013, LYNX amended Contract #13-C15 with Baker Hostetler LLP for labor and employment legal services in the amount of \$100,000 to cover unexpected expenses and to amend the FY2014 Adopted Operating Budget accordingly. This brought the total to \$225,000 for the first contract year and \$150,000 for the second contract

year. Labor and Employment Legal service requirements increased since January 2013 due to Arbitrations, Union Negotiations, and Pension Analysis for LYNX implementation.

Per Governing Board approval on November 12, 2015, LYNX executed the first option year of Contract #13-C15 with Baker & Hostetler, LLC for legal services pertaining to Labor and Employment matters, including Union Contract Negotiations, and Labor-Related Arbitrations.

Since January 31, 2013, legal expenses related to Arbitrations and Negotiations have increased causing a need to amend the previously approved amount. In order to fund the current liability over the authorized contract and potential expenses for the balance of the calendar year, it is necessary to amend the contract and increase the previously approved amount by \$125,000.

FISCAL IMPACT:

LYNX staff included \$160,000 in the FY2016 Amended Operating Budget and \$181,100 in the FY2017 Preliminary Operating Budget for these services. The projected FY2016 expenses are \$270,000.

Upon Board approval, the FY2016 Amended Operating Budget for employment matters legal fees will be amended to \$270,000. The remaining projected FY2016 expenses in the amount of \$110,000 will be funded through transfers from other budgets.

	<u>Legal Services</u>
FY2016 Projected Expenses	\$ 270,000
FY2016 Amended Operating Budget	160,000
Projected Budget Shortfall	<u>\$ 110,000</u>
<u>Transfers from Projected under Budget Items</u>	
Procurement Professional Services	\$ 15,000
Facility Maintenance Custodial Services	75,000
Facility Maintenance Professional Services (Roof Repair Assessment - Bldg B)	20,000
Total	<u>\$ 110,000</u>

Invoice Number	Invoice Date	Invoice Amount	Regarding		
50110570	6/19/2015	\$ 125.00	Santos Iraci Grievance Arbitration	\$ 24,533.18	
50146212	9/21/2015	\$ 1,674.13	Santos Iraci Grievance Arbitration	\$ 17,445.50	
50161605	10/29/2015	\$ 50.00	Santos Iraci Grievance Arbitration	\$ 2,625.00	
50172843	11/25/2015	\$ 125.00	Santos Iraci Grievance Arbitration	\$ 4,505.94	
50182650	12/15/2015	\$ 250.00	Santos Iraci Grievance Arbitration	\$ 225.00	
50200871	1/31/2016	\$ 3,940.00	Santos Iraci Grievance Arbitration	\$ 26,781.94	
50206574	2/18/2016	\$ 7,495.75	Santos Iraci Grievance Arbitration	\$ 575.00	
50220218	3/23/2016	\$ 5,517.71	Santos Iraci Grievance Arbitration	\$ 3,761.95	
50236678	4/28/2016	\$ 4,655.59	Santos Iraci Grievance Arbitration	\$ 1,653.27	
50244510	5/20/2016	\$ 700.00	Santos Iraci Grievance Arbitration	\$ 9,122.98	Average spend per arbitration
		\$ 24,533.18	TOTAL (based on invoices received from June 2015 to present)		
50110571	6/19/2015	\$ 7,925.00	Robert Wilson Grievance Arbitration	\$ 814.21	Average monthly spend - General Employment Advice
50131304	8/13/2015	\$ 3,250.00	Robert Wilson Grievance Arbitration	\$ 7,021.31	Average monthly spend - General Union Advice
50146208	9/21/2015	\$ 1,875.00	Robert Wilson Grievance Arbitration	\$ 2,421.33	Average monthly spend - HMO
50161606	10/29/2015	\$ 2,175.00	Robert Wilson Grievance Arbitration	\$ 128.63	Average monthly spend - Garnishments
50182651	12/15/2015	\$ 2,095.50	Robert Wilson Grievance Arbitration	\$ 2,498.60	Average monthly spend - Pension Arbitration
50220219	3/23/2016	\$ 125.00	Robert Wilson Grievance Arbitration	\$ 2,031.86	Average monthly spend - Subcontracting under CBA
		\$ 17,445.50	TOTAL (based on invoices received from June 2015 to present)	\$ 14,915.94	TOTAL average monthly spend
50110572	6/19/2015	\$ 2,625.00	Lynsee Butler Grievance Arbitration		
		\$ 2,625.00	TOTAL (based on invoices received from June 2015 to present)		
50122434	7/21/2015	\$ 75.00	Wade West Grievance Arbitration	14,915.94	Total average monthly spend
50161607	10/29/2015	\$ 350.00	Wade West Grievance Arbitration	x 12	
50172844	11/25/2015	\$ 2,431.90	Wade West Grievance Arbitration	\$ 178,991.28	
50182652	12/15/2015	\$ 1,165.00	Wade West Grievance Arbitration		
50200872	1/31/2016	\$ 484.04	Wade West Grievance Arbitration	9,122.98	Average spend per arbitration
		\$ 4,505.94	TOTAL (based on invoices received from June 2015 to present)	x 5	Approximate # of arbitrations per year
				\$ 45,614.90	
50122435	7/21/2015	\$ 50.00	Marcus Phillips Grievance Arbitration		
50161608	10/29/2015	\$ 175.00	Marcus Phillips Grievance Arbitration		
		\$ 225.00	TOTAL (based on invoices received from June 2015 to present)	\$ 178,991.28	
				\$ 45,614.90	
50128113	7/31/2015	\$ 600.00	Hector Rodriguez Grievance Arbitration	\$ 224,606.18	
50172842	11/25/2015	\$ 787.19	Hector Rodriguez Grievance Arbitration		
50182649	12/15/2015	\$ 2,617.00	Hector Rodriguez Grievance Arbitration	\$ 225,000.00	Total amount needed for Option Year 1 of Contract #13-C15
50200964	1/31/2016	\$ 13,584.98	Hector Rodriguez Grievance Arbitration	\$ 225,000.00	Total amount needed for Option Year 2 of Contract #13-C15
50220217	3/23/2016	\$ 9,192.77	Hector Rodriguez Grievance Arbitration		
		\$ 26,781.94	TOTAL (based on invoices received from June 2015 to present)	\$ 225,000.00	
				\$ (100,000.00)	Current amount budgeted for Option Year 1 of Contract #13-C15
50172840	11/25/2015	\$ 575.00	Anthony Nazario Grievance Arbitration	\$ 125,000.00	Additional amount needed for Option Year 1 of Contract #13-C15
		\$ 575.00	TOTAL (based on invoices received from June 2015 to present)		

				Contract #13-C15	
50200868	1/31/2016	\$ 625.00	Angelo Suggs, Jr. Grievance Arbitration	\$ 225,000.00	Year 1
50206576	2/18/2016	\$ 1,000.00	Angelo Suggs, Jr. Grievance Arbitration	\$ 150,000.00	Year 2
50220215	3/23/2016	\$ 960.00	Angelo Suggs, Jr. Grievance Arbitration	\$ 100,000.00	Year 3
50236680	4/28/2016	\$ 1,156.95	Angelo Suggs, Jr. Grievance Arbitration	\$ 100,000.00	Option Year 1
50244516	5/20/2016	\$ 20.00	Angelo Suggs, Jr. Grievance Arbitration	\$ 100,000.00	Option Year 2
		\$ 3,761.95	<i>TOTAL (based on invoices received from June 2015 to present)</i>	\$ 675,000.00	As amended and approved by BOD - 12/4/13
50200869	1/31/2016	\$ 625.00	Jeffrey Thomas Grievance Arbitration	Contract #13-C15	
50206575	2/18/2016	\$ 499.50	Jeffrey Thomas Grievance Arbitration	\$ 225,000.00	Year 1
50220216	3/23/2016	\$ 42.27	Jeffrey Thomas Grievance Arbitration	\$ 150,000.00	Year 2
50236679	4/28/2016	\$ 70.50	Jeffrey Thomas Grievance Arbitration	\$ 100,000.00	Year 3
50244514	5/20/2016	\$ 416.00	Jeffrey Thomas Grievance Arbitration	\$ 225,000.00	Option Year 1 modified amount
		\$ 1,653.27	<i>TOTAL (based on invoices received from June 2015 to present)</i>	\$ 100,000.00	Option Year 2
				\$ 800,000.00	Requested modification
50110575	6/19/2015	\$ 675.50	General Employment Advice		
50131306	8/13/2015	\$ 100.00	General Employment Advice		
50146199	9/21/2015	\$ 125.00	General Employment Advice		
50172848	11/25/2015	\$ 118.39	General Employment Advice		
50182656	12/15/2015	\$ 150.00	General Employment Advice		
50200876	2/2/2016	\$ 600.00	General Employment Advice		
50206571	2/18/2016	\$ 425.00	General Employment Advice		
50236675	4/28/2016	\$ 4,688.40	General Employment Advice		
50244494	5/20/2016	\$ 445.56	General Employment Advice		
		\$ 814.21	<i>AVERAGE SPEND PER MONTH (Invoices rec'd June 2015 to present)</i>		
50110576	6/19/2015	\$ 712.42	General Union Advice		
50122438	7/21/2015	\$ 900.00	General Union Advice		
50131307	8/13/2015	\$ 3,570.00	General Union Advice		
50146198	9/21/2015	\$ 5,468.36	General Union Advice		
50161601	10/29/2015	\$ 9,610.00	General Union Advice		
50172849	11/25/2015	\$ 8,839.00	General Union Advice		
50182657	12/15/2015	\$ 1,950.00	General Union Advice		
50200963	1/31/2016	\$ 10,010.00	General Union Advice		
50206570	2/18/2016	\$ 6,425.00	General Union Advice		
50220223	3/23/2016	\$ 11,022.23	General Union Advice		
50236674	4/28/2016	\$ 6,747.26	General Union Advice		
50244482	5/20/2016	\$ 19,001.43	General Union Advice		
		\$ 7,021.31	<i>AVERAGE SPEND PER MONTH (Invoices rec'd June 2015 to present)</i>		
50172845	11/25/2015	\$ 1,825.00	HMO		
50182653	12/15/2015	\$ 4,890.00	HMO		
50200873	1/31/2016	\$ 2,130.00	HMO		
50206573	2/18/2016	\$ 2,408.00	HMO		
50220220	3/23/2016	\$ 2,850.00	HMO		
50236677	4/28/2016	\$ 425.00	HMO		
		\$ 2,421.33	<i>AVERAGE SPEND PER MONTH (Invoices rec'd June 2015 to present)</i>		

50122433	7/21/2015	\$ 45.00	McCoy Federal Credit Union v. Davidson and LYNX (Garnishment)		
50131301	8/13/2015	\$ 28.00	LYNX Funding v. Jacob Jenkins and LYNX (Garnishment)		
50146215	9/21/2015	\$ 210.00	LYNX Funding v. Jacob Jenkins and LYNX (Garnishment)		
50146204	9/21/2015	\$ 162.00	Ford Motor Credit v. DelPriore and LYNX (Garnishment)		
50172841	11/25/2015	\$ 56.00	LYNX Funding v. Jacob Jenkins and LYNX (Garnishment)		
50220214	3/23/2016	\$ 175.00	Roadmaster Drivers School v. Hamilton and LYNX (Garnishment)		
50236681	4/28/2016	\$ 28.00	Roadmaster Drivers School v. Hamilton and LYNX (Garnishment)		
50244533	5/20/2016	\$ 325.00	Partners Financial Services v. Velez and LYNX (Garnishment)		
		\$ 128.63	AVERAGE SPEND PER MONTH (Invoices rec'd June 2015 to present)		
50244535	5/20/2016	\$ 175.00	Pension Arbitration Legal Costs		
50110574	6/19/2015	\$ 50.00	Pension Grievance Arbitration		
50122437	7/21/2015	\$ 125.00	Pension Grievance Arbitration		
50131302	8/13/2015	\$ 25.00	Pension Grievance Arbitration		
50146200	9/21/2015	\$ 125.00	Pension Grievance Arbitration		
50161610	10/29/2015	\$ 150.00	Pension Grievance Arbitration		
50172847	11/25/2015	\$ 12,400.00	Pension Grievance Arbitration		
50182655	12/15/2015	\$ 9,536.00	Pension Grievance Arbitration		
50200875	1/31/2016	\$ 525.00	Pension Grievance Arbitration		
50220222	3/23/2016	\$ 1,875.00	Pension Grievance Arbitration		
		\$ 2,498.60	AVERAGE SPEND PER MONTH (Invoices rec'd June 2015 to present)		
50110573	6/19/2015	\$ 350.00	Subcontracting Under CBA		
50122436	7/21/2015	\$ 125.00	Subcontracting Under CBA		
50131305	8/13/2015	\$ 2,125.00	Subcontracting Under CBA		
50146202	9/21/2015	\$ 4,025.00	Subcontracting Under CBA		
50161609	10/29/2015	\$ 1,875.00	Subcontracting Under CBA		
50172846	11/25/2015	\$ 1,925.00	Subcontracting Under CBA		
50182654	12/15/2015	\$ 425.00	Subcontracting Under CBA		
50200874	1/25/2016	\$ 2,475.00	Subcontracting Under CBA		
50206572	2/18/2016	\$ 2,258.10	Subcontracting Under CBA		
50220221	3/23/2016	\$ 3,307.30	Subcontracting Under CBA		
50236676	4/28/2016	\$ 777.08	Subcontracting Under CBA		
50244497	5/20/2016	\$ 4,714.88	Subcontracting Under CBA		
		\$ 2,031.86	AVERAGE SPEND PER MONTH (Invoices rec'd June 2015 to present)		

Consent Agenda Item #6.D. xii

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
LEONARD ANTMANN
(Technical Contact)
Edward Velez
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Miscellaneous
Authorization to Sell a Retired Revenue Vehicle to Orange County Health Services Department

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to sell one (1) revenue vehicle and components to the Orange County Health Services Department.

BACKGROUND:

LYNX staff has identified a 2005 Gillig Phantom Bus (Bus #568) for retirement. The Orange County Health Services Department has expressed an interest in receiving the LYNX retired revenue vehicle to use as an Ambubus.

The retired bus has been appraised at a value of \$2,500 which includes the value of the components installed on it. The retired bus and components were purchased with Federal funds. Therefore, LYNX is required to follow the federal regulations for the disposal of rolling stock and the ultimate sale will have to be approved by the Federal Transit Administration (FTA).

Orange County Health Services will pay LYNX \$2,500 for the Fair Market Value (FMV) of the bus. Upon Board of Directors approval, LYNX staff will continue to work with Orange County Health Services Department to facilitate the sale of the vehicle. If the sale of the vehicle is not successful, LYNX staff will then include it in the upcoming public auction.

Vehicle Profile

Acquisition Date	Acquisition Value	Activity Code	Class	Company Asset Number	Description	FMV	Net Book as of 6/30/16	PAY TO LYNX
9/30/2005	\$253,127	A	RV	568	PHANTOM- C29D102N4 Gillig Bus	\$2,500	0.00	\$2,500
9/30/2005	\$18,148	A	RV	568A	Engine - Gillig Phantom 40Ft	\$0	0.00	\$0
9/30/2005	\$16,059	A	RV	568B	Transmission - Gillig Phantom 40Ft	\$0	0.00	\$0
Total	\$287,334					\$2,500	0.00	\$2,500

FISCAL IMPACT:

The net book value of the one (1) revenue vehicle and related components is \$0. The net proceeds from this sale will be included in LYNX' non-operating revenue.

Consent Agenda Item #6.D. xiii

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
David Dees
(Technical Contact)
Cynthia Kuffel
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Miscellaneous
Authorization to Increase Contract #14-C29 with Hilyard, Bogan & Palmer
and Contract #14-C27 with Zimmerman, Kiser & Sutcliffe for General
Liability Legal Services

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to increase the Not-to-Exceed amount under Contract #s 14-C29 and 14-C27 with General Liability Legal Counsel Firms of Hilyard, Bogan & Palmer and Zimmerman, Kiser & Sutcliffe for General Liability, Auto Liability and Public Liability legal services by \$350,000 in the aggregate for the period of July 23, 2016 through July 24, 2017. This will increase the Not-to-Exceed from \$700,000 to \$1,050,000.

BACKGROUND:

The Board approved the award of Contract #s 14-C29 and 14-C27 on July 24, 2014 with the law firms of Hilyard, Bogan & Palmer and Zimmerman, Kiser & Sutcliffe. The initial term of the contract is three (3) years with two (2) one year options. The current contract expires on July 24, 2017. LYNX contracts with these law firms to provide LYNX with legal representation for litigated matters related to commercial general liability claims.

Due to legal expenses related to litigation and trial preparation for liability claims, it is necessary to amend the Contracts and increase the previous approved amount by \$350,000.

FISCAL IMPACT:

LYNX staff included \$325,000 in the FY2016 Amended Operating Budget and \$385,000 in the FY2017 Preliminary Operating Budget to support these services. The projected FY2016 expenses are \$594,216. The additional expense in FY2016 will be funded through operating budget transfers within the same category.

	General Liability Legal Expense
FY2016 Projected Expense	\$ 594,216
FY2016 Amended Operating Budget	325,000
Projected over Budget	<u>\$ 269,216</u>
<u>Transfers from Projected under Budget Items</u>	
Risk Professional Services	\$ 36,000
Risk Professional Services - General Liability	45,000
Risk Professional Services - Workers Compensation	38,000
Risk Professional Services - Other Services	4,000
Safety/Security Professional Services - Other	75,000
Professional Services - Security services	71,216
Total	<u>\$ 269,216</u>

Consent Agenda Item #6.D. xiv

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Edward Johnson
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Miscellaneous
Confirmation of the Appointment of Albert J. Francis, II as Chief Financial Officer

Date: 7/28/2016

ACTION REQUESTED:

Board confirmation of Mr. Albert Francis II appointment to serve as LYNX' Chief Financial Officer

BACKGROUND:

On July 1, 2016, Edward L. Johnson, Chief Executive Officer forwarded to the Board of Directors a memorandum laying out a revised organizational structure that indicated the creation of four new positions that would serve as the executive team. These positions included Chief Financial Officer, Chief Operating Officer, Chief Planning and Development Officer and Chief External Affairs Officer. The letter further communicated the elimination of the General Manager's position.

In accordance with Administrative Rules 1, 2 and 3 pertaining to the appointment of Executive Officers, amended March 22, 2012, September 25, 2014 and January 19, 2016. The Chief Executive Officer (CEO) submits Mr. Albert J. Francis, II ("Bert") as a candidate for the position of Chief Financial Officer (CFO) for the Board of Directors' confirmation. Mr. Francis previously served as LYNX' CFO from August 2005 to December 2011. Additionally, he has served in similar capacities with other organizations to include the Canaveral Port Authority and the University of Central Florida Foundation. Mr. Francis has sufficient experience to assist the agency in taking on current and future initiatives the agency envisions.

Attachments to this action item include the memorandum to the Board of Directors dated July 1, 2016, the functional organizational chart and Mr. Francis' resume.



TO: LYNX Board of Directors

DATE: July 1, 2016

FROM: Edward L. Johnson, Chief Executive Officer *ELJ*

SUBJECT: Senior Team Restructuring and Chief Financial Officer Appointment

During the past few weeks I have spoken with you about restructuring senior staff positions within LYNX. The general feedback was very supportive and I have presented the new structure to the senior team.

As a recap, the restructuring will reduce the number of functional direct reports to the Chief Executive Officer's (CEO) office from 11 to 6 staff positions. This action will make for a leaner leadership team providing for better coordination between departments and ensuring quicker decision making. As referenced on the attached organizational chart the direct reports to the CEO's office will include a Chief Operating Officer, Chief Financial Officer, Chief Development and Planning Officer, Chief External Affairs Officer, Director of Human Resources and Manager of EEO/DBE. The four C-level positions will be newly created and the former General Manager's position will be eliminated.

As I focus on filling the newly created C-level positions I believe LYNX will be better positioned to expand services, improve efficiency and effectiveness, enhance public perceptions, incorporate new technology into the system and improve overall administration of the organization. Additionally, the general sentiments from my meetings with each of you included placing emphasis on the integration of all public transit services under one organization and securing sufficient and dependable funding for the continuation of existing and future expansion of premium transit services. The team members selected to fill the newly created positions will have the relevant experience to accomplish the aforementioned objectives.

My first appointment will be Mr. Bert Francis. Mr. Francis will serve as LYNX' Chief Financial Officer, a position he previously held with LYNX from August 2005 to December 2011. As you will see on his attached resume' he has more than sufficient experience to assist the agency in taking on current and future initiatives. Mr. Francis is well versed in retirement and pension plan administration, securing and managing revenue bonds as well as overall general finance administration. Mr. Francis holds the Certified Public Accountants designation along with the Professional Port Manager's designation.

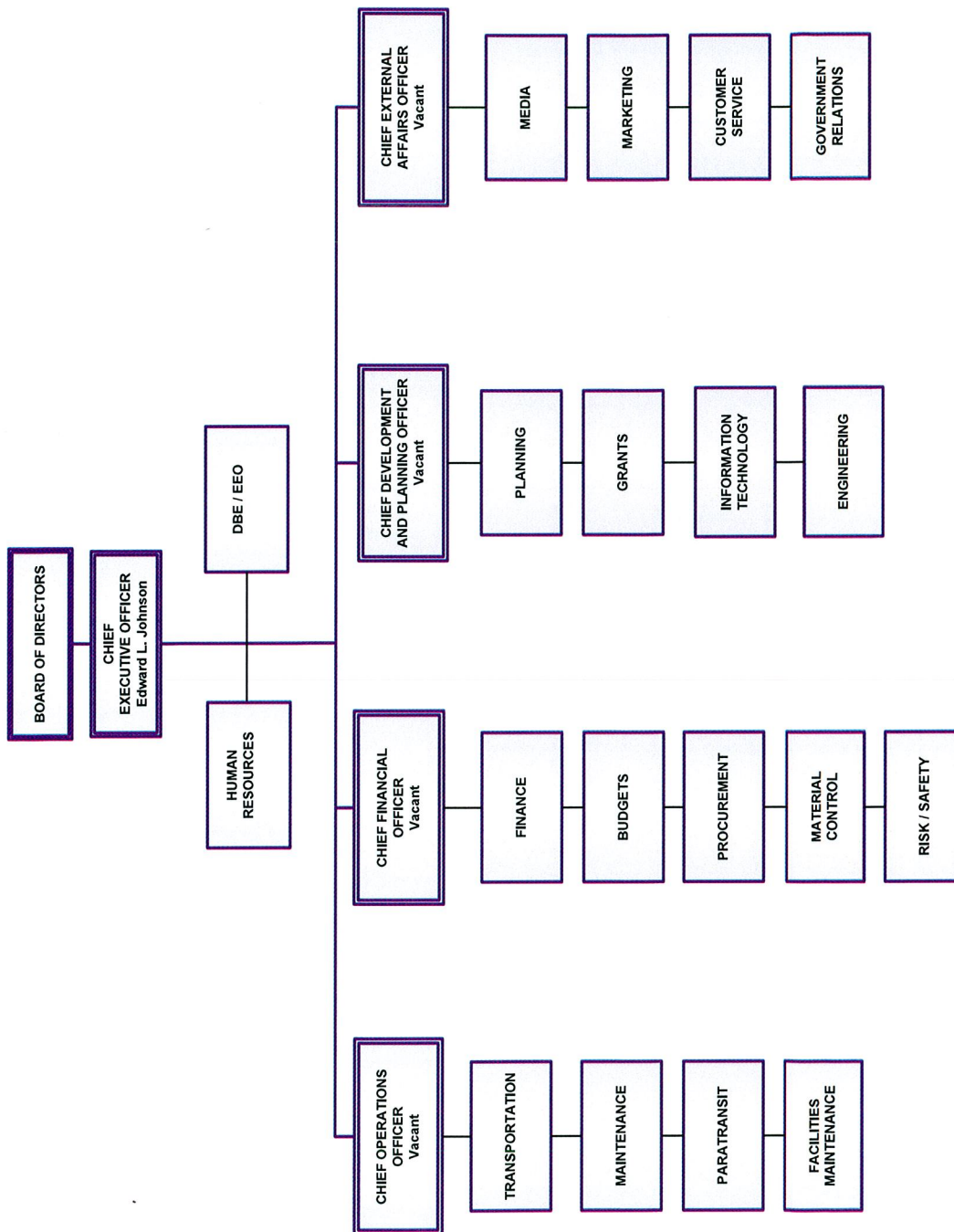
In accordance with LYNX' Administrative Rules #2 and 3 I am submitting Mr. Francis to be confirmed as LYNX' Chief Financial Officer at the July 28, 2016 Board of Directors' meeting.

Attachments:

Organizational Chart
Resume' – Bert Francis

407-841-2279
www.golynx.com

455 North Garland Avenue
Orlando, FL 32801-1518



LYNX REVISED FUNCTIONAL ORGANIZATIONAL CHART

July 1, 2016

Albert J. Francis II, CPA, PPM

1501 Black Bear Court
Winter Springs, Florida 32708
(407) 366-2978 H
(407) 718-1099 M
Bertf2@cfl.rr.com

HIGHLIGHTS OF QUALIFICATIONS

- Certified Public Accountant
- 32 Years' experience in senior level management
- Associate Vice-President and Chief Financial Officer UCF Foundation, Inc.
- Chief Financial Officer for the Central Florida Regional Transportation Authority d/b/a/ LYNX
- Chief Financial Officer for the Canaveral Port Authority
- Deputy Executive Director for the Canaveral Port Authority
- Professional Port Manager Certification
- Outstanding management and supervisory skills – ability to co-ordinate multi-faceted activities; determine, analyze problems, and develop and implement productive corrective actions
- Effective communications skills – proficiently utilizes inter-personal skills in relating to elected officials, directors, staff, customers and other government and port officials
- Outstanding Planning and Organizational skills – expertise in business administration, accounting, finance, budgeting, long-range planning, risk management, policies and procedures, public relations and related activities

PROFESSIONAL EXPERIENCE

December 2011

**UNIVERSITY OF CENTRAL FLORIDA
FOUNDATION, INC.**

To

Orlando, Florida

Present

**Associate VP Advancement/Alumni Affairs - Chief
Financial Officer**

The Chief Financial Officer reports to the Chief Operating Officer. The CFO is an officer of the Foundation's Board of Directors. The CFO's responsibilities include general corporate matters such as corporation filings, insurance, personnel and payroll matters, office administration and real estate activities.

- Participate in discussions and planning with upper management and the governing board regarding equipment purchases, lease arrangements, construction of facilities, bond issues, and the management of overall objectives.
- Prepares and makes presentations to the governing board on various financial matters
- Prepares and makes presentations to the governing board on all annual Operating and Capital budgets and subsequent amendments as necessary.
- Oversee the preparation of financial reports in order to assist management in the financial process.
- Evaluates, recommends and implements changes to enhance the financial process.
- Monitors daily cash position and invests excess cash as appropriate.
- Maintains fuel hedging activities and monitors fuel markets as appropriate.
- Arranges for short-term and long-term financing through appropriate lending institutions when necessary.
- Develops, reviews, evaluates and interprets a wide variety of financial, business, contractual and legal instruments, documents and reports; and communicates findings to the governing board, officers, senior staff and employees as necessary.
- Ensures compliance with relevant policies, regulations, guidelines and laws established by federal, state and local governments.
- Serves as the spokesperson for LYNX on financial matters.
- Directs the processing, recording, distribution and maintenance of payroll, accounts payable and receivable, revenue control and reporting to all employees.
- Hires, trains, evaluates, and oversees personnel involved in the daily operation of the Finance, Accounting, Procurement and Risk Management Departments
- Directs the annual Budgeting process and makes presentations to the Board and funding partners as necessary.
- Serves as trustee for the Amalgamated Union 1596 plan
- Serves as chairman of the trustee board for the LYNX Money Purchase retirement plan and LYNX 457 Deferred Compensation Plan

January 1983 **CANAVERAL PORT AUTHORITY**
To **Port Canaveral, Florida**
August 2005 **Chief Financial Officer**

Position reports directly to the Executive Director. Responsible for multiple functions as set forth below:

- Accounting and Finance - Direct all aspects of accounting for the Canaveral Port Authority as well as oversee daily activities. Responsible for hiring, firing, performance evaluations, and assigning raises of all employees in the accounting department. Direct the preparation of monthly financial reports. Oversee year-end financial audit with the independent public accounting firm; prepare response to audit findings. Direct and review preparation of all required monthly and yearly tax and information returns. Establish internal control system over revenue collection,

- Professional Port Manager Certification – 2002
- Certified Public Accountant – 1982
- University of Central Florida - Orlando, Florida
BS – Accounting – 1977
- Brevard Community College - Cocoa, Florida
AA – 1974

AFFILIATIONS

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- Government Finance Officers Association
- Florida Government Finance Officers Association
- Orange County Audit Committee
- LYNX Pension Plan Board
- UCF Finance Advisory Committee
- Merritt Island Redevelopment Agency – Past Chairman
- Brevard County Risk Management Advisory Committee
- Cocoa Beach Area Chamber of Commerce
- Bear Creek Homeowners Association
- South Merritt Island Homeowners Association
- Brevard County Budget Advisory Committee
- Brevard County Parks and Recreation Committee
- Cocoa Beach Rotary Club – Past President

REFERENCES

Excellent professional and personal references available upon request.

Action Agenda Item #7.A

To: LYNX Board of Directors

From: Andrea Ostrodka
DIRECTOR OF PLAN & DEVELOP
Douglas Robinson
(Technical Contact)
Carleen Flynn
(Technical Contact)
BRUCE DETWEILER
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Authorization to Implement the August 28, 2016 Proposed Service Changes

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to implement the proposed service changes effective Sunday August 28, 2016.

BACKGROUND:

On July 23, 2015 staff received authorization from the Board of Directors to initiate the Public Participation Process for consideration of proposed service changes that would go into effect August 28, 2016. A total of three (3) public workshops/public hearings were held between June 14, 2016 and June 16, 2016. LYNX customers and the public were able to provide input on the service changes at the following workshops/public hearings:

Date/Time: Tuesday, June 14, 2016 5-7 PM

Location: Altamonte Springs City Hall, Altamonte Springs, FL

Public Participation: No attendees, no comments

Date/Time: Wednesday, June 15, 2016 5-7 PM

Location: Kissimmee City Hall, Kissimmee, FL

Public Participation: One (1) attendee, one (1) comment

Date/Time: Thursday, June 16, 2016 4-6 PM

Location: LYNX Central Station, Orlando, FL

Public Participation: Six (6) attendees, three (3) comments

The public comment period for the proposed August 28, 2016 service changes ran from June 6, 2016 to July 6, 2016. Generally, citizen comments were favorable or neutral with respect to proposed changes. Public notices for the service change information and the public meetings were posted in the LYNX Central Station terminal lobby and at bus bays, at SuperStops throughout the service area, on www.golynx.com, and on LYNX's social media sites including Facebook and Twitter.

PROPOSED SERVICE CHANGES:

No major service changes are proposed. Major and minor service changes are determined in accordance with service change policy thresholds in LYNX's Public Participation Program. Minor service changes are as follows:

New service proposed on Link 320.

Route adjustments are proposed for Links 24, 31, 62, 63, 320, and FastLink 407.

Trip additions or eliminations are proposed for Links 6, 8, 23, 37, 40, 102, 106, 107, 313, and FastLink 418.

Time adjustments are proposed for Links 6, 8, 10, 20, 26, 28, 29, 37, 44, 50, 54, 102, 106, 107, 108, 434, 436N, FastLink 418, and NeighborLink 652.

Maps and schedules are being finalized and once complete will be posted on www.golynx.com. The next service change is scheduled for August 2016.

AUGUST 28, 2016 SERVICE PROPOSAL

NEW SERVICE:

- **Link 320** – Avalon Park Schools Connector – New weekday service from Alafaya Trail/East Colonial Drive to East Colonial Drive/Chuluota Road and Avalon Park providing service to the Sunshine High School. Will begin Aug. 15.

ROUTE ADJUSTMENTS:

- **Link 24** – Millenia (Orange County) – Westbound buses on Oak Ridge Road will operate via International Drive, Altamira Drive, Adrianna Avenue and Oak Ridge Road to the Orlando Premium Outlets International Drive. Eastbound buses will now operate via Oak Ridge Road to Millenia Boulevard. Minor schedule adjustments.

- **Link 31** – LYMMO Orange-Downtown (Orange County) – Will be renumbered to Link 60 (LYMMO Orange-Downtown).
- **Link 62** – LYMMO Grapefruit (Orange County) – Layover location will be at E. Church Street/S. Magnolia Avenue. Minor schedule adjustments.
- **Link 63** – LYMMO North Quarter Line (Orange County) – The current bus stop on N. Orange Avenue/Concord Street will be moved north to N. Orange Avenue between Colonial Drive and Concord Street.
- **FastLink 407** – Kissimmee/Medical City/Orlando International Airport (Osceola /Orange Counties) – Direction of travel will change. Trips from LYNX Kissimmee Intermodal Station will serve Orlando International Airport (OIA) before Medical City and the reverse on the trips from Medical City to LYNX Kissimmee Intermodal Station. Minor schedule adjustments.

TRIP ADDITIONS AND ELIMINATIONS:

- **Link 6** – Dixie Belle Drive (Orange County) – Eliminating weekday/Saturday 5:30 a.m. and 8:30 p.m. Saturday trips from Dixie Belle Drive/Gatlin Avenue. Eliminating 4:55 a.m. weekday; and 5 a.m. and 8 p.m. Saturday trips from Colonial Plaza Superstop. Minor schedule adjustments.
- **Link 8** – W. Oak Ridge Road/International Drive (Orange County) – Adding 6:05 a.m. weekday/Saturday and 5:15 a.m. Sunday trips from LYNX Central Station. Adding 4:14 p.m. weekday, 5:15 p.m. Saturday and 4:48 p.m. Sunday trips from Orlando Vineland Premium Outlets. Minor schedule adjustments.
- **Link 23** – Winter Park/Springs Plaza (Orange County) – Eliminating 5:40 a.m. trip from Denning Drive/Webster Avenue and 5:45 a.m. Saturday trip from Springs Plaza.
- **Link 37** – Pine Hills/Florida Mall (Orange County) – Adding 5:55 a.m. weekday, 7a.m. and 8 a.m. Sunday trips from Silver Star Road and Hiawasse Road. Adding 3:10 p.m., 4:10 p.m., and 5:10 p.m. weekday; 4:30 p.m., 5:30 p.m. and 6:30 p.m. Sunday trips from Florida Mall. Minor schedule adjustments.
- **Link 40** – Americana Blvd./Universal Orlando (Orange County) – Eliminating 4 a.m. Saturday and 4:45 a.m. Sunday trips from LYNX Central Station.

- **Link 102** – Orange Avenue/South 17-92 (Orange County) – Eliminating the 4:45 a.m. weekday trip from LYNX Central Station and the 10:28 p.m. Sunday trip from Fernwood Boulevard and Oxford Road. Minor schedule adjustments.
- **Link 106** – N. U.S. 441/Apopka (Orange County) – Eliminating 1 a.m. weekday trip from Apopka SuperStop. Adding 4:25 a.m. weekday and 4:50 a.m. Sunday trips from Apopka SuperStop. Adding 9:45 p.m. Saturday and 7:45 p.m. Sunday trips from LYNX Central Station. Minor schedule adjustments.
- **Link 107** – U.S. 441/Orlando Florida Mall (Orange County) – Adding 9:15 p.m. trip on Sunday from LYNX Central Station. Minor schedule adjustments.
- **Link 313** – Winter Park (Orange County) – Eliminating 7:40 p.m. weekday, 6:39 a.m. and 7:33 p.m. Saturday trips from Florida Hospital. Eliminating 6:45 a.m. Saturday trip from LYNX Central Station.
- **FastLink 418** – Florida Mall/Meadow Woods/Lake Nona (Orange County) – Eliminating 7:30 p.m. weekday and Saturday trip from the VA Hospital. Minor schedule adjustments.

SCHEDULE ADJUSTMENTS:

- **Link 3** – Lake Margaret Drive (Orange County) – Minor schedule adjustments.
- **Link 10** – East U.S. 192/St. Cloud (Osceola County) – Minor schedule adjustments.
- **Link 20** – Malibu Street/Mercy Drive (Orange County) – Minor schedule adjustments.
- **Link 26** – Pleasant Hill Road/Poinciana (Osceola County) – Minor schedule adjustments.
- **Link 28** – E. Colonial Drive/Azalea Park (Orange County) Minor schedule adjustments.
- **Link 29** – E. Colonial Drive/Goldenrod Road (Orange County) – Minor schedule adjustments.
- **Link 44** – Hiawassee Road/Zellwood (Orange County) – Minor schedule adjustments.
- **Link 50** – Downtown Orlando/Magic Kingdom (Orange County) – Minor schedule adjustments.
- **Link 54** – Old Winter Garden Road (Orange County) – Minor schedule adjustments.

LYNX Board Agenda

- **Link 108** – S. U.S. 441/Kissimmee (Orange/Osceola Counties) – Minor schedule adjustments.
- **Link 434** – SR 434 Crosstown (Orange/Seminole Counties) – Minor schedule adjustments.
- **Link 436N** – SR 436 Crosstown (Orange/Seminole Counties) – Minor schedule adjustments.
- **NeighborLink 652** – Maitland Center (Orange County) – Minor schedule adjustments.

FISCAL IMPACT:

All proposed changes will be supported with funds included in the FY2016 Amended Operating Budget or additional funding, if necessary, from FDOT and/or LYNX Local Funding Partners upon their approval of the proposed service change.

Action Agenda Item #7.B

To: LYNX Board of Directors

From: Andrea Ostrodka
DIRECTOR OF PLAN & DEVELOP
Belinda Balleras
(Technical Contact)
Tangee Mobley
(Technical Contact)
Charles Baldwin
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: FY2016 Federal Transit Administration Triennial Review Final Report

Date: 7/28/2016

Background:

The United States Code, Chapter 53 of Title 49 (49 U.S.C. 5307(f)(2)) requires that “At least once every three years, the Federal Transit Administration (FTA) shall review and evaluate completely the performance of a grantee in carrying out its program, specifically referring to compliance with statutory and administrative requirements. Although not an audit, the Triennial review is the FTA’s assessment of LYNX’s compliance with federal requirements, as determined by examination of sampled grant management and program implementation practices.

The LYNX Triennial Review involved a review of compliance in 17 areas. The review concentrated on procedures and practices employed during the past three years; however, coverage was extended to earlier periods as needed to assess the policies in place and the management of grants. The LYNX 2016 Triennial Review covered the period from Sept. 2013 thru March 2016.

The attached presentation summarizes the findings from the FTA FY 2016 Triennial Review Final Report dated May 11, 2016.

Process:

The Triennial Review process included the following:

Part 1: Pre-site visit

- 1) FTA’s pre-review assessment and review scoping meeting within the FTA regional office on January 13, 2016. A grantee information request and review package was sent to LYNX advising us of the site visit and indicating information that would be needed and issues that would be discussed.

- 2) Grantee Information Request (GIR) received by LYNX on Oct. 8, 2015 and LYNX GIR Completed Review Package submitted to FTA reviewers on Dec. 11, 2015.

Part 2: FTA Triennial Review Site Visit

The LYNX site visit occurred on March 7-9, 2016. The onsite portion of the review began with an entrance conference and the remaining time was spent on reviews of administrative and statutory requirements and sample documents. Of the 17 compliance areas of the triennial review, 6 areas were cleared (in compliance) prior to the site visit: Legal, Half Fare, Security, Public Comment on Fare Increases and Service Reductions, Planning/Program of Projects and School Bus.

The following LYNX facilities were toured to provide an overview of activities related to FTA-funded projects:

- ☐ LYNX Central Station: 455 N. Garland Avenue, Orlando, FL 32801
- ☐ LYNX Operations Center: 2500 LYNX Lane, Orlando, FL 32804
- ☐ Paratransit Operations Facility: 4950 L. B. McLeod Road, Orlando, FL 32811.

The reviewers examined a sample of maintenance records for FTA-funded vehicles, facilities, and equipment.

Metrics:

The metrics used to evaluate whether a grantee is meeting the requirements for each of the areas reviewed are:

- ☐ *Not Deficient*: An area is considered not deficient if, during the review, no findings were noted with the grantee's implementation of the requirements.
- ☐ *Deficient*: An area is considered deficient if any of the requirements within the area reviewed were not met.
- ☐ *Not Applicable*: An area can be deemed not applicable if, after an initial assessment, the grantee does not conduct activities for which the requirements of the respective area would be applicable.

Results of the Triennial Review:

Upon completion of the review, FTA and the reviewers provided a summary of preliminary findings to LYNX at an exit conference, as follows:

- Of the 11 areas reviewed during the site visit, no deficiencies were found in 7 areas: Financial Management and Capacity, Technical Capacity, Title VI, Disadvantaged Business Enterprise, Satisfactory Continuing Control, Charter Bus, Equal Employment Opportunity.
- Deficiencies were found in four areas: Maintenance, Americans with Disabilities Act (ADA), Procurement, and Drug-Free Workplace/Drug and Alcohol Program.

The attached presentation summarizes the findings from the Triennial Review of LYNX.

LYNX Board Agenda

As of the July 28, 2016 Board meeting, LYNX Safety, Security and Risk Management submitted the required corrective action documentation by the July 10th FTA deadline. The remaining corrective action items will be submitted in a timely manner by the August 9, 2016 deadline.

FISCAL IMPACT:

There is no fiscal impact to LYNX. Staff assures the Board that the necessary corrective action procedures will be implemented and reviewed by respective departments to bring the areas of Maintenance, ADA, Procurement and Drug Free Workplace and Drug and Alcohol Program in compliance with the FTA's statutory and administrative requirements.

LYNX FY16 FTA TRIENNIAL REVIEW

FTA FINAL REPORT

FTA Triennial Purpose and Need



- One of several FTA oversight reviews
- FTA's assessment of LYNX's compliance with federal requirements.
- 17 Review Areas
 - 249 Composite Questions plus supporting Documents
- Part 1: Pre-site Visit
 - Grantee Information Request - October 8th, 2015
 - Review Package submitted to Reviewers – December 11th, 2015
- Part 2: Site Visit
 - March 7, 8, 9, 2016
- Six review areas cleared prior to site visit.
 - Legal - Planning/Program of Projects
 - Half Fare - School Bus
 - Security
 - Public Comment on Fare Increases and Service Reductions

FY 16 Triennial Review Findings



Areas in Compliance:

- Financial Management & Capacity
- Technical Capacity
- Title VI
- Disadvantaged Business Enterprise
- Legal
- Satisfactory Continuing Control
- Planning/Program of Project
- Public Comment of Fare Increases...
- Half Fare
- Charter Bus
- School Bus – Not applicable
- Security
- Equal Employment Opportunity

Areas with Deficiencies:

- Facilities Maintenance
- Americans with Disabilities Act (ADA)
- Procurement
- Drug Free Workplace / Drug and Alcohol Program

Deficiencies and Corrective Action Plan



- Facilities Maintenance

Deficiency	Corrective Action	Response Date
Facility/ Equipment maintenance program lacking or inadequate	Facility/Equipment Maintenance Program <ul style="list-style-type: none">Identify mission critical and safety itemsSystem periodic inspection and preventive maintenance	8/9/2016

- ADA

Deficiency	Corrective Action	Response Date
Improper complementary paratransit eligibility determination process	Submit revised procedures <ul style="list-style-type: none">Written explanation to denied paratransit applicants	6/10/2016 Submitted March 2016
Insufficient no-show policy	Submit revised no-show policy	6/10/2016 Submitted 3/2016

Deficiencies and Corrective Action Plan



- Procurement

Deficiency	Corrective Action	Response Date
No verification excluded parties are not participating; lacking independent cost estimate (ICE); lacking required cost/price analysis; responsibility determination deficiencies	Submit procurement procedure <ul style="list-style-type: none">• 2 CFR 200• FTA C4220.1F "Third Party Contracting"• Master Agreement• Checklists	8/9/2016

- Drug and Alcohol Program

Deficiency	Corrective Action	Response Date
FTA drug & alcohol testing program not applied to all sensitive positions	Submit evidence <ul style="list-style-type: none">• Contractor has developed & implemented D&A testing program	7/10/2016
Random testing below required level	Submit procedure to ensure required level is met in future	7/10/2016
Improper post-accident determination	Submit a process for making proper post-accident determination including a procedure to document decision-making process and a training schedule for supervisors	8/9/2016



Action Agenda Item #7.C

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Blanche Sherman
(Technical Contact)
CRAIG CHARRETTE
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Authorization to Negotiate and Execute a Purchase Contract with NoPetro to Purchase the Property Adjacent to NoPetro's Compressed Natural Gas (CNG) Facility and the LYNX Maintenance Facility

Date: 7/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to begin negotiations with and enter into a contract with NoPetro-Orlando, LLC (or its appropriate affiliate) ("**NoPetro**"), of the Compressed Natural Gas (CNG) Unsolicited Proposal, to purchase approximately six (6) acres of vacant land which is adjacent to both NoPetro's CNG Fueling Facility and the LYNX Maintenance Facility. Said authorization would further authorize the CEO or designee to enter into a Purchase Agreement (or similar document) to acquire said property on behalf of LYNX in an amount not-to-exceed of \$1,300,000, along with customary and reasonable costs associated with any such purchase. In addition, LYNX staff is requesting to amend the FY2016 Amended Capital Budget accordingly in the amount of \$1,300,000, contingent upon securing federal funding to support the land acquisition.

With respect to the authorization requested above for the negotiation by the CEO and the subsequent entering into and executing of the Purchase Agreement, to the extent there are any material changes from those set forth in the respective Land Purchase Agreement, staff will return and discuss with the Chairman of the LYNX Board for final approval of any such material changes.

BACKGROUND:

On January 27, 2015, LYNX enter into a (i) CNG Vehicle Fuel Purchase Agreement with NoPetro to purchase CNG fuel, and (ii) a Construction Contract with NoPetro dated February 6, 2015 regarding modification to LYNX' Bus Depot and Maintenance Facility.

NoPetro was contracted to provide the following services for LYNX:

- 1) Under the Fuel Purchase Agreement, to, among other matters,:
 - a. Design, finance, build, operate and maintain a fast-fill CNG fueling station adjacent to the LYNX facility on John Young Parkway;
 - b. Train LYNX' employees on CNG fueling and CNG bus maintenance procedures; and
 - c. Provide LYNX with royalty payments on all third party sales made at the station.
- 2) Under the Construction Agreement to undertake the necessary improvements to LYNX's John Young facility in order to make LYNX' maintenance facility CNG compliant.

The foundation of NoPetro's proposal to provide the above services was the purchase by NoPetro of a 13.5 acre tract of land immediately adjacent to the LYNX Bus Depot and Maintenance Facility, and to be used by NoPetro for the construction of NoPetro's CNG Fueling Station. LYNX began fueling from NoPetro's CNG Fueling Station in February 2016. Also, the facility modifications were substantially completed in May 2016.

The 13.5 acre tract of land has been subdivided into separate plats, lots 1 and 2 with approximately 3 acres apportioned for a shared stormwater pond. Under Section 12.3 of the Fuel Purchase Agreement, in the event NoPetro receives a bona fide offer to purchase or lease from a third party a portion of the land (premises) that is not required for the construction, operation and maintenance of the fueling station (which is Lot 2), LYNX has the "right of first refusal" to purchase or lease such property.

NoPetro has advised LYNX recently that it expects to receive a bona fide purchase offer from a national company that wants to buy the available land to build a new commercial/industrial facility to be used for storage purposes. NoPetro has advised LYNX that the purchase price is \$1.3 million. While LYNX has not yet received from NoPetro a copy of the purchase agreement, NoPetro is negotiating the purchase agreement and advises that a contract would include the customary terms and conditions, including the purchase price and:

- 30 day due diligence period, then closing
- typical commercial property land transaction rights and obligations of buyer and seller

The acreage of the parcel that is available for sale is 6.045 acres and it is adjoining the CNG Fueling Station as well as the LYNX Maintenance Facility. Separately, LYNX was considering approaching NoPetro for the purchase of that excess land for anticipated uses by LYNX including the need for additional space to park buses, employee cars, as well as move the paratransit facility. LYNX staff would like to begin negotiations with NoPetro to purchase this property for a future site for LYNX' Paratransit Operations and ancillary parking.

LYNX Board Agenda

LYNX is currently under a facility lease located on at 4950 L.B. McLeod Road, Orlando, Florida. The lease has an initial term of five (5) years commencing on October 2, 2014, with a one five (5) year option. Also, the lease includes an option to cancel the lease during the initial term, with a ninety (90) written notice, but no earlier than September 30, 2016.

Prior to securing the lease, LYNX staff prepared a lease versus buy analysis to determine the capital outlay associated with both options. At the time, the present value for leasing for ten (10) year period and buying a facility with an existing structure was, \$4.2 and \$10.8 million, respectively. The lease payment under the LB McLeod facility is \$252,000 on an annual basis, which is federally funded.

LYNX staff will continue to evaluate the future use of the site for Paratransit services, current and excess capacity needs for bus expansion, with the intent of gaining economies of scale because of the location. LYNX' staff is working with FTA to identify and secure the funding to purchase the land.

As LYNX has not yet been presented by NoPetro with a copy of the submitted purchase contract, LYNX has not yet had an opportunity to review the terms, but it is anticipated that NoPetro will present the contract to LYNX under the right of first refusal by which LYNX would then have to purchase the property under those terms. In a preliminary meeting, LYNX has discussed possible modifications to the contract. NoPetro has already obtained a Phase I Environmental Report and is completing a Phase II Environmental Report. The property was previously platted by LYNX, and it would be a platted Lot 2 that would be the subject of this transaction.

FISCAL IMPACT:

Upon approval and securing of the federal funding, LYNX staff will amend the FY2016 Amended Capital Budget accordingly in the amount of \$1,300,000 to purchase the land, along with customary and reasonable costs associated with any such purchase.

Information Item A: Notification of Settlement Agreement

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
Cynthia Kuffel
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Notification of Settlement Agreement
Notification of Settlement Agreement Pursuant to Administrative Rule 6

Date: 7/28/2016

LYNX General Liability Settlements (May 12, 2016 through June 23, 2016)

Claimant	Date of Incident	Short Description	Settlement Amount	Date Paid
Richard Nichols	04/19/2015	Bus struck MV	\$10,000.00	5/12/2016
State Farm a/s/o Donald Merrick	12/16/2015	Bus struck MV	\$19,822.77	05/16/2016
Nelson Roman	08/10/1995	Employee Accident	\$240,000.00	04/29/2016
Lamar Williams	04/09/2016	Bus struck MV	\$4,130.00	05/26/2016
David Arroyo	01/17/2015	Bus struck MV	\$1,024.85	05/26/2016
Keith Boykins	07/16/2014	Bus struck MV	\$2,500.00	05/26/2016
GEICO a/s/o Michael Joy	02/09/2016	Bus struck MV	\$2,868.73	05/26/2016
Maria Sanchez	08/21/2013	Passenger Incident	\$18,750.00	05/19/2016
Juan Santana	03/17/2016	Bus struck MV	\$897.94	05/19/2016

LYNX Board Agenda

Westin Taylor	10/29/2014	Bus struck MV	\$7,400.00	06/09/2016
Napoleon McBurnie	7/10/2015	Employee Incident	\$5,000.00	06/16/2016
Nicole Pace	02/11/2016	Bus struck MV	\$628.35	06/23/2016
Donna M. Ortiz	04/07/2016	Bus struck MV	\$572.02	06/16/2016

Information Item B: Risk Management, Safety and Security Presentation

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
Cynthia Kuffel
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Risk Management, Safety and Security Presentation
Authorization to Change Risk Management Committee Meetings from Bi-Monthly to Quarterly

Date: 7/28/2016

ACTION REQUESTED:

On 6/15/2016, the Risk Management Committee met. At this meeting, the committee voted unanimously to seek board approval to change their regular meeting schedule from bi-monthly to quarterly. The committee is also working with risk staff members to develop a schedule for the review of specific topics.

BACKGROUND:

Representatives of LYNX's funding partners, more specifically, the City of Orlando, Osceola County, Orange County, Seminole County and a representative of FDOT serve as a body of risk management subject matter experts, supporting LYNX's Department of Risk Management, Safety and Security. This committee was created at the direction of LYNX's Board of Directors and the committee meets bi-monthly. Topics of discussion and review include insurance costs, claims & risk mitigation.

Information Item C: Parramore BRT Project Update

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Laura Minns
(Technical Contact)
Douglas Robinson
(Technical Contact)
Kenneth Jamison
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Parramore BRT Project Update

Date: 7/28/2016

Background

LYNX and Balfour Beatty Construction, LLC (BBC) entered into Contract No. 14-C26 for the construction of the Lime Line Bus Rapid Transit Project on February 24, 2015 and Notice to Proceed (NTP) for construction was given March 26, 2015. In May 2016, the Guaranteed Maximum Price (GMP) for the contract was amended to \$12,383,067. The total LYMMO Parramore project budget includes contingency of \$1,083,918.

This contract is separated into three discrete sub-projects as follows:

- Project A: Bus Rapid Transit (BRT) Lime Line: BBC was awarded a GMP of \$11,444,021. The total project contingency for the BRT construction is \$1,030,198.
- Project B: Environmental Remediation: BBC was awarded a GMP of \$587,459. The total project contingency for the environmental remediation effort is \$53,720.
- Project C: Excavation of Unsuitable Materials: The City of Orlando has approved the use of \$327,912. Negotiations with BBC are ongoing regarding additional General Conditions requested by the contractor in the amount of \$90,527.

Project A Lime Line Construction Change Orders

The following table represents the change orders previously authorized by the LYNX Board of Directors for the Parramore BRT project:

Change Order #	Description – Parramore BRT Project	Amount
1	City of Orlando Permitting Fees	\$ 241,000
2	I-4 Ultimate Project – Deductive	(243,385)
3	Depression in soil – Livingston Street Right-of-way (Delete)	-
4	I-4 Ultimate Project – Professional Services*	17,218
5	Soft Utility Deduct for Time Warner & AT&T	(50,777)
6	UCF Sanitary Sewer Stub out*	4,290
7	OUC Added Electrical Scope*	39,155
8	Sidewalk Blending	1,853
9	Salvage and Palletize Brick Pavers *	41,992
10	Davis Bacon Wages Adjustment	70,897
11	Cutting & Patching at Asphalt Islands	970
12	Contractor Fee on Permit	14,460
13	Pole Sign and Bracket Sign	15,901
14	HDPE Pipe Change to Elliptical Pipe*	2,881
15	UCF Additions Plan Revisions No. 3*	6,747
16	Removal of 16" Abandoned Gas Line	1,706
17	Totem Hardware/Electronics*	22,633
18	Cardno Additional Post Design Professional Services*	101,557
19	Existing Lighting Repairs*	10,115
20	Tree Trimming	2,310
21	Existing Mast Arm Removal*	7,272
22	Existing Water Main/Fire Main at Bob Carr*	75,548
23	Added Sidewalk at Hughey Station*	3,412
24	Lower Existing Irrigation at Bentley*	-
25	Drill and Tap Bolts at Shelters*	3,790
26	Metal Tree frames	45,000
27	Relocate existing irrigation at Bob Carr*	14,042
Total Proposed BRT Project Changes		\$ 450,587

*Represents Added Scope Changes and an increase to the GMP.

The following change orders have been added or modified since the May Board meeting and are summarized below:

- **Change Order #11 Cutting and Patching Asphalt Islands**

The estimated cost of this change has been revised to \$970

- **Change Order #14 Replace HDPE Pipe to Elliptical Concrete Pipe**

The revised cost of this change is \$2,881.

- **Change Order #21 Existing Mast Arm Removals**

The revised cost of this change is \$7,272.

- **Change Order #22 Existing Water Main/Fire Main at Bob Carr**

The revised estimated cost of this change is \$75,548. However, LYNX is still determining final cost and entitlement.

- **Change Order #24 Lower Existing Irrigation at Bentley**

This change order was deleted.

- **Change Order #26 Metal Tree Frames**

This change order is needed as a result of a scope gap in the construction of the tree wells as part of a value engineering exercise to reduce the cost of the project to meet budget constraints. Approximately 50 tree wells will constructed as part of the landscaping work along Livingston Street and Terry Avenue but will not include a tree or tree grate. However, for future installation a metal tree frame will need to be installed as cast in place per City Streetscape Guidelines. The estimated cost of the materials, shipping, additional concrete work, and overhead is estimated at \$45,000. This change will not increase the GMP

- **Change Order #27 Relocate Existing Irrigation at Bob Carr**

This change order is necessary to relocate existing irrigation lines on the north side of Livingston Street that serve the Bob Carr Theater landscaping. As a result of the widening of Bob Carr these irrigation lines are underneath the planned sidewalks. In order to maintain service and access to maintain the lines in the future, these lines need to be relocated. Final cost will be based on time and materials and not to exceed \$14,042.

As a result of the changes previously approved and those proposed herein, the contingency associated with the Parramore BRT project will decrease by \$439,550, excluding the UCF change orders.

Project B: Lime Line Environmental Remediation Change Orders

One change order was previously authorized for the Parramore Environmental Remediation project and is shown in the table below. A second change order is included and requires additional contingency funding in the amount of \$44,547.

Change Order #	Description – Parramore BRT Project	Amount
B-1	Dewatering Fee*	4,797
B-2	Additional Environmental Monitoring	48,923
Total Proposed Environmental Changes		\$ 53,720

- **Change Order #B-2 Additional Environmental Monitoring**

Additional time was required to complete the environmental monitoring of the soil remediation plan. The estimated cost of this work is \$93,470, of which \$48,923 is in contingency is needed in order to cover the cost. LYNX will need to secure the additional funds prior to proceeding.

Project C: Lime Line Excavation of Unsuitable Materials

At the May 26, 2016 LYNX Board meeting, the LYNX Board of Directors authorized entering into a settlement agreement with BBC to pay for the excavation and handling of unsuitable materials left within the Terry Avenue right of way after the demolition of the former Amway Arena. The City has agreed to provide additional funding in the amount of \$327,912 towards the cost of this additional work. The fully-allocated costs of any and all modifications and/or expansions to the scope of work that is the responsibility of the City of Orlando shall be remitted to LYNX by the City of Orlando. LYNX, the City, and BBC are in ongoing discussions related to final settlement costs related to the contractor's request for additional general conditions in the amount of \$90,527 as part of their original claim.

Monthly Report A: Monthly Financial Report

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
CRAIG CHARRETTE
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Monthly Financial Reports - June 30, 2016

Date: 7/28/2016

Please find attached the preliminary monthly financial report for the nine months ending June 30, 2016. LYNX' Statement of Revenues, Expenses, and Changes in Net Assets (Operating Statement) for the nine months ending June 30, 2016 reflect total revenue earned in the amount of \$89,727,859 and total expenses incurred in the amount of \$85,147,180 resulting in a net operating profit of \$4,580,678.

- Fixed route, Vanpool, and Neighbor Link services resulted in an operating profit of \$4,562,688 for the nine months of the fiscal year.
- Paratransit services resulted in an operating profit of \$17,991 for the nine months of the fiscal year.

Fixed Route Operations:

The year-to-date Operating Revenues are 90% of the budgeted amount as of June 2016. Customer fares are 11% lower than the budgeted amount year-to-date.

Advertising revenue is 64% of the amount budgeted for the month of June 2016 and year-to-date is 14% lower than the budgeted amount. Actual revenues through June 30, 2016, for advertising on buses, shelters, and in-kind (trade) transactions are \$849,240, \$417,790, and \$0, respectively. Direct Media's staff continue to enhance LYNX' advertising program and to increase the advertising revenue stream. Direct Media's sales staff is actively seeking new clients and working with existing clients to offer an attractive and affordable advertising program.

In an attempt to stabilize fuel cost in the future, LYNX' staff entered into a fuel hedging arrangement with Merrill Lynch Commodities, Incorporated. During the month of June 2016, LYNX locked in eighty-three percent (83%) of the total monthly purchases, resulting in the cap (LYNX locked) prices higher than the future (float) prices. At this time, LYNX is 30% under budget year-to-date. In the month of June LYNX paid an average price of \$1.64 (net) per gallon for diesel fuel and \$1.44 (net) per gallon for bio-diesel, plus fuel hedging losses which is lower

than the budgeted price per gallon of \$2.24 (net). The national diesel fuel price for the month of June 2016 was \$2.08 (net).

LYNX' staff proactively seeks ways to maximize operational efficiencies and improve services. As a result, fixed route operating expenses for salaries, wages and fringe benefits are 6% and 10% respectively under budget due to various vacancies as of June 30, 2016. Other materials and supplies expenses are 11% under budget. Professional service expenses are 77% under budget due to various planning projects that will commence later in the fiscal year. Expenditures associated with other services, contract maintenance and other miscellaneous expenses are less than budgeted.

Paratransit Operations:

The operating profit from Paratransit operations as of June 30, 2016 is due to Customer Fares at 19% over budget. Contract Services are on target at 100% of budgeted amount. The year-to-date cost of unleaded fuel is 32% lower than budgeted. During the month of June 2016, LYNX locked in forty-one percent (41%) of the total monthly purchases, resulting in cap (LYNX locked) prices higher than the future (float) prices. The fuel is budgeted at a net price of \$2.37 (net) per gallon in the FY2016 budget. LYNX is currently paying \$1.59 (net) per gallon, plus fuel hedging losses. The national unleaded fuel price for the month of June 2016 was \$2.13 (net). An analysis of year-to-date purchased transportation trips and costs is as follows:

ACCESS LYNX			
FY2016	Trips (Year-to-Date)	Blended Trip Rate	Costs
Actual (with est.)	377,324	\$29.87	\$11,311,402
Budget (rounding)	371,404	\$27.86	\$10,346,183
Trips / Costs Over (Under) Budget	5,920	\$2.01	\$965,219

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
BALANCE SHEETS
June 30, 2016 and 2015
(UNAUDITED)

	<u>2016</u>	<u>2015</u>
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Accounts payable	\$ 9,837,804	10,175,357
Accrued salaries and related taxes	2,478,956	2,431,530
Accrued compensated absences, current	4,170,615	3,967,050
Accrued self-insurance liability, current	2,097,048	2,103,398
Leases payable, current	551,466	-
Loans payable, current	813,225	797,282
Unearned operating revenue	10,679,330	10,492,082
Unearned capital	4,607,670	3,789,275
Derivative instrument - fuel hedge	821,949	828,151
Total current liabilities	<u>36,058,063</u>	<u>34,584,125</u>
NONCURRENT LIABILITIES:		
Leases payable, long-term	4,440,501	-
Loans payable	-	813,225
Net OPEB Obligation	1,683,525	1,424,525
Accrued compensated absences, long-term	538,035	523,380
Accrued self-insurance liability, long-term	2,676,165	6,699,104
Total noncurrent liabilities	<u>9,338,226</u>	<u>9,460,234</u>
Total liabilities	<u>45,396,288</u>	<u>44,044,359</u>
DEFERRED INFLOW OF RESOURCES		
Pension Contributions	1,318,794	-
Accumulated increase in fair value of fuel hedge instrument	-	-
	<u>1,318,794</u>	<u>-</u>
NET POSITION:		
Invested in capital assets, net of related debt	151,400,521	145,319,193
Restricted	-	-
Unrestricted	47,773,627	35,328,681
Total net position	<u>199,174,148</u>	<u>180,647,874</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 244,570,437</u>	<u>\$ 224,692,233</u>

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
BALANCE SHEETS
June 30, 2016 and 2015
(UNAUDITED)

	<u>2016</u>	<u>2015</u>
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 42,053,314	48,843,780
Receivables:		
Local, trade and operating assistance	7,627,620	10,101,915
Federal grants	10,602,582	6,571,067
State grants	9,901,374	4,224,091
Inventory	1,821,067	1,984,787
State fuel tax refund	158,242	210,328
Prepaid expenses and other assets	1,075,176	932,366
	<u>73,239,375</u>	<u>72,868,334</u>
NONCURRENT ASSETS:		
Restricted cash and cash equivalents	<u>4,857,150</u>	<u>2,183,986</u>
Property and equipment:		
Land	8,161,465	8,571,465
Buildings and shelters	91,481,725	96,481,080
BRT Roadway	6,522,100	6,400,454
Revenue vehicles	156,173,652	155,265,924
Furniture, Fixtures & Equipment	39,389,466	37,040,574
Leasehold improvements	116,296	110,109
Total property and equipment	<u>301,844,704</u>	<u>303,869,606</u>
Less: accumulated depreciation	(166,421,212)	(166,559,568)
Construction in progress	<u>21,948,724</u>	<u>11,267,274</u>
Net property and equipment	<u>157,372,216</u>	<u>148,577,312</u>
Other assets	<u>6,283,485</u>	<u>234,450</u>
Total noncurrent assets	<u>168,512,851</u>	<u>150,995,748</u>
TOTAL ASSETS	<u>241,752,225</u>	<u>223,864,082</u>
DEFERRED OUTFLOW OF RESOURCES		
Pension Contributions	3,315,057	-
Accumulated decrease in fair value of fuel hedge instrument	<u>821,949</u>	<u>828,151</u>
	4,137,006	828,151

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF JUNE 2016 AND THE NINE MONTHS ENDED JUNE 30, 2016
(UNAUDITED)

	Year to Date			Month of June		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 22,090,938	19,952,495	90%	\$ 2,455,066	\$ 2,248,183	92%
Contract Services:						
Local Financial Assistance	10,589,948	9,899,756	93%	1,176,661	1,134,038	96%
Other Contractual Services	2,804,179	2,892,904		311,575	321,528	
Advertising	1,560,000	1,346,694	86%	173,333	110,833	64%
Other Operating Income	319,829	304,179	95%	35,537	3,566	10%
Total Operating Revenues	37,364,894	34,396,029	92%	4,152,172	3,818,148	92%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	7,767,764	7,705,299	99%	863,085	856,144	99%
Local	34,836,637	34,903,890	100%	3,873,958	3,869,128	100%
Planning and other assistance grants:						
Federal - Other	12,450,192	10,676,148	86%	1,398,841	1,132,210	81%
State of Florida - Other	2,539,373	1,994,358	79%	291,987	238,964	82%
Local Matching - Other	-	1,294	N/A	-	628	N/A
Interest Income	27,310	18,785	69%	3,034	2,898	96%
Gain / (Loss) on Sale of Assets	-	32,056	N/A	-	(22,062)	N/A
Total Nonoperating Revenues	57,621,275	55,331,829	96%	6,430,906	6,077,912	95%
Total Revenues	94,986,169	89,727,859	94%	10,583,078	9,896,059	94%
OPERATING EXPENSES						
Salaries and Wages	34,983,389	32,765,636	94%	3,887,043	3,596,266	93%
Fringe Benefits	19,969,527	17,895,449	90%	2,218,836	2,687,069	121%
Purchased Transportation Services	12,331,079	13,008,595	105%	1,387,898	1,521,843	110%
Fuel	10,176,803	7,076,006	70%	1,130,756	883,364	78%
Other Materials and Supplies	6,213,032	5,521,601	89%	690,337	579,456	84%
Professional Services	3,319,029	1,107,349	33%	380,062	99,028	26%
Other Services	4,333,400	3,534,691	82%	481,489	356,019	74%
Lease and Miscellaneous Expenses	890,627	796,840	89%	98,959	79,662	80%
Casualty and Liability Insurance	1,672,872	1,945,195	116%	185,875	105,637	57%
Utilities	1,090,928	966,031	89%	121,214	114,901	95%
Taxes and Licenses	340,954	437,901	128%	37,884	56,876	150%
Interest Expense	93,208	91,886	99%	10,356	10,908	105%
Total Operating Expenses	95,414,848	85,147,180	89%	10,630,709	10,091,028	95%
OPERATING GAIN / (LOSS)	\$ (428,679)	\$ 4,580,678	N/A	\$ (47,631)	\$ (194,969)	N/A

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
FIXED-ROUTE, VANPOOL AND NEIGHBORLINK SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF JUNE 2016 AND THE NINE MONTHS ENDED JUNE 30, 2016
(UNAUDITED)

	Year to Date			Month of June		
	<u>Budget</u>	<u>Actual</u>	<u>%</u>	<u>Budget</u>	<u>Actual</u>	<u>%</u>
OPERATING REVENUES						
Customer Fares	\$ 20,872,251	\$ 18,502,079	89%	\$ 2,319,656	\$ 2,089,851	90%
Contract Services:						
Local Financial Assistance	10,589,948	9,899,756	93%	1,176,661	1,134,038	96%
Other Contractual Services	-	87,212	N/A	-	9,947	N/A
Advertising	1,560,000	1,346,694	86%	173,333	110,833	64%
Other Operating Income	<u>319,829</u>	<u>304,179</u>	95%	<u>35,537</u>	<u>3,566</u>	10%
Total Operating Revenues	<u>33,342,029</u>	<u>30,139,921</u>	90%	<u>3,705,187</u>	<u>3,348,236</u>	90%
NONOPERATING REVENUES						
Operating assistance grants:						
Federal	-	-	N/A	-	-	
State of Florida	7,767,764	7,705,299	99%	863,085	856,144	99%
Local	28,066,795	28,134,045	100%	3,121,753	3,116,923	100%
Planning and other assistance grants:						
Federal - Other	9,850,086	8,258,640	84%	1,099,121	858,401	78%
State of Florida - Other	2,501,873	1,994,358	80%	287,820	238,964	83%
Local Matching - Other	-	1,294	N/A	-	628	N/A
Interest Income	27,310	18,785	69%	3,034	2,898	96%
Gain / (Loss) on the Sale of Assets	<u>-</u>	<u>32,056</u>	N/A	<u>-</u>	<u>(22,062)</u>	N/A
Total Nonoperating Revenues	<u>48,213,827</u>	<u>46,144,476</u>	96%	<u>5,374,814</u>	<u>5,051,897</u>	94%
Total Revenues	<u>81,555,856</u>	<u>76,284,397</u>	94%	<u>9,080,001</u>	<u>8,400,133</u>	93%
OPERATING EXPENSES						
Salaries and Wages	34,672,469	32,479,017	94%	3,852,497	3,565,733	93%
Fringe Benefits	19,767,375	17,701,528	90%	2,196,375	2,648,827	121%
Purchased Transportation Services	1,844,331	1,697,192	92%	211,884	191,120	90%
Fuel	8,264,316	5,773,286	70%	918,257	712,808	78%
Other Materials and Supplies	6,198,452	5,511,367	89%	688,717	579,088	84%
Professional Services	3,123,879	1,032,176	33%	358,379	90,176	25%
Other Services	4,145,761	3,381,254	82%	460,640	337,253	73%
Lease and Miscellaneous Expenses	886,128	795,237	90%	98,459	79,662	81%
Casualty and Liability Insurance	1,672,872	1,945,195	116%	185,875	105,637	57%
Utilities	1,051,726	929,750	88%	116,858	110,402	94%
Taxes and Licenses	288,643	383,819	133%	32,071	50,634	158%
Interest Expense	<u>93,208</u>	<u>91,886</u>	99%	<u>10,356</u>	<u>10,908</u>	105%
Total Operating Expenses	<u>82,009,159</u>	<u>71,721,709</u>	87%	<u>9,130,368</u>	<u>8,482,250</u>	93%
OPERATING GAIN / (LOSS)	<u>\$ (453,303)</u>	<u>\$ 4,562,688</u>	N/A	<u>\$ (50,367)</u>	<u>\$ (82,117)</u>	N/A

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PARATRANSIT SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF JUNE 2016 AND THE NINE MONTHS ENDED JUNE 30, 2016
(UNAUDITED)

	Year to Date			Month of June		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 1,218,686	\$ 1,450,416	119%	\$ 135,410	\$ 158,333	117%
Contract Services:						
Local Financial Assistance	-	-	N/A	-	-	N/A
Other Contractual Services	2,804,179	2,805,693	100%	311,575	311,580	100%
Advertising	-	-	N/A	-	-	N/A
Other Operating Income	-	-	N/A	-	-	N/A
Total Operating Revenues	<u>4,022,865</u>	<u>4,256,109</u>	106%	<u>446,985</u>	<u>469,913</u>	105%
NONOPERATING REVENUES						
Operating assistance grants:						
Federal	-	-	N/A	-	-	N/A
State of Florida	-	-	N/A	-	-	N/A
Local	6,769,842	6,769,845	100%	752,205	752,205	100%
Planning and other assistance grants:						
Federal - Other	2,600,106	2,417,508	93%	299,721	273,810	91%
State of Florida - Other	37,500	-	N/A	4,167	-	N/A
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	-	-	N/A	-	-	N/A
Gain / (Loss) on the Sale of Assets	-	-	N/A	-	-	N/A
Total Nonoperating Revenues	<u>9,407,448</u>	<u>9,187,353</u>	98%	<u>1,056,092</u>	<u>1,026,015</u>	97%
Total Revenues	<u>13,430,313</u>	<u>13,443,462</u>	100%	<u>1,503,077</u>	<u>1,495,928</u>	100%
OPERATING EXPENSES						
Salaries and Wages	310,921	286,619	92%	34,547	30,533	88%
Fringe Benefits	202,151	193,921	96%	22,461	38,242	170%
Purchased Transportation Services	10,486,747	11,311,403	108%	1,176,014	1,330,723	113%
Fuel	1,912,487	1,302,719	68%	212,499	170,556	80%
Other Materials and Supplies	14,580	10,234	70%	1,620	367	23%
Professional Services	195,150	75,173	39%	21,683	8,852	41%
Other Services	187,639	153,436	82%	20,849	18,766	90%
Lease and Miscellaneous Expenses	4,499	1,603	36%	500	-	0%
Casualty and Liability Insurance	-	-	N/A	-	-	N/A
Utilities	39,203	36,280	93%	4,356	4,499	103%
Taxes and Licenses	52,311	54,082	103%	5,812	6,242	107%
Interest Expense	-	-	N/A	-	-	N/A
Total Operating Expenses	<u>13,405,689</u>	<u>13,425,471</u>	100%	<u>1,500,341</u>	<u>1,608,779</u>	107%
OPERATING GAIN / (LOSS)	<u>\$ 24,624</u>	<u>\$ 17,991</u>	N/A	<u>\$ 2,736</u>	<u>\$ (112,851)</u>	N/A

Monthly Report B: Monthly Financial Report

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
CRAIG CHARRETTE
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Monthly Financial Reports - May 31, 2016

Date: 7/28/2016

Please find attached the preliminary monthly financial report for the eight months ending May 31, 2016. LYNX' Preliminary Statement of Revenues, Expenses, and Changes in Net Assets (Operating Statement) for the Eight months ending May 31, 2016 reflect total revenue earned in the amount of \$79,831,799 and total expenses incurred in the amount of \$75,056,152 resulting in a net operating profit of \$4,775,647.

- Fixed route, Vanpool, and Neighbor Link services resulted in an operating profit of \$4,644,806 for the eight months of the fiscal year.
- Paratransit services resulted in an operating profit of \$130,842 for the eight months of the fiscal year.

Fixed Route Operations:

The year-to-date Operating Revenues are lower than the budget at 88%. Customer fares are 12% lower than the budgeted amount year-to-date.

Advertising revenue is 107% of the amount budgeted for the month of May 2016 and year-to-date is 11% lower than the budgeted amount. Actual revenues through May 31, 2016, for advertising on buses, shelters, and in-kind (trade) transactions are \$768,611, \$390,086, and \$0, respectively. Direct Media's staff continue to enhance LYNX' advertising program and to increase the advertising revenue stream. Direct Media's sales staff is actively seeking new clients and working with existing clients to offer an attractive and affordable advertising program.

In an attempt to stabilize fuel cost in the future, LYNX' staff entered into a fuel hedging arrangement with Merrill Lynch Commodities, Incorporated. During the month of May 2016, LYNX locked in eighty-six percent (86%) of the total monthly purchases, resulting in the cap (LYNX locked) prices higher than the future (float) prices. At this time, LYNX is 31% under budget year-to-date. In the month of May LYNX paid an average price of \$1.55 (net) per gallon for diesel fuel and \$1.36 (net) per gallon for bio-diesel, plus fuel hedging losses which is lower

than the budgeted price per gallon of \$2.24 (net). The national diesel fuel price for the month of May 2016 was \$1.97 (net).

LYNX' staff proactively seeks ways to maximize operational efficiencies and improve services. As a result, fixed route operating expenses for salaries, wages and fringe benefits are 6% and 14% respectively under budget due to various vacancies as of May 31, 2016. Other materials and supplies expenses are 10% under budget. Professional service expenses are 66% under budget due to various planning projects that will commence later in the fiscal year. Expenditures associated with other services, contract maintenance and other miscellaneous expenses are less than budgeted.

Paratransit Operations:

The operating profit from Paratransit operations as of May 31, 2016 is due to Customer Fares is 19% over budget. Contract Services are on target at 100% of budgeted amount. The year-to-date cost of unleaded fuel is 33% lower than budgeted. During the month of May 2016, LYNX locked in forty percent (40%) of the total monthly purchases, resulting in cap (LYNX locked) prices higher than the future (float) prices. The fuel is budgeted at a net price of \$2.37 (net) per gallon in the FY2016 budget. LYNX is currently paying \$1.58 (net) per gallon, plus fuel hedging losses. The national unleaded fuel price for the month of May 2016 was \$2.03 (net). An analysis of year-to-date purchased transportation trips and costs is as follows:

ACCESS LYNX			
FY2016	Trips (Year-to-Date)	Blended Trip Rate	Costs
Actual (with est.)	333,931	\$29.80	\$9,950,264
Budget (rounding)	330,137	\$27.86	\$9,196,607
Trips / Costs Over (Under) Budget	3,794	\$1.94	\$753,657

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
BALANCE SHEETS
May 31, 2016 and 2015
(UNAUDITED)

	<u>2016</u>	<u>2015</u>
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	\$ 38,425,247	45,069,927
Receivables:		
Local, trade and operating assistance	9,337,802	10,849,368
Federal grants	14,175,440	9,992,611
State grants	8,667,258	3,208,333
Inventory	1,881,038	1,876,655
State fuel tax refund	148,121	159,097
Prepaid expenses and other assets	1,138,302	1,004,071
	<u>73,773,208</u>	<u>72,160,062</u>
NONCURRENT ASSETS:		
Restricted cash and cash equivalents	<u>4,855,898</u>	<u>2,183,874</u>
Property and equipment:		
Land	8,161,465	8,571,465
Buildings and shelters	91,481,725	96,541,410
BRT Roadway	6,499,619	6,404,069
Revenue vehicles	162,888,018	155,579,401
Furniture, Fixtures & Equipment	39,237,631	37,093,648
Leasehold improvements	110,109	110,109
Total property and equipment	<u>308,378,567</u>	<u>304,300,102</u>
Less: accumulated depreciation	(171,097,357)	(163,238,073)
Construction in progress	<u>21,091,623</u>	<u>10,719,005</u>
Net property and equipment	<u>158,372,833</u>	<u>151,781,034</u>
Other assets	<u>6,283,485</u>	<u>234,450</u>
Total noncurrent assets	<u>169,512,216</u>	<u>154,199,358</u>
TOTAL ASSETS	<u>243,285,424</u>	<u>226,359,420</u>
DEFERRED OUTFLOW OF RESOURCES		
Pension Contributions	3,315,057	-
Accumulated decrease in fair value of fuel hedge instrument	<u>821,949</u>	<u>828,151</u>
	4,137,006	828,151

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
BALANCE SHEETS
May 31, 2016 and 2015
(UNAUDITED)

	<u>2016</u>	<u>2015</u>
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Accounts payable	\$ 9,813,575	9,206,813
Accrued salaries and related taxes	2,466,328	2,169,144
Accrued compensated absences, current	4,170,615	3,967,050
Accrued self-insurance liability, current	2,097,048	2,103,398
Leases payable, current	551,466	-
Loans payable, current	813,225	797,282
Unearned operating revenue	11,023,109	10,910,187
Unearned capital	4,633,024	3,614,337
Derivative instrument - fuel hedge	821,949	828,151
Total current liabilities	<u>36,390,339</u>	<u>33,596,362</u>
NONCURRENT LIABILITIES:		
Leases payable, long-term	4,440,501	-
Loans payable	-	813,225
Net OPEB Obligation	1,683,525	1,424,525
Accrued compensated absences, long-term	538,035	523,380
Accrued self-insurance liability, long-term	2,676,165	6,699,104
Total noncurrent liabilities	<u>9,338,226</u>	<u>9,460,234</u>
Total liabilities	<u>45,728,565</u>	<u>43,056,596</u>
DEFERRED INFLOW OF RESOURCES		
Pension Contributions	1,318,794	-
Accumulated increase in fair value of fuel hedge instrument	-	-
	<u>1,318,794</u>	<u>-</u>
NET POSITION:		
Invested in capital assets, net of related debt	152,406,475	148,562,960
Restricted	-	-
Unrestricted	47,968,596	35,568,015
Total net position	<u>200,375,071</u>	<u>184,130,975</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 246,103,636</u>	<u>\$ 227,187,571</u>

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF MAY 2016 AND THE EIGHT MONTHS ENDED MAY 31, 2016
(UNAUDITED)

	Year to Date			Month of May		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 19,635,872	17,704,312	90%	\$ 2,455,066	\$ 2,191,043	89%
Contract Services:						
Local Financial Assistance	9,413,287	8,765,719	93%	1,176,661	1,131,357	96%
Other Contractual Services	2,492,603	2,571,377		311,575	323,964	
Advertising	1,386,667	1,235,861	89%	173,333	186,024	107%
Other Operating Income	284,293	300,613	106%	35,537	408	1%
Total Operating Revenues	33,212,722	30,577,882	92%	4,152,172	3,832,796	92%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	6,904,679	6,849,155	99%	863,085	856,144	99%
Local	30,962,679	31,034,762	100%	3,873,958	3,869,128	100%
Planning and other assistance grants:						
Federal - Other	11,051,351	9,543,937	86%	1,398,841	1,170,887	84%
State of Florida - Other	2,247,386	1,755,393	78%	291,987	69,584	24%
Local Matching - Other	-	666	N/A	-	-	N/A
Interest Income	24,275	15,886	65%	3,034	2,495	82%
Gain / (Loss) on Sale of Assets	-	54,118	N/A	-	(10,281)	N/A
Total Nonoperating Revenues	51,190,370	49,253,917	96%	6,430,906	5,957,956	93%
Total Revenues	84,403,092	79,831,799	95%	10,583,078	9,790,753	93%
OPERATING EXPENSES						
Salaries and Wages	31,096,346	29,169,370	94%	3,887,043	3,663,211	94%
Fringe Benefits	17,750,690	15,208,380	86%	2,218,836	2,080,512	94%
Purchased Transportation Services	10,943,181	11,486,752	105%	1,387,898	1,496,131	108%
Fuel	9,046,047	6,192,641	68%	1,130,756	855,078	76%
Other Materials and Supplies	5,522,695	4,942,146	89%	690,337	574,673	83%
Professional Services	2,938,967	1,008,320	34%	380,062	76,566	20%
Other Services	3,851,911	3,178,672	83%	481,489	440,599	92%
Lease and Miscellaneous Expenses	791,668	717,178	91%	98,959	112,204	113%
Casualty and Liability Insurance	1,486,997	1,839,558	124%	185,875	250,916	135%
Utilities	969,714	851,129	88%	121,214	104,634	86%
Taxes and Licenses	303,070	381,025	126%	37,884	49,562	131%
Interest Expense	82,851	80,979	98%	10,356	10,394	100%
Total Operating Expenses	84,784,140	75,056,152	89%	10,630,709	9,714,482	91%
OPERATING GAIN / (LOSS)	\$ (381,048)	\$ 4,775,647	N/A	\$ (47,631)	\$ 76,270	N/A

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
FIXED-ROUTE, VANPOOL AND NEIGHORLINK SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF MAY 2016 AND THE EIGHT MONTHS ENDED MAY 31, 2016
(UNAUDITED)

	Year to Date			Month of May		
	<u>Budget</u>	<u>Actual</u>	<u>%</u>	<u>Budget</u>	<u>Actual</u>	<u>%</u>
OPERATING REVENUES						
Customer Fares	\$ 18,552,595	\$ 16,412,229	88%	\$ 2,319,656	\$ 2,021,965	87%
Contract Services:						
Local Financial Assistance	9,413,287	8,765,719	93%	1,176,661	1,131,357	96%
Other Contractual Services	-	77,264	N/A	-	12,088	N/A
Advertising	1,386,667	1,235,861	89%	173,333	186,024	107%
Other Operating Income	<u>284,293</u>	<u>300,613</u>	106%	<u>35,537</u>	<u>408</u>	1%
Total Operating Revenues	<u>29,636,842</u>	<u>26,791,686</u>	90%	<u>3,705,187</u>	<u>3,351,842</u>	90%
NONOPERATING REVENUES						
Operating assistance grants:						
Federal	-	-	N/A	-	-	
State of Florida	6,904,679	6,849,155	99%	863,085	856,144	99%
Local	24,945,041	25,017,122	100%	3,121,753	3,116,923	100%
Planning and other assistance grants:						
Federal - Other	8,750,965	7,400,239	85%	1,099,121	901,948	82%
State of Florida - Other	2,214,052	1,755,393	79%	287,820	69,584	24%
Local Matching - Other	-	666	N/A	-	-	N/A
Interest Income	24,275	15,886	65%	3,034	2,495	82%
Gain / (Loss) on the Sale of Assets	<u>-</u>	<u>54,118</u>	N/A	<u>-</u>	<u>(10,281)</u>	N/A
Total Nonoperating Revenues	<u>42,839,014</u>	<u>41,092,579</u>	96%	<u>5,374,814</u>	<u>4,936,813</u>	92%
Total Revenues	<u>72,475,855</u>	<u>67,884,265</u>	94%	<u>9,080,001</u>	<u>8,288,655</u>	91%
OPERATING EXPENSES						
Salaries and Wages	30,819,972	28,913,284	94%	3,852,497	3,629,337	94%
Fringe Benefits	17,571,000	15,052,702	86%	2,196,375	2,061,556	94%
Purchased Transportation Services	1,632,448	1,506,072	92%	211,884	183,268	86%
Fuel	7,346,059	5,060,478	69%	918,257	683,754	74%
Other Materials and Supplies	5,509,735	4,932,279	90%	688,717	574,304	83%
Professional Services	2,765,501	942,000	34%	358,379	62,637	17%
Other Services	3,685,121	3,044,001	83%	460,640	421,834	92%
Lease and Miscellaneous Expenses	787,669	715,575	91%	98,459	112,204	114%
Casualty and Liability Insurance	1,486,997	1,839,558	124%	185,875	250,916	135%
Utilities	934,867	819,348	88%	116,858	100,112	86%
Taxes and Licenses	256,571	333,184	130%	32,071	42,439	132%
Interest Expense	<u>82,851</u>	<u>80,979</u>	98%	<u>10,356</u>	<u>10,394</u>	100%
Total Operating Expenses	<u>72,878,792</u>	<u>63,239,459</u>	87%	<u>9,130,368</u>	<u>8,132,754</u>	89%
OPERATING GAIN / (LOSS)						
	<u>\$ (402,936)</u>	<u>\$ 4,644,806</u>	N/A	<u>\$ (50,367)</u>	<u>\$ 155,901</u>	N/A

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PARATRANSIT SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF MAY 2016 AND THE EIGHT MONTHS ENDED MAY 31, 2016
(UNAUDITED)

	Year to Date			Month of May		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 1,083,277	\$ 1,292,083	119%	\$ 135,410	\$ 169,079	125%
Contract Services:						
Local Financial Assistance	-	-	N/A	-	-	N/A
Other Contractual Services	2,492,603	2,494,113	100%	311,575	311,876	100%
Advertising	-	-	N/A	-	-	N/A
Other Operating Income	-	-	N/A	-	-	N/A
Total Operating Revenues	<u>3,575,880</u>	<u>3,786,196</u>	106%	<u>446,985</u>	<u>480,955</u>	108%
NONOPERATING REVENUES						
Operating assistance grants:						
Federal	-	-	N/A	-	-	N/A
State of Florida	-	-	N/A	-	-	N/A
Local	6,017,637	6,017,640	100%	752,205	752,205	100%
Planning and other assistance grants:						
Federal - Other	2,300,385	2,143,698	93%	299,721	268,939	90%
State of Florida - Other	33,333	-	N/A	4,167	-	N/A
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	-	-	N/A	-	-	N/A
Gain / (Loss) on the Sale of Assets	-	-	N/A	-	-	N/A
Total Nonoperating Revenues	<u>8,351,356</u>	<u>8,161,338</u>	98%	<u>1,056,092</u>	<u>1,021,144</u>	97%
Total Revenues	<u>11,927,236</u>	<u>11,947,534</u>	100%	<u>1,503,077</u>	<u>1,502,099</u>	100%
OPERATING EXPENSES						
Salaries and Wages	276,374	256,086	93%	34,547	33,874	98%
Fringe Benefits	179,690	155,679	87%	22,461	18,957	84%
Purchased Transportation Services	9,310,733	9,980,680	107%	1,176,014	1,312,863	112%
Fuel	1,699,989	1,132,163	67%	212,499	171,324	81%
Other Materials and Supplies	12,960	9,867	76%	1,620	369	23%
Professional Services	173,467	66,321	38%	21,683	13,929	64%
Other Services	166,791	134,671	81%	20,849	18,766	90%
Lease and Miscellaneous Expenses	3,999	1,603	40%	500	-	0%
Casualty and Liability Insurance	-	-	N/A	-	-	N/A
Utilities	34,847	31,781	91%	4,356	4,522	104%
Taxes and Licenses	46,499	47,841	103%	5,812	7,123	123%
Interest Expense	-	-	N/A	-	-	N/A
Total Operating Expenses	<u>11,905,348</u>	<u>11,816,692</u>	99%	<u>1,500,341</u>	<u>1,581,728</u>	105%
OPERATING GAIN / (LOSS)	<u>\$ 21,888</u>	<u>\$ 130,842</u>	N/A	<u>\$ 2,736</u>	<u>\$ (79,630)</u>	N/A

Monthly Report C: Ridership Report

To: **LYNX Board of Directors**

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Douglas Robinson
(Technical Contact)
Carleen Flynn
(Technical Contact)
Walter Gant
(Technical Contact)

Phone: **407.841.2279 ext: 6019**

Item Name: **Ridership Report - March and April 2016**

Date: **7/28/2016**

Transit ridership across the country continues to fluctuate somewhat as gas prices remain low. LYNX staff continue to adjust services to maximize ridership based on Board adopted Service Guidelines and recommendations from the 2013/2014 Comprehensive Operational Analysis.

LYNX has introduced three new FastLinks to Lake Nona/Medical City over the past two years to serve this rapidly growing employment center and residential community. Ridership on these FastLinks is growing and LYNX staff are regularly coordinating with various organizations, such as Nemours Children's Hospital and the United States Tennis Association, to improve the services.

LYNX and SunRail staff are working together closely to identify opportunities to attract choice riders to Central Florida's transit options. This includes service adjustments related to current operations, and Phase 2 South, which is expected to open for service in February 2018. LYNX and SunRail are currently preparing feeder bus options to support Phase 2 South.

LYNX staff are monitoring I-4 construction related activities that may result in detours and potential changes in ridership due to those detours. Recently passed Florida legislation established a construction mitigation fund of \$1 million to pay for potential impacts to transit service during construction of the I-4 Ultimate project.

LYNX will conduct a system-wide on-board Origin and Destination Survey in FY 2016/17. The on-board survey will provide important information about the travel patterns of LYNX, SunRail and NeighborLink riders. The results will improve LYNX's knowledge of travel markets and inform the development of new service and existing service enhancements.

The following figures provide an overview of ridership for each service, for the fiscal year, through March 2016.

YEAR TO DATE (MARCH 2016)

<i>Service Mode</i>	<i>Oct-Mar(FY2015)</i>	<i>Oct-Mar(FY2016)</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	462,860	356,054	-23.08%
LYMMO (GRAPEFRUIT LINE)	228,995	238,964	4.35%
LYMMO (LIME LINE)	-	13,158	N/A
LYMMO (CIRCULATOR)	-	8,816	N/A
REGULAR FIXED-ROUTE	13,697,881	12,643,369	-7.70%
NEIGHBORLINK	90,788	87,218	-3.93%
SUBTOTAL - FIXED, NL, + LYMMO	14,480,524	13,347,579	-7.82%
SPECIAL SHUTTLE	49,327	41,663	N/A
EXPRESS LINK 208	6,111	5,364	-12.22%
ACCESSLYNX	265,107	268,330	1.22%
VANPOOL	171,309	188,975	10.31%
SUBTOTAL - OTHER SERVICES	491,854	504,332	2.54%
TOTAL ALL SERVICES	14,972,378	13,851,911	-7.48%

LYNX has readjusted the running times over the last two service changes on most of its Links to improve on-time performance and make better connections for our customers. As part of the regular service change process, LYNX uses recommendations from the Transit Development Plan (TDP) and the Comprehensive Operational Analysis (COA) to guide most service improvements and the timing for implementation. For the January 2016 service change, LYNX introduced the new LYMMO Lime in Parramore and eliminated FastLink 17-92 and Link 445. LYNX also restructured the LYMMO Orange line by separating the recently added North Quarter loop to create a separate line, called the Orange Line – North Quarter, which serves the North Quarter of downtown Orlando. The original Orange Line – Downtown, was also restored to its original alignment in January.

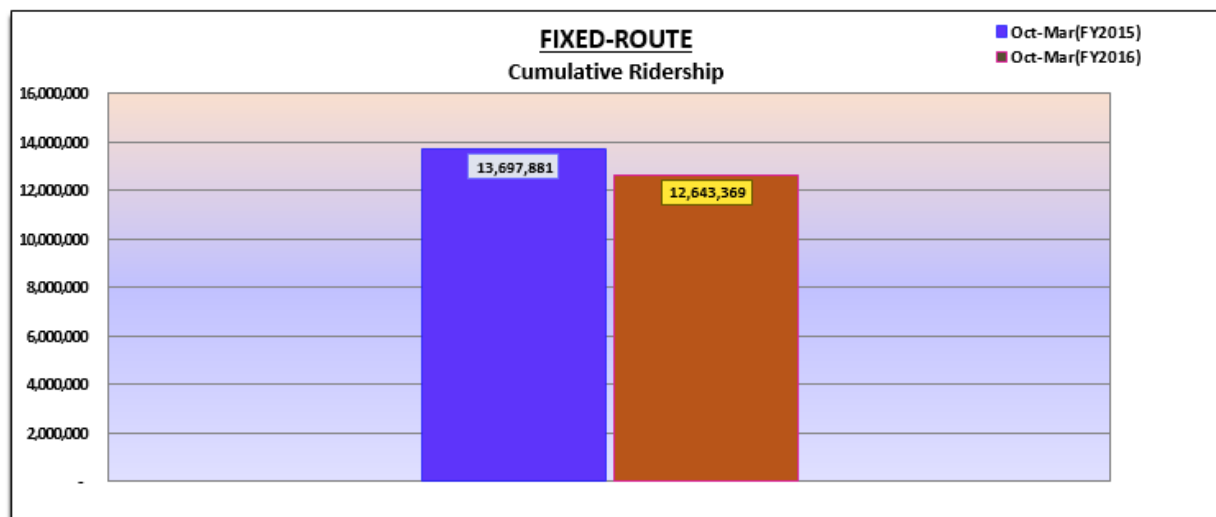
LYMMO: Through March 2016, total LYMMO ridership is down by eleven (11%) compared to last year this time. The Orange Line drop in ridership is may be related to riders not yet realizing that the Orange Line has been restored to its original alignment and that the North Quarter is now its own separate line. Staff expects Orange Line ridership levels to gradually improve as riders realize headways have improved on the original Orange Line since restoring the original alignment and creating a new separate Orange Line - North Quarter service. Staff will continue to promote educate the public about the reinstatement of the original Orange Line - Downtown, and the creation of the Orange Line – North Quarter. Ridership on the Grapefruit Line was up by more than four (4) percent through March over last year this same time.

NeighborLink: Ridership on the 13 NeighborLink services in March was 14,979. This was the second highest month in fiscal year 2016, behind October (16,611).

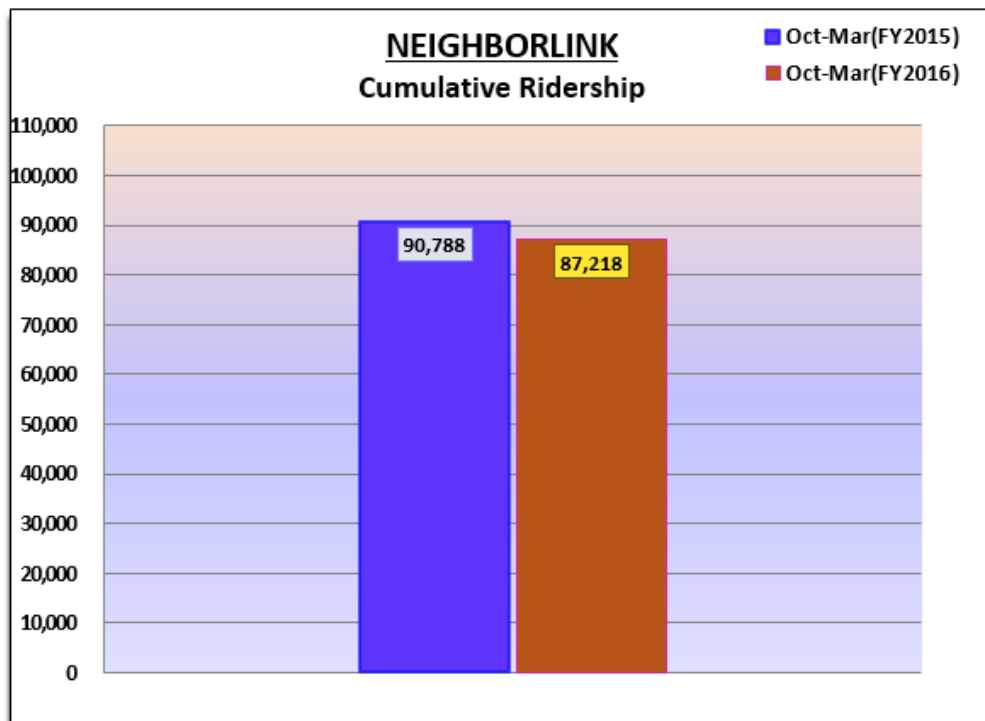
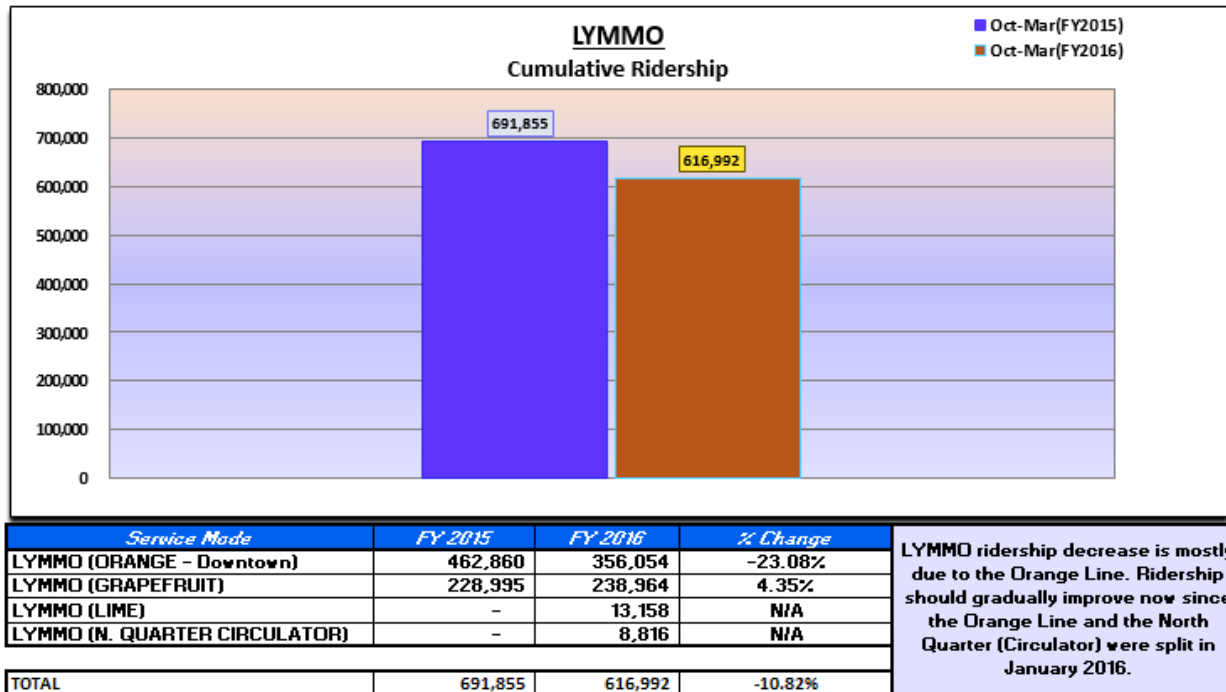
VanPool: The number of vanpools in service has increased over the last fiscal year giving LYNX a 10% increase in ridership so far this year.

Fixed-Route: Fixed route ridership continues to fall short of FY 2015 ridership by almost eight (8) percent. Lower gas prices may be the primary reason for the decrease, but other factors may include the improving economy and customers shifting from LYNX services to SunRail for at least a portion of their weekday commute.

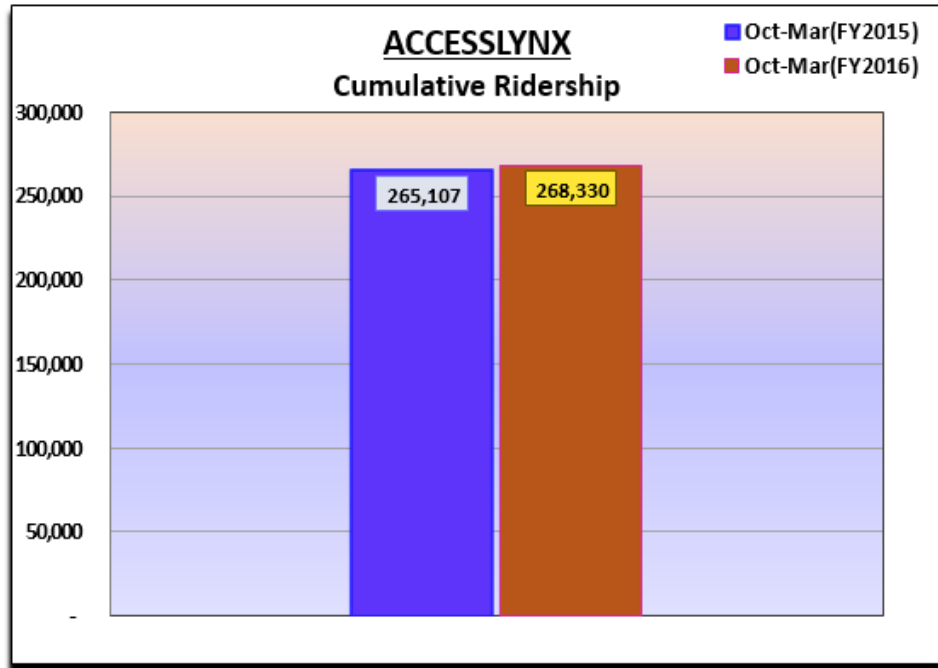
AccessLYNX: Due to changes in Medicaid policies that occurred in 2014 and 2015, LYNX continues to experience a decline in ridership of about 1.2% from October through March 2016.



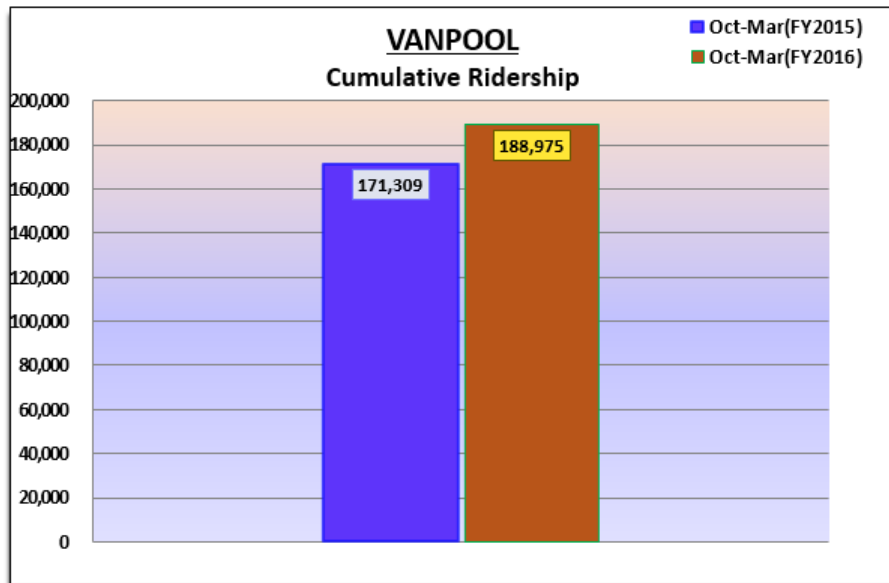
	FY TOTAL	The decrease in price of gasoline may account for a significant portion of the decrease in fixed-route ridership.			
Oct-Mar(FY2015)	13,697,881				
Oct-Mar(FY2016)	12,643,369	Retail Gasoline Prices in Florida	Mar-15	Mar-16	Change
Change (%)	-7.70%	Source: U.S. Energy Info Administrat	\$2.54	\$2.08	-18.11%



	Fy TOTAL	
Oct-Mar(FY2015)	90,788	Decrease is attributed to an inexplicable sharp decline in ridership in December and January.
Oct-Mar(FY2016)	87,218	
Change (%)	-3.93%	

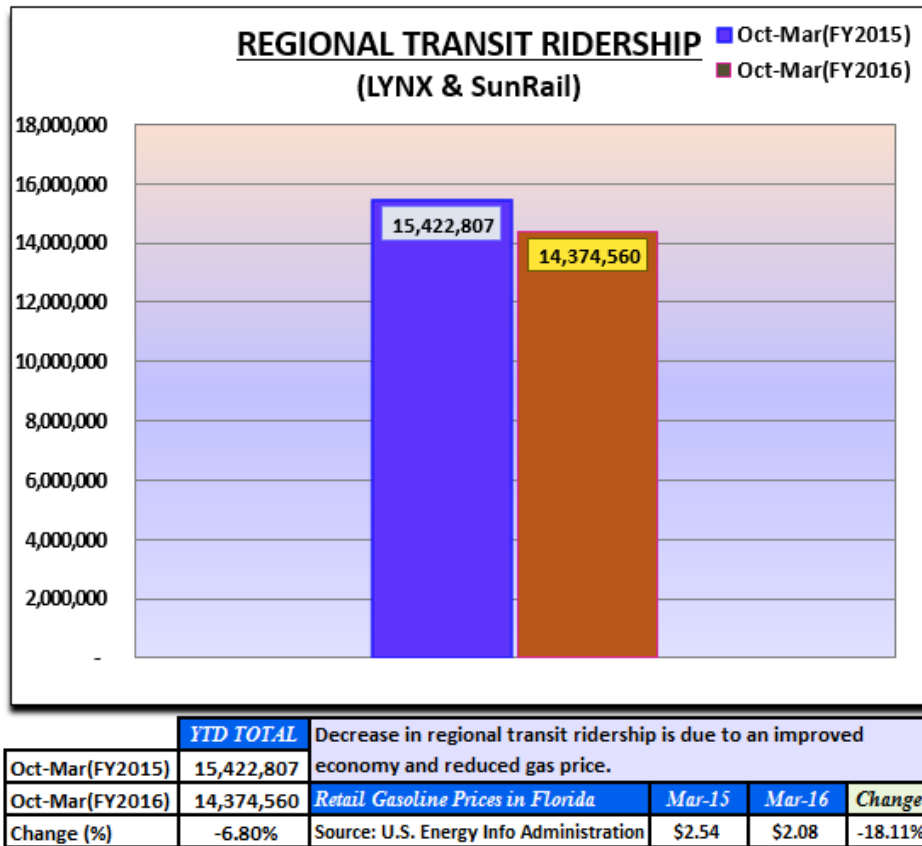


	Fy TOTAL	
Oct-Mar(FY2015)	265,107	Significant drop in ridership occurred as a result of change to Medicaid policy
Oct-Mar(FY2016)	268,330	
Change (%)	1.22%	



	Fy TOTAL	
Oct-Mar(FY2015)	171,309	Ridership increase is due to partnership with other organizations resulting in an increased number of vans and an expanded opportunities to commuters
Oct-Mar(FY2016)	188,975	
Change (%)	10.31%	


Vehicles Operated in Maximum Service	Mar-15	Mar-16	Change
Vehicles Operated	131	139	6.11%



SUNRAIL

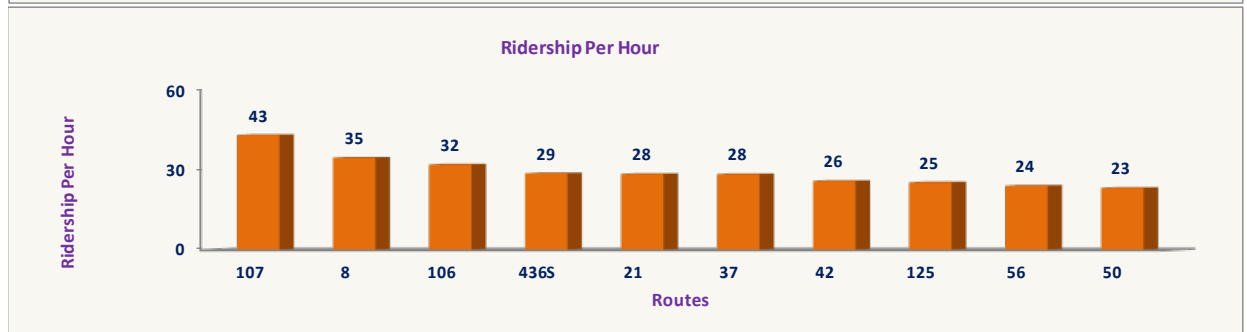
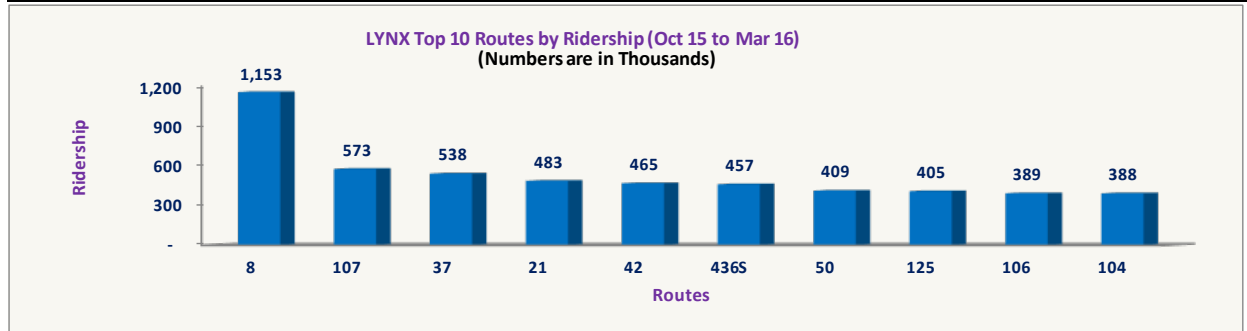
SunRail Monthly Ridership by Station													
	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Days of Operation	20	22	22	20	22	23	21	21	22	20	19	21	23
SunRail Station													
DeBary	10,862	9,854	8,659	9,545	11,425	9,209	7,907	8,447	8,253	9,665	7,412	8,937	11,165
Sanford	6,146	5,599	4,809	5,686	6,458	5,634	5,088	5,700	5,091	5,718	4,635	5,397	6,467
Lake Mary	7,957	7,866	6,578	7,629	8,193	7,045	6,278	6,654	6,551	7,613	5,624	6,497	7,854
Longwood	5,685	5,475	5,017	5,331	5,668	5,007	4,508	5,045	4,839	5,533	4,165	4,964	5,992
Altamonte Springs	5,816	5,313	4,851	5,452	5,610	4,833	4,811	5,154	4,799	5,358	4,209	4,644	5,711
Maitland	4,370	4,310	3,729	3,948	4,075	3,689	3,435	3,693	3,302	3,494	3,267	3,552	3,865
Winter Park	11,331	9,241	7,398	8,839	11,022	8,433	6,184	7,083	7,216	10,303	5,542	7,338	10,147
Florida Hospital/Health Village	4,815	4,856	4,091	4,589	4,734	4,046	3,912	4,122	3,980	3,737	3,589	4,286	4,858
LYNX Central Station	9,221	9,154	8,554	8,515	9,218	8,412	7,968	8,664	7,996	8,578	7,337	7,978	9,104
Church Street Station	9,507	9,470	7,740	8,304	8,964	7,599	7,034	7,970	7,560	8,277	7,128	7,880	9,269
Orlando Health/Amtrak	2,827	2,708	2,593	2,749	2,787	2,561	2,468	2,651	2,474	2,782	2,271	2,767	2,871
Sand Lake	10,358	9,172	8,712	9,940	11,633	9,857	8,394	9,550	8,482	9,548	7,855	9,222	10,993
Monthly Station Total	88,895	83,018	72,731	80,527	89,787	76,325	67,987	74,733	70,543	70,543	63,034	73,462	88,296
Average Daily Station Total	4,445	3,774	3,306	4,026	4,081	3,318	3,237	3,559	3,207	3,527	3,318	3,498	3,839

- Ridership Adjustments
 - Starting in April 2014, LYNX adjusted services on 19 existing Links to provide feeder bus service to nine (9) SunRail Stations. These 19 Links represent 25% of LYNX's entire route structure.
 - LYNX Central Station connects SunRail with 34 Links.

	Average Daily Boardings & Alightings by SunRail Station Area												
	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Days of Operation	22	22	20	22	23	21	21	22	20	22	19	21	23
SunRail Station													
Sanford	420	499	508	474	487	489	453	493	491	516	374	396	474
Lake Mary	94	114	123	114	112	111	100	87	78	101	69	67	68
Longwood	69	111	128	84	74	76	74	84	68	60	68	69	70
Altamonte Springs	173	159	209	202	208	210	218	211	188	195	99	168	195
Maitland	26	30	35	26	26	25	32	30	27	20	17	16	20
Winter Park	182	170	152	251	257	256	273	276	273	256	200	214	207
Florida Hospital/Health Village	446	489	515	457	447	450	467	492	464	424	351	485	449
LYNX Central Station													
Church Street Station													
Orlando Health/Amtrak	6	2	5	8	4	3	5	7	4	3	5	6	27
Sand Lake	351	281	362	336	326	324	328	314	281	246	291	340	283
Total - All Station	1,768	1,855	2,038	1,951	1,939	1,944	1,950	1,994	1,873	1,821	1,474	1,760	1,793

TRENDS: Who is traveling where?

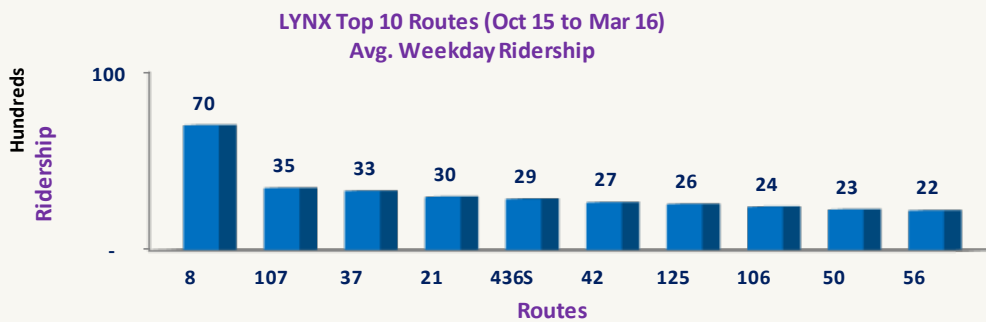
FY 2016 LYNX TOP 10 FIXED-ROUTES BY RIDERSHIP (OCT 15 to MAR 16)										
Rank	Link No	Route Name	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	YTD	% of Total Ridership
1	8	W OAK RIDGE RD/INTL DR	202,481	190,055	195,801	182,001	184,782	198,238	1,153,358	9.12%
2	107	SOUTH US 441/FLA MALL	99,698	94,041	101,503	92,036	90,543	95,473	573,294	4.53%
3	37	PARK PROMENADE/FLORIDA MALL	95,467	88,553	89,749	84,458	86,900	92,648	537,775	4.25%
4	21	CARVER SHORES	86,871	78,792	80,290	78,378	77,658	80,971	482,960	3.82%
5	42	INTL DR/ORLANDO INTL AIRPORT	81,236	76,595	77,143	72,393	72,114	77,661	457,142	3.62%
6	436S	436S - SOUTH S R 436	82,909	76,601	78,912	73,507	74,743	78,140	464,812	3.68%
7	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	77,798	69,476	71,695	63,065	58,983	67,637	408,654	3.23%
8	125	SILVER STAR RD CROSSTOWN	73,938	65,488	67,214	63,347	66,386	68,582	404,955	3.20%
9	56	WEST US 192/MAGIC KINGDOM	69,150	64,359	65,824	62,657	60,935	66,092	389,017	3.08%
10	106	NORTH US 441/APOPKA	69,191	64,701	65,511	62,135	62,673	64,273	388,484	3.07%
CUMULATIVE RIDERSHIP (ALL FIXED ROUTES)			12,643,369							42%



**TOP 10 ROUTES REPRESENTS
42% OF LYNX ENTIRE FIXED-ROUTE RIDERSHIP**

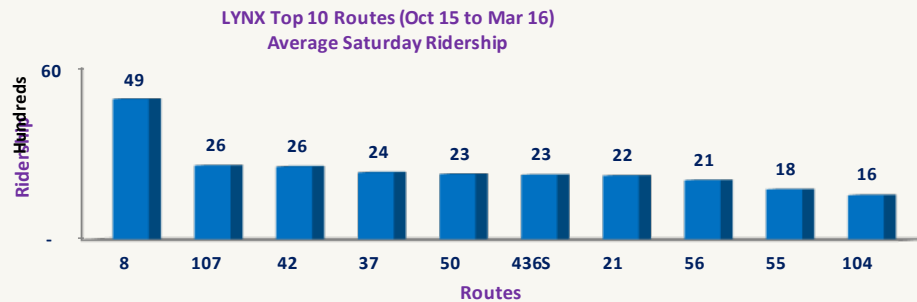
**FY 2016 LYNX TOP 10 FIXED-ROUTES
AVERAGE WEEKDAY RIDERSHIP (OCT 15 to MAR 16)**

Rank	Link No	Route Name	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
1	8	W OAK RIDGE RD/INTL DR	7,299	7,060	6,912	6,656	7,162	7,059
2	107	SOUTH US 441/FLA MALL	3,531	3,545	3,615	3,395	3,468	3,438
3	37	PARK PROMENADE/FLORIDA MALL	3,524	3,380	3,198	3,147	3,424	3,366
4	21	CARVER SHORES	3,171	3,019	2,876	2,943	3,066	2,962
5	436S	436S - SOUTH S R 436	3,038	2,961	2,816	2,657	2,963	2,881
6	42	INTL DR/ORLANDO INTL AIRPORT	2,802	2,770	2,628	2,530	2,731	2,676
7	125	SILVER STAR RD CROSSTOWN	2,804	2,592	2,470	2,437	2,690	2,593
8	106	NORTH US 441/APOPKA	2,604	2,471	2,402	2,371	2,483	2,340
9	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,578	2,377	2,336	2,100	2,103	2,241
10	56	WEST US 192/MAGIC KINGDOM	2,347	2,289	2,186	2,134	2,216	2,230



**FY 2016 LYNX TOP 10 FIXED-ROUTES
AVERAGE SATURDAY RIDERSHIP (OCT 15 to Mar 16)**

Rank	Link No	Route Name	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
1	8	W OAK RIDGE RD/INTL DR	4,947	5,250	5,127	4,641	4,638	4,909
2	107	SOUTH US 441/FLA MALL	2,820	2,503	2,603	2,447	2,595	2,465
3	37	PARK PROMENADE/FLORIDA MALL	2,313	2,398	2,491	2,205	2,351	2,338
4	21	CARVER SHORES	2,414	2,243	2,249	2,169	2,122	2,141
5	436S	436S - SOUTH S R 436	2,390	2,267	2,254	2,257	2,163	2,189
6	42	INTL DR/ORLANDO INTL AIRPORT	2,690	2,669	2,605	2,466	2,350	2,574
7	125	SILVER STAR RD CROSSTOWN	1,724	1,686	1,711	1,633	1,668	1,504
8	106	NORTH US 441/APOPKA	1,645	1,686	1,588	1,646	1,627	1,530
9	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,594	2,441	2,415	2,065	1,960	2,218
10	56	WEST US 192/MAGIC KINGDOM	2,147	2,032	2,185	2,040	1,985	2,045



LYNX Monthly Ridership by Mode

Fiscal Year 2016													
Service Mode	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
LYMMO (ORANGE LINE)	70,859	61,754	61,777	55,949	51,418	54,297							356,054
LYMMO (GRAPEFRUIT LINE)	48,989	38,431	33,934	37,618	40,794	39,198							238,964
LYMMO (LIME LINE)	-	-	-	1,091	5,109	6,958							13,158
LYMMO (CIRCULATOR)	-	-	-	1,118	3,877	3,821							8,816
REGULAR FIXED-ROUTE	2,285,215	2,073,888	2,136,090	2,003,285	2,018,971	2,125,920							12,643,369
NEIGHBORLINK	16,611	13,830	14,042	13,453	14,303	14,979							87,218
SUBTOTAL - FIXED ROUTE	2,421,674	2,187,903	2,245,843	2,112,514	2,134,472	2,245,173		-	-	-	-	-	13,347,579
SPECIAL SHUTTLES	15,382	6,143	2,961	7,649	2,579	6,949							41,663
EXPRESS LINK 208	1,015	917	891	719	926	896							5,364
ACCESS LYNX	46,624	42,616	43,636	43,170	44,519	47,765							268,330
VANPOOL	31,645	29,917	29,803	31,227	32,746	33,637							188,975
SUBTOTAL - OTHER SERVICES	94,666	79,593	77,291	82,765	80,770	89,247		-	-	-	-	-	504,332
TOTAL ALL SERVICES	2,516,340	2,267,496	2,323,134	2,195,279	2,215,242	2,334,420		-	-	-	-	-	13,851,911
% Change from Fiscal Year 2015 to Fiscal Year 2016													
Service Mode	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
LYMMO (ORANGE LINE)	-17.00%	-13.17%	-22.25%	-22.20%	-35.43%	-27.95%							-23.08%
LYMMO (GRAPEFRUIT LINE)	17.75%	7.44%	-14.21%	-5.24%	31.51%	-5.19%							4.35%
LYMMO (LIME LINE)	N/A	N/A	N/A	N/A	N/A	N/A							N/A
LYMMO (CIRCULATOR)	N/A	N/A	N/A	N/A	N/A	N/A							N/A
REGULAR FIXED-ROUTE	-10.77%	-5.07%	-7.33%	-12.64%	-3.10%	-6.36%							-7.70%
NEIGHBORLINK	-1.36%	1.45%	-8.34%	-13.61%	1.18%	-2.01%							-3.93%
SUBTOTAL - FIXED ROUTE	-10.47%	-5.09%	-7.94%	-12.72%	-3.35%	-6.54%							-7.82%
LYMMO (LIME LINE)	N/A	N/A	N/A	N/A	N/A	N/A							-15.54%
EXPRESS LINK 208	-11.04%	-8.94%	-12.90%	-21.16%	-1.17%	-17.87%							-12.22%
ACCESS LYNX	-5.70%	-1.11%	-2.50%	-1.76%	5.17%	14.98%							1.22%
VANPOOL	7.10%	14.28%	6.65%	13.00%	14.29%	7.28%							10.31%
SUBTOTAL - FIXED ROUTE	17.52%	-0.19%	4.84%	-2.24%	11.51%	-11.42%							2.54%
TOTAL ALL SERVICES	-9.66%	-4.93%	-7.56%	-12.36%	-2.87%	-6.73%							-7.48%
Fiscal Year 2015													
Service Mode	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
LYMMO (ORANGE LINE)	85,372	71,119	79,455	71,918	79,636	75,360	73,554	68,556	72,331	77,788	73,568	71,205	899,862
LYMMO (GRAPEFRUIT LINE)	41,606	35,770	39,556	39,699	31,019	41,345	42,204	42,747	38,740	50,291	46,688	48,442	498,107
LYMMO (LIME LINE)	-	-	-	-	-	-	-	-	-	-	-	-	-
LYMMO (CIRCULATOR)	-	-	-	-	-	-	-	-	-	-	-	-	-
REGULAR FIXED-ROUTE	2,561,055	2,184,762	2,305,092	2,293,176	2,083,558	2,270,238	2,246,055	2,193,675	2,110,737	2,172,036	2,160,705	2,172,787	26,753,876
NEIGHBORLINK	16,840	13,633	15,320	15,572	14,136	15,287	15,682	14,118	13,812	14,742	16,101	16,199	181,442
SUBTOTAL - FIXED ROUTE	2,704,873	2,305,284	2,439,423	2,420,365	2,208,349	2,402,230	2,377,495	2,319,096	2,235,620	2,314,857	2,297,062	2,308,633	28,333,287
SPECIAL SHUTTLES	420	9,463	-	12,168	513	26,763	12,782	27,357	29,748	23,451	18,484	3,736	164,885
EXPRESS LINK 208	1,141	1,007	1,023	912	937	1,091	882	960	1,012	963	969	986	11,883
ACCESS LYNX	49,444	43,095	44,753	43,944	42,329	41,542	42,400	40,884	40,711	43,509	42,020	43,957	518,588
VANPOOL	29,548	26,178	27,944	27,635	28,651	31,353	32,493	29,870	29,264	30,732	27,469	27,955	349,092
SUBTOTAL - OTHER SERVICES	80,553	79,743	73,720	84,659	72,430	100,749	88,557	99,071	100,735	98,655	88,942	76,634	1,044,448
TOTAL ALL SERVICES	2,785,426	2,385,027	2,513,143	2,505,024	2,280,779	2,502,979	2,466,052	2,418,167	2,336,355	2,413,512	2,386,004	2,385,267	29,377,735

MARCH 2016 RIDERSHIP HIGHLIGHTS

Total system-wide ridership in March 2016 was 2,334,420. This represents a decrease of -6.73% over the previous year (March 2015).

March Average Daily Ridership by Mode

<i>Service Mode</i>	<i>Day</i>	<i>March-15</i>	<i>March-16</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	Weekday	2,830	2,080	-26.50%
	Saturday	1,522	772	-49.28%
	Sunday	1,404	843	-39.95%
LYMMO (GRAPEFRUIT LINE)	Weekday	1,439	1,473	2.38%
	Saturday	983	689	-29.88%
	Sunday	1,151	639	-44.50%
LYMMO (LIME LINE)	Weekday	-	261	N/A
	Saturday	-	112	N/A
	Sunday	-	126	N/A
LYMMO (CIRCULATOR)	Weekday	-	131	N/A
	Saturday	-	89	N/A
	Sunday	-	114	N/A
REGULAR FIXED-ROUTE (72 LINKS)	Weekday (72 Links)	83,903	77,317	-7.85%
	Saturday (70 Links)	60,093	53,974	-10.18%
	Sunday (49 Links)	36,801	32,934	-10.51%
EXPRESS LINK 208	Weekday	52	41	-21.68%
	Saturday	-	-	N/A
	Sunday	-	-	N/A
ACCESSLYNX	Weekday	1,610	1,804	12.03%
	Saturday	859	985	14.66%
	Sunday	536	584	8.87%
NEIGHBORLINK	Weekday	616	587	-4.70%
	Saturday	389	371	-4.69%
VANPOOL	Weekday	1,301	1,429	9.85%
	Saturday	292	248	-14.92%
	Sunday	278	209	-25.00%
TOTAL <i>LYNX</i> <i>SERVICES</i>	Weekday	91,750	85,122	-7.22%
	Saturday	64,138	57,241	-10.75%
	Sunday	40,171	35,449	-11.76%

YEAR TO DATE (APRIL 2016)

<i>Service Mode</i>	<i>Oct-Apr(FY2015)</i>	<i>Oct-Apr(FY2016)</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	536,414	410,595	-23.46%
LYMMO (GRAPEFRUIT LINE)	271,199	272,061	0.32%
LYMMO (LINE LINE)	-	21,078	N/A
LYMMO (CIRCULATOR)	-	12,619	N/A
REGULAR FIXED-ROUTE	15,943,936	14,791,373	-7.23%
NEIGHBORLINK	106,470	101,807	-4.38%
SUBTOTAL - FIXED, NL, + LYMMO	16,858,019	15,609,533	-7.41%

SPECIAL SHUTTLE	62,109	50,632	N/A
EXPRESS LINK 208	6,993	6,101	-12.76%
ACCESSLYNX	307,507	315,309	2.54%
VANPOOL	203,802	222,128	8.99%
SUBTOTAL - OTHER SERVICES	580,411	594,170	2.37%

TOTAL ALL SERVICES	17,438,430	16,203,703	-7.08%
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For the April 2016 service change, LYNX improvements included improving the headway on both Links 10 and 26 from every 60 minutes to every 30 minutes on weekdays and introducing Sunday service on both Links 10 and 26 with 60-minute headways. Other notable changes included the elimination of Link 14, the extension of Link 45 to H.E. Thomas Jr. Parkway/International Parkway, and the realignment of Link 15 service.

LYMMO: Ridership on the Grapefruit Line increased slightly over last fiscal year through April. Ridership on the Orange Line was 23% lower than last fiscal year through April. As noted in March, staff will continue to promote educate the public about the reinstatement of the original Orange Line - Downtown, and the creation of the Orange Line – North Quarter.

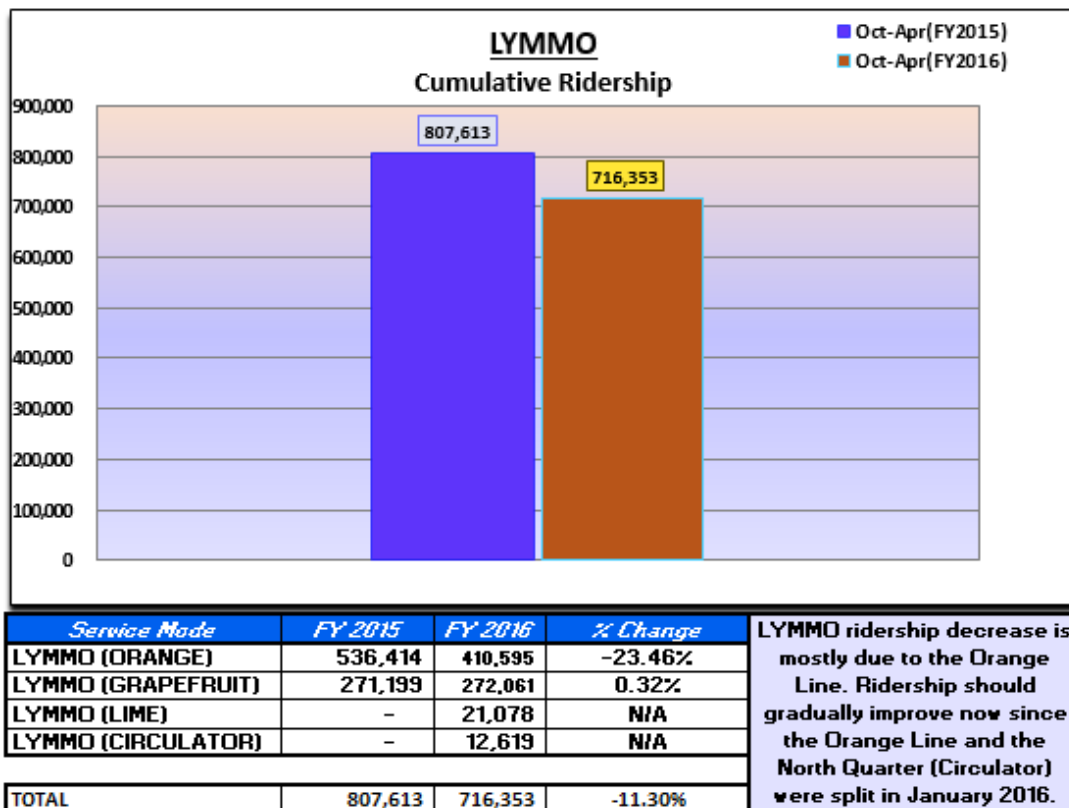
Regular Fixed-Route: Fixed route ridership was seven (7) percent lower compare to last fiscal year levels through April. Lower gasoline prices continue to be the most reasonable explanation for the ridership decrease. The average retail price for gasoline was about \$2.16 in Florida in April 2016 compared to \$2.58 in April 2015 – a 16% decrease. Ridership trends across Florida and the nation indicate a significant number of transit agencies are experiencing similar levels of decreasing ridership.

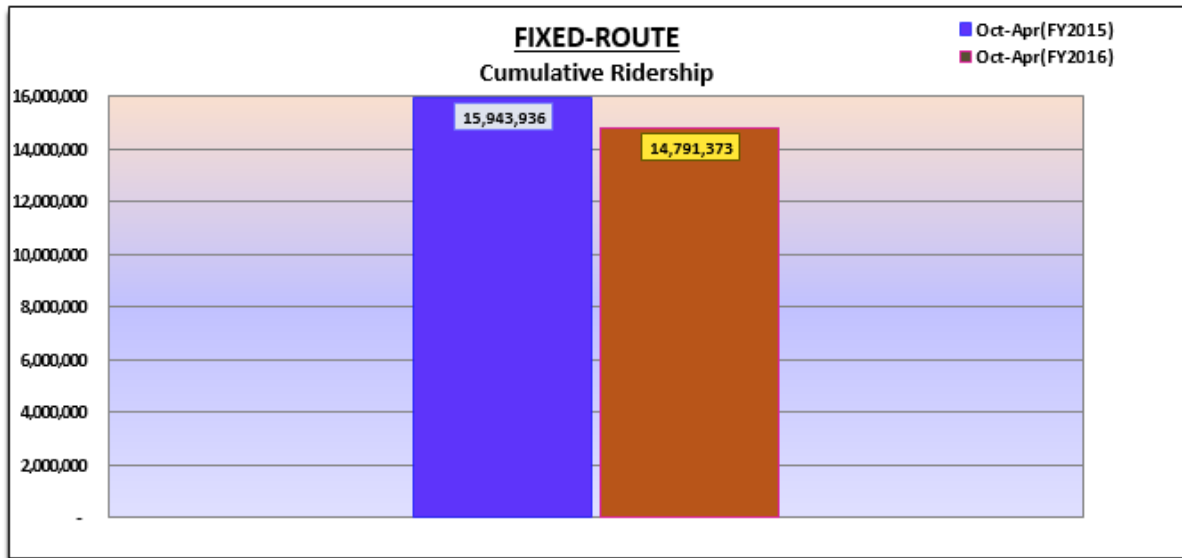
NeighborLink: Ridership on the 13 NeighborLink services in April was 14,589. This was the third highest month in fiscal year 2016, behind October (16,611) and March (14,979).

AccessLYNX: Due to a change in Medicaid policies that occurred in 2014, LYNX has experienced a significant, but not unexpected, decline in ridership. This decline is about 2.5% from October through April 2016.

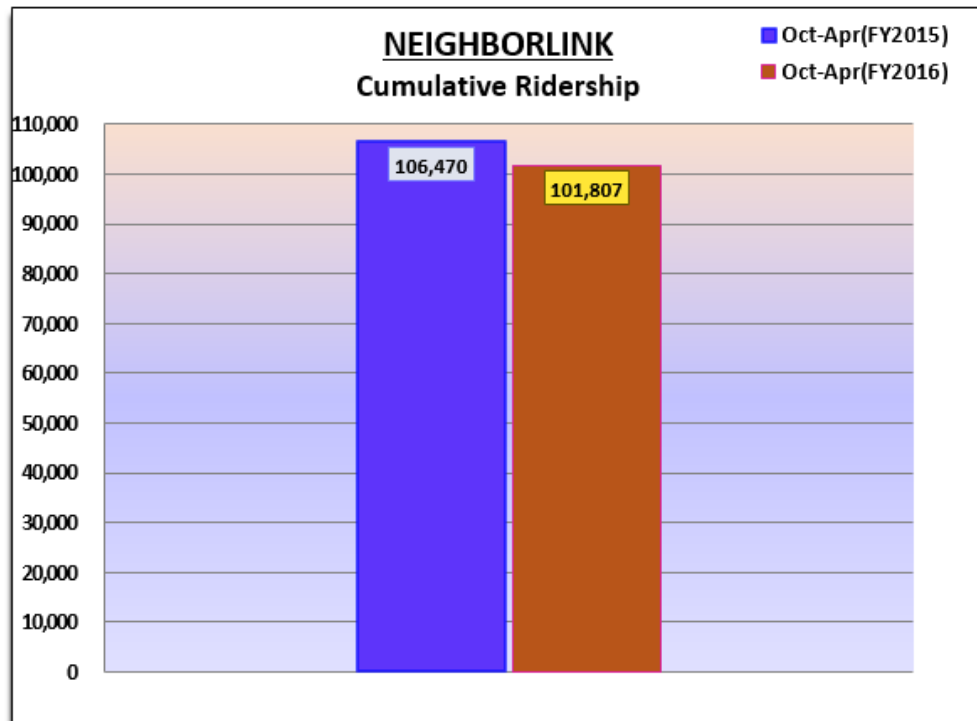
VanPool: The number of vanpools in service increased by nearly six (6) percent over the last fiscal year. Total number of vehicles operated in April was 139, giving LYNX an overall ridership increase of nine (9) percent through April.

The following figures provide an overview of ridership for each service, for the fiscal year, through April 2016.

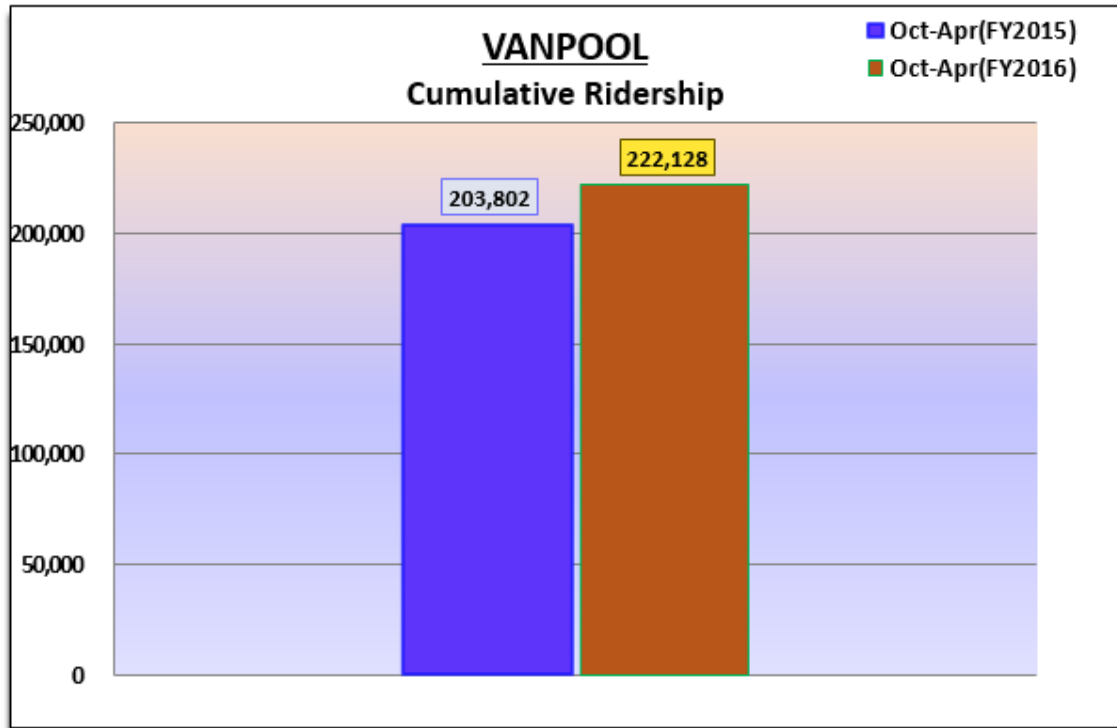




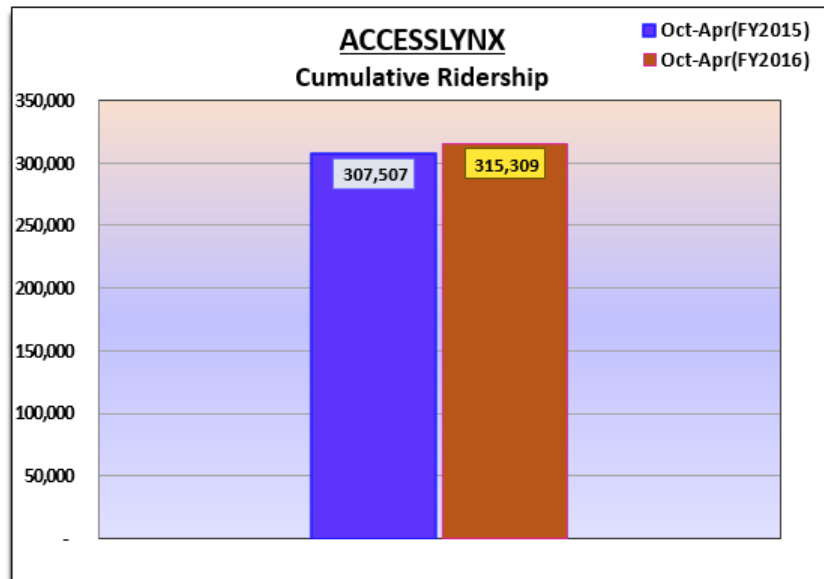
FY TOTAL		The decrease in price of gasoline may account for a significant portion of the decrease in fixed-route ridership.			
Oct-Apr(FY2015)	15,943,936				
Oct-Apr(FY2016)	14,791,373	Retail Gasoline Prices in Florida	Apr-15	Apr-16	Change
Change (%)	-7.23%	Source: U.S. Energy Info Administration	\$2.58	\$2.16	-16.34%



FY TOTAL		
Oct-Apr(FY2015)	106,470	
Oct-Apr(FY2016)	101,807	
Change (%)	-4.38%	

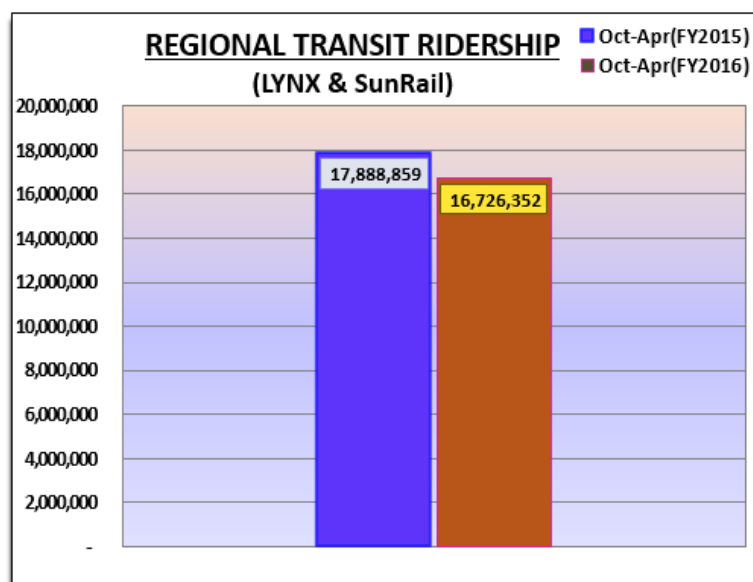


	<i>Fy TOTAL</i>	Ridership increase is due to partnership with other organizations resulting in an increased number of vans and an expanded opportunities to commuters		
Oct-Apr(FY2015)	203,802			
Oct-Apr(FY2016)	222,128			
Change (%)	8.99%			
<i>Vehicles Operated in Maximum Service</i>	<i>Apr-15</i>	<i>Apr-16</i>	<i>Change</i>	
Vehicles Operated	131	139	6.11%	



	Fy TOTAL	
Oct-Apr(FY2015)	307,507	Significant drop in ridership occurred as a result of change to Medicaid policy
Oct-Apr(FY2016)	315,309	
Change (%)	2.54%	

Dates	Medicaid Policy Changes
August 1, 2014	Medicaid clients living in nursing homes were no longer eligible
October 1, 2014	All Medicaid recipients were switched to HMO.
March 1, 2015	Only transports Medicaid recipients who are eligible either through the American with Disabilities Act (ADA), Transportation Disadvantage (TD), or are 80 years and older.



	Fy TOTAL	
Oct-Apr(FY2015)	17,888,859	Even with the addition of SunRail service, regional transit ridership has remained constant for the fiscal year. A number of LYNX riders have migrated to SunRail.
Oct-Apr(FY2016)	16,726,352	
Change (%)	-6.50%	


SUNRAIL

SunRail Monthly Ridership by Station												
	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16
<i>Days of Operation</i>	22	20	22	23	21	21	22	20	19	21	23	21
SunRail Station												
DeBary	8,659	9,545	11,425	9,209	7,907	8,447	8,253	9,665	7,412	8,937	11,165	8,772
Sanford	4,809	5,686	6,458	5,634	5,088	5,700	5,091	5,718	4,635	5,397	6,467	5,264
Lake Mary	6,578	7,629	8,193	7,045	6,278	6,654	6,551	7,613	5,624	6,497	7,854	6,546
Longwood	5,017	5,331	5,668	5,007	4,508	5,045	4,839	5,533	4,165	4,964	5,992	4,891
Altamonte Springs	4,851	5,452	5,610	4,833	4,811	5,154	4,799	5,358	4,209	4,644	5,711	4,686
Maitland	3,729	3,948	4,075	3,689	3,435	3,693	3,302	3,494	3,267	3,552	3,865	3,392
Winter Park	7,398	8,839	11,022	8,433	6,184	7,083	7,216	10,303	5,542	7,338	10,147	7,166
Florida Hospital/Health Village	4,091	4,589	4,734	4,046	3,912	4,122	3,980	3,737	3,589	4,286	4,858	4,232
LYNX Central Station	8,554	8,515	9,218	8,412	7,968	8,664	7,996	8,578	7,337	7,978	9,104	8,047
Church Street Station	7,740	8,304	8,964	7,599	7,034	7,970	7,560	8,277	7,128	7,880	9,269	7,727
Orlando Health/Amtrak	2,593	2,749	2,787	2,561	2,468	2,651	2,474	2,782	2,271	2,767	2,871	2,584
Sand Lake	8,712	9,940	11,633	9,857	8,394	9,550	8,482	9,548	7,855	9,222	10,993	8,668
Monthly Station Total	72,731	80,527	89,787	76,325	67,987	74,733	70,543	70,543	63,034	73,462	88,296	71,975
Average Daily Station Total	3,306	4,026	4,081	3,318	3,237	3,559	3,207	3,527	3,318	3,498	3,839	3,427



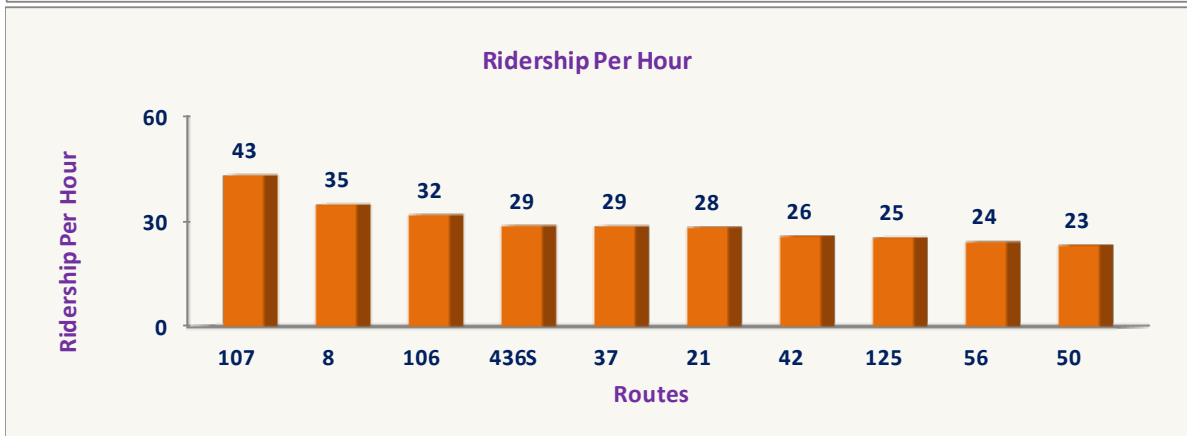
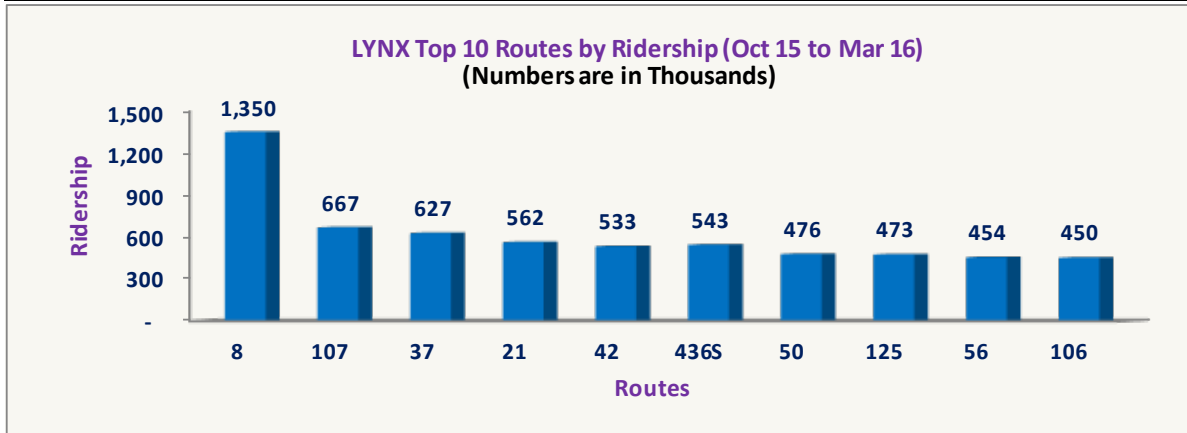
SunRail Connections

- Ridership Adjustments
 - In April 2014, LYNX adjusted services on 19 existing Links to provide feeder bus service to nine (9) SunRail Stations. These 19 Links represent 25% of LYNX's entire route structure.
 - LYNX Central Station connects SunRail with 34 Links.

	Average Daily Boardings & Alightings by SunRail Station Area												
	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16
<i>Days of Operation</i>	22	20	22	23	21	21	22	20	22	19	21	23	21
SunRail Station													
Sanford	499	508	474	487	489	453	493	491	516	374	396	474	407
Lake Mary	114	123	114	112	111	100	87	78	101	69	67	68	71
Longwood	111	128	84	74	76	74	84	68	60	68	69	70	70
Altamonte Springs	159	209	202	208	210	218	211	188	195	99	168	195	166
Maitland	30	35	26	26	25	32	30	27	20	17	16	20	24
Winter Park	170	152	251	257	256	273	276	273	256	200	214	207	224
Florida Hospital/Health Village	489	515	457	447	450	467	492	464	424	351	485	449	403
LYNX Central Station													
Church Street Station													
Orlando Health/Amtrak	2	5	8	4	3	5	7	4	3	5	6	27	18
Sand Lake	281	362	336	326	324	328	314	281	246	291	340	283	316
Total - All Station	1,855	2,038	1,951	1,939	1,944	1,950	1,994	1,873	1,821	1,474	1,760	1,793	1,699

TRENDS: Who is traveling where?

FY 2016 LYNX TOP 10 FIXED-ROUTES BY RIDERSHIP (JAN 16 to APR 16)								
Rank	Link No	Route Name	Jan-16	Feb-16	Mar-16	Apr-16	YTD (OCT-APR)	% of Total Ridership
1	8	W OAK RIDGE RD/INTL DR	182,001	184,782	198,238	197,100	1,350,458	9.13%
2	107	SOUTH US 441/FLA MALL	92,036	90,543	95,473	93,935	667,229	4.51%
3	37	PARK PROMENADE/FLORIDA MALL	84,458	86,900	92,648	89,402	627,177	4.24%
4	21	CARVER SHORES	78,378	77,658	80,971	79,052	562,012	3.80%
5	42	INTL DR/ORLANDO INTL AIRPORT	72,393	72,114	77,661	75,486	532,628	3.60%
6	436S	436S - SOUTH S R 436	73,507	74,743	78,140	78,539	543,351	3.67%
7	50	DOWNTOWN ORLANDO/MAGIC KIN	63,065	58,983	67,637	67,544	476,198	3.22%
8	125	SILVER STAR RD CROSSTOWN	63,347	66,386	68,582	68,125	473,080	3.20%
9	56	WEST US 192/MAGIC KINGDOM	62,657	60,935	66,092	64,610	453,627	3.07%
10	106	NORTH US 441/APOPKA	62,135	62,673	64,273	61,451	449,935	3.04%
CUMULATIVE RIDERSHIP (ALL FIXED ROUTES)			14,791,373					41%

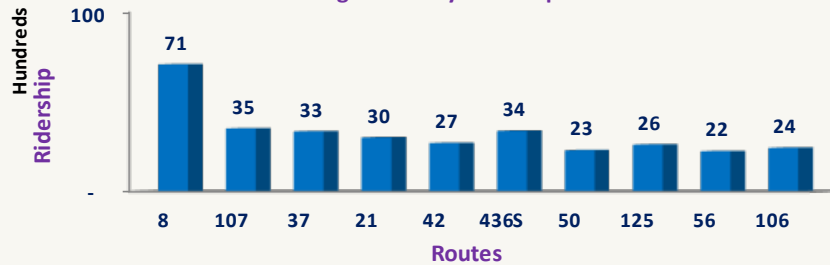


**TOP 10 ROUTES COMPRISE
41% OF LYNX TOTAL FIXED-ROUTE RIDERSHIP**

FY 2016 LYNX TOP 10 FIXED-ROUTES AVERAGE WEEKDAY RIDERSHIP (JAN 16 to APR 16)

Rank	Link No	Route Name	Jan-16	Feb-16	Mar-16	Apr-16
1	8	W OAK RIDGE RD/INTL DR	6,656	7,162	7,059	7,433
2	107	SOUTH US 441/FLA MALL	3,395	3,468	3,438	3,584
3	37	PARK PROMENADE/FLORIDA MALL	3,147	3,424	3,366	3,399
4	21	CARVER SHORES	2,943	3,066	2,962	3,044
5	42	INTL DR/ORLANDO INTL AIRPORT	2,530	2,731	2,676	2,733
6	436S	436S - SOUTH S R 436	2,657	2,963	2,881	6,348
7	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,100	2,103	2,241	2,335
8	125	SILVER STAR RD CROSSTOWN	2,437	2,690	2,593	2,685
9	56	WEST US 192/MAGIC KINGDOM	2,134	2,216	2,230	2,266
10	106	NORTH US 441/APOPKA	2,371	2,483	2,340	2,331

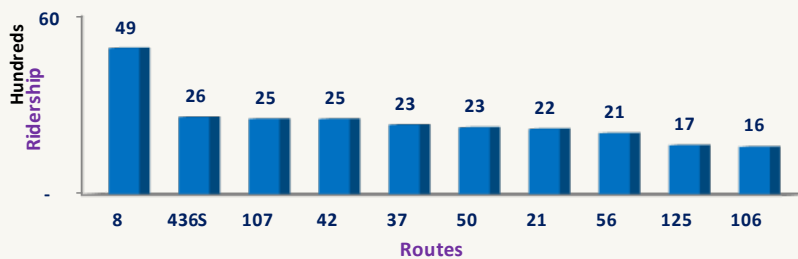
LYNX Top 10 Routes (Oct 15 to Mar 16)
Avg. Weekday Ridership



FY 2016 LYNX TOP 10 FIXED-ROUTES AVERAGE SATURDAY RIDERSHIP (JAN 16 to APR 16)

Rank	Link No	Route Name	Jan-16	Feb-16	Mar-16	Apr-16
1	8	W OAK RIDGE RD/INTL DR	4,641	4,638	4,909	4,934
2	107	SOUTH US 441/FLA MALL	2,447	2,595	2,465	2,386
3	37	PARK PROMENADE/FLORIDA MALL	2,205	2,351	2,338	2,342
4	21	CARVER SHORES	2,169	2,122	2,141	2,113
5	42	INTL DR/ORLANDO INTL AIRPORT	2,466	2,350	2,574	2,428
6	436S	436S - SOUTH S R 436	2,257	2,163	2,189	4,742
7	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,065	1,960	2,218	2,111
8	125	SILVER STAR RD CROSSTOWN	1,633	1,668	1,504	1,676
9	56	WEST US 192/MAGIC KINGDOM	2,040	1,985	2,045	2,010
10	106	NORTH US 441/APOPKA	1,646	1,627	1,530	1,501

LYNX Top 10 Routes (Oct 15 to Mar 16)
Average Saturday Ridership



LYNX Monthly Ridership by Mode

Fiscal Year 2016													
Service Mode	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
LYMMO (ORANGE LINE)	70,859	61,754	61,777	55,949	51,418	54,297	54,541						410,595
LYMMO (GRAPEFRUIT LINE)	48,989	38,431	33,934	37,618	40,794	39,198	33,097						272,061
LYMMO (LIME LINE)	-	-	-	1,091	5,109	6,958	7,920						21,078
LYMMO (CIRCULATOR)	-	-	-	1,118	3,877	3,821	3,803						12,619
REGULAR FIXED-ROUTE	2,285,215	2,073,888	2,136,090	2,003,285	2,018,971	2,125,920	2,148,004						14,791,373
NEIGHBORLINK	16,611	13,830	14,042	13,453	14,303	14,979	14,589						101,807
SUBTOTAL - FIXED ROUTE	2,421,674	2,187,903	2,245,843	2,112,514	2,134,472	2,245,173	2,261,954	-	-	-	-	-	15,609,533
SPECIAL SHUTTLES	15,382	6,143	2,961	7,649	2,579	6,949	8,969						50,632
EXPRESS LINK 208	1,015	917	891	719	926	896	737						6,101
ACCESS LYNX	46,624	42,616	43,636	43,170	44,519	47,765	46,979						315,309
VANPOOL	31,645	29,917	29,803	31,227	32,746	33,637	33,153						222,128
SUBTOTAL - OTHER SERVICES	94,666	79,593	77,291	82,765	80,770	89,247	89,838	-	-	-	-	-	594,170
TOTAL ALL SERVICES	2,516,340	2,267,496	2,323,134	2,195,279	2,215,242	2,334,420	2,351,792	-	-	-	-	-	16,203,703
% Change from Fiscal Year 2015 to Fiscal Year 2016													
Service Mode	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
LYMMO (ORANGE LINE)	-17.00%	-13.17%	-22.25%	-22.20%	-35.43%	-27.95%	-25.85%						-23.46%
LYMMO (GRAPEFRUIT LINE)	17.75%	7.44%	-14.21%	-5.24%	31.51%	-5.19%	-21.58%						0.32%
LYMMO (LIME LINE)	N/A	N/A	N/A	N/A	N/A	N/A	N/A						N/A
LYMMO (CIRCULATOR)	N/A	N/A	N/A	N/A	N/A	N/A	N/A						N/A
REGULAR FIXED-ROUTE	-10.77%	-5.07%	-7.33%	-12.64%	-3.10%	-6.36%	-4.37%						-7.23%
NEIGHBORLINK	-1.36%	1.45%	-8.34%	-13.61%	1.18%	-2.01%	-6.97%						-4.38%
SUBTOTAL - FIXED ROUTE	-10.47%	-5.09%	-7.94%	-12.72%	-3.35%	-6.54%	-4.86%						-7.41%
LYMMO (LIME LINE)	N/A	N/A	N/A	N/A	N/A	N/A	N/A						-18.48%
EXPRESS LINK 208	-11.04%	-8.94%	-12.90%	-21.16%	-1.17%	-17.87%	-16.44%						-12.76%
ACCESS LYNX	-5.70%	-1.11%	-2.50%	-1.76%	5.17%	14.98%	10.80%						2.54%
VANPOOL	7.10%	14.28%	6.65%	13.00%	14.29%	7.28%	2.03%						8.99%
SUBTOTAL - FIXED ROUTE	17.52%	-0.19%	4.84%	-2.24%	11.51%	-11.42%	1.45%						2.37%
TOTAL ALL SERVICES	-9.66%	-4.93%	-7.56%	-12.36%	-2.87%	-6.73%	-4.63%						-7.08%
Fiscal Year 2015													
Service Mode	October	November	December	January	February	March	April	May	June	July	August	September	Year to Date
LYMMO (ORANGE LINE)	85,372	71,119	79,455	71,918	79,636	75,360	73,554	68,556	72,331	77,788	73,568	71,205	899,862
LYMMO (GRAPEFRUIT LINE)	41,606	35,770	39,556	39,699	31,019	41,345	42,204	42,747	38,740	50,291	46,688	48,442	498,107
LYMMO (LIME LINE)	-	-	-	-	-	-	-	-	-	-	-	-	-
LYMMO (CIRCULATOR)	-	-	-	-	-	-	-	-	-	-	-	-	-
REGULAR FIXED-ROUTE	2,561,055	2,184,762	2,305,092	2,293,176	2,083,558	2,270,238	2,246,055	2,193,675	2,110,737	2,172,036	2,160,705	2,172,787	26,753,876
NEIGHBORLINK	16,840	13,633	15,320	15,572	14,136	15,287	15,682	14,118	13,812	14,742	16,101	16,199	181,442
SUBTOTAL - FIXED ROUTE	2,704,873	2,305,284	2,439,423	2,420,365	2,208,349	2,402,230	2,377,495	2,319,096	2,235,620	2,314,857	2,297,062	2,308,633	28,333,287
SPECIAL SHUTTLES	420	9,463	-	12,168	513	26,763	12,782	27,357	29,748	23,451	18,484	3,736	164,885
EXPRESS LINK 208	1,141	1,007	1,023	912	937	1,091	882	960	1,012	963	969	986	11,883
ACCESS LYNX	49,444	43,095	44,753	43,944	42,329	41,542	42,400	40,884	40,711	43,509	42,020	43,957	518,588
VANPOOL	29,548	26,178	27,944	27,635	28,651	31,353	32,493	29,870	29,264	30,732	27,469	27,955	349,092
SUBTOTAL - OTHER SERVICES	80,553	79,743	73,720	84,659	72,430	100,749	88,557	99,071	100,735	98,655	88,942	76,634	1,044,448
TOTAL ALL SERVICES	2,785,426	2,385,027	2,513,143	2,505,024	2,280,779	2,502,979	2,466,052	2,418,167	2,336,355	2,413,512	2,386,004	2,385,267	29,377,735

APRIL 2016 RIDERSHIP HIGHLIGHTS

Total system-wide ridership in April 2016 was 2,351,792, which is 4.63% less than the previous year (April 2015).

April Average Daily Ridership by Mode

<i>Service Mode</i>	<i>Day</i>	<i>April-15</i>	<i>April-16</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	Weekday	2,895	2,217	-23.41%
	Saturday	1,474	852	-42.24%
	Sunday	992	930	-6.25%
LYMMO (GRAPEFRUIT LINE)	Weekday	1,601	1,286	-19.62%
	Saturday	751	729	-2.99%
	Sunday	997	609	-38.86%
LYMMO (LIME LINE)	Weekday	-	321	N/A
	Saturday	-	131	N/A
	Sunday	-	130	N/A
LYMMO (CIRCULATOR)	Weekday	-	138	N/A
	Saturday	-	115	N/A
	Sunday	-	83	N/A
REGULAR FIXED-ROUTE (72 LINKS)	Weekday (72 Links)	84,479	83,929	-0.65%
	Saturday (70 Links)	61,115	51,704	-15.40%
	Sunday (49 Links)	35,765	31,744	-11.24%
EXPRESS LINK 208	Weekday	42	37	-11.90%
	Saturday	-	-	N/A
	Sunday	-	-	N/A
ACCESSLYNX	Weekday	1,663	1,886	13.44%
	Saturday	908	1,013	11.51%
	Sunday	546	575	5.45%
NEIGHBORLINK	Weekday	630	610	-3.16%
	Saturday	377	356	-5.56%
VANPOOL	Weekday	1,344	1,396	3.87%
	Saturday	358	279	-22.21%
	Sunday	311	234	-24.92%
TOTAL <i>LYNX</i> <i>SERVICES</i>	Weekday	92,653	91,821	-0.90%
	Saturday	64,984	55,177	-15.09%
	Sunday	38,610	34,305	-11.15%

Monthly Report D: Planning and Development Report

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Douglas Robinson
(Technical Contact)
Kenneth Jamison
(Technical Contact)
Laura Minns
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Planning and Development Report - July 2016

Date: 7/28/2016

STRATEGIC PLANNING:

PINE HILLS BUS TRANSFER CENTER

The proposed Pine Hills Bus Transfer Center project continues to advance through the development process. At the April 2016 Board Meeting, the LYNX Board of Directors authorized LYNX staff to enter into negotiations and execute a purchase agreement with the Community Properties (d.b.a. Central Florida Urban League) for the site on Belco Drive, contingent on securing additional funding need to support the project. LYNX staff has submitted a letter to FTA requesting that the proceeds from the South Street property be eligible to support this project. FTA has committed verbally that the use of South Street funds can be used on the Pine Hills project, and LYNX staff is awaiting the delivery of the letter before moving forward with negotiations on the site.

VETERANS TRANSPORTATION AND COMMUNITY LIVING INITIATIVE

The final High Level Design document is complete and was provided to the Stakeholders for approval. The Consultant team developed the materials necessary to move towards the procurement of professional services for the development of the Customer Information System that will serve as the foundation for the Veterans Transportation Resources and Community Services (VTRACS) tool; allowing the request of the Board of Directors' authorization to issue a Request for Proposals (RFP) at this Board of Directors meeting to occur. Final comments on the Memorandum of Understanding (MOU) were provided by Heart of Florida United Way (HFUW) and the appropriate document changes will be made; allowing for HFUW and LYNX to sign the MOU.

GEOGRAPHIC INFORMATION SYSTEMS

The GIS Strategic Plan project was completed on schedule. The GIS and ITS project teams are continuing to coordinate their efforts and the GIS plan will be referenced by the ITS plan in the parts that are reviewing location based data and technologies.

LYNX GIS Staff updated the Title VI evaluation document for the proposed bid changes in August 2016. April 2016 GTFS data was imported in TBEST (transit modeling tool) and the updated system was shared with the LYNX' Strategic Planning staff to be used as a base for corridor studies projects. The street file, enhanced with lines for places such as parking lots and shopping mall entrances, was used to update LYNX route segments database for GIS analysis. That same file was imported as a base map data in Trapeze FX a couple months ago and now the two planning software packages are using the same base map.

GIS started adding data to the base map data layer in ArcGIS server database. Some of the additional layers are census data for people with disabilities and TAZ data from Metroplan Orlando. As the work for data updates and migration to GIS server, layers with appropriate symbols are published for quick access from all ArcGIS desktop users.

GIS staff and Service Planning staff are continuing work on the upcoming stops and routes changes for August Bid period. GIS staff assisted the Strategic Planning staff on LYNX system profile data, such as population for area served, for the FY 2015 American Bus Benchmarking Group (ABBG) data collection effort.

NEIGHBORLINK TECHNOLOGY

DoubleMap, Inc. has worked through the months of May and June 2016 to resolve issues identified during the system testing in April 2016. These items will be retested to ensure that they work as designed. Additionally, the overall system will be checked to ensure that changes made to the software did not have unintended effects on other functionality. The system will become operational with deployment on NeighborLink #631 – Buena Ventura Lakes once it passes each systems acceptance test. It can then be expanded to additional NeighborLink routes as staff becomes familiar and comfortable with the operation of the new software.

TRANSIT SIGNAL PRIORITY

The software update for the on-bus computer equipment has been installed on ten pilot buses. All buses with transit signal priority hardware installed have been installed and tested. Installation of hardware for Phase 2 began in June. This phase involves an additional 85 LYNX buses and 149 intersections within the City of Belle Isle, City of Edgewood, City of Maitland, City of Orlando, Orange County, Seminole County, and the University of Central Florida campus.

CAPITAL PROJECTS

Bus Shelters

- As of the most recent board meeting LYNX has a total of 26 of 60 bus shelters installed throughout the service area for FY 2016.
- Since the April board meeting, LYNX has issued to Barracuda a purchase order for the installation of an additional 9 bus shelters and associated ADA improvements.
- LYNX staff has continued to work with Osceola County for the placement of additional shelters within the county. The County's current contract with a private supplier may be ending and LYNX is assisting staff with potential options that may include managing the existing advertising shelters or installation of LYNX shelters. LYNX is conducting a similar effort with the City of Altamonte Springs. Between the two, it is estimated that this could result in a net increase of approximately 20-25 bus shelters.

Transfer Centers

- LYNX is finalizing the 20-year agreement with the Seminole Center Shopping Center, which allows LYNX to keep its transfer center at this location. During the next few months, LYNX will work on improvements to the transfer center that primarily included the placement of new bus shelters. Improvements will be made using existing grant dollars programmed for the placement of bus shelters throughout the service area. A cost estimate is currently being developed.

Parramore BRT (LYMMO Lime Line)

- Construction is approximately 80% complete and environmental remediation is approximately 95% complete. As a result of unsettled issues, Balfour Beatty Construction stopped work on April 1st, but returned to work on May 16, 2016. Negotiations with the City of Orlando representatives and Balfour Beatty Construction are on-going. Based on the stop of work, the anticipated substantial completion date for construction has now been extended to late August.

GRANTS:

- With the contractor for the Parramore BRT Project officially returned to work, LYNX Counsel and Executive Management Team continue to work diligently to resolve any outstanding issues relative to project completion. Meanwhile, we continue to provide advice and guidance to the management team relative to compliance with FTA regulations, scope of work, grant budget, and allowable/allocable activities. This includes reviews of multiple proposed change orders, proposed settlements, General Condition analysis, and other project supports.
- We processed final payment to the design/build contractor (PCL) for the East/West BRT Project and are currently processing change request to reduce associated purchase orders to reflect zero (0) balances for contract closeout. Grants will be processing a budget revision to utilize remaining funds to acquire another bus for BRT.
- Grants will facilitate responses to the FTA's FY16 Triennial Review Report which are due on July 10th and August 9th, 2016, to close-out outstanding items.

LYNX Board Agenda

- Grants continues to work on Section 5310 awards to new sub-recipients, including compliance monitoring and reporting.
- Completed the FY 2016 update of the LYNX's Local Coordinated Public Transit Human Services Transportation Plan, also known as the Community Connector Plan (CCP). The updated CCP was included as a part of the Transportation Disadvantaged Service Plan 2016 minor update which was approved by the Transportation Disadvantaged Local Coordinating Board in May 2016.
- LYNX contracted VHB to conduct an independent review of LYNX sub-recipient monitoring and oversight process. This work is intended to provide a review of the LYNX sub-recipient monitoring program and to provide guidance to LYNX as to their compliance with current FTA regulations, the FAST Act and the SuperCircular (FTA C 5010.1E) related to LYNX's sub-recipients of FTA Section 5310 funding.
- Applications were submitted for the 5339 Bus and Bus Facilities Program in May 2016, the following summarizes our funding applications:
 - 10 CNG articulated bus replacements \$ 9,012,576
 - 31 Paratransit replacement vehicles \$ 2,605,947
 - 14 Neighbor Link (on-demand) vehicle replacements \$ 2,359,276

=====

Total 5339 funding request \$13,977,799
- An application was submitted for the Rides to Wellness Demonstration and Innovative Coordinated Access and Mobility Program in May 2016, the following summarizes our funding application:
 - Development and implementation of paratransit pilot trips and technology driven on-demand services addressing life sustaining trips \$497,763
- Grants submitted Service Development Grant applications to FDOT for the following projects:
 - Expansion of Existing Service – Add Frequency of Service: Link 40 Americana Blvd/Universal Orlando
 - Expansion of Existing Service – Add Frequency of Service: Link 104 East Colonial Dr./UCF

SERVICE PLANNING:

Service Planning staff activities during this period have been primarily devoted to the August 2016 service change. Activities have included holding meetings with operators and transportation supervisors to seek their input, sharing the list of changes with the public through workshops and receiving comments through public hearings, proofing marketing materials our customers will use, and facilitating the operator bid process with the Transportation Department.

LYNX continues work with the United States Tennis Association (USTA) about potentially providing a direct service connection between their new Lake Nona facility, the Lake Nona/Medical City area and Orlando International Airport (OIA). LYNX met to discuss preliminary service options in June and narrowed options down to one that is now being refined. LYNX expects to meet with USTA staff again to review the final option in July. Service to the new USTA facility could begin as early December.

Monthly Report E: Communications Report

To: LYNX Board of Directors

From: Matthew Friedman
DIRECTOR OF MARKETING COMM
Matthew Friedman
(Technical Contact)
Theresa Veley
(Technical Contact)

Phone: 407.841.2279 ext: 6206

Item Name: Communications Report: May - June, 2016

Date: 7/28/2016

LYNX Press Releases | Media Notes: May – June, 2016

May 18	LYNX Wins American Public Transportation Association International Roadeo Maintenance Championship
May 27	Orlando “Transit is Golden” Event – Thursday, June 2, 2016
June 6	Tropical Storm Colin.
June 9	August service proposal and workshops.
June 12	Orange Avenue detours due to situation.
June 13	UPDATE 1-Orange Avenue detours due to situation.
June 13	UPDATE 2-Orange Avenue detours due to situation.
June 17	Lake Eola vigil service information.
June 20	Orange Avenue detours removed.
June 23	Independence holiday schedule.

LYNX News Articles: May – June, 2016

May 5	<p>¿Buscando Trabajo? Este listado puede ser su punto de partida El Sentinel Si está buscando trabajo, cambiar de empleo o conoce a alguien que se encuentre en una situación similar...</p>
May 11	<p>We're thrilled to welcome home Edward L. Johnson, as our new CEO! BusDays.com During his previous tenure at LYNX, he served as the interim CEO, CAO, chief of staff and the manager of operations support/development. Prior to ...</p>
May 14	<p>Wheelchair-bound woman stranded after Access LYNX mess-up WFTV Orlando LYNX spokesperson Matt Friedman told me this mistake was unacceptable. "We apologize to Ms. Minshew. It was a breakdown in process. We have</p>
May 15	<p>Access LYNX News NEWSBout A wheelchair-bound woman was left stranded outside a doctor's office Thursday after Access LYNX failed to come pick her up.... (from ABC Affiliate ...</p>
May 21	<p>LYNX reviews bus fares for the first time since 2008 WFTV Orlando This is part of the process," said LYNX spokesman Matt Friedman. "We don't ... Customer fares make up about a quarter of the bus operator's budget.</p>
May 24	<p>Beth Kassab: Goodbye, FlexBus and hello, Uber Orlando Sentinel So Altamonte started working with LYNX, the regional bus system. ... cars in their driveways even in Central Florida, where a car is nearly as essential ...</p> <p>LYNX study of SR 436 to cost over a million Fox 35 Orlando ORANGE COUNTY, Fla. ... County will contribute \$455,000, Orange County will contribute \$190,000, and the Florida Department of Transportation will ...</p> <p>Goodbye, Flex Bus; hello, Uber PressReader So Altamonte started working with LYNX, the regional bus system. That was more than a decade ago. "Frankly, some of the local politics was opposed ...</p>
May 26	<p>LYNX bus involved in hit-and-run crash, police say WKMG Orlando ORLANDO, Fla. - Police are investigating a hit-and-run crash involving LYNX bus at 3100 John Young Parkway. Orlando police said it's unclear if the ...</p>

LYNX News Articles: May – June, 2016

May 27	<p>SunRail closed Memorial Day, LYNX to run less often Orlando Sentinel The LYNX regional bus system will have an abridged holiday schedule on Memorial Day. Most routes will run less frequently and not operate after 7 ...</p> <p>SunRail closed Memorial Day, LYNX to run less often breaking news The LYNX regional bus system will have an abridged holiday schedule on Memorial Day. Most routes will run less frequently and not operate after 7 ...</p> <p>SunRail closed Memorial Day, LYNX to run less often Breaking News Point The LYNX regional bus system will have an abridged holiday schedule on Memorial Day. Most routes...</p>
May 28	<p>SunRail closed Memorial Day, LYNX to run much less typically NewsBry The LYNX regional bus system could have an abridged vacation schedule on Memorial Day. Most routes will run much less incessantly and never ...</p> <p>Memorial Day: Here's what's happening to C. Fla. roads, trains, buses Orlando Business Journal If you have to work on Memorial Day, keep in mind that Central Florida's public transportation systems will not be running on regular schedules...</p>
June 4	<p>3-man Lynx crew wins national 'roadeo' contest Orlando Sentinel When you talk to Orlando's Lynx maintenance bus team of three -- winners of the latest International Bus Rodeo competition -- you might hear the ...</p>

LYNX News Articles: May – June, 2016

June 13	<p>Orange Avenue shutdown, brings road closures and bus detours Orlando Weekly (blog) ... down following the mass shooting at Pulse Nightclub, which has created quite road closures as well as detours for several Lynx buses in Orlando.</p> <p>LYNX updates detours around Orange Ave. Bay News 9 LYNX has announced a number of detours for bus service in Orlando due to the shutdown of Orange Ave near the scene of Sunday's shooting at ...</p> <p>Lynx reroutes Orange Ave. buses as Orlando recovers from mass ... Orlando Business Journal Lynx buses detour after mass shootings shut down Orange Ave. Jun 13 ...</p> <p>Mass shooting investigation causes road closures, detours WFTV WFTV The deadly mass shooting at Pulse nightclub in Orlando has caused some road closures to be put in place as authorities continue to ...</p>
June 15	<p>Lynx, SunRail, JetBlue, extend or shift service in wake of Pulse shooting Orlando Sentinel "We're going to continue to detour [these] routes ... as long as necessary," said Lynx CEO Edward L. Johnson. "Lynx is proud to be part of this effort ...</p> <p>Deputies to reopen portion of Orange Avenue near Pulse WKMG Orlando The city of Orlando is continuing to ask people to avoid the area and use other types of transportation like SunRail and the Lynx bus system. Orange County ...</p>
June 16	<p>Lynx unveils new bus wrap commemorating Orlando shooting victims Orlando Business Journal (blog) "We touch just about every aspect of this community, and we needed to show our support," said Lynx CEO Edward Johnson. "We wanted to come up ...</p>
June 17	<p>Pulse shooting: Thousands expected for Lake Eola vigil Sunday Bay News 9 In addition, LYNX is offering complimentary event service to the vigil Sunday at Lake Eola. LYNX will offer free transportation to and from the ...</p>
June 18	<p>20K people expected to attend Sunday Lake Eola vigil for Pulse ... Orlando Sentinel Areas in red, North Eola Drive, East Robinson Street, South Rosalind ...</p> <p>Gov. Scott applauds aviation community WKMG Orlando Rick Scott applauded the Greater Orlando Aviation Authority Saturday for ... Ground transportation providers such as Lynx, Mears Transportation and Uber ...</p>

LYNX News Articles: May – June, 2016

June 19	<p>50000 attend emotional Lake Eola candlelight vigil KCCI Des Moines More than 50,000 gathered ... first train departs DeBary at 5 p.m.. Lynx and Lymmo will be running extended hours through midnight</p> <p>Sunday vigil for Pulse victims being held at Lake Eola News965 The city of Orlando will be holding a community vigil and candle lighting tonight to honor those injured and killed at the Pulse nightclub terror attack. “The spirit of this event is in its purest form is a gathering of friends who want to not only ...</p>
June 20	<p>Several roads near Pulse to fully open, LYNX to resume regular... WKMG Orlando LYNX officials also announced all service on Orange Avenue will operate on regular routing beginning Tuesday morning. Those routes include Links ...</p>
June 23	<p>Dixie Belle Drive in Orlando closed due to incident involving juvenile, Lynx bus WFTV Orlando Dixie Bell Drive near Grant Street in Orlando is shut down after an incident involving a juvenile and a Lynx bus Thursday, officials said. Channel 9 ...</p> <p>Deputies: Man struck by Lynx bus while holding on to moving car WFTV Orlando A man was hit by a Lynx bus while holding on to a car in Orange County, deputies said. The unidentified man was holding on to a car that was in the ...</p> <p>Orlando man critically injured in bizarre crash - WKMG Orlando</p> <p>Teen injured after being hit by LYNX bus in Orlando, officials say Orlando Sentinel A teenager was taken to the hospital in critical condition after being hit by a Lynx bus in Orlando Thursday, officials said. The teen, who wasn't ...</p>

LYNX Social Media: May – June, 2016

May 1	It's Sunday! You know what that means? You can now enjoy new Link 10 and 26 hourly Sunday service. #SundayFunday
May 2	Welcome aboard Orlando! Response to customer complaint regarding trash overflow. Shared concern with maintenance team. Response to complaint regarding our service. Response to customer complaints regarding trash overflow. Informed customers of contract renewal with waste service company.
May 3	Updated cover photo. Memorial Day holiday schedule. Shared Downtown Orlando's post: Ride LYMMO to get around downtown Orlando.
May 4	A little sunshine to brighten your day. Service alert: Universal Boulevard road closure. Service alert: 17-92 closure due SunRail work on tracks. Bike to work day reminder.
May 5	Bike to work day with Orlando Mayor Dyer on May 6. Response to complaint about a bus operator. Passed along to customer service for investigation. Response to complaint about trash overflow. Advised customer of contract renewal with waste service company.
May 6	Getting ready to bike to work with Orlando Mayor Dyer! LYNX game day transportation to the Citrus Bowl. Post Bike to Work day photo album.
May 7	Greetings from the CNG fueling station at LYNX Operations Center.
May 8	Happy Mother's Day! Orlando Pride game day transportation.
May 9	LYNX welcomes new CEO, Edward Johnson. Service alert: Animal Kingdom Cast lot resurfacing.
May 10	Join the Go DTO commute challenge! Service alert: Bay changes at Kissimmee Intermodal Station. Service alert: Tradeport Drive closure. Service alert: Orange Avenue closure due to police activity. Service alert: Police activity has been cleared.
May 11	What's your favorite seat on the bus? Front, back, aisle, window? Response to complaint.
May 12	Hop on a Juice Bike Share and explore the City Beautiful.
May 13	Thinking about heading to downtown Orlando this weekend? Ride LYMMO.
May 14	Shops, restaurants and so much more! Link 50 can take you there! Disney Springs.
May 15	Your ride is here! Where are you headed today? Sunday Funday.
May 16	LYNX Memorial Day holiday schedule.

LYNX Social Media: May – June, 2016

May 17	Name that stop! Response to customer feedback regarding Disney routes. Service alert: Central Boulevard road closure.
May 18	Name that stop answer. A scenic view of the City Beautiful. Service alert: Bus stop relocation on West Lake Mary Boulevard. LYNX takes first place maintenance championship at APTA's International Roadeo competition.
May 19	Service alert: Link 26 bus bay relocation at LYNX Kissimmee Intermodal Station. Response to customer complaint. Passed along to customer service for investigation. Throwback Thursday.
May 20	Hurricane Season 2016.
May 21	Lost and Found is open today. Game day transportation to the Citrus Bowl.
May 22	Welcome aboard from International Drive.
May 23	Not a cloud in sight at Destination Parkway SuperStop. Reminder: Link 26 Bay change.
May 24	Response to customer complaint regarding Sunday service at Orlando International Airport. Shared with service planning team. Shared a FEMA video regarding hurricane season. Response to inquiry regarding student bus passes.
May 25	LYNX Memorial Day holiday schedule. Game day transportation to the Citrus Bowl.
May 26	Response to customer concern regarding the temperature on the bus. Response to complaint regarding wheelchair being improperly secured on the bus. Happy birthday Juice Bike Share! Response to complaint regarding the air conditioning on the bus. Service alert: Detour due to construction around the Disney Springs area.
May 27	Travel safe this Memorial Day weekend. Go LYNX Response to complaint. Response to inquiry regarding job openings at LYNX. Shared Transit is Golden event information.
May 28	Vacationing in Central Florida? Consider LYNX as your mode of transportation!
May 29	Reminder: LYNX Memorial Day holiday schedule.
May 30	Memorial Day.
May 31	Good morning Orlando! We're back to our normal operating schedule. Response to customer complaint regarding Link 37 bus delay.
June 1	Hurricane season begins today.
June 2	Response to complaint regarding a broken down bus. Passed along to maintenance team. Throwback Thursday.
June 3	National Donut Day!

LYNX Social Media: May – June, 2016

June 4	Get your family summer vacation off to an exciting start riding LYNX to Central Florida's most popular destinations.
June 5	This is what the City Beautiful looks like from the top of LYNX Central Station!
June 6	Response to question about the ABBG survey. Hurricane preparedness update. Updated cover photo. Response (in spanish) to question about service during tropical storm Colin. Tropical Storm Colin status. Response to question about route information.
June 7	Tropical Storm Colin update. Copa America shuttle service. Response to question about the ABBG survey.
June 8	Vanpool video. Reminder: LYNX is providing free shuttle service and LYMMO Grapefruit extension for the Copa America game.
June 9	Throwback Thursday: picture of Orlando then and now. August service proposal.
June 10	ABBG survey participant all-day pass giveaway. Response to comment about an express bus route to Universal Orlando. Response to question about August service proposal public workshops/hearings. Service alert: U.S. Highway 17-92 closure. Service alert: Orange Avenue closure due to Star 94.5 block party. Orange Avenue weekend closure. Response to customer complaint about our bus service.
June 11	School's out for the summer! LYNX can take you to your favorite places in Orlando!
June 12	Anyone riding LYNX today? Tell us your favorite stop! Our thoughts and prayers go out to the victims and their families affected by this horrible act. Service alert: Orange Avenue closure due to police activity. Expect delays. Response to question about the Orange Avenue road closure. Orange Avenue service update. Orange Avenue service alert detour map. Response to customer request (in spanish) to translate detour information to Spanish. Response to several questions regarding the Orange Avenue detour. Response to customer complaint about the Orange Avenue detour.

LYNX Social Media: May – June, 2016

June 13	<p>Orange Avenue service alert reminder.</p> <p>Response to question about the ABBG survey all-day pass.</p> <p>Response to question about the Orange Avenue detour.</p> <p>Orange Avenue detour update.</p> <p>Response to question about the Orange Avenue detour. Provided with updated information.</p> <p>Thanked Safe Mobility for Life Coalition for the mention and photo of their group riding LYNX.</p>
June 14	<p>A quick reminder about the Orange Avenue closure before the morning commute.</p> <p>Orange Avenue detour remains in effect until further notice.</p> <p>The bus stop at Orange Avenue at Walmart and PNC Bank is closed.</p>
June 15	<p>Orange Avenue closure continues until further notice.</p> <p>Service alert: Church Street closure.</p> <p>August service proposal public workshop/hearing at Kissimmee City Hall.</p> <p>Response to complaint about August service proposal. Asked the customer to join our public workshop to discuss his concerns.</p> <p>Shared Orlando Sentinel's article regarding LYNX extending service in wake of Pulse shooting.</p> <p>Detours along Orange Avenue remain in effect. Expect delays.</p>
June 16	<p>Reminder: Orange Avenue detour remain in effect.</p> <p>Dump the pump and ride LYNX.</p> <p>August service proposal public workshop/hearing at LYNX Central Station.</p> <p>Updated cover photo.</p> <p>Response to customer complaint. Shared information with customer service for further investigation.</p> <p>Bus wrap designed in honor of the Pulse shooting victims.</p>
June 17	<p>Service alert: Orange Avenue detour is still in effect.</p> <p>Updated cover photo.</p> <p>Response to question regarding directions.</p> <p>Service alert: Camping World Stadium event detour.</p> <p>LYNX will be providing complimentary transportation to the candlelight vigil.</p>
June 18	<p>Service alert: the detours along Orange Avenue remain in effect.</p> <p>On Sunday, June 19 we will be providing complimentary service to the candlelight vigil.</p> <p>Service alert: Public events are anticipated throughout downtown. Expect delays.</p> <p>Game day transportation to Camping World Stadium.</p> <p>LYMMO Orange and Grapefruit lines also will be running every 5-7 minutes 5 p.m. - midnight for the Candlelight Vigil.</p>

LYNX Social Media: May – June, 2016

June 19	<p>Service alert: Streets around Lake Eola will be closed for the Pulse Memorial vigil. Happy Father's Day! Just a quick reminder for today's vigil. Complimentary event transportation starts in a couple hours. First bus leaves Kissimmee to Lake Eola at 4:30 p.m. Getting ready to go from West Oaks Mall! Response to question about the event transportation. From Osceola to Lake Eola! #OrlandoStrong Photo of passengers on the bus on their way to Lake Eola. Photo of the Knudson family in Osceola getting ready to board the bus. Photo of Osceola County Commissioner Cheryl Grieb getting ready to ride LYNX to the vigil. First bus leaves from Lake Eola at 9:30 p.m. A big thank you to Orange County Public Schools for helping the cause! Photo of buses getting ready to take passenger home from Lake Eola. Last bus to Kissimmee leaves at midnight. Last bus to all other locations leave at 11p.m. Response to question about the service for the vigil.</p>
June 20	<p>First day of summer. Retweet: Shout out to LYNX for free rides to the vigil. Response to question about bus passes. LYNX Alert: Orange Avenue routes will resume routing in the morning.</p>
June 21	<p>Shared City of Orlando's Family Assistance Center information. Service alert update: Stops along Orange Avenue have resumed their normal routing. Attention LYNX Riders! Links 7, 11, 18 & 40 will operate regular routes starting this morning. Orange Avenue has reopened. Which means, Links 7, 11, 18 & 40 will operate regular routes starting this morning.</p>
June 22	<p>Please plan ahead and take a look at our holiday schedule for Independence day. Thanked Bike/Walk of Central Florida for the shout out or working to get those who ride through Orange Ave. to and from their destinations this past week.</p>
June 23	<p>Have you seen our proposed changes for August? Let us know what you think! SERVICE ALERT: LYMMO bus stop relocation on Central Boulevard. Response to customer concern about safety on the bus. Game day transportation to Camping World Stadium.</p>
June 24	<p>Did you participate in our survey? Please check your email for details on how to collect your bus pass! The heat index is predicted to be in the triple digits today! Be sure to travel with water for hydration and an umbrella just in case! Response to customer complaint regarding a non-working number on a bus stop sign.</p>
June 25	<p>Service alert: Detour around Camping World Stadium due to soccer game. Game day transportation.</p>
June 26	<p>How many buses can you spot in this photo?</p>

LYNX Social Media: May – June, 2016

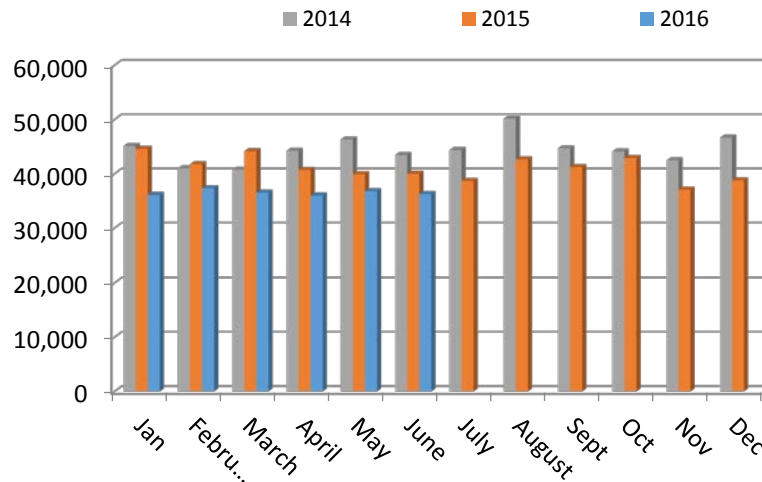
June 27	It's National Sunglasses Day! Service alert: LYMMO lane closure for repairs to roadway.
June 28	Independence day schedule. Response to customer complaint regarding trash overflow. Service alert reminder: LYMMO lane closure for repairs to roadway.
June 29	Welcome aboard LYNX riders! Hope you enjoy the ride!
June 30	New to riding LYNX? Here's the 411 on all you need to know. Service alert: Detour due to Red Hot and Boom event.

WEBSITE USAGE	MAY 2016	JUNE 2016
Total Page Views	673,096	649,779
Total User Visits	91,124	89,374

SOCIAL MEDIA USAGE	MAY 2016	JUNE 2016
Facebook Likes	3,627	3,767
Facebook – No. of People Reached	28,212	70,557
Twitter Followers	3,376	3,590

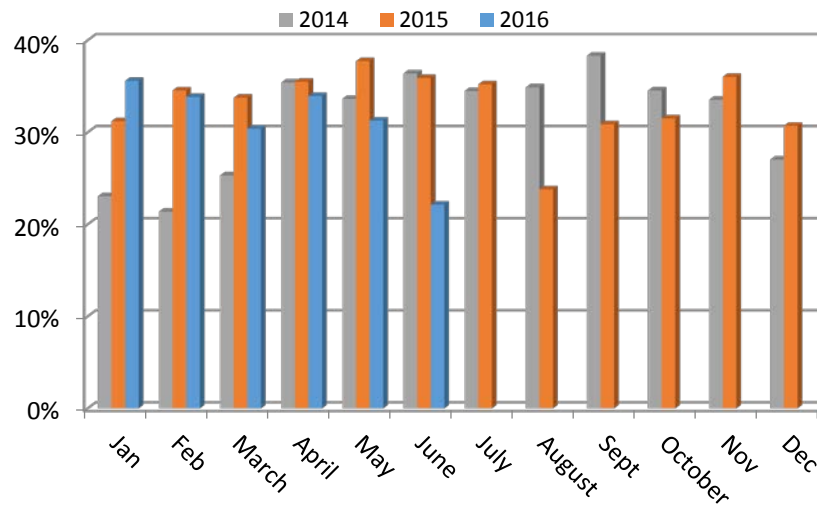
Customer Service

Fixed Route Calls



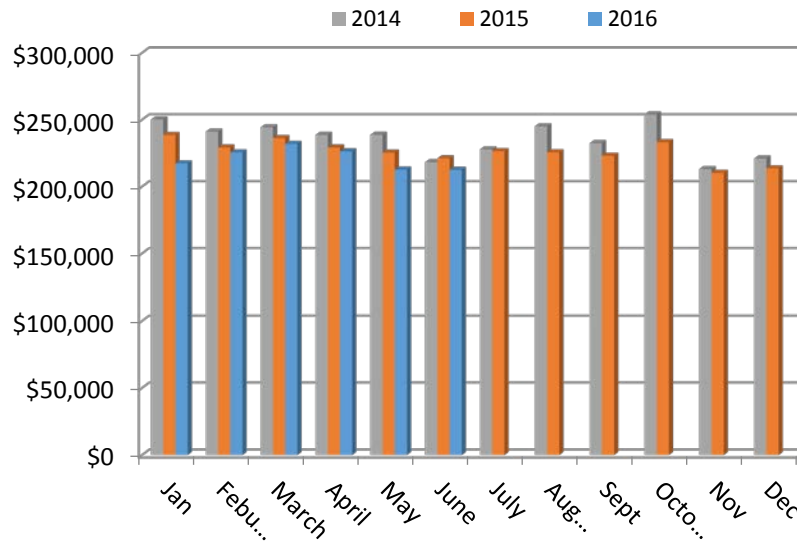
	2014	2015	2016
May	46,324	39,911	36,775
June	43,459	39,990	36,261

Lost & Found Percentage of Recovered



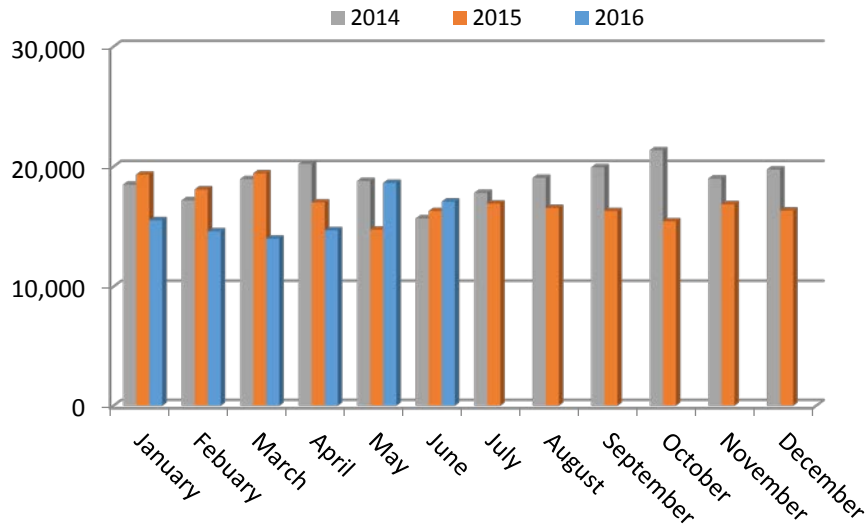
	2014	2015	2016
May	33.63%	37.72%	31.27%
June	36.38%	35.90%	22.13%

Fare Media Sales at LCS



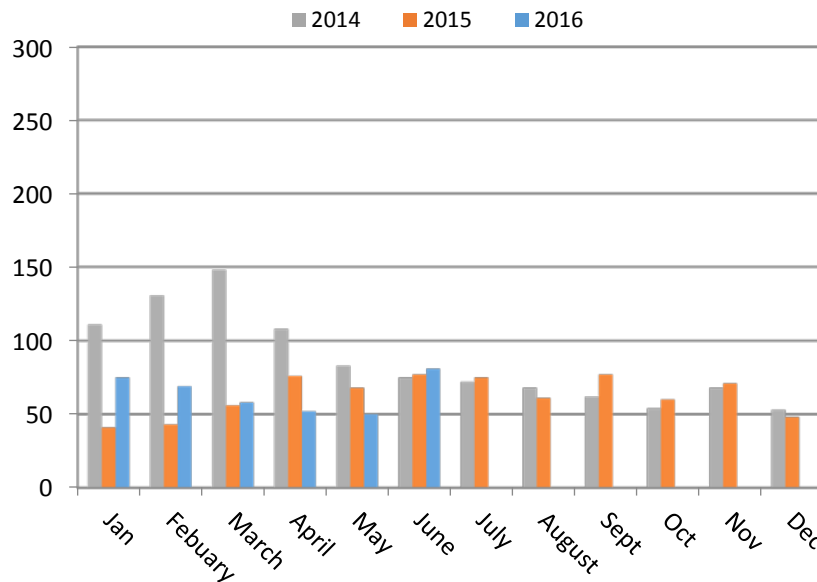
	2014	2015	2016
May	\$238,699	\$225,349	\$212,738
June	\$218,312	\$221,105	\$212,490

Customers Served at LCS



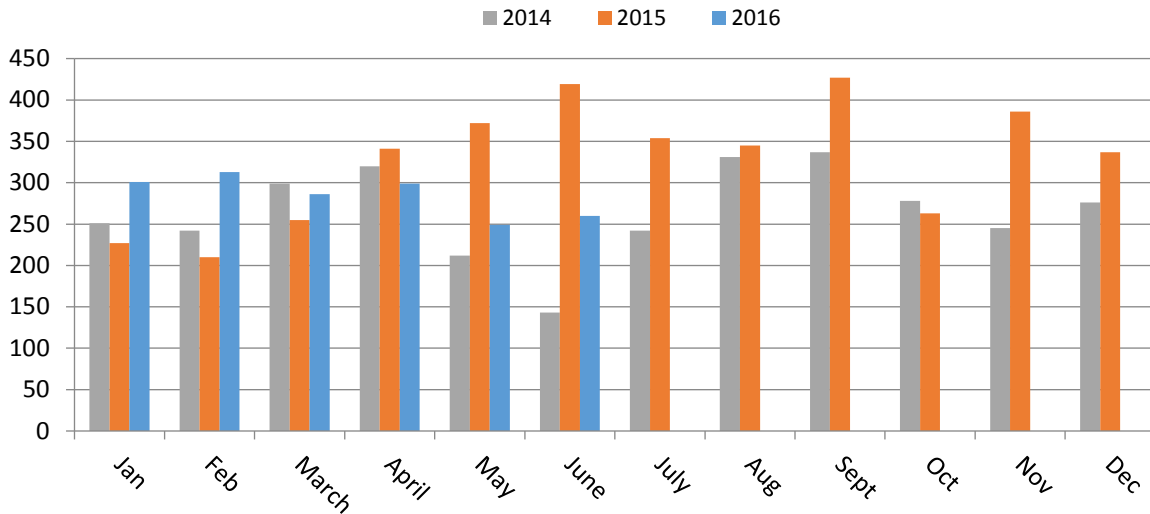
	2014	2015	2016
May	18,802	14,753	18,641
June	15,676	16,294	17,077

Paratransit Concerns



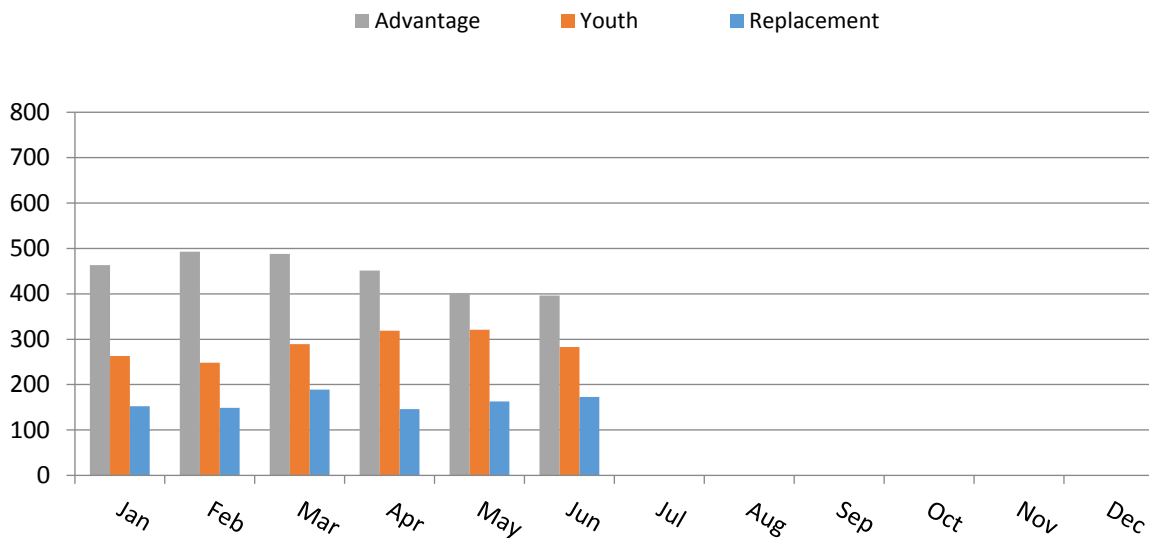
	2014	2015	2016
May	83	68	50
June	75	77	81

Fixed Route Concerns



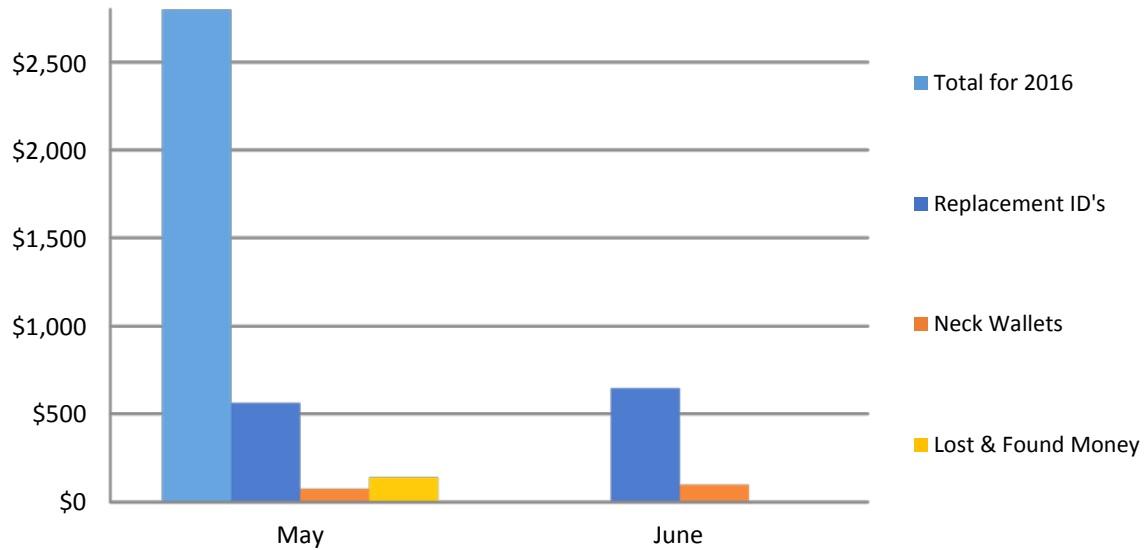
	2014	2015	2016
May	212	372	249
June	143	419	260

ID'S ISSUED in 2016



	Advantage	Youth	Replacement
May	402	321	163
June	396	283	173

Income Generated Revenue



	Replacement ID's	Neck Wallets	Lost & Found Money
May	\$563	\$74	\$140
June	\$647	\$98	\$ 0

Monthly Report F: Business Development Report

To: LYNX Board of Directors

From: Matthew Friedman
DIRECTOR OF MARKETING COMM
Matthew Friedman
(Technical Contact)

Phone: 407.841.2279 ext: 6206

Item Name: Business Development Report: May - June, 2016

Date: 7/28/2016

Advertising Sales

ADVERTISING SALES	MAY 2016	JUNE 2016
Advertising Sales Revenue	\$163,013	\$123,830
Net Revenue to LYNX Fiscal Year to Date	\$1,066,621	\$1,190,451

Vanpool Outreach Events and Meetings

- 4/5/16 – Met with BrightStart Pediatrics about their new center and future needs
- 5/16/16 – Met with new POC at PEO STRI about the program
- 5/26/16 – Met with Tesla about 7 passenger electric vehicles

Commuter Services

COMMUTER VANPOOL		
VANPOOLS	APRIL 2016	MAY 2016
Vanpool Participants	760	761
Total Revenue Miles YTD	1,329,074	1,559,145
New Vanpools	2	4
Returned Vanpools	3	1
Current Vans in Service	138	141
Pending Vanpool Interest	Veterans Affairs (10)	Veterans Affairs (10)
	Coleman Prison (1)	Coleman Prison (1)
	SeaWorld (4)	SeaWorld (4)
	Lockheed Martin (3)	Lockheed Martin (3)
	TSA (2)	TSA (2)
	PEO STRI (2)	PEO Stri (2)
	Department of Defense (1)	Department of Defense (1)
Phone Inquiries	51	49

Monthly Report G: Monthly Employee Travel

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Deborah Morrow
(Technical Contact)
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Monthly Employee Travel - July 2016

Date: 7/28/2016

EMPLOYEE / DEPARTMENT	DESTINATION	PURPOSE	DEPARTURE AND RETURN DATES	TOTAL ESTIMATED AGENCY COST	AGENCY COST
Stephen Berry Operations	Washington, DC	To attend the TRCP Project F-25 Panel 2 meeting	07/31/2016- 08/02/2016	0	0
TOTAL ESTIMATED COSTS and AGENCY COSTS				0	0

Monthly Report H: Monthly Employee Travel

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Deborah Morrow
(Technical Contact)
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Monthly Employee Travel - June 2016

Date: 7/28/2016

EMPLOYEE / DEPARTMENT	DESTINATION	PURPOSE	DEPARTURE AND RETURN DATES	TOTAL ESTIMATED AGENCY COST	AGENCY COST
Stephen Berry Operations	Tampa, FL	To attend the FPTA/FDOT/CUTR Professional Workshop and Transit Safety Summit	06/05/2016- 06/08/2016	399	399
Stephen Wachtler Operations	Tampa, FL	To attend the FPTA/FDOT/CUTR Professional Workshop and Transit Safety Summit	06/06/2016- 06/08/2016	303	303
Ed Flynn Operations	Tampa, FL	To attend the FPTA/FDOT/CUTR Professional Workshop and Transit Safety Summit	06/06/2016- 06/08/2016	303	303
Mira Bourova Planning	San Diego, CA	To attend the 2016 ESRI International Users Conference	06/24/2016- 07/02/2016	1,751	1,751
Kasia Castro Planning	Wichita, KS	To attend the National Transit Institute Managing Community Mobility Workshop	06/27/2016- 06/30/2016	1,033	1,033
TOTAL ESTIMATED COSTS and AGENCY COSTS				3,789	3,789

Monthly Report I: Monthly Employee Travel

To: LYNX Board of Directors

From: Edward Johnson
CHIEF EXECUTIVE OFFICER
Deborah Morrow
(Technical Contact)
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6017

Item Name: Monthly Employee Travel - May 2016 Restated

Date: 7/28/2016

EMPLOYEE / DEPARTMENT	DESTINATION	PURPOSE	DEPARTURE AND RETURN DATES	TOTAL ESTIMATED AGENCY COST	AGENCY COST
Chris Balroop Operations	Charlotte, NC	To attend 2016 Triple Crown Roadeo	05/13/2016- 05/18/2016	1,557	1,557
David Rodriguez Operations	Charlotte, NC	To attend 2016 Triple Crown Roadeo	05/13/2016- 05/18/2016	1,558	1,558
Harry Mootoo Operations	Charlotte, NC	To attend 2016 Triple Crown Roadeo	05/13/2016- 05/18/2016	1,557	1,557
Hemo Harnanan Operations	Charlotte, NC	To attend 2016 Triple Crown Roadeo	05/13/2016- 05/18/2016	2,078	2,078
Juan Battle Operations	Charlotte, NC	To attend 2016 Triple Crown Roadeo	05/13/2016- 05/18/2016	1,760	1,760
Maria Colon Human Resources	Charlotte, NC	To attend APTA Bus & Paratransit	05/13/2016- 05/18/2016	2,536	2,536
Radu Solomon Operations	Charlotte, NC	To attend 2016 Triple Crown Roadeo	05/13/2016- 05/18/2016	1,557	1,557
Sheila Maldonado Planning	Atlanta, GA	To attend FTA Procurement System Review and Financial Management	05/22/2016- 05/24/2016	1,268	1,268
TOTAL ESTIMATED COSTS and AGENCY COSTS				13,871	13,871