

LYNX Oversight Committee Agenda

Meeting Date: 05/23/2024
Meeting Time: 11:00 AM

Central Florida Regional Transportation Authority
455 N. Garland Ave.
2nd Floor Board Room
Orlando, FL 32801

As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Committee Minutes

-  Oversight Committee Minutes 4.25.24

Pg 3

3. Public Comments

- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

4. Chief Executive Officer's Report

5. Finance & Audit Committee Report

6. Consent Agenda

A. Request for Proposal (RFP)

-  Authorization to Release a Request for Proposal (RFP) for Fire Alarm System Monitoring, Inspection and Repair and Methane Detection System Inspection and Repair Services Pg 9
-  Authorization to Release a Request for Proposal (RFP) for Vanpool Management Services Pg 11

B. Miscellaneous

-  Authorization to Purchase One (1) Battery Electric Bus to Pilot in Fixed Route Service for a Not to Exceed Amount of \$1,160,000 Pg 13
-  Authorization to Purchase up to Fifteen (15) Replacement Vehicles and Twenty (20) Expansion Vehicles for ACCESS LYNX Paratransit Services with a Not to Exceed Amount of \$4,600,000 Pg 15
-  Authorization to Enter into a Grant Agreement with the American Heart Association in an Amount Not to Exceed of \$42,000 Pg 17
-  Authorization to Solicit FY2025-2026 Project Applications for the Federal Transit Administration (FTA), Section 5310 Program: Enhanced Mobility of Seniors and Individuals with Disabilities Pg 19
-  Authorization to Submit Grant Applications to the Federal Transit Administration for the Fiscal Year 2024 Apportionments \$63,456,333; to Sub-allocate FY2024 Orlando Urbanized Area Funding to Lake County Transit Services \$767,844 and Florida Department of Transportation \$18,771,571 Pg 21

7. Action Agenda

-  Authorization to Submit a Grant Application to the Florida Department of Transportation (FDOT) for the FY2025 Intermodal Development Funding Program Grant in the Amount of \$2,900,000 and Execute Resolution 24-003 Pg 25

-Attachments 

- B.  Approval to Amend the FY2024 Operating and Capital Budgets Pg 29
- C.  Approval of the Preliminary FY2025 Capital Budget Pg 34
- D.  Authorization to Implement June 23rd, 2024 Service Changes Pg 36

8. Discussion

- A.  Review of the FY2024 2nd Quarter Operating Results Pg 39
- B.  Update on the Status of the Real-time Bus Information Program Pg 40

9. Other Business

10. Adjourned

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Oversight Committee Meeting Minutes

PLACE: **LYNX Central Station**
 455 N. Garland Avenue
 Virtual and 2nd Floor, Board Room
 Orlando, FL 32801

DATE: **April 25, 2024**

TIME: **11:00 a.m.**

Members in Attendance:

Viviana Janer, Chair, Commissioner,
Osceola County BoCC
Brian Sanders, Orange County
Tanya Wilder, City of Orlando
Jo Santiago, FDOT
Kristian Swenson, Seminole County

Staff Members in Attendance:

Tiffany Homler-Hawkins, Chief Executive Officer
Leonard Antmann, Chief Financial Officer
Carrie Sarver, Interim Chief Administrative Officer
James Boyle, Interim Chief Planning & Development Officer
David Burrowes, Chief Operations Officer

1. Call to Order

Chair Janer called the meeting to order at 11:00 a.m.

2. Approval of Minutes

A motion to approve the March 28, 2024 Oversight Committee meeting minutes was made by Kristian Swenson and seconded by Brian Sanders. Motion passed unanimously.

3. Public Comments

No one requested to address the Committee.

4. Chief Executive Officer's Report

Tiffany Homler Hawkins, Chief Executive Officer, reported that the LYNX Rodeo Maintenance team took home third place in the State competition.

Service change started successfully on Sunday. There are several service improvements including several routes with thirty-minute service on Sunday, and the Link 311 began service. Ridership has increased with the thirty-minute service. Staff will provide weekly updates with the ATSP in Orange County.

5. Finance & Audit Committee Report

Amanda Clavijo, Chair of the Finance & Audit Committee, was recognized. Ms. Clavijo reported that the Finance & Audit Committee met on Thursday, April 18, 2024.

The ERP implementation is underway and on schedule. The first phase is anticipated to go live on October 1, 2024.

All Consent Agenda items, and Action items were approved to move forward to the Oversight Committee.

There was a presentation on Reserve Analysis, and the Finance Committee did not have any concerns.

6. Committee Consent Agenda Items

Commissioner Janer asked if there were any changes to the Consent Agenda before there is a motion to approve consent agenda items 6.A.i. through 6.B.iv. Ms. Homler Hawkins stated that she recommends the entire Consent Agenda for approval.

A. Request for Proposal (RFP)

- i. Authorization to Issue a Request for Proposal (RFP) for Professional Services for the I-Drive Transit Project

B. Miscellaneous

- i. Authorization to Submit Trip and Equipment Grant Application to the Florida Commission for the Transportation Disadvantaged in the Overall Amount of \$3,529,938 and Adoption of Resolution #24-004
- ii. Authorization to Execute a Change Order with Denovo Ventures, LLC for Implementation and Licenses for a Recruiting Module for the ERP Project in the Amount of \$107,732 Increasing the Not to Exceed Amount to \$4,989,505
- iii. Authorization to Modify Sole Source Agreement #22-S014 with Trapeze Software Group, Inc. for PASS Upgrade with Trapeze Cloud Managed Services to Provide Polygon Update Support and Increase the Not to Exceed (NTE) by \$37,065 for a Total Contract Amount of \$579,475
- iv. Authorization for Chief Executive Officer to Sign on Behalf of LYNX the Amendment to the Interlocal Agreement for Creation of the Orlando Urban Area Metropolitan Planning Organization d/b/a MetroPlan Orlando

Brian Sanders made a motion to approve Consent Agenda items 6.A.i. through 6.B.iv. Second by Tanya Wilder. Motion passed unanimously.

7. Action Items

A. Submittal of the FY2025 Preliminary Operating Budget

Commissioner Janer recognized Lenny Antmann, Chief Financial Officer. Mr. Antmann stated that the presentation contains the model of the Preliminary Operating Budget that was approved by the Finance & Audit Committee in March, and approved

to move forward to the Oversight Committee, as an Action Item, in April. During conversations, Seminole County requested that an alternative model be presented to the Oversight Committee. This model will be presented after the recommended model and differences between the models will be explained.

The key assumptions are to maintain the FY2024 level of service with funding partner contributions based on the Approved Regional Funding Model. There are no fare increases, Ridership levels are projected with current trends, Preventative Maintenance at Board approval levels, and interest income projected at historical levels. Wage increases are consistent with Funding Partners and Union Labor agreements, continuation of the Fuel Hedging Program, and revenue vehicle fleet replacements will be low/no emission vehicles.

Initiatives include the opening of the Pine Hills Transfer Station in early FY2025, Orange County's Accelerated Transportation Safety Program has increased service levels as well as additional capital for bus shelters, Southern Operations site selection evaluation, facility-wide HVAC upgrades, restructuring of the LCS bus bays, and LCS window replacement.

The budget includes an increase in revenue from customer fares, an increase in Federal funding due to availability in rural funding, an increase in State revenue due to a block grant from FDOT, and an increase in Road Ranger hours. The Orange County ATSP has raised the Local Revenue in the budget, and the Funding Partner revenue has increased by fifteen and a half percent with Budget Stabilization funds used to balance the budget.

The Partner Funding model was shown. This is the model that was recommended by the Finance & Audit Committee and is consistent with last year's model. This allows for the full utilization of the Budget Stabilization fund as the budget is brought back to full funding. An increase in the interest income has allowed for a reserve of \$6.5 million to be used at the Board's discretion.

An alternate funding model was presented that was not approved to move forward by the Finance & Audit Committee. Brian Sanders asked if the vote was unanimous for the approval of the FY2025 budget that was approved to move to the Oversight Committee. Mr. Antmann stated that the Finance & Audit Committee unanimously recommended this funding model as a Discussion item at the March 2024 meeting. At the April 2024 meeting, Seminole County did not vote in favor of this budget and voted in favor of the alternate funding model. Commissioner Janer stated the Board approved the use of the Budget Stabilization funds for the last five years at these percentage rates. The Board was presented with several different models and scenarios that showed how to utilize the Budget Stabilization funds. This was vetted through the Finance & Audit Committee and the Oversight Committee before being brought before the Board for approval. Mr. Swenson agrees with everything except for the discussion on the utilization of the funds for a Southern Operations base. Commissioner Janer stated that there has been discussion on the Southern Operations base for many years. The \$6.5 million, that has been set aside, is completely separate from the Budget Stabilization funds. Mr. Antmann stated that the \$6.5 million is from additional revenues from Interest income and has been set aside for the Board to use on any project at its

discretion. Mr. Swenson would like to see those funds used to offset the Funding Partner contributions. Since the interest was earned on the money in the Budget Stabilization fund, the funds should become part of the Budget Stabilization fund. Mr. Antmann stated that the interest was not only earned on the funds in the Budget Stabilization fund, but also on the reserves that LYNX is required to maintain. Commissioner Janer would like an analysis of the interest earned to see how much was from the reserves and how much was from the Budget Stabilization fund.

The alternate scenario shown utilizes the \$6.5 million as part of the draw down of the Budget Stabilization funds. This would lower the FY2025 funding partner rate from 15.5% to 13.06%, in FY2026 from 15.5% to 14%, and in FY2027 there would be a 19.5% increase in funding, instead of 15.5%, to get back to full funding. The difference between the two models for both Seminole and Osceola Counties is about \$250,000. Mr. Swenson stated that the funding model that was approved to move forward by the Finance Committee was a vote of 4-1 with Seminole County voting against. Seminole County has concerns about funds being set aside for a Southern Operations Base. Mr. Swenson stated that there have been mentions of the Southern Operations base but believes that there has not been an approved budget or approved plans. There was a presentation in August that recommended four sites, there has been a deadhead analysis that shows how the site could be more efficient. Mr. Swenson would like a copy of the deadhead analysis. He would also like a deadhead analysis of buses to Seminole County, as there are talks of a Northern Operations base. Seminole has many questions on how the bases will be selected and built. Mr. Antmann stated that a site has been selected and is being evaluated by the FTA, Board approval is needed this fiscal year, and an RFP will be issued next year. Mr. Swenson stated that there was supposed to be another meeting, after the August meeting, that showed the site selection. Ms. Homler Hawkins stated that there are steps that need to be taken to line up a project. There must be an environmental analysis, and that is why this item has not come back to the Committee, as it is still underway. Mr. Swenson does not understand why funds are being set aside for something that was not approved. Ms. Homler Hawkins stated that funds have been set aside for the Southern Operations base for many years and has been voted on by the Board in the Annual Budget. Mr. Swenson stated that there has not been anything brought to the Board that shows the cost of the project or how it will impact the Funding Partners. Ms. Homler Hawkins stated that LYNX will be happy to bring this information to the Board. Commissioner Janer verified that the \$6.5 million are funds that will be used at the discretion of the board. Tanya Wilder stated that the first scenario's methodology makes sense and would like to see the \$6.5 million set aside for a future project. Ms. Wilder asked if there was discussion on the other scenario, and what was the outcome. Ms. Clavijo stated that the model that was approved was more comfortable and provided stability for the funding partner's budgets, and the discussion surrounding the alternate scenario was about the fluctuation in the budget. Mr. Swenson stated that Seminole County has an issue with reserving funds for the Southern Operations base.

Tanya Wilder made a motion for Submittal of the FY2025 Preliminary Operating Budget. Second by Brian Sanders. Motion passed with a vote of 4-1, with Kristian Swenson opposed.

8. Discussion Items

A. Reserve Analysis

Mr. Antmann continued with this item by stating that this analysis covers the end of FY2023. Traditional reserve is 45 days of Operating expenses with a five percent contingency and other items including General Liability, Medical Claims, and Fuel Stabilization for a total reserve of \$44 million.

Restricted fund reserves include Local Capital funding, Pine Hills Transfer Center, bus shelters and Road Ranger capital reserve.

B. Paratransit Update

Commissioner Janer recognized Norm Hickling, Director of Mobility Services, to make the presentation. Mr. Hickling stated that there were over 53,000 trips in March, and the on-time performance is at ninety-one percent and continues to trend upward. The majority of the trips are medical based.

The fleet is aging, with the newest vehicle at three years old. The Board authorized the purchase of seventy new vehicles this year, and with grant funding, another fifty-seven vehicles are on order. Staff is also analyzing the fleet, to meet the needs of the client base and remain cost-effective. One hundred fifty-four vehicles were used daily in March.

Weekly meetings are held with Transdev and subcontractors. Staff also addresses vehicles and maintenance status, facility requirements, and customer concerns weekly. A Comprehensive contract audit is conducted quarterly, and an Operations review is done every six months.

A new portal was launched called “My Agency Portal”. This is a communication tool that provides a dialysis center with a view of the trips and customers that are arriving that day and their time of arrival.

A new mobile app “My Transit Manager” will start in June. This app will allow customers to track the vehicles providing the service.

Staff is preparing for the Special Olympics in May 2024 and the National Federation of the Blind Convention in July 2024.

Jo Santiago asked if LYNX worked with a voucher system with TNCs. Mr. Hickling stated that a voucher system is not used. Ms. Santiago asked if there was a system to match the right customers with the right vehicles. Mr. Hickling stated that the client profiles are very extensive.

Commissioner Janer stated that the mobile app is positive, and a lot of the Paratransit riders will utilize the app, but wants assurance that the call-in customers will still be served. She is still concerned about the delay in trips, and some customers are waiting one to two hours. This must be a priority.

9. Other Business

No other business was discussed.

10. Adjourned

Meeting adjourned at 11:46 a.m.

Certification of Minutes:

I certify that the foregoing minutes of the March 28, 2024 Oversight Committee meeting are true and correct, approved by the Oversight Committee.

X

Assistant

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. i

To: LYNX Oversight Committee

From: **Elvis Dovalés**
Director Of Maintenance
Jafari Bowden
Technical Contact
Ricky Gonzalez
Technical Contact

Phone: 407.841.2279 ext: 6239

Item Name: **Authorization to Release a Request for Proposal (RFP) for Fire Alarm System Monitoring, Inspection and Repair and Methane Detection System Inspection and Repair Services**

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for Fire Alarm System Monitoring, Inspection and Repair Services and Methane Detection System Inspection and Repair Services.

BACKGROUND:

All owned and leased LYNX facilities are equipped with fire alarm systems that must be inspected, maintained, and repaired in accordance with National Fire Protection Association (NFPA) requirements by licensed contractors to ensure the safety of all users of the facilities.

Of the 292 buses of LYNX's fleet, 204 are fueled by compressed natural gas (CNG). The LYNX Operations Center (LOC) Maintenance Facility is equipped with a methane detection system to provide warning of CNG leaks. The methane detection system must be inspected and repaired to ensure the safety of all the users of the facility.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE Goal has been established for this request. LYNX encourages the Contractor to make every attempt to obtain participation of certified DBEs and other small businesses in the completion of this contract.

LYNX Oversight Committee Agenda

FISCAL IMPACT:

The FY2024 Approved Operating Budget includes \$90,000 for Fire Alarm System Monitoring, Inspection and Repair Services and Methane Detection System Inspection and Repair Services.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.A. ii

To: LYNX Oversight Committee

From: **Matthew Friedman**
Director Of Marketing Communications
Matthew Friedman
Technical Contact

Phone: 407.841.2279 ext: 6206

Item Name: **Authorization to Release a Request for Proposal (RFP) for Vanpool Management Services**

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue a Request for Proposal (RFP) for Vanpool management services.

BACKGROUND:

The LYNX Vanpool program was developed 30 years ago to provide additional commuter options for the Central Florida community to get to work. The Vanpool program offers individuals who live and work in the same area an affordable rideshare transportation option. LYNX is the program administrator while the services are currently managed day to day by Commute with Enterprise.

The Vanpool program consists of rideshare matching process, assisting employers with the implementation of commuter programs and formation of Vanpool groups as well as maintaining ridership and Vanpool participation.

The last RFP was released in December 2019 and Commute with Enterprise was the only responder to the RFP. Contract 20-C37 was an initial three (3) year contract with two (2) one (1) year options. The current contract will expire December 31, 2024.

The agency would like to release an RFP in order to procure a new contract for fleet management, maintenance and insurance coverage.

LYNX Oversight mmittee Agenda

Currently the Vanpool program has one hundred and seventeen (117) vans. The program is popular and has good growth potential.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE Goal has been established for this request. LYNX encourages the Contractor to make every attempt to obtain participation of certified DBEs and other small businesses in the completion of this contract.

FISCAL IMPACT:

The FY2024 Approved Operating Budget includes \$360,000 for anticipated expenses.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. i

To: LYNX Oversight Committee

From: Elvis Dovalés
Director Of Maintenance
Elvis Dovalés
Technical Contact

Phone: 407.841.2279 ext: 6239

Item Name: Authorization to Purchase One (1) Battery Electric Bus to Pilot in Fixed Route Service for a Not to Exceed Amount of \$1,160,000

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to purchase one (1) 40' Low Floor, Battery Electric Bus from the State of Florida Battery Electric Bus Purchase Schedule (PSTA) Contract #C22-MT-001 for a Not to Exceed amount of \$1,160,000.

BACKGROUND:

LYNX operates fourteen (14) battery electric buses (BEB) on the LYMMO service. The design specifications for the LYMMO electric buses were specific to short routes with dedicated guideways. As such, the buses were purchased in a thirty-five-foot, four battery configuration. LYNX is requesting board authorization to purchase one (1) forty-foot, six battery electric bus as a pilot to test the feasibility of operating battery electric buses on all other routes serviced.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE Goal has been established for this request. LYNX encourages the Contractor to make every attempt to obtain participation of certified DBEs and other small businesses in the completion of this contract.

LYNX Oversight Committee Agenda

FISCAL IMPACT:

The FY2024 Proposed Amended Capital Budget includes \$1,158,619 for one (1) Fixed Route Electric Vehicle. This purchase is 100% federal funded.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. ii

To: LYNX Oversight Committee

From: **Norman Hickling**
Director Of Mobility Services
Benjamin Gonzalez
Technical Contact

Phone: 407.841.2279 ext: 6169

Item Name: **Authorization to Purchase up to Fifteen (15) Replacement Vehicles and Twenty (20) Expansion Vehicles for ACCESS LYNX Paratransit Services with a Not to Exceed Amount of \$4,600,000**

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to purchase a total of Fifteen (15) Ford E450 7.3L Turtle Top Odyssey Cutaway Vehicles, replacing similar vehicles ready for surplus, and Twenty (20) Ford Transit Vans to support fleet expansion. The proposed vehicle procurements have been budgeted in the FY2024 Capital Asset Budget with a Not to Exceed (NTE) amount of \$4,600,000.

BACKGROUND:

The requested Turtle Top vehicles will be replacement vehicles in the ACCESS LYNX fleet that have outlived their useful life in both age and mileage. The vehicles will be purchased through the Florida Department of Transportation's Transit Research Inspection Procurement Services (TRIPS) program utilizing the TRIPS-22-CA-MB-LF-ABG contract. The replacement vehicles will lower maintenance costs and enhance the quality of service provided to ACCESS LYNX customers.

The requested Ford Transit Vans will allow for fleet expansion necessary to meet increased ACCESS LYNX paratransit service demand. The vehicles will be purchased through the Florida Department of Transportation's Transit Research Inspection Procurement Services (TRIPS) program utilizing the TRIPS-22-CA-MB-LF-FTS contract. The TRIPS program allows transit agencies to procure vehicles at the lowest price possible.

LYNX Oversight mmittee Agenda

All the vehicles will be outfitted with appropriate lifts, seating, and securement systems to be ADA compliant. Additionally, each vehicle will be outfitted with Safe Fleet Seon 4 camera system paid for by separate grant funding.

Paratransit Vehicles	Quantity	Cost/Vehicle	Total
Turtle Top Odyssey - Ford E450 7.3L	15	\$154,489	\$2,317,335
Ford Transit Vans	20	\$106,442	\$2,128,840
Safe Fleet Seon cameras, 4 camera system per unit. Grant	35	*\$3702.00	*\$129,570
Paratransit Vehicle Cost			\$4,575,745

*Procurement funded through separate FTA Grant entitled "Procurement, Installation & Maintenance Surveillance Cameras

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

No DBE Goal has been established for this request. LYNX encourages the Contractor to make every attempt to obtain participation of certified DBEs and other small businesses in the completion of this contract.

FISCAL IMPACT:

The FY2024 Proposed Amended Capital Budget includes \$4,575,745 for the purchase of paratransit vehicles funded 80% Federal, 10% State and 10% local funds. The camera system on the vehicles is 100% federal funds.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. iii

To: LYNX Oversight Committee

From: **James Boyle**
Interim Chief Planning And Development Officer
Prahallad Vijayvargiya
Technical Contact
Sara Holtzman
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Enter into a Grant Agreement with the American Heart Association in an Amount Not to Exceed of \$42,000

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to enter into a Grant Agreement with the American Heart Association (AHA) for LYNX's participation in AHA's Cardiac Emergency Response Plan (CERP) adoption and the procurement of fifteen (15) Automated External Defibrillators (AEDs), in an amount not to exceed \$42,000.

BACKGROUND:

The American Heart Association (AHA) was founded in 1924 with the goal of lowering the risks of heart disease and a mission of becoming a relentless force for a world of longer, healthier lives. AHA's Cardiac Emergency Response Plan (CERP) is a written document that establishes the specific steps to reduce death from cardiac arrest in any setting. When a person has cardiac arrest, survival depends on immediately receiving CPR from someone nearby.

On April 30, 2024, the American Heart Association selected LYNX to receive grant funding for the organization's participation in AHA's CERP implementation and the procurement of fifteen (15) AEDs that will be installed in the LYMMO line buses serving the downtown Orlando corridor. LYNX is expected to procure the equipment no later than December 31, 2024. AHA's Grant Agreement covers the period of May 1, 2024, through December 31, 2024. The use of AHA's grant funds follow all applicable United States, state, and local laws, as well as in compliance with the laws of any location or authority in which the project takes place, including applicable anti-terrorist financing and asset-control laws, statutes, and executive orders.

LYNX Oversight mmittee Agenda

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

There is no fiscal impact for LYNX for this American Heart Association (AHA) project. LYNX was awarded a grant for this project.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. iv

To: LYNX Oversight Committee

From: **James Boyle**
Interim Chief Planning And Development Officer
Prahallad Vijayvargiya
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: **Authorization to Solicit FY2025-2026 Project Applications for the Federal Transit Administration (FTA), Section 5310 Program: Enhanced Mobility of Seniors and Individuals with Disabilities**

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to conduct the competitive process to select projects and sub-recipients for the Federal Transit Administration (FTA) Enhanced Mobility of Seniors and Individuals with Disabilities, Section 5310 Program.

BACKGROUND:

The Governor of the State of Florida appointed LYNX as the designated recipient for Section 5310 funds, under MAP-21 (continues under the Infrastructure Investment and Jobs Act aka "IIJ" Act), for the Census defined urbanized portion of Orlando and Kissimmee. As the designated recipient of 5310 funds for the urbanized areas of Orlando and Kissimmee, Florida, LYNX has the responsibility to develop a program of projects, including soliciting projects from non-profit organizations and other eligible entities under Section 5310 that serve seniors and individuals with disabilities. The Section 5310 program is intended to enhance mobility for seniors and persons with disabilities by providing funds for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services.

LYNX Oversight Committee Agenda

Eligible activities under IIIJ Act include:

1. Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable.
2. Public transportation projects that exceed the requirements of the ADA.
3. Public transportation projects that improve access to fixed-route service and decrease reliance by individuals with disabilities on complementary paratransit service.
4. Alternatives to public transportation that assist seniors and individuals with disabilities.

LYNX Mobility Management completed the Transportation Disadvantaged Service Plan (TDSP) Major Update for FY 2023-2028, a requirement by the State of Florida Commission for the Transportation Disadvantaged (CTD) and was approved by MetroPlan Orlando's Local Coordinating Board (LCB) on May 11, 2023. Included in the TDSP is the 5310 locally developed and coordinated public transit-human services transportation plan for FTA's Section 5310.

LYNX staff intends to competitively solicit project applications from non-profit organizations and other 5310 eligible entities to select sub-recipients. LYNX has successfully worked with non-profit agencies that have current coordination agreements to strive towards a common goal of providing cost-effective and efficient transportation services for seniors and individuals with disabilities. The 5310 trips provided directly by human service agencies to their respective clients are cost effective and reduce the need to provide paratransit trips to eligible riders.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the Section 5310 project award in future operating and capital budgets as appropriate.

LYNX Oversight Committee Agenda

Consent Agenda Item #6.B. v

To: LYNX Oversight Committee

From: **James Boyle**
Interim Chief Planning And Development Officer
Prahallad Vijayvargiya
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: **Authorization to Submit Grant Applications to the Federal Transit Administration for the Fiscal Year 2024 Apportionments \$63,456,333; to Sub-allocate FY2024 Orlando Urbanized Area Funding to Lake County Transit Services \$767,844 and Florida Department of Transportation \$18,771,571**

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to submit grant applications to the Federal Transit Administration (FTA) for the FY2024 FTA apportionments of \$63,456,333 and to execute Grant Agreements with the FTA.

In addition, staff is requesting the Board of Directors' authorization for the sub-allocation of the Orlando urban area funding to the Lake County Transit Services and the Florida Department of Transportation (FDOT) SunRail from the FTA's FY2024, 5307 formula apportionment in the amounts of \$767,844 and \$14,005,224, respectively. Also, the FTA's FY2024, 5337 formula apportionment in the amounts of \$4,766,347 to the Florida Department of Transportation (FDOT) for SunRail.

BACKGROUND:

On April 4, 2024, the Federal Transit Administration (FTA) released the full FY2024 annual apportionments on various FTA funding programs.

LYNX Oversight Committee Agenda

Board authorization is requested to apply for these funding programs.

Urbanized Area Formula Program	\$ 47,284,712
State of Good Repair Fixed-Guideway	524,633
Bus/Bus Facilities Program	3,607,212
Enhanced Mobility for Seniors and Individuals with Disabilities	2,689,776
Community Projects	2,350,000
Surface Transportation Program	7,000,000
Total	\$ 63,456,333

The sub-allocation to Lake County is in the amount of \$767,844. The sub-allocation for FDOT's SunRail is in the amount of \$ \$14,005,224 & \$4,766,347. These amounts are determined based on the final FY2024 full year FTA apportionments.

This request for Board authorization includes the execution of any Supplemental Agreements as part of respective grant applications by Lake County and FDOT to FTA. This will allow Lake County Transit Services and FDOT to be direct 5307 & 5337 grant recipients, eligible to receive and dispense FTA's 5307 & 5337 sub-allocated funds.

Congress establishes the legal authority to commence and continue FTA programs through authorizing legislation covering several years. The federal public transportation law, Infrastructure Investment and Jobs Act (IIJA) (Pub. L. 117-58) signed by President Biden on November 15, 2021, and effective on October 1, 2021. In addition, formula and discretionary programs for FY 2024 based on the Consolidated Appropriations Act, 2024 (Pub. L. 118-42, March 9, 2024). It also contains information on how FTA plans to administer its transit programs in FY 2024 and how funds appropriated and allocated prior to FY 2024 will be treated.

The following summarizes the funding programs and the FY2024 apportionments:

Urbanized Area Formula Program - Section 5307:

This program provides grants to Urbanized Areas (UZA) for public transportation capital, planning, job access and reverse commute projects, as well as operating expenses in certain circumstances. These funds constitute a core investment in the enhancement and revitalization of public transportation systems in urbanized areas throughout the nation that depend on public transportation to improve mobility and reduce congestion.

Under the IIJ Act a special rule allows recipients in urbanized areas with populations of 200,000 or above and those that operate 100 or fewer buses in fixed route service or demand response, excluding ADA complementary paratransit, during peak hours, to receive a grant for operating assistance subject to a maximum amount per system, in accordance with "Section 5307 Operating Assistance Special Rule Operator Caps". FTA identified the transit systems and their maximum operating assistance amounts for FY 2024 based on the percent of the apportionment attributable to an operator, calculated from vehicle revenue hours reported in their FY2022 and FY 2023, due to the COVID 19 pandemic's impact on ridership nationwide, FTA used the service data from each NTD report that had the highest vehicle revenue miles from either 2019 or the most recent year reported.

LYNX Oversight Committee Agenda

In the FY2024 FTA apportionments released on April 4, 2024, the Orlando 5307 funds of \$53,336,707 included the apportionment attributable to Lake County in the amount of \$767,844 and commuter rail (FDOT) in the amount of \$14,005,224. The net LYNX 5307 funding is in the amount of \$38,563,639 for Orlando and \$8,721,073 for Kissimmee, combined \$47,284,712.

Due to the cycle and timing on the release of Federal apportionments and the grant application process, the annual LYNX's 5307 apportionment is typically budgeted by LYNX over multiple years.

State of Good Repair (SGR) - Section 5337:

SGR replaced the fixed-guideway modernization formula program funds of \$5,290,980, included the apportionment attributable to commuter rail (FDOT) in the amount of \$4,766,347. The net LYNX 5337 funding is in the amount of \$524,633 for Orlando. Projects are limited to replacement and rehabilitation, or capital projects required to maintain public transportation systems in a state of good repair. LYNX will be working with the City of Orlando staff to upgrade the Orange LYMMO in a state of good repair and to provide amenities and technology enhancements compatible with the Lime and Grapefruit LYMMO expansions.

Bus/Bus Facilities Program – Section 5339:

Provides capital funding of \$3,607,212 to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities.

This program replaced the Section 5309 Bus and Bus Facilities Program, which allocated funds through a competitive project selection process or earmarking. LYNX will program section 5339 funds for revenue vehicles.

Enhanced Mobility for Seniors/Individuals with Disabilities- Section 5310:

This program is intended to enhance mobility for seniors and persons with disabilities by providing funds of \$2,689,776 for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services. 55% Funds will be used as Traditional capital which will require 20% local match and 45% funds for nontraditional operating which will require in-kind match.

Eligible activities include:

- 1) Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable.
- 2) Public transportation projects that exceed the requirements of the ADA.
- 3) Public transportation projects that improve access to fixed-route service and decrease reliance by individuals with disabilities on complementary paratransit.
- 4) Alternatives to public transportation that assist seniors and individuals with disabilities.

LYNX Oversight Committee Agenda

Community Project Funding/Congressionally Directed Spending:

LYNX had three Congressionally Directed Spending projects (earmarks) in the House version of the FY2024 Transportation-HUD bill. Congress passes the FY2024 Consolidated Appropriations Act. 2024 (H.R. 4366 / Public Law 118-42, March 9, 2024).:

- \$850,000 for the LYNX Central Station Bus Terminal Retrofit (Bus Bay Reconstruction) (requested by Congressman Frost)
- \$500,000 for the LYNX Solar Technology for Bus Shelters and Shelter Refacing (requested by Congressman Frost)
- \$1,000,000 for LYNX's Bus Pull Outs and Safety Enhancements (requested by Congressman Soto).

Surface Transportation Program (STP):

The STP provides funding of \$7,000,000 that may be used by States and localities for a wide range of projects to preserve and improve the conditions and performance of surface transportation, including highway, transit, intercity bus, bicycle, and pedestrian projects.

The USDOT funding for the Federal Highway Administration includes Surface Transportation Program (STP) funds that are eligible to be transferred to FTA for transit purposes. The regional STP funds are allocated by MetroPlan Orlando for transit enhancements, bicycle and pedestrian improvements and highway projects. STP funds are programmed annually by MetroPlan Orlando in the Transportation Improvement Program (TIP) and are incorporated in the state adopted State Transportation Improvement Program (STIP).

LYNX will program the FY2024 STP funding for revenue vehicles and passenger amenities.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the award of this grant in the appropriate LYNX fiscal year budget upon confirmation of award and securing the local match.

LYNX Oversight Committee Agenda

Action Item #7.A

To: LYNX Oversight Committee

From: **James Boyle**
Interim Chief Planning And Development Officer
Prahallad Vijayvargiya
Technical Contact
Myles O'Keefe
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: **Authorization to Submit a Grant Application to the Florida Department of Transportation (FDOT) for the FY2025 Intermodal Development Funding Program Grant in the Amount of \$2,900,000 and Execute Resolution 24-003**

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to submit a SFY2025 Intermodal Development Funding Program Grant Application to the Florida Department of Transportation (FDOT) in the amount of approximately \$2,900,000 and the execution of Resolution 24-003, attached hereto, for the reconstruction of bus bays at LYNX Central Station to accommodate 60-foot articulated buses.

BACKGROUND:

The Florida Department of Transportation (FDOT) is soliciting applications for SFY2025 Intermodal Development Funding Program. The discretionary program provides funding for projects that best promote intermodal or multimodal movement of people. The opportunity was developed in alignment with Florida Statute Section 341.053, that establishes the initiative to provide improved access to intermodal or multimodal transportation facilities and the construction of multimodal terminals.

The Intermodal Funding application is due on May 31, 2024. The proposed project, if awarded, will be programmed in the FDOT Work Program in SFY2025. The maximum period for project funding is three (3) Fiscal Years. Capital projects are eligible for 100% state funding under the Intermodal Development Funding Program, for regionally significant projects.

LYNX Oversight Committee Agenda

LYNX proposes to submit the following project for Intermodal Development Funding Program:

- LYNX Central Station (LCS) Bus Terminal Retrofit (Bus Bay Reconstruction). This project will reconstruct existing bus bays at LCS to accommodate the agency's fleet of 60-foot articulated buses, which were not included in the original design of LCS. Currently, the articulated buses routinely block passenger crosswalks and cause operational issues with other buses entering and exiting bus bays, originally built for 40-foot buses. This project will provide several important improvements:
 - Improve safety at LCS by allowing pedestrians to safely cross in designated areas crosswalks that will no longer be blocked by 60-foot buses. It will also lead to less risk of collisions with pedestrians and other buses entering/exiting LCS.
 - Increase operational capacity at LCS and allow for buses and bus operators to better adhere to schedule, thus keeping the LYNX system more reliable for its passengers.
- The total cost of this project is \$3,750,000. LYNX received \$850,000 through a Community Project Funding request via Congressman Frost. LYNX will request the remaining \$2,900,000 from FDOT.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

LYNX staff will include the award of this grant in the appropriate LYNX fiscal year budget upon confirmation of award and securing the local match.

CFRTA RESOLUTION NO. 24-003

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT A GRANT APPLICATION WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE STATE FISCAL YEAR 2025 INTERMODAL DEVELOPMENT FUNDING PROGRAM, IN THE AMOUNT OF APPROXIMATELY \$2,900,000 DOLLARS.

WHEREAS, LYNX has satisfied the requirement to complete a Transportation Development Plan (TDP) for FY2024-2033 which has been submitted to FDOT in August 2023. LYNX TDP update is consistent with METROPLAN Orlando’s 2045 Plan and Five-Year Transportation Improvement Plan (TIP); and

WHEREAS, the LYNX Board of Directors (BOARD) has the authority and believes it is in the best interest of LYNX to authorize the CEO, or designee, to file and execute these grant applications and all supporting documents, agreements and assurances which may be required in connection with the applications as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The BOARD has the authority to authorize the submission of grant applications to the Florida Department of Transportation.
2. The BOARD has the authority to authorize the execution of Public Transportation Grant Agreements to be issued by FDOT in SFY2025.
3. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to submit a grant application to the Florida Department of Transportation for the State Fiscal Year (SFY) 2025, in the amount of approximately \$2,900,000 dollars on behalf of LYNX and the ability for the CEO to execute the application, amendments, warranties, certifications, assurances, reimbursement invoices and any other documents in connection with the grant applications.
4. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to sign all agreements or contracts, which may be required in connection with the application, and subsequent agreements, with the Florida Department of Transportation.
5. The BOARD authorizes Tiffany Homler Hawkins, Chief Executive Officer, or designee, to make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended.
6. The above authorization shall be continuing in nature until revoked by the Chairman of the Governing Board.

CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d/b/a/ LYNX) AUTHORIZING THE CHIEF EXECUTIVE OFFICER (CEO) TO EXECUTE AND SUBMIT A GRANT APPLICATION WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE STATE FISCAL YEAR 2025 INTERMODAL DEVELOPMENT FUNDING PROGRAM, IN THE AMOUNT OF APPROXIMATELY \$2,900,000 DOLLARS.

APPROVED AND ADOPTED this 23rd day of May 2024 by the Governing Board of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: Governing Board

Chairman

ATTEST:

Assistant Secretary

LYNX Oversight Committee Agenda

Action Item #7.B

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Michelle Daley
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: Approval to Amend the FY2024 Operating and Capital Budgets

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Oversight Committee's authorization for the Chief Executive Officer (CEO) or designee to present the present the FY2024 Amended Operating and Capital Budgets to the Board of Directors for adoption.

BACKGROUND:

These changes will not result in any increased request from the funding partners.

LYNX Oversight Committee Agenda

FY2024 Operating Budget Amendment

	APPROVED FY24 BUDGET	PROPOSED ADJUSTMENTS BUDGET	PROPOSED AMENDED FY2024
REVENUES			
Customer fares	\$ 18,367,662	\$ 1,800,000	\$ 20,167,662
Contract services	4,410,950	(508,140)	3,902,810
Advertising	2,605,000	0	2,605,000
Interest & Other income	1,480,000	656,949	2,136,949
Federal Revenue	12,703,583	465,368	13,168,951
State Revenue	14,572,756	112,000	14,684,756
Local Revenue	13,342,544	1,973,823	15,316,367
Local Revenue Funding Partner	91,991,691	0	91,991,691
Use of Budget Stabilization Funds	32,929,484	0	32,929,484
TOTAL REVENUE	\$ 192,403,670	\$ 4,500,000	\$ 196,903,670
EXPENSE			
Salaries, Wages & Fringe Benefits	\$ 112,799,502	\$ 2,500,000	\$ 115,299,502
Other services	13,637,483	0	13,637,483
Fuel	14,087,408	0	14,087,408
Materials and supplies	10,196,129	0	10,196,129
Utilities	2,133,621	0	2,133,621
Casualty & Liability	4,618,716	0	4,618,716
Taxes and licenses	633,738	0	633,738
Purchased transportation services	30,686,488	2,000,000	32,686,488
Leases & Miscellaneous	3,177,386	0	3,177,386
GASB 87 Lease Expense	388,512	(41,431)	347,081
Interest	44,687	41,431	86,118
TOTAL EXPENSE	\$ 192,403,670	\$ 4,500,000	\$ 196,903,670
NET CHANGE IN POSITION	\$ 0	\$ 0	\$ 0

LYNX Oversight Committee Agenda

Explanation of Changes:

Revenues:

Customer Fares – Revenue had a favorable increase due to the increase in ridership.

Contract Services – The adjustment is primarily due to the decrease in the Transportation Disadvantaged Grant funding.

Interest & Other Income – Interest income has had favorable interest rates.

Federal Revenue – Favorable due to FEMA Reimbursement for Hurricane IAN not previously budgeted.

State Revenue – The State awarded a grant to assist with the costs associated with Vanpool after the FY24 budget was approved.

Local Revenue – Recognize new Orange County Accelerated Transportation Safety Program (ATSP) funding and Central Florida Tourism Oversight District (CFTOD) (Formerly Reedy Creek) came in favorable to Budget.

Expenses:

Salaries, Wages and Fringe – The adjustment for salaries for ATSP Operators & Benefits and to recognize pension increased costs from CBA negotiation for the union contracts.

Purchased transportation – Increase purchased transportation budget to projected expense. Paratransit costs are based on the forecasted trips and how those trips will be performed.

Leases & Miscellaneous, GASB 87 expense, and Interest. – Recognition for the updated lease agreement value for the LB McLeod facility for GASB87 and reclass lease and interest expenses from fixed route to paratransit.

LYNX Oversight Committee Agenda

FY2024 Capital Budget Amendment

The principal objective for amending the FY2024 Capital Budget is to recognize additional unanticipated grant revenues for the procurement of vehicles:

<u>Capital Expenditures</u>	FY2024 APPROVED BUDGET	PROPOSED ADJUSTMENTS	PROPOSED AMENDED FY2024
Vehicles	\$ 61,182,931	\$ 5,158,619	\$ 66,341,550
Facilities	35,433,577	400,000	35,833,577
LYMMO SGR	2,000,062	0	2,000,062
Passenger Amenities	26,815,508	0	26,815,508
Technology	2,070,517	0	2,070,517
Security	2,037,733	0	2,037,733
Support Equipment	4,560,322	(400,000)	4,160,322
Total	\$ 134,100,650	\$ 5,158,619	\$ 139,259,269

<u>Capital Contributions</u>	FY2024 APPROVED BUDGET	PROPOSED ADJUSTMENTS	PROPOSED AMENDED FY2024
Federal Contributions	\$ 121,300,358	\$ 4,358,619	\$ 125,658,977
State Contributions	8,639,683	400,000	9,039,683
Local Contributions	4,160,609	400,000	4,560,609
Total	\$ 134,100,650	\$ 5,158,619	\$ 139,259,269

Explanation of Changes:

Revenues:

FDOT Section 5310 Grant Revenue – Additional funding has been awarded for the FY2022 and FY2023. FTA contributes 80% funding, and the State and Local Partners have a 10% match.

FY2022 Low No Grant and FTA Section 5307 funding for Gillig Electric Bus.

Expenses:

Vehicles – Additional Paratransit vehicles include 18 vehicles for FY2023 and 7 vehicles for FY2022. One additional Gillig Electric Bus will be purchased from the Low No and FTA grants.

Facilities - Funding is being transferred from support projects to fund the passenger restrooms at LCS.

LYNX Oversight Committee Agenda

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The Amended FY2024 Operating Budget has been balanced from offsetting adjustments in other categories.

The Amended FY2024 Capital Budget has been balanced from newly awarded Federal and State Grants.

LYNX Oversight Committee Agenda

Action Item #7.C

To: LYNX Oversight Committee

From: **Leonard Antmann**
Chief Financial Officer
Michelle Daley
Technical Contact
David Vance
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: Approval of the Preliminary FY2025 Capital Budget

Date: 05/23/2024

ACTION REQUESTED:

LYNX Staff is requesting the Oversight Committee's approval for the Chief Executive Officer (CEO) or their designee to present the FY2025 Preliminary Capital Budget to the LYNX Regional Funding Partners.

BACKGROUND:

The Preliminary Capital Budget for FY2025 is \$145,174,812.

The budget is funded from a combination of federal, state and local sources, and includes items such as the planned purchase of replacement buses and vans, bus shelters, and the use of technology to assist in service delivery and improvements.

LYNX Oversight Committee Agenda

The table below identifies capital expenditures by major category:

	FY2025
	Preliminary
Facilities	\$ 40,383,034
Vehicles	67,020,371
Passenger Amenities	32,007,252
LYMMO SGR	2,897,345
Support	1,402,770
Security	818,040
Technology	646,000
TOTAL	\$ 145,174,812

The following are the details of each category:

- 1) Vehicles: includes replacement vehicles for fixed-route, vanpool, paratransit services and support vehicles.
 - 1) (50) 40 Ft CNG Buses (25 - Carryover from FY24)
 - 2) (1) 35 Ft Electric Buses (Carryover from FY24)
 - 3) (130) Paratransit Vehicles (70 - Carryover from FY24)
 - 4) (7) Neighborlink Vehicles (4 - Carryover from FY24)
 - 5) (66) Vanpool Vehicles
 - 6) Sub-recipient 5310 Vehicles
 - 7) Road Ranger and Support vehicles

- 2) Support equipment: includes maintenance equipment, road ranger equipment, marketing equipment and other equipment.

- 3) Passenger amenities: includes shelter installations, and Transfer Center construction.
 - 1) Pine Hills Transfer Center Construction completion
 - 2) Orange County ATSP Shelter program
 - 3) Traditional partner New and Rehab Shelters within the system

- 4) Facilities: includes funds to complete the LOC/LCS improvements including upgrade of the HVAC systems, Window replacement at the LCS, LCS Bus Bays Improvements and site selection and land acquisition for the southern operations facility.

- 5) Technology: includes items to improve communication and information delivery, software enhancements and upgrades. As well as the technology lifecycle replacements.

- 6) Security: includes access control and cameras to enhance security and surveillance at all LYNX facilities.

LYNX Oversight Committee Agenda

Action Item #7.D

To: LYNX Oversight Committee

From: **James Boyle**
Interim Chief Planning And Development Officer
Bruce Detweiler
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: Authorization to Implement June 23rd, 2024 Service Changes

Date: 05/23/2024

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee, to implement the proposed service changes effective June 23, 2024.

BACKGROUND:

On September 28, 2023, staff received authorization from the Board of Directors to initiate the Public Participation Process for consideration of proposed service changes that would go into effect in June 2024. Three information sessions were held. LYNX customers and the public provided input on the service changes at the following information sessions:

Date/Time: Tuesday, May 14, 1-2 PM

Location: Kissimmee City Hall, Kissimmee, FL

Date/Time: Wednesday, May 15, 1-2 PM

Location: LYNX Central Station – Main Lobby, Orlando, FL

Date/Time: Thursday, May 16, 1-2 PM

Location: Sanford City Hall, Sanford, FL

Details of these events and the service change proposals are published on our website at www.golynx.com.

LYNX Oversight Committee Agenda

The public comment period for the proposed service changes ran from April 30, 2024, through May 22, 2024. Public notices for the service change information and the public meetings were posted in the LYNX Central Station terminal lobby and bus bays; at SuperStops throughout the service areas; on www.golynx.com, and on LYNX social media sites including Facebook and Twitter.

June 23 Service Proposal*

SCHEDULE ADJUSTMENTS

- **Link 1** – Winter Park/Maitland/Altamonte Springs (Orange County/Seminole County) – Minor weekday schedule adjustment to align with new SunRail schedule.
- **Link 9** – Winter Park/Rosemont/Pine Hills (Orange County)– Minor weekday schedule adjustment to align with new Sun Rail schedule.
- **Link 18** – South Orange Avenue/Kissimmee (Orange County/Osceola County) – Minor weekday schedule adjustment to align with new Sun Rail schedule.
- **Link 23** – Winter Park/Rosemont/Springs Plaza (Orange County/Seminole County) – Minor weekday schedule adjustment to align with new Sun Rail schedule.
- **Link 34** – N. U.S. 17-92/Sanford (Seminole County) - Minor weekday schedule adjustment to align with new Sun Rail schedule.
- **Link 37** – Pine Hills/Kirkman Rd./Florida Mall (Orange County) – trips from Pine Hills to Florida Mall will serve Epic Universe team member lot. Trips from Florida Mall to Pine Hills will bypass the parking lot until late August 2024.
- **Link 45** – Lake Mary (Seminole County) – Minor weekday schedule adjustment to align with new Sun Rail schedule.
- **Link 46E** – E. First St./Downtown Sanford (Seminole County) - Minor weekday schedule adjustment to align with new Sun Rail schedule.
- **Link 46W** – W. SR 46/Seminole Towne Center (Seminole County) – Minor weekday schedule adjustment to align with new SunRail schedule.
- **Link 311** – Disney/Orlando International Airport/Destination Parkway Express (Orange County) – Minor weekday schedule adjustment to align with new SunRail schedule.
- **Link 418** –Florida Mall/Meadow Woods/Lake Nona Fast Link (Orange County) – Minor weekday schedule adjustment to align with new SunRail schedule.

LYNX Oversight mmittee Agenda

- **NeighborLink 604** – Intercession City/Campbell City (Osceola County) – Minor weekday schedule adjustment to align with new SunRail schedule.
- **NeighborLink 831** – North Kissimmee/Buena Ventura Lakes (Osceola County) – Minor weekday schedule adjustment to align with new SunRail schedule.
- **NeighborLink 852** – Maitland Center (Orange County) – Minor weekday schedule adjustment to align with new SunRail schedule.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE participation goal is not applicable for this activity.

FISCAL IMPACT:

The base service changes are budget neutral.

LYNX Oversight Committee Agenda

Discussion Item #8.A

To: LYNX Oversight Committee

From: Leonard Antmann
Chief Financial Officer
Michelle Daley
Technical Contact

Phone: 407.841.2279 ext: 6125

Item Name: Review of the FY2024 2nd Quarter Operating Results

Date: 05/23/2024

LYNX Staff will provide a review of the FY2024 2nd Quarter Operating Results.

LYNX Oversight Committee Agenda

Discussion Item #8.B

To: LYNX Oversight Committee

From: **James Boyle**
Interim Chief Planning And Development Officer
Kenneth Jamison
Technical Contact

Phone: 407.841.2279 ext: 6036

Item Name: Update on the Status of the Real-time Bus Information Program

Date: 05/23/2024

LYNX staff will present the status of the Real-time Bus Information Program.