




As a courtesy to others, please silence all electronic devices during the meeting.

1. Call to Order

2. Approval of Minutes

-  Minutes of the November 12, 2015 Board of Directors' Meeting Pg 4

3. Recognition

- 20 Years of Service: Matthew Bartlett, Bus Operator; Wendall Stribling, Bus Operator; John Serrano, Training & Development Coordinator

4. Public Comments



- Citizens who would like to speak under Public Comments shall submit a request form to the Assistant Secretary prior to the meeting. Forms are available at the door.

5. Chief Executive Officer's Report



6. Executive Session

7. Consent Agenda




A. Request for Proposal (RFP)











- i.  Authorization to Release a Request for Proposal (RFP) for a Third Party Administrator for Workers' Compensation, Tort and Public Liability and Claims Subrogation Pg 14
- ii.  Authorization to Release a Request for Proposal (RFP) for a Major Update to the Transit Development Plan (TDP) Pg 16

B. Invitation for Bid (IFB)




- i.  Authorization to Issue an Invitation for Bid (IFB) for LYNX Orlando Trail Construction Pg 18
-Attachments


C. Miscellaneous





- i.  Authorization to Enter into an Agreement with Orlando Utilities Commission (OUC) for Construction and Placement of a Functional Solar Sculpture at LYNX Central Station Pg 21
-Attachments

- ii.  Authorization to Increase the "Not to Exceed" Amount of Contract #14-C18 with HDR Engineering, Inc., #14-C17 with RS&H, Inc., #14-C16 with Parson Brickerhoff, and #14-C15 with VHB, Inc., in the Aggregate Amount of \$406,733 for General Transportation Planning & Consulting Services for FY2016 Pg 35

- iii.  Authorization for LYNX Insurance Broker to Negotiate and Bind Coverage and Premium for One Year Renewal of the Property Insurance Program and Premises Environmental Liability Insurance Program Pg 37
- iv.  Authorization to Modify Contract #11-C18 with Diamond Investigations and Security, Inc. for Mandated Fringe Benefit Impact Pg 38
- v.  Authorization to Issue a Purchase Order in the Amount of \$271,920 to Tribridge for LYNX' Mobile Fare Payment System Program Support Pg 40
- vi.  Authorization to Transfer One (1) Retired Revenue Vehicle & Forty-nine (49) Radios to the Lakeland Area Mass Transit System Pg 42
- vii.  Authorization to Amend the City of Kissimmee Lease Agreement for the Osceola Satellite Facility (OSF) Pg 46
 - Attachments

- viii.  Authorization to Modify Contract #BDV 03 with Amendment #2 by the Florida Department of Transportation (FDOT) for the Road Ranger Assistance Program Pg 50
 - Attachments

- ix.  Adoption of Resolution #16-001 to Reappoint Donna Tefertiller to the Board of Trustees for the Amalgamated Transit Union (ATU) Local 1596 Pension Plan (Defined Benefit Plan) Pg 54
 - Attachments


8. Action Agenda


- A.  Authorization to Finalize Negotiations on NoPetro Financing Pg 57
- B.  Authorization To Adopt Resolution #16-002 Directing Staff to Develop Transit Integration Framework; and Encouraging Engagement of appropriate Local Community Partners to Include Evaluation and Recommendations for Governance Structure Pg 59
 - Attachments


9. Work Session



- A.  SunRail Update Pg 63
- B.  Chief Executive Officer Search Update Pg 64
- C.  Risk Management Safety and Security Presentation Pg 65
 - Attachments


10. Information Items



- A.  Parramore BRT Project Update Pg 78

- B.  Notification of Settlement Agreement Pursuant to Administrative Rule 6 Pg 80

11. Monthly Reports

- A.  Monthly Financial Reports - December 31, 2015 Pg 83
-Attachments

- B.  Monthly Financial Reports - November 30, 2015 Pg 88
-Attachments

- C.  Monthly Financial Reports - October 31, 2015 Pg 93
-Attachments

- D.  Ridership Report - September and October 2015 (Final) Pg 98
- E.  Planning and Development Report - January 2016 Pg 117
- F.  Communications Report: November - December, 2015 Pg 123
- G.  Business Development Report: November - December, 2015 Pg 136
- H.  Monthly Employee Travel - January 2016 Pg 138
- I.  Monthly Employee Travel - December 2015 Pg 139

12. Other Business

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purposes, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans With Disabilities Act of 1990, persons needing a special accommodation at this meeting because of a disability or physical impairment should contact Benjamin Gonzalez at 455 N. Garland Ave, Orlando, FL 32801 (407) 254-6038, not later than three business days prior to the meeting. If hearing impaired, contact LYNX at (407) 423-0787(TDD).

LYNX
Central Florida Regional Transportation Authority
Board of Directors Meeting Minutes

PLACE: LYNX Central Station
455 N. Garland Avenue
Board Room
Orlando, FL 32801

DATE: November 12, 2015

TIME: 1:00 p.m.

Members in Attendance:

Mayor Teresa Jacobs, Orange County
Commissioner Viviana Janer, Osceola County
Secretary Noranne Downs, FDOT
Mayor Buddy Dyer, City of Orlando
Commissioner Carlton Henley, Seminole County

Members not in Attendance:

1. Call to Order

The Chair, Mayor Teresa Jacobs, called the meeting to order at 1:00 p.m.

The Chair welcomed member Commissioner Carlton Henley back and stated he looked as though he were feeling better. She also recognized member Mayor Buddy Dyer and congratulated him on his recent re-election as Mayor of the City of Orlando.

The Chair asked Commissioner Henley to lead the Pledge of Allegiance

2. Approval of Minutes

Motion was made and seconded to approve the Minutes of the September 11, 2015 Board of Director's meeting. The Motion passed unanimously.

Motion was made and seconded to approve the Minutes of the September 11, 2015 Board of Director's Work Session. The Motion passed unanimously.

3. Recognition

The Chair recognized Donna Tefertiller, Director of Human Resources, to present LYNX' employee recognitions.

25 Years of Service:

John Dobles, Bus Operator
Leo Watson, Bus Operator
Doug Jamison, Senior ITS Developer

30 Years of Service:

Kim Meeks, Buyer
Desna Hunte, Manager of Compliance

4. Public Comment

Antonio Holme addressed the Board opposing the termination of the FastLINK 17-92. Mr. Holme presented a signed petition of riders of the FastLINK 17-92 opposing the termination.

Joanne Counelis addressed the Board in support of 24 hour service 7 days a week including holidays and weekends.

Norm Audet addressed the Board regarding House Bill 155, the privatization of LYNX. Mr. Audet stated the compiled statistics indicates that LYNX is running efficiently when compared to agencies in the state and country. He asked that the Board consider the outcome from the previous privatization and to consider the employees and LYNX' riders. Mr. Audet restated that he supports the agency remaining as a public agency.

Jessica Adams addressed the Board regarding an injury sustained on LYNX. The Chair asked Interim Chief Executive Officer to look into this concern.

5. CEO Report

The Chair recognized Susan Black, Interim Chief Executive Officer.

Ms. Black stated that at direction of the Board at its September Work Session, LYNX staff has begun identifying and gathering internal and external resources required to develop an initial framework for "next steps" toward a regionally integrated transit system in Central Florida. She noted that building the framework requires engagement and a focused effort from several community stakeholders and LYNX' Senior and Executive staff is actively engaging those regional partners in this collaborative effort. LYNX is committed to providing accurate, comprehensive, and useful information to assist this Board as it makes informed and deliberative decisions to establish and achieve our regional transit goals. She stated that periodic updates will be given and future Board meetings and any other interval as requested.

Ms. Black highlighted a few notable happenings over the past couple of months:

- LYNX celebrated the first art shelter installed in the Mills 50 District. A shelter lighting celebration was attend by Orlando City Commissioners Patty Sheehan and Robert Stuart
- LYNX staff, FDOT, and Osceola County worked together on SunRail Phase 2 connectivity to ensure riders have access and choices for the last mile to and from SunRail South.

- LYNX staff has contacted the Best Foot Forward Team to work on alternatives for Orange County's Pedestrian Safety Program.
- LYNX' LYMMO Lime Line will begin operation in January, 2016 with a second phase of service planned in the Summer of 2016.
- LYNX' NeighborLINK program is approaching the 1 million rider month.
- LYNX staff is currently focusing on the Federal Transit Administration Triennial Review scheduled during the first quarter of 2016. The comprehensive audit will include a site visit in March, 2016.
- LYNX' Monthly Information Reports include data on ridership, finance, customer service, etc. During the new year, staff will reach out to Board members and their senior staff to obtain feedback, comments and suggestions regarding the reports to ensure the Board's goals are being achieved and expectations are being met.

The Chair called on Pat Christiansen, LYNX' General Counsel, to provide an update on the Chief Executive Officer search.

Mr. Christiansen noted that at the Board's August meeting, the Chair was directed to engage a search firm for the solicitation of applicants for the position of CEO. The process has begun after some delay in dealing with the pending privatization legislation. A search firm has been selected and the monetary arrangements are being finalized. The firm will contact the Board members individually and prepare a profile in light of the Board's discussion at the recent Work Session.

6. Executive Session

The Chair recognized Susan Black, Interim Chief Executive Officer for a statement.

Ms. Black stated that she is requesting to consult with the Governing Board to discuss collective bargaining involving Amalgamated Transit Union Local 1596. The consultation will be limited to actual or impending collective bargaining. Chair, I would ask that you call a collective bargaining Executive Session in accordance with LYNX' Administrative Rules.

The Chair called an Executive Session to discuss collective bargaining matters. The duration of the Session shall be approximately 30 minutes. The persons attending the Session will be:

Susan Black, LYNX' Interim CEO
 Pat Christiansen, LYNX' General Counsel
 Jay Seegers, LYNX' Labor Counsel
 The Governing Board:
 Mayor Teresa Jacobs
 Commissioner Viviana Janer
 Secretary Noranne Downs
 Mayor Buddy Dyer
 Commissioner Carlton Henley

Meeting of the LYNX Board of Directors adjourned at 1:34 p.m.

The Chair announced the termination of the collective bargaining Executive Session and called the meeting of the Board of Directors to order at 2:08 p.m.

7. Consent Agenda

A. Request for Proposal (RFP)

- i.** Authorization to Release a Request for Proposal (RFP) for Lawn Maintenance and Trash Removal Services at LYNX Bus Stops and Shelters
- ii.** Authorization to Release a Request for Proposal (RFP) for Pressure Cleaning Services of LYNX Bus Shelters and Transfer Stations
- iii.** Authorization to Release a Request for Proposal (RFP) for Paratransit Services

B. Extension of Contracts

- i.** Authorization to Exercise the First Option Year of Contract #13-C09 with A & Z Cleaning Services, Inc. for Janitorial Services
- ii.** Authorization to Exercise the First Option Year of Contract #13-C15 with Baker & Hostetler, LLC for Labor Employment Legal Services
- iii.** Authorization to Exercise First Option Year of Contract #13-C17 with Bank of America for Banking Services
- iv.** Authorization to Award an Extension of Contract #11-C12 and Contract #12-C25 with AECOM Technical Services, Inc. for Architecture and Engineering Services

C. Miscellaneous

- i.** Authorization to Execute Bus Service Agreement #15-A09 with Lakeland Area Mass Transit District (Link 416 and Link 427)
- ii.** Authorization to Execute Bus Service Agreement #15-A10 with Lakeland Area Mass Transit District (NeighborLink 603)
- iii.** Authorization to Issue a Change Order in the Amount of \$36,330 to Gillig, LLC for the 2015 CNG Bus Procurement
- iv.** Authorization to Purchase Twenty-five (25) CNG Replacement Buses under LYNX Contract #14-C09 with Gillig, LLC
- v.** Authorization to Purchase Seventy-two (72) Vanpool Vehicles for Replacement and Expansion
- vi.** Authorization to Issue a Purchase Order in the Amount of \$159,544 to Tribridge for LYNX' Fare Collection Program Continued Support and Implementation Planning Assistance
- vii.** Authorization to Modify Contract #14-C26 with Balfour Beatty Construction for Parramore BRT LYMMO Expansion Project
- viii.** Authorization to Award Projects Solicited for the Enhanced Mobility of Seniors and Individuals with Disabilities Section 5310 Urbanized Orlando & Kissimmee Program and to Execute Sub-Recipient Agreements with Awarded Agencies
- ix.** Authorization to Submit Grant Applications to Florida Department of Transportation (FDOT) for the Enhanced Mobility of Seniors and Individuals with Disabilities Section 5310 Program, the Formula Grants for Rural Areas 5311 Program and the Bus and Bus Facilities Section 5339 Program

- x. Authorization to Execute an Amended Unified Planning Work Program (UPWP) Agreement with Metroplan Orlando for Transportation Marketing and Education Project
- xi. Authorization to Execute a Joint Participation Agreement with the Florida Department of Transportation for Transportation Marketing and Education Project
- xii. Authorization to Execute a Supplemental Joint Participation Agreement with the Florida Department of Transportation (FDOT) for Maitland Neighbor Link Service
- xiii. Authorization to Adopt Board Resolution #15-009 To Freeze and Terminate the LYNX CEO Retirement Plan
- xiv. Authorization to Adopt Board Resolutions #15-010 and #15-011 for the Amendment and Restatement of the LYNX Defined Contribution Plan for BU (Bargaining Unit) Employees, and LYNX Money Purchase Plan

Motion was made and seconded to approve the Consent Agenda Items 7.A.i through 7.C.xiv. The Motion passed unanimously.

8. Action Agenda

The Chair announced that staff has requested to pull Action Agenda Item #8.A. and replace it with Action Agenda Item #8.F., Authorization to Implement the January 24, 2016 Proposed Service Changes.

B. 2016 LYNX Legislative Priorities

The Chair recognized Tiffany Homler, Director of Government Affairs, to make the presentation.

Ms. Homler noted that Staff is proposing three legislative priorities for 2016:

- I-4 Ultimate Transit Service Mitigation Funding will be revised to reflect \$4 million appropriation request which will be consistent with MetroPlan's request.
 - LYNX currently has 1,000 bus trips in and out of the Station each weekday. Staff has identified the potential impacts of the design/build project and determined these trips and those routes that use I-4 will be subject to the anticipated delays due to the construction. The additional funds will be used for additional bus operations to maintain service levels.
- Governance Structure
 - LYNX Board will support a study to outline issues and opportunities associated with the integration of bus and rail in its service area along with funding scenarios.
 - LYNX Board will oppose any governance structure changes until a regional integration of transit systems has been evaluated.

- Video Surveillance Records
 - LYNX Board will support clarifying language to facilitate the transfer of confidential video records in order to assist law enforcement in furtherance of their official duties without cumbersome confidentiality agreements.

The Chair provided that the maker of the legislative bill, Representative Cortes, has indicated his willingness to modify the bill which could receive more regional and LYNX Board support. As the bill is currently written, it is a requirement to release a Request for Proposal to privatize LYNX. Initially, it was a complete privatization and now it is more a management level privatization and a restructure of LYNX' Board composition. As neither of the approaches may be supported, the Board can discuss. Perhaps a bill that would support the integration of SunRail and LYNX. Representative Cortes has expressed an interest in having a periodic efficiency review that would be mandated by the Legislature rather than a mandate to privatize. In order to provide LYNX' legislative team direction, the Chair opened the matter for Board discussion.

The Chair recognized Commissioner Janer. Commissioner Janer noted that she also had a conversation with Representative Cortes. She stated that the Representative may be open to tabling the privatization but expressed an interest in changing the Governance structure. The Commissioner stated that she was not supportive of privatization or Governance changes; however, she may support an efficiency evaluation and integration of SunRail and LYNX. While the integration may require a changes in the Board structure in some way but not in the manner that had been suggested.

The Chair recognized Secretary Downs. Secretary Downs stated that she would abstain from voting on the Legislative priorities as a package.

The Chair recognized Mayor Buddy Dyer. Mayor Dyer noted that on the point of the LYNX Board composition, in 2003 the Board composition was changed by legislation to the structure it is today. The change was made to establish transparency, accountability and credibility. He stated that these have been re-established with the current composition and would be going in the wrong direction to change it.

The Chair stated that she was in agreement with Mayor Dyer's statement that changing the composition would be a step backwards in terms of accountability and transparency. In addition, she stated that the current Board composition is a collegial body that represents the local funding partners.

The Chair recognized Commissioner Henley. Commissioner Henley stated that he is supportive of the integration of SunRail and LYNX because both deal with transporting people and SunRail while the Expressway authority is a road builder. He noted that he is opposed to the bill as it is currently written. Commissioner Henley noted that while he has not yet met with the Representative, he hoped to have a meeting soon.

The Chair requested LYNX' Interim CEO, Susan Black, to bring a Resolution to the next meeting of the Board for consideration which would express the Board's interest in evaluating the process for integrating LYNX and SunRail including the engagement of

local community partners and a recommended Governance structure. This would provide the Board an opportunity to have a formal vote on the Board's position.

The Chair recognized Pat Christiansen, LYNX' General Counsel. Mr. Christiansen provided that the Florida Transportation Commission (FTC) has some oversight and reviews LYNX' efficiencies on an annual basis. It may be appropriate to look at the depth of their review and whether the evaluation is already in place. Additionally, some Board members have indicated that as a part of the CEO search, the Board would evaluate LYNX' efficiencies with the new CEO.

The Chair stated that a formal Board vote on the desired direction would be helpful in recruiting candidates with the skill sets for both rail and transit.

Motion was made and seconded to approve the 2016 Legislative Priorities. The Motion passed with the abstention of Secretary Downs.

C. Authorization to Enter into a Collective Bargaining Agreement Wage Re-Opener with Amalgamated Transit Union (ATU) Local 1749

The Chair recognized Susan Black, Interim Chief Executive Officer, to make the presentation.

Ms. Black noted that Staff had recently met with the ATU Local 1749 and collectively bargained a tentative agreement for an increase in wages. The leadership of ATU 1749 took the tentative agreement to their membership and was passed unanimously.

Staff is requesting the Board's authority to enter into a Collective Bargaining Agreement Wage Re-Opener with ATU 1749 for FY 2016.

Motion was made and seconded to authorize the entering into a Collective Bargaining Agreement Wage Re-Opener with Amalgamated Transit Union (ATU) Local 1749. The Motion passed unanimously.

D. Approval of the 2016 Board of Director's Meeting Dates

The Chair recognized Susan Black, Interim Chief Executive Officer, to make the presentation.

Ms. Black stated that the 2016 Board of Director's meeting dates have been proposed by Staff following the standard schedule of the 4th Thursday of January, March, May, July, and September and the 2nd Thursday of November.

Motion was made and seconded to approve the 2016 Board of Director's meeting dates. The Motion passed unanimously.

E. Election of the 2016 Board of Directors' Officers

The Chair recognized Pat Christiansen, LYNX' General Counsel, to make the presentation.

Mr. Christiansen stated that LYNX elects the Board of Director's Officers annually. The Officers are Chairman, Vice-Chairman, and Secretary. The Officers can be elected as a slate or individually. The current Officers are: Mayor Teresa Jacobs, Chairman; Commissioner Viviana Janer, Vice-Chairman; Secretary Noranne Downs, Secretary.

The Chair recognized Mayor Buddy Dyer.

Motion was made and seconded to re-elect Mayor Teresa Jacobs, Chairman, Commissioner Viviana Janer, Vice-Chairman, and Secretary Noranne Downs, Secretary. The Motion passed unanimously.

F. Authorization to Implement the January 24, 2016 Proposed Service Changes

The Chair recognized Andrea Ostrodka, Director of Planning & Development, to make the presentation.

Ms. Ostrodka noted that staff had requested the Action Agenda item #8.A. be pulled in order to add and or correct some of the proposed service changes. This item #8.F. will reflect the full, proposed changes.

She provided that the omissions in the original Action Item were inadvertent and that they were advertised properly during the process. The omissions were:

LINK 56: The lay-over location will be moved from the Disney Transportation and Ticket Center to Disney University. Departure times from Disney University will change.

LINK 102: Minor changes on the Saturday schedule towards LYNX Central Station.

LINK 319: Inbound bus will use Central Blvd. between Terry Ave. and Parramore Ave., instead of Washington St. for pedestrian safety reasons.

LINK 416: Reduce weekday service. Buses will leave Poinciana Walmart at 10:40 a.m., 12:10 p.m., 1:40 p.m. and 5:40 p.m. Buses will leave Haines City Plaza at 11:25 a.m., 12:55 p.m., 4:55 p.m. and 6:25 p.m. Service is being reduced at the request of Polk County.

Motion was made and seconded to authorize the implementation of the January 24, 2016 proposed service changes. The Motion passed unanimously.

9. Work Session

A. Cleanliness of Buses Presentation

The Chair reminded the members that a constituent expressed a concern regarding the cleanliness of LYNX' buses and staff is making a presentation in response to the concern.

The Chair recognized Tangee Mobley, Director of Transportation and Maintenance, to make the presentation.

Ms. Mobley stated that staff has prepared a video as to how LYNX maintains the fleet of buses and the video was shown.

The Board and audience showed their approval by applause.

Ms. Mobley provided that LYNX has 37 service technicians at LYNX Operations Center and five technicians at Osceola facility. The technicians perform this service seven days a week – 365 days a year. The time that it takes for a bus to go through the exterior and interior cleaning, fueling, and topping of fluids takes 12 minutes. Massey Services is used for exterminating insects in the buses. Additionally, the technicians utilize the Zymak disinfection system every 30 days to control viruses, bacteria, and mold. Extensive interior cleaning is completed every 90 days. Wheel washing is performed every two weeks or as needed. Ms. Mobley stated that a process is in place whereby each day 10 buses are selected at random for a quality cleanliness check.

The Chair asked if the staff prepared the video only for the presentation and Ms. Mobley stated that it was. The Chair complimented the videography. Ms. Mobley commended LYNX' Transportation and Communications and Marketing staff for their efforts in creating the video.

The Chair recognized Commissioner Janer. The Commissioner stated that she would like to recognize the Communications and Marketing team for the number of awards they received at the recent Florida Public Transportation Association (FPTA) meeting.

The Chair and audience recognized the Maintenance staff and the Communications and Marketing team with applause.

The Chair asked that staff explore running the presentation on Orange TV.

10. Monthly Reports

The Chair noted that Monthly Reports are contained in the member's packet for review purposes and no action is required.

The Chair stated the Board members have been given the FY2016 Annual Budget Book. The Book will be submitted to the Government Finance Officers Association (GOFA) Distinguished Budget Presentation Awards Program.

11. Information Items

The Chair noted that Information Items are contained in the member's packet and no action is required.

12. Other Business

The Chair recognized Secretary Noranne Downs. Secretary Downs stated that the members are aware that LYNX had a potential "bomb scare". She noted that staff was given direction that they did not need to evacuate. She asked that staff re-look at the policy and process for determining the non-evacuation instruction.

The Chair asked staff to bring an update on the review back to the Board at the January meeting.

Meeting adjourned at 2:35 p.m.

Consent Agenda Item #7.A. i

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
Shannon White
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Request for Proposal (RFP)
Authorization to Release a Request for Proposal (RFP) for a Third Party
Administrator for Workers' Compensation, Tort and Public Liability and
Claims Subrogation

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposal (RFP) for a Third Party Administrator for Workers' Compensation and Tort and Public Liability and Claims Subrogation. The contract term will be for an initial three (3) year period with two (2) one year options with an annual not-to-exceed cost of \$300,000 per annual contract year and \$1,500,000 for the initial three year periods and option periods.

BACKGROUND:

The award of Contract 13-A62 to Corvel, Inc. became effective on July 30, 2013. The Contract was awarded for an initial period of three (3) years, with two (2) one (1) year options to manage all LYNX Workers Compensation claims. The initial contract period expired on July 31, 2014, with the second of two board authorized one-year extensions which will expire on July 31, 2016.

The Board authorized an amendment to the contract on March 26, 2015 to include Accident Liability (AL), General Liability (GL) and Subrogation on behalf of LYNX for the period of April 1, 2015 to July 31, 2016.

The current contract includes services provided by the Corvel, Inc. as follows:

Workers' Compensation Third Party Administrative Services:

The Corvel, Inc. (the third-party administrator) provides professional services for the handling of the Workers' Compensation claims filed with LYNX, as necessary, in conjunction with the LYNX Risk Management Division. Corvel, Inc. is responsible for all filings with the State,

updating the States Electronic Data Information System, determining compensability and all payments, if necessary, and attending all hearings and all court proceedings.

Tort and Public Liability Third Party Administrative Services

Corvel, Inc. (the third-party administrator) provides professional services for handling of the Tort and General Liability claims that are filed with LYNX, as necessary, in conjunction with the LYNX Risk Management Division. Corvel, Inc. is responsible for investigating and assessing all claims for liability, negotiations for settlements and obtaining all releases and scene investigations as necessary.

Claims Subrogation

Effective August 1, 2015 Corvel, Inc. provides professional services for handling/investigating claims subrogation (loss recovery) on behalf of LYNX against third parties whose actions result in vehicle/equipment damages. Corvel, Inc. will be compensated for services rendered based on a negotiated percentage of the monetary recovery. From August 1, 2015 to December 31, 2015, 116 claims were assigned to Corvel, Inc. of which 34 have been successfully settled resulting in a (gross) recovery of \$65,705.78. Total claim value of the 116 cases assigned to Corvel, Inc. to date is \$174,025.57.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

The DBE officer will work with the project manager upon the determination of the funding source and development of a scope of work to identify subcontracting opportunities for DBE/Small Business firms and appropriate project goal to ensure compliance. LYNX continues to acknowledge and encourage any and/or all opportunities for DBE participation in Accordance with 49 CFR Part 26.

FISCAL IMPACT:

LYNX staff included funding in the amounts of \$200,000 and \$100,000 in the FY2016 Adopted Operating Budget for Professional Fees - General Liability and Professional Fees - Workers Compensation, respectively. The FY2015 projected expenses are \$80,940 for Professional Fees - General Liability and \$78,849 for Professional Fees - Workers Compensation.

Consent Agenda Item #7.A. ii

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Douglas Robinson
(Technical Contact)
Carleen Flynn
(Technical Contact)
Myles O'KEEFE
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: **Request for Proposal (RFP)**
Authorization to Release a Request for Proposal (RFP) for a Major Update to the Transit Development Plan (TDP)

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to release a Request for Proposals (RFP) for the development of the Transit Development Plan (TDP) Major Update, covering fiscal years 2018 through 2027.

BACKGROUND:

The Transit Development Plan (TDP), which is required by the Florida Department of Transportation (FDOT) pursuant to Florida Statute Section 341.052, identifies operating and capital improvements for LYNX over a ten-year planning horizon, covering the year for which funding is sought and the nine subsequent years. Every five years, transit agencies that receive public transit block grant funds from FDOT are required to prepare and submit a TDP Major Update. LYNX's last TDP Major Update was completed in fiscal year 2012 for fiscal years 2013 through 2022. The next TDP Major Update is due to FDOT on September 1, 2017 for fiscal years 2018 through 2027.

TDP Major Updates differ from Annual Updates in several ways including: conducting public involvement; preparing a situation appraisal; including the transit provider's Mission and Goals; developing Alternative Courses of Action for achieving the provider's goals and objectives; developing a ten-year implementation plan for operating and capital improvements; conducting a peer review for performance measurement; and reviewing local comprehensive plans and transportation plans for transit supportive goals, objectives and policies. Staff is requesting

authorization to begin work on the TDP Major Update, since it takes approximately one-year to complete.

An approved TDP is required prior to FDOT's release of any Block Grant funds. LYNX staff anticipated the use of FDOT Block Grant funds in the amount of \$10,391,000 for FY2016.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

A DBE goal was not assessed for this solicitation, however, LYNX encourages/requests Offerors to provide sub-contracting opportunities of a size that Small Business including Disadvantages Business Enterprise can reasonably perform.

FISCAL IMPACT:

LYNX staff included funding in the amount of \$40,000 in the FY2016 Adopted Operating Budget for Transit Development Plan support.

Consent Agenda Item #7.B. i

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Laura Minns
(Technical Contact)
Carleen Flynn
(Technical Contact)
Douglas Robinson
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: **Invitation for Bid (IFB)**
Authorization to Issue an Invitation for Bid (IFB) for LYNX Orlando Trail Construction

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to issue an Invitation for Bid (IFB), negotiate, and award contract for the construction of two segments of the Orlando Urban Trail, which is an extension of Gertrude's Walk.

BACKGROUND:

In the fall of 2010, the Federal Transit Administration awarded to LYNX a \$1.5 million Livability Grant for the construction of the LYNX Orlando Trail. The project is a segment of the larger Orlando Urban Trail, included as part of the regional vision in the 2006 City of Orlando Downtown Transportation Plan. The LYNX segment of the project will support the first and last mile needs of commuters and residents served by LYNX Central Station and also meet the transportation needs identified in the City of Orlando's 2007 Downtown Transportation Plan and the 2012 Citywide Trail Plan.

As a result of private development and construction in the area in and around the planned trail, the project concept has evolved since the grant was first awarded (see attached map). The developer of Crescent Central Station (RIDA property) has entered into an agreement with LYNX to construct that portion of the trail from Livingston St. to Amelia St. (the former overflow parking lot for LYNX), and the City required ACE Café to construct the portion of the trail between from Livingston St. to Jefferson St. The portion of the project LYNX is responsible for constructing is from Washington Street to Livingston Street and from Amelia Street to Concord Street. The portion of the trail between Jefferson St. and Robinson St. and

areas between trail sections will consist of wayfinding signage along existing rights-of-way. The City also has plans to construct a trail overpass from Concord Street to just north of State Road 50/Colonial Drive in association with the I-4 Ultimate Project.

In August of 2015, 30% design plans were presented to City of Orlando. Those plans required the project be presented to the City of Orlando Appearance Review Board (ARB) for approval. The ARB heard the case on November 19, 2015 and approved the design elements. Completion of 100% design plans are anticipated in January of 2016, and staff has met with the City of Orlando to begin the permitting process.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

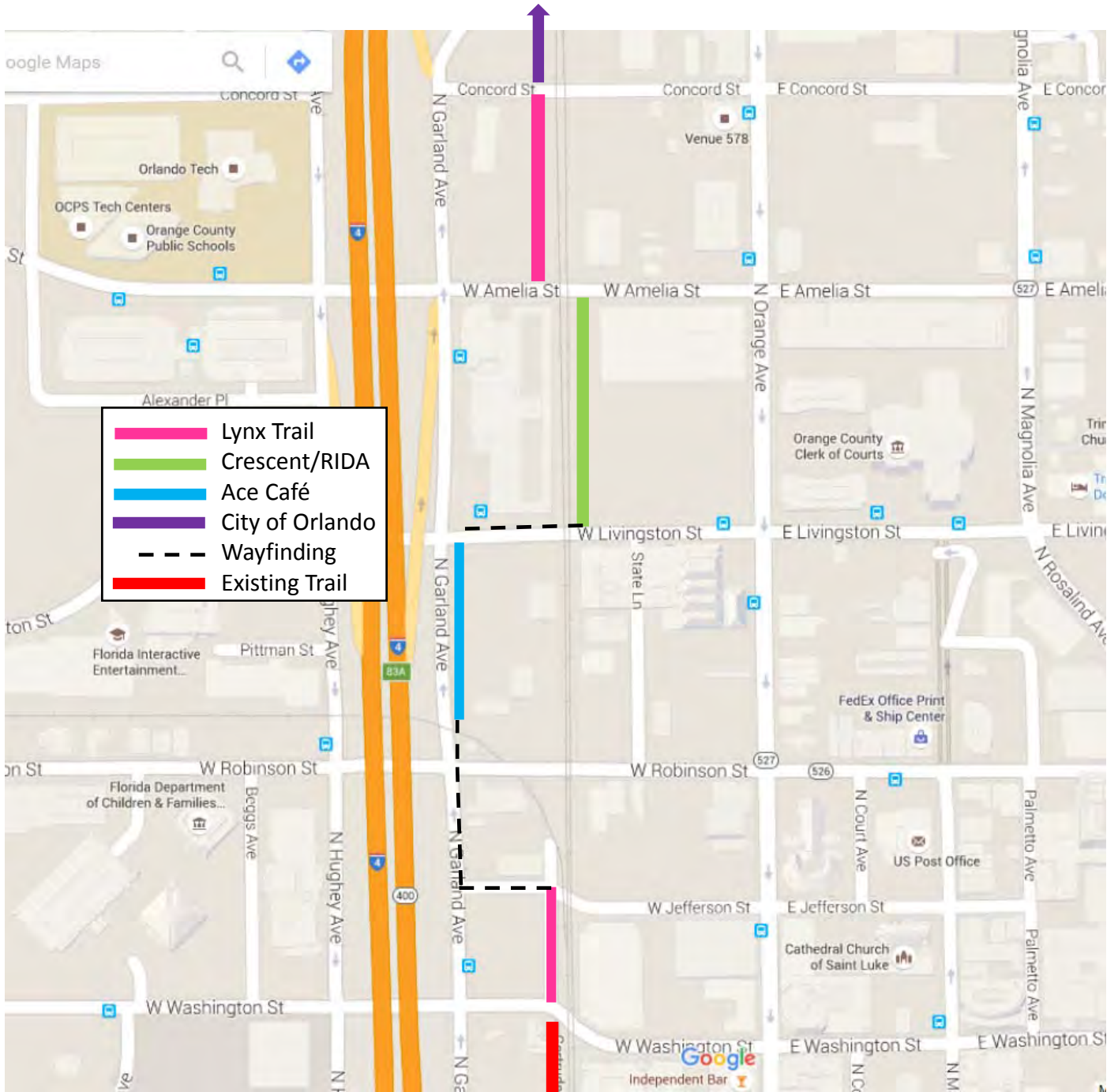
LYNX has assessed 10% project participation goal. LYNX requires the proposer/bidder to identify for participation all DBE and small business sub-contractors/suppliers to subcontract for portions of the work for materials, supplies and services and submit with the proposal the prescribed required documentation. The DBE officer will work with firms to ensure compliance. In order to be responsible/responsive, LYNX's procurement policy requires contractors to use a good faith effort to subcontract portions of their work for material, supplies and services to Disadvantaged Business Enterprise (DBE) and Small Business.

FISCAL IMPACT:

LYNX staff included funding in the amount of \$1,458,933 in the FY2016 Adopted Capital Budget for the LYNX Orlando Trail Project.

Orlando Trail/Gertrude's Walk

Washington St. to Concord St.



Existing Gertrude's Walk:
South Street to
Washington Street

Consent Agenda Item #7.C. i

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Jeffrey Reine
(Technical Contact)
Douglas Robinson
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: **Miscellaneous**
Authorization to Enter into an Agreement with Orlando Utilities
Commission (OUC) for Construction and Placement of a Functional Solar
Sculpture at LYNX Central Station

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to enter into an agreement with the Orlando Utilities Commission (OUC) for the placement of a solar sculpture at LYNX Central Station.

BACKGROUND:

The Orlando Utilities Commission (OUC) has recently started a public outreach effort to promote energy efficiency and management programs. As part of this effort, OUC has implemented a solar photovoltaic (PV) program to encourage energy conservation and sustainability. Solar photovoltaic (PV) systems generate electricity in contrast to solar thermal systems, which generate heat for domestic water heating systems. As part of this program, OUC is partnering with key community partners, including LYNX, to achieve program goals. In support of this new program, OUC requests approval to install a solar sculpture in the courtyard at LYNX Central Station.

There are several key features of the sculpture including USB charging ports, to allow the public to charge their low voltage portable devices, such as cellphones and tablets, at no cost. In addition, embedded technology provides, on user approval, the capability to redirect the person's mobile device to a web page that provides details about the project and the benefits of solar energy. All the energy generated by the solar sculpture offsets any energy requirements used for free public charging. The solar sculpture will also back up to the power grid to ensure consistent charging in the event that the photovoltaic panels are not producing electricity. Locating the solar sculpture in the courtyard improves sunlight exposure and allows use of the existing seating

wall. The attached rendering, as part of the agreement, shows the proposed LYNX Central Station courtyard location. The attached agreement was prepared by LYNX' Legal Counsel.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

The project would rely solely on local funds; therefore, a DBE goal is not required.

FISCAL IMPACT:

At this time, the use of LYNX space for a solar sculpture would be a benefit to LYNX customers. The contract with OUC provides for LYNX to bear no financial impact or exposure from the presence of the solar sculpture as a fixture on LYNX property.

SOLAR SCULPTURE LICENSE AGREEMENT

This Solar Sculpture License Agreement (this "Agreement") is made and entered into effective this ___ day of _____ 2015 (the "Effective Date") by and between ORLANDO UTILITIES COMMISSION (hereinafter "OUC"), with offices located at 100 West Anderson Street, Orlando, Florida, 32801 and Central Florida Regional Transportation Authority, a not-for-profit transportation corporation (hereinafter "LYNX" with offices located at 455 N. Garland Ave., Orlando, FL 32801, ("OUC and "LYNX", hereinafter, collectively, the "Parties") for the provision of electrical services through a Solar Sculpture as more particularly set forth below.

RECITALS

A. The United States Congress and the Florida Legislature have determined that energy conservation programs are necessary and essential to protect against "adverse social, economic, political and environmental impacts of increasing energy consumption." (42 USCA Sec. 6321 (a) (1); F. S. Sec. 366.81, F.S. Sec. 377.601).

B. OUC, in its efforts to promote energy efficiency and management programs, as encouraged by the Federal and State of Florida (the "State") agencies, has implemented a Solar Photovoltaic program that serves a paramount public purpose by encouraging energy conservation and sustainability.

C. OUC desires to provide a solar sculpture at Lynx Central station for clean energy source demonstration purposes.

D. LYNX and OUC desire to enter into a business relationship for the purposes herein stated.

NOW, THEREFORE, in consideration of mutual covenants and agreements contained herein, the Parties, intending to be legally bound, agree as follows:

SECTION 1: TERM OF AGREEMENT:

Unless terminated earlier as provided for in Section 7 hereof, the term of this Agreement shall commence at commissioning of solar sculpture and remain in effect for a minimum period of Ten (10) years (the "Term"). This agreement will renew annually unless terminated in writing by either party within sixty (60) days prior to the end of any Term.

SECTION 2: Solar Sculpture:

2.1 OUC, its contractors and subcontractors shall procure and install a Solar Sculpture in front of the Lynx Central station as shown in Attachment "A" hereto. The Solar Sculpture shall be installed at OUC's cost and installed on LYNX's property located at: 455 N. Garland Ave. Orlando, FL 32801, (see legal description hereto attached and incorporated by this reference as Exhibit 1), (the "Property") shall be subject to the provisions of this Agreement.

2.2 The Solar sculpture shall have USB charging ports to allow for the public to charge their low voltage devices at no cost.

2.3 All energy generated by the solar sculpture shall be used to offset energy requirements for public charging.

2.4 The Solar Structure shall be connected to the grid to insure that charging can occur even if the photovoltaic panels are not producing.

2.5 The Solar Structure will have seating at the base, but will be a type that does not encourage long term seating.

2.6 OUC at its cost will insure that any disturbance of the existing landscape will be restored as nearly as practicable to its pre-existing condition.

SECTION 3: RIGHT OF WAY AND ACCESS:

3.1 LYNX hereby also grants to OUC, for the Term as defined in Section 1, a non-exclusive license for vehicular and pedestrian ingress and egress to the Solar Sculpture and the Property (hereinafter, collectively, the "Premises") to the extent required by OUC and as mutually agreed upon by the Parties. LYNX also hereby grants OUC, its contractors and subcontractors a non-exclusive license to enter upon the Property to the extent necessary in the fulfillment of this Agreement. Any such access by OUC or its contractors and subcontractors shall not unreasonably interfere with LYNX and its operations, and reasonable notice shall be given to LYNX prior to exercising said access.

3.2 Notwithstanding anything to the contrary in this Agreement, OUC shall be permitted to access the Premises twenty-four (24) hours a day, seven (7) days a week for emergency purposes, as reasonably determined by OUC. Within twenty-four (24) hours of such emergency access, OUC shall provide LYNX with a written explanation of the nature of the emergency. All such emergency work shall be diligently prosecuted to completion to the end that such work shall not remain in a partly finished condition any longer than necessary for completion.

SECTION 4: SOLAR PHOTOVOLTAIC SERVICES:

4.1 LYNX hereby consents to the installation of the Solar Sculpture on the Premises, including, without limitation, photovoltaic solar panels, mounting substrates or supports, wiring and connections, power inverters, service equipment, metering equipment and utility interconnections.

4.2 OUC, at no additional cost and expense to LYNX, will obtain all governmental permits, licenses, certificates, approvals, variances and other entitlements for use ("Permits") necessary for the installation and operation of the Solar Sculpture. LYNX hereby gives its consent to any action taken by OUC in applying for any and all Permits OUC finds necessary or desirable for the operation of the Solar Sculpture, and LYNX hereby appoints OUC its agent for applying for such Permits. OUC will carry out the activities set forth in this Section 4 in accordance with all applicable laws, rules, codes and ordinances and in such a manner as will not unreasonably interfere with LYNX's operation or maintenance of the Site.

4.3 LYNX acknowledges and agrees that notwithstanding that the Solar Sculpture is a fixture on the Premises, LYNX has no ownership interest in the Solar Sculpture, and OUC is the exclusive owner and operator of the Solar Sculpture, that the Solar Sculpture may not be sold, leased, assigned, mortgaged, pledged or otherwise alienated or encumbered (collectively, a "Transfer") with the fee interest or leasehold rights to the Property by LYNX. LYNX agrees that this Agreement and the license granted in Section 3 shall run with the Property and survive any Transfer of the Property.

4.4 Notwithstanding the Solar Sculpture's presence as a fixture on the Site, LYNX shall not directly or indirectly cause, create, incur, assume or suffer to exist any mortgage, pledge, lien (including mechanics', labor or materialman's lien), charge, security interest, encumbrance or claim on or with respect to the Solar Sculpture or any interest therein. LYNX also shall pay promptly before a fine or penalty may attach to the Solar Sculpture any taxes, charges or fees of whatever type of any relevant governmental authority for which LYNX is responsible.

4.5 In addition, if the Solar Sculpture must be moved to or replaced at an alternative location at the Premises during the term, the alternate location is subject to the approval (such approval not to be unreasonably withheld or delayed) of OUC and upon such approval, the obligations of the Parties remain as set forth in this Agreement. Furthermore, if temporary removal of the Solar Sculpture is required due to Site work unrelated to the Solar Sculpture, OUC will, at its cost, so move the Solar Sculpture.

SECTION 5: MAINTENANCE AND REPAIR

5.1 OUC will perform maintenance to the Solar Sculpture to ensure it is in proper working condition throughout the Term. Maintenance includes cleaning the Solar Sculpture connector, cleaning the Solar Sculpture itself and the immediate area adjacent to it, testing the charging voltage level, testing communication system functionality, and related minor work, as reasonably determined by OUC, to preserve the unimpaired function of the Solar Sculpture. OUC is responsible, at its sole cost and expense, for actions related to the repair and replacement of a damaged Solar Sculpture, including making arrangements for manufacturer warranty service. In this regard, the parties are aware and anticipate that vandalism and other similar acts of damage will probably occur to the Solar Sculpture, and the repair of same will be the prompt responsibility and cost of OUC.

5.2 The area in which the Solar Sculpture will be located is an open area on LYNX's Premises and, other than the area immediately surrounding the Solar Sculpture which will generally be maintained by OUC as set forth above, LYNX will maintain the remaining open areas in accordance with its general practice.

5.3 If temporary removal of the Solar Sculpture is required in connection with OUC's repair of the Solar Sculpture, LYNX will provide to OUC (i) five (5) business days' prior written notice or (ii) a shorter but reasonable period in the event of an emergency, and OUC will remove the Solar Sculpture. LYNX may interrupt electric service to a Solar Sculpture to ensure safety or when needed to repair or maintain the Premises. After completion of the repairs or maintenance, OUC will promptly restore the affected Solar Sculpture and notify LYNX.

5.4 OUC will use reasonable diligence to supply constant electricity service to the Solar Sculpture but does not guarantee the service against an irregularity or interruption. Any electrical service provided to the Solar Sculpture will be at OUC's expense and not LYNX's.

5.5 OUC may interrupt electric service to a Solar Sculpture when necessary to maintain reliability of the electric distribution system, ensure safety, reduce peak demand, or to perform maintenance on the Solar Sculpture or related equipment.

5.6 OUC may install and operate additional meter(s), data monitoring equipment, or charge management devices which gather information regarding equipment usage, perform load control functions to cycle Solar Sculpture off as needed. Such installation will be adjacent to or near the Solar Sculpture but will not interfere with parking or pedestrian traffic paths in LYNX's Premises.

SECTION 6: FORCE MAJEURE:

6.1 Except as hereinafter set forth, neither party shall be liable for any costs or damages due to nonperformance under this Agreement arising out of any cause or event beyond the reasonable control of a Party hereto or its agents, or any: act of God; act of civil or military authority; act of war, whether declared or undeclared; acts (including delay and failure to act) of any governmental authority (federal, state or local); civil disturbance; labor trouble, environmental hazard, insurrection or riot, sabotage; fire; earthquake, flood, or natural disaster (hereinafter collectively, "Event of Force Majeure"); provided, however, no such Event of Force Majeure shall excuse payment by either Party of any amounts due under the terms of this Agreement.

6.2 In an Event of Force Majeure, OUC's schedule (described in Attachment A) will be extended by a period of time reasonably necessary to overcome the effects of the delay.

6.3 Notwithstanding the foregoing, any damage to the Solar Sculpture caused by any act of God (including specifically a hurricane) shall promptly be repaired by OUC at its expense.

SECTION 7: COVENANTS OF THE PARTIES:

7.1 Each Party represents and warrants to the other Party that (a) such Party is duly organized, validly existing and in good standing under the laws of the Florida and has all requisite power and authority to enter into this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby; (b) the execution and delivery of this Agreement and the performance of such Party's obligations hereunder have been duly authorized by all necessary company action; (c) this Agreement is a legal, valid and binding obligation of such Party enforceable against such Party in accordance with its terms, subject to the qualification, however, that the enforcement of the rights and remedies herein is subject to (i) bankruptcy and other similar laws of general application affecting rights and remedies of creditors and (ii) the application of general principles of equity (regardless of whether considered in a proceeding in equity or at law); (d) to such Party's knowledge, no governmental approval (other than any governmental approvals which have been previously obtained or disclosed in writing to the other Party) is required in connection with the due authorization, execution and delivery of this Agreement by such Party or the performance by such Party of its obligations

hereunder which such Party has reason to believe that it will be unable to obtain in due course; and (e) neither the execution and delivery of this Agreement by such Party nor compliance by such Party with any of the terms and provisions of this Agreement conflicts with, breaches or contravenes the provisions of such Party's organizational documents and all laws, rules, codes and ordinances applied to such Party.

7.2 LYNX represents and warrants to OUC that there are no circumstances known to LYNX and commitments to third Parties that may damage, impair or otherwise adversely affect the Solar Sculpture or its function (including activities that may adversely affect the Solar Sculpture's exposure to sunlight). LYNX covenants that it has lawful title to the Property and the Premises and full right to enter into this Agreement. LYNX will not initiate or conduct activities that it knows or reasonably should know may damage, impair or otherwise adversely affect the Solar Sculpture or its function (including activities that may adversely affect the Solar Sculpture's exposure to sunlight), without OUC's prior written consent, which consent shall not be unreasonably withheld or delayed.

SECTION 8: DISCLAIMER OF WARRANTIES:

8.1 OUC, while exercising reasonable diligence at all times to furnish Solar Energy hereunder, does not guarantee continuous Solar Energy or power services and will not be liable for damages for any interruption, deficiency or failure to provide said services. If, however, said interruption continues for period of more than six (6) months, then LYNX may terminate this Agreement upon written notice to OUC.

SECTION 9: TERMINATION:

9.1 A party shall be considered in material default under this Agreement and such default may be considered, at the sole discretion of the non-defaulting party, cause for the non-defaulting party to terminate this Agreement, in whole or in part, as further set forth below in this Section ("Default"), if the alleged defaulting party fails to perform the obligations contained in this Agreement, said obligations being material and going to the essence of this Agreement, and said default is not cured within thirty (30) days after notice from the non-defaulting party.

9.2 If the Premises on which the Solar Sculpture is located is required by LYNX in connection with any of its core functions or pursuant to Federal Transit Administration Guidelines or directives, then LYNX may terminate this Agreement without cost upon six (6) months' written notice.

9.3 LYNX may require at any time for the Solar Sculpture to be relocated to another location on the Premises upon ninety (90) days' written notice to OUC. In such case, LYNX will use its best efforts to locate another location on the Premises to which the Solar Structure could be relocated. If the reason for the relocation is as set forth in Section 9.2, then the cost of relocation will be paid for by OUC. Otherwise, the cost of the relocation will be paid by LYNX if said relocation is during the initial five (5) years of the term of this Agreement; otherwise, the cost of the relocation shall be paid by OUC. The cost of the relocation, if paid for by LYNX, will not include any internal cost of OUC which would mean any cost for any employees of OUC.

SECTION 10: AMENDMENT: MODIFICATIONS:

10.1 This Agreement may only be amended in writing, by the Parties hereto and such amendment must be executed with the same degree of formality as this Agreement.

10.2 Modification to the Solar Sculptures under this Agreement may only be made through the execution of an additional Agreement or written amendment to this Agreement delineating the modifications to be accomplished. No modifications to this Agreement shall be binding upon either Party hereto unless agreed to in writing by authorized representatives of both LYNX and OUC.

SECTION 11: WAIVER:

11.1 No waivers, whether expressed or implied, by either Parties hereto of any breach by the other Party of any of the covenants, agreements, conditions or duties of this Agreement shall operate as a waiver of any subsequent breach of any of the same covenants, agreements, conditions or duties.

SECTION 12: NOTICES:

12.1 Any notice required or permitted to be given under any of the provisions of this Agreement or governing law shall be given in writing and either hand delivered or sent by first-class mail, postage prepaid, to the other Party at its address on the face of this Agreement. Any said notice given to OUC shall be addressed to the Commercial Services Division of the OUC Customer Connection Department. Notices sent to LYNX shall be addressed to:

SECTION 13: ENTIRE AGREEMENT: RELATIONSHIP OF PARTIES:

13.1 This Agreement supersedes all previous Agreements or representations, either written, oral or otherwise between LYNX and OUC, with respect to the Solar Photovoltaic Services, including but not limited to all Solar Sculptures, including all material referenced herein, and constitutes the entire agreement between the Parties. This Agreement does not create any rights or provide any remedies to third Parties or create any additional duty, obligation or undertakings by OUC to third Parties.

13.2 OUC is an independent contractor for all purposes and at all times. Nothing contained herein shall be construed as creating any agency, partnership, joint venture or other form of joint enterprise between the Parties.

SECTION 14: ASSIGNMENT:

14.1 This Agreement is deemed to be in the nature of a personal services agreement between LYNX and OUC. Neither party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other party.

SECTION 15: ACCESS TO THE PROPERTY:

15.1 LYNX shall designate a reasonably adequate storage area at the Property for OUC's use related to storing Solar Sculpture equipment and other materials necessary for the performance of the Solar Photovoltaic Services.

SECTION 16: LABELING AND SIGNAGE AND PUBLICITY

16.1 Solar Sculptures will be labeled by OUC. LYNX will not remove, mar, deface, obscure, or otherwise tamper with the Solar Sculpture labels.

16.2 If not prohibited by applicable ordinances, statutes, or other law, and if approved in writing by OUC in advance of installation, LYNX may install additional lit or unlit Solar Sculpture promotional emblems or logos on Premises signs to promote the Program and inform the public of Solar Sculpture availability on the Premises.

16.3 With OUC's prior written consent, LYNX may use OUC's name for purposes of publicizing the existence of Solar Sculpture at LYNX's Premises. No press release or other promotional material may claim or imply that OUC endorses LYNX's business, brand, services, environmental attributes, or LYNX generally.

16.4 For purposes of promoting and informing the public of LYNX's and Solar Sculpture locations in OUC's network, OUC may use the business name (or project name as designated by LYNX) and the address of the Premises in promotional materials, websites, and maps. With LYNX's prior written consent, OUC may use LYNX's logo, trademark, or service mark (collectively, "Mark") in such publicity.

16.5 Other than labeling by OUC of the "OUC name", OUC may not place any advertising or promotional materials of any other parties on the Solar Sculpture without LYNX's prior written consent, and, if given, said advertising must be consistent with LYNX's policies on advertising from time to time.

SECTION 17: BINDING EFFECT:

17.1 The terms and provisions of this Agreement, and the respective rights and obligations hereunder of each Party, shall be binding upon, and inure to the benefit of, the Parties and their respective successors and permitted assigns.

SECTION 18: COUNTERPARTS:

18.1 Any number of counterparts of this Agreement may be executed and each shall have the same force and effect as the original. Facsimile signatures shall have the same effect as original signatures and each Party consents to the admission in evidence of a facsimile or photocopy of this Agreement in any court or arbitration proceedings between the Parties.

SECTION 19: THIRD PARTY BENEFICIARIES:

19.1 Nothing in this Agreement shall provide any benefit to any third Party or entitle any third Party to any claim, cause of action, remedy or right of any kind, it being the intent of the Parties that this Agreement shall not be construed as a third Party beneficiary contract.

SECTION 20: SEVERABILITY:

20.1 Should any provision of this Agreement for any reason be declared invalid or unenforceable by final and non-appealable order of any court or regulatory body having jurisdiction, such decision shall not affect the validity of the remaining portions, and the remaining portions shall remain in full force and effect as if this Agreement had been executed without the invalid portion.

SECTION 21: SURVIVAL:

21.1 Any provision(s) of this Agreement that expressly or by implication comes into or remains in full force following the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement.

SECTION 22: GOVERNING LAW, VENUE, AND JURISDICTION:

22.1 This Agreement shall be interpreted and construed in accordance with the laws of the State of Florida. Any dispute or other legal action concerning this Agreement shall be conducted in the Ninth Judicial Circuit in and for Orange County, Florida.

SECTION 23: LEGAL EFFECT OF CONTRACT:

23.1 The Parties acknowledge and agree that, for accounting or tax purposes, this Agreement is not and shall not be construed as a capital lease and, pursuant to Section 7701(e)(3) of the Internal Revenue Code, this Agreement is and shall be deemed to be a service contract with respect to the sale to LYNX of electric energy produced at an alternative energy facility.

SECTION 24: COOPERATION:

24.1 Upon the receipt of a written request from the other Party, each Party shall execute such additional documents (e.g., utility interconnection agreement), instruments and assurances and take such additional actions as are reasonably necessary and desirable to carry out the terms and intent hereof. Neither Party shall unreasonably withhold, condition or delay its compliance with any reasonable request made pursuant to this Section. Without limiting the foregoing, the Parties acknowledge that they are entering into a long-term arrangement in which the cooperation of all of them will be required. LYNX consents to and hereby appoints OUC as its attorney in fact for the purpose of recording a memorandum of this Agreement in the land registry or title records of the county where the Premises are located or other applicable government office.

SECTION 25: NO PARTNERSHIP

25.1 This Agreement is not intended, and shall not be construed, to create any association, joint venture, agency relationship or partnership between the Parties or to impose any such obligation or liability upon either Party. Neither Party shall have any right, power or authority to enter into any agreement or undertaking for, or act as or be an agent or representative of, or otherwise bind, the other Party.

SECTION 26: REMEDIES CUMULATIVE

26.1 No remedy herein conferred upon or reserved to either Party shall exclude any other remedy herein or by law provided, but each shall be cumulative and in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute.

SECTION 27: HEADINGS:

27.1 The headings in this Agreement are solely for convenience and ease of reference and shall have no effect in interpreting the meaning of any provision of this Agreement.

SECTION 28: EXHIBITS:

28.1 All exhibits referred to in this Agreement and attached hereto are incorporated herein by reference.

SECTION 29: APPROVAL BY FTA AND LYNX:

This Agreement is subject to the approval of the Federal Transportation Administration and the LYNX Board of Directors.

Now, therefore, the Parties enter into this Agreement as of the dates of execution indicated below.

WITNESSES:

**CENTRAL FLORIDA REGIONAL
TRANSIT AUTHORITY:**

(Signature of Witness)

(Print Name of Witness)

(Signature of Witness)

(Print Name of Witness)

By: _____

Name: _____

Title: _____

Date: _____, 2015

Approved as to form only; this provision is solely for the benefit of LYNX and no other party.

Dated: _____, 2015

AKERMAN LLP,
General Counsel to LYNX

By: _____
Patrick T. Christiansen

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ___ day of _____, 20__
by _____. He is personally known to me or has produced
_____ as identification. (Notarial Seal)

Notary Public, State of Florida
Print Name: _____

ORLANDO UTILITIES COMMISSION

By: _____
Name: Kenneth P. Ksionek
Title: General Manager/CEO

Date: _____

ATTEST: By: _____
Name:
Title:

WITNESSES:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this ___ day of _____, 20__ by KENNETH P. KSIONEK, as General Manager, CEO of Orlando Utilities Commission, a municipal utility chartered under the laws of the State of Florida, on behalf of the Commission. He is personally known to me or has produced _____ as identification.

(Notarial Seal)

Notary Public, State of Florida
Print Name: _____



spotlight solar.

ouc 
The Reliable One



Consent Agenda Item #7.C. ii

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Douglas Robinson
(Technical Contact)
Stanimira Bourova
(Technical Contact)
Carleen Flynn
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: **Miscellaneous**
Authorization to Increase the "Not to Exceed" Amount of Contract #14-C18 with HDR Engineering, Inc., #14-C17 with RS&H, Inc., #14-C16 with Parson Brickerhoff, and #14-C15 with VHB, Inc., in the Aggregate Amount of \$406,733 for General Transportation Planning & Consulting Services for FY2016

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to increase the annual Not-to-Exceed (NTE) amount of the Contract for General Transportation Planning and Consulting Services from \$300,000 to \$706,733 for projects in FY2016.

BACKGROUND:

In January 2014, LYNX Board of Directors authorized the Chief Executive Officer to execute four contracts for General Transportation Planning & Consulting Services. Contracts include 14-C18 (HDR Engineering, Inc.), 14-C17 (RS&H Inc.), 14-C16 (Parsons Brinckerhoff), and 14-C15 (VHB, Inc.). The selection of the four contractors was through a competitive Request for Proposal (RFP) process. This RFP was designed to provide staff with flexibility to efficiently engage qualified consultants to complete transportation planning tasks. The scope of work covers the areas of transportation and financial planning, technical studies, urban design and implementing geographic information systems. The initial Contract term is for three (3) years with two (2) one-year options subject to annual funding availability. The subject contracts contain an annual "not-to-Exceed" amount of \$300,000 in the aggregate per contract year, with the total Contract NTE amount of \$1,500,000. In July 2015, the Board of Directors authorized the Chief Executive Officer to increase the aggregate FY2015 NTE amount of these

contracts by \$362,822. This action allowed LYNX staff to engage the contractors to provide owner representation services in support of the modifications to the maintenance facility to accommodate Compressed Natural Gas (CNG) vehicles, conduct a finance and phasing analysis for the US 192 Bus Rapid Transit project and begin updates on various plans including the Intelligent Transportation Systems (ITS) Strategic Plan. The July 2015 increase impacted the LYNX FY2015 budget by \$105,000.

While originally these contracts were to be used primarily by Planning & Development Department staff, functionally, these contracts are shared among three departments: Planning & Development, Engineering & Construction, and Operations. This will allow staff to move forward with a number of projects in a timely manner. Projects include a BRT Business Plan, multimodal analysis, a NeighborLink Assessment related to compliance with use of federal 5307 funds, Section 5310 and 5317 grant sub-recipient monitoring, Section 5310 Human Services Agency Outreach and Assessment, completion of an update to the Intelligent Transportation Systems (ITS) Plan, an update to the GIS Strategic Plan, transit planning analysis and a Roadway Safety Audit of Transit Facilities. The adopted FY2016 budget includes funds for these projects. All projects are within the existing scope of work.

FISCAL IMPACT:

LYNX staff included \$636,409 in the FY2016 Adopted Operating Budget and \$70,324 in the FY2016 Adopted Capital budget for the following:

Description	Dept.			Professional Services				
				Available Budgeted Amount	Transfers	Proposed Transfers	Project Balances Not Part of Contract	Proposed Not-To-Exceed Limit
Multi -Modal Planning	60-60	Grant Funded	Operating	150,000	(89,000)	(61,000)	-	-
Fleet & Facility Expansion Study	60-60	Grant Funded	Operating	75,000	-	(75,000)	-	-
Green Initiative	60-60	Grant Funded	Operating	25,000	-	(25,000)	-	-
Title VI Equity Analysis/TBEST Support	60-60	Grant Funded	Operating	60,000	-	(24,000)	36,000	-
GIS Strategic Plan	60-60	Grant Funded	Operating	40,000	-	10,000	-	50,000
Financial Analysis of Planning	60-60	Grant Funded	Operating	40,000	-	20,000	-	60,000
Super Stop Site Selection	60-60	Grant Funded	Operating	75,000	-	(25,000)	50,000	-
TBEST Training	60-60	Local	Operating	35,000	-	(15,000)	20,000	-
Consultant Assistance	60-60	Local	Operating	40,000	-	-	-	40,000
Special Area Operations	60-60	Grant Funded	Operating	100,000	-	(100,000)	-	-
Human Services Agency Outreach & Assessment	20-26	Grant Funded	Operating	-	89,000	(10,000)	7,075	71,925
PMP 5310 and Program Mgt./SGR/SSO/TAM	60-60	Grant Funded	Operating	-	-	6,000	-	6,000
BRT Business Plan	60-60	Grant Funded	Operating	-	-	135,000	-	135,000
Multi-Modal Analysis (SunRail Integration)	60-60	Grant Funded	Operating	-	-	100,000	-	100,000
NeighborLink Assessment	60-60	Grant Funded	Operating	-	-	25,000	-	25,000
Roadway Safety Audit of Transit Facilities	60-60	Local	Operating	-	-	15,000	-	15,000
Intelligent Transportation Systems (ITS)	30-30	Grant Funded	Operating	62,400	16,630	-	-	79,030
Property Appraisal Svcs	30-30	Grant Funded	Operating	16,630	(16,630)	-	-	-
Sub-Recipient Monitoring	20-26	Grant Funded	Operating	24,000	-	24,000	-	48,000
Technical Engineering Contractor	70-70	Local	Operating	6,454	-	-	-	6,454
Testing of Double Map Technology	30-30-313	Grant Funded	Capital	70,324	-	-	-	70,324
Total				819,808	-	-	113,075	706,733

Consent Agenda Item #7.C. iii

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
Shannon White
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Miscellaneous
Authorization for LYNX Insurance Broker to Negotiate and Bind Coverage and Premium for One Year Renewal of the Property Insurance Program and Premises Environmental Liability Insurance Program

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to negotiate and bind coverage and premium for its Property Insurance Program and Premises Environmental Liability Insurance Program, with the assistance of Arthur J. Gallagher, Broker and the input from LYNX' Risk Management Committee, for the upcoming one year renewals, effective dates: Property Insurance (April 1, 2016 – April 1, 2017) and Environmental Insurance (December 13, 2015 – December 13, 2016).

BACKGROUND:

Property Insurance is first party insurance that indemnifies LYNX for its loss or the loss of its income producing ability, when the loss or damage is caused by a covered peril such as fire or windstorm. The Property Insurance renewal premium is \$116,500 for the period of April 1, 2016 to April 1, 2017.

The Environmental Insurance is first party insurance that indemnifies LYNX for its loss or the loss of its income producing ability, when the loss or damage is caused by environmental pollution caused by LYNX or occurring on LYNX properties. The Environmental Insurance renewal premium is \$23,879 for the period of December 13, 2015 to December 13, 2016.

FISCAL IMPACT:

LYNX staff included \$570,000 in the FY2016 Adopted Operating Budget for these services. The projected FY2015 expenses are \$478,235.

Consent Agenda Item #7.C. iv

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
Cynthia Kuffel
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Miscellaneous
Authorization to Modify Contract #11-C18 with Diamond Investigations
and Security, Inc. for Mandated Fringe Benefit Impact

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to amend Contract #11-C18 with Diamond Investigation & Security, Inc. for security guard services to include vendor requested, federally mandated, modifications to fringe benefits.

BACKGROUND:

LYNX currently has a contract with Diamond Investigation & Security, Inc. for security guard services. The original term of contract #11-C18 was from July 1, 2011 through September 30, 2013, with two one-year options. Both options were exercised and the current contract expired on September 30, 2015. On July 23, 2015 the Board of Directors further extended the contract for one year, expiring September 30, 2016.

On October 27, 2015, the vendor, Diamond Investigation & Security, Inc. submitted a request for budgetary adjustments to accommodate the federal mandate for Diamond Investigation & Security, Inc.'s compliance with the Affordable Care Act, as of January 1, 2016.

The vendor presented the fiscal impact would be a \$1.50 per employee per hour increase (of those employees accepting the insurance through the Act). Based on the vendor's estimate of 53,430 hours, the projected impact is \$80,145.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

Although this procurement is not funded with DOT assisted dollars, outreach efforts will be made available to Small and Disadvantaged businesses notifying them of the contracting

opportunity for this proposal. The DBE Officer will work with LYNX procurement staff to identify contracting opportunities for certified small business.

FISCAL IMPACT:

LYNX staff included \$856,734 in the FY2016 Adopted Operating Budget for contracted security guard services. The projected FY2015 expenses are \$770,935. Based on the projected impact of the proposed contract modification in the amount of \$80,145, LYNX has sufficient funds in the FY2016 Adopted Operating Budget to support this change.

Consent Agenda Item #7.C. v

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
LEONARD ANTMANN
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Miscellaneous
Authorization to Issue a Purchase Order in the Amount of \$271,920 to
Tribridge for LYNX' Mobile Fare Payment System Program Support

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Interim Chief Executive Officer (ICEO) or designee to issue a Purchase Order in the amount of \$271,920 to Tribridge for support of the Mobile Fare Payment System (MFPS) Program.

BACKGROUND:

LYNX received an Unsolicited Proposal (UP) for a new generation MFPS solution. After evaluation of the UP, LYNX determined that it was in the best interest of LYNX to solicit, further evaluate and implement a MFPS solution.

The MFPS is very complex and has the potential to experience numerous challenges making it important to enlist the services of a qualified consultant experienced in mobile fare payment technologies and implementation processes to provide assistance in development of advertisement functional requirements, evaluation assistance and project management activities.

LYNX is currently utilizing Tribridge Holdings, LLC to provide the services of their Florida Certified DBE partner nMomentum, for Fare Collection Program (FCP) support and who is uniquely qualified to service the needs of the MFPS Program. The scope of services includes assisting in the development of advertisement functional requirements, evaluation assistance and project management activities related to piloting and full implementation of the MFPS. In addition to technical staff services, some of the detailed activities will include:

1. Provide technical advisory role for the project
2. Develop the pilot project requirements
3. Develop vendor demonstration scripts

LYNX Board Agenda

4. Assist LYNX with evaluation of the technical and functional proposals from the proposers and from the selected pilot participants
5. Develop and manage employee pilot test plan
6. Coordinate and manage internal employee pilot
7. Develop and manage public pilot test plan
8. Coordinate and manage paratransit pilot
9. Update MFPS requirements for the second step of the procurement
10. Assist LYNX with the BAFO process for full MFPS award
11. Provide program management for the full MFPS implementation
12. Coordinate, conduct and keep minutes of meetings as necessary
13. Develop and manage issue logs in conjunction with the pilot vendors as well as full pilot implementation
14. Maintain frequent communications with stakeholders, including sponsors, to maintain visibility of the project, gain their support, and set clear expectations
15. Assist with development of budget accruals and quarterly FTA reporting
16. Prepare and present an employee pilot closeout report at the conclusion of pilot consisting of successes, lessons learned and next step recommendations
17. Prepare and present a final implementation report at the conclusion of full implementation
18. Present regular project status to LYNX' executive management team as needed

FISCAL IMPACT:

LYNX staff included funding in the amount \$1,500,000 in the FY2016 Adopted Capital Budget for Mobile Ticketing.

Consent Agenda Item #7.C. vi

To: LYNX Board of Directors

From: **Blanche Sherman**
 DIRECTOR OF FINANCE
LEONARD ANTMANN
 (Technical Contact)
Edward Velez
 (Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: **Miscellaneous**
Authorization to Transfer One (1) Retired Revenue Vehicle & Forty-nine (49) Radios to the Lakeland Area Mass Transit System

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors’ authorization for the Interim Chief Executive Officer (ICEO) or designee to transfer one (1) revenue vehicle and forty-nine (49) radios to the Lakeland Area Mass Transit System (Citrus Connection).

BACKGROUND:

In July 2015, the LYNX Board authorized the transfer of five (5) buses, Units # 701, 702, 703, 704 and 705 to Lakeland Area Mass Transit System (Citrus Connection). The following is a list of the buses and associated assets approved in the July 2015 Board item:

Vehicle Listing July 2015 Board

System No	Company Asset Number	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
9591	701	9/15/2005	RV	29' LF- C29E102R2 Gillig Bus	9	\$233,714.00	0.00	0.00
9592	702	9/15/2005	RV	29' LF- C29E102R2 Gillig Bus	9	\$233,714.00	0.00	0.00
9593	703	9/15/2005	RV	29' LF- C29E102R2 Gillig Bus	9	\$233,714.00	0.00	0.00
9594	704	9/15/2005	RV	29' LF- C29E102R2 Gillig Bus	9	\$233,714.00	0.00	0.00
9595	705	9/15/2005	RV	29' LF- C29E102R2 Gillig Bus	9	\$233,714.00	0.00	0.00
9596	701A	9/15/2005	RV	Engine	5	\$18,148.00	0.00	0.00
9597	702A	9/15/2005	RV	Engine	5	\$18,148.00	0.00	0.00
9598	703A	9/15/2005	RV	Engine	5	\$18,148.00	0.00	0.00

LYNX Board Agenda

System No	Company Asset Number	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
9599	704A	9/15/2005	RV	Engine	5	\$18,148.00	0.00	0.00
9600	705A	9/15/2005	RV	Engine	5	\$18,148.00	0.00	0.00
9602	702B	9/15/2005	RV	Transmission	5	\$16,059.00	0.00	0.00
9603	703B	9/15/2005	RV	Transmission	5	\$16,059.00	0.00	0.00
9604	704B	9/15/2005	RV	Transmission	5	\$16,059.00	0.00	0.00
9605	705B	9/15/2005	RV	Transmission	5	\$16,059.00	0.00	0.00
13088	701BB	4/2/2009	RV	VOITH DIWA 864.3E SSP TRANS	5	\$7,114.04	0.00	0.00
Totals						\$1,330,660.04	\$0.00	\$0.00

Subsequently, LYNX maintenance staff identified one additional diesel revenue vehicle (bus #593) for retirement. The Lakeland Area Mass Transit System has expressed an interest to include this bus in their transfer request. The following is a list of the associated assets:

Vehicle Listing

System No	Company Asset Number	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
11080	593	9/30/2006	RV	40' BRT - G29D102N4 Gillig Bus	9	\$289,624.10	0.00	0.00
11081	593A	9/30/2006	RV	Engine, Gillig Bus	9	\$21,799.62	0.00	0.00
13085	593BB	4/06/2009	RV	Transmission	9	\$9,900	0.00	0.00
						\$321,323.72	0.00	0.00

In May 2012, the LYNX Board authorized the purchase of 203 used radios from Orange County Public Schools. These radios were purchased to facilitate the transition to Orange County upgraded digital communication network. Forty-nine (49) of these radios are no longer needed at LYNX due to newer buses that are being equipped with Clever Device systems. These older units are not compatible with the CAD/AVL Clever Device system and have been upgraded to XTL 2500 and APEX 6000 series radios. These radios have a net book value of \$151. Lakeland Area Mass Transit System will pay LYNX \$7,415. For the full net book value of the radios.

Radio Listing

System No	Company Asset Number	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
15594	10157	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15596	10159	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15597	10160	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15598	10161	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15601	10165	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15604	10169	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15605	10170	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15606	10171	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15608	10173	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15609	10174	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15613	10178	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15614	10179	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15616	10181	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15620	10185	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15631	10196	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15632	10197	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15636	10201	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15641	10207	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15651	10219	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15659	10228	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15660	10229	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15667	10236	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15675	10244	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15677	10248	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15680	10254	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15683	10257	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15684	10258	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15690	10264	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15691	10265	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15692	10266	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15696	10270	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15697	10271	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15701	10276	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15714	10289	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.33	0
15717	10292	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15729	10306	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15733	10312	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15743	10322	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0

LYNX Board Agenda

System No	Company Asset Number	Acquisition Date	Class	Description	Estimated Life	Acquisition Value	Net Book Value	Due to FTA
15751	10331	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15766	10347	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15775	10356	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15778	10212	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15781	10359	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15785	10301	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15787	10310	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15788	10253	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15790	10323	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15793	10223	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
15795	10246	10/5/2012	FE	MOTOROLA RADIOS XTL 1500	5	\$454	\$151.34	0
						\$22,246	\$7,415.32	0

Overall, staff is recommending the removal of the additional bus scheduled for retirement from service as part of the fleet reduction to comply with the 20% spare ratio requirements. The decision to remove this unit from service is a business decision based on economics and service efficiencies. The bus was identified by LYNX vehicle maintenance for retirement. It meets the FTA requirement in years and miles. Lakeland has an older generation of high floor buses and would like to replace them with an updated low floor design. The newer generation bus has an improved wheel chair ramp, air conditioning system, and engine. The low floor bus design improvements will help Lakeland lower its maintenance and repair costs. In total Lynx will be transferring six (6) diesel buses and forty-nine (49) radios to Lakeland Area Mass Transit System.

The transfer of the diesel buses will require Federal Transit Administration (FTA) approval in order to waive or transfer any outstanding obligation associated with the vehicle and the related components which is currently valued at \$0. LYNX staff will continue to work with Citrus Connection and/ or with other agencies to facilitate the transfer of the revenue vehicles.

FISCAL IMPACT:

The net book value of the one (1) diesel vehicle and radios is \$7,415. Lakeland Area Mass Transit System will pay LYNX the net book value of \$7,415. There will be no fiscal impact to LYNX from this transfer. The potential FTA obligation is \$0.

Consent Agenda Item #7.C. vii

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
LEONARD ANTMANN
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Miscellaneous
Authorization to Amend the City of Kissimmee Lease Agreement for the
Osceola Satellite Facility (OSF)

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to amend the lease agreement between LYNX and the City of Kissimmee for the fixed route bus operations at the City of Kissimmee public works facility known as the LYNX Osceola Satellite Facility (OSF), increasing the one-time capital cost for leasehold improvements in an estimated amount of \$8,065. Upon approval, LYNX will amend the FY2016 Adopted Capital Budget, accordingly.

BACKGROUND:

The Board of Directors authorized an amendment to the City of Kissimmee Lease Agreement for parking lot improvements and exercised the five (5) year renewal option at OSF on September 25, 2014. The current leased office space of 900 square feet is being replaced by a 2,432 square foot space made available by the City at a rate of \$11 per gross square foot for a total of \$26,752 per year payable monthly in advance in the amount of \$2,229. In addition to the annual cost of leasing, LYNX had requested costs for miscellaneous leasehold improvements in the estimated amount of \$24,000. LYNX is now requesting to increase the amount for miscellaneous leasehold improvements by \$8,065. to a total estimated amount of \$32,065. LYNX may procure these miscellaneous improvements, or alternatively may request the City of Kissimmee complete these improvements, in which case LYNX will pay the City directly for the cost of these leasehold improvements.

When LYNX first began operations from OSF, the required staffing level was approximately sixty drivers to occupy 900 square feet of office space. Current services require over one hundred drivers, seven supervisors and nine maintenance personnel assigned to work out of the OSF facility. Physical space is also required for office equipment and furniture to support service

LYNX Board Agenda

operations. The additional space will accommodate the growth since the original move and will allow for future expansion.

FISCAL IMPACT:

LYNX staff included \$24,000 in the FY2016 Adopted Capital Budget for leasehold improvements. Upon Board approval, LYNX staff will amend the FY2016 Adopted Capital Budget in the amount of \$8,065.

**SECOND AMENDMENT TO LEASE AGREEMENT
BETWEEN THE CITY OF KISSIMMEE AND THE CENTRAL
FLORIDA REGIONAL TRANSPORTATION AUTHORITY D/B/A LYNX
(SOUTHERN OPERATING BASE FACILITY)**

This Second Amendment to Lease Agreement (the "Second Amendment") is entered into this 15th day of December 2015, between the City of Kissimmee, a municipal corporation whose address is 101 Church Street, Kissimmee, Florida 34741; herein after referred to as the "Lessor" and the Central Florida Regional Transportation Authority, d/b/a LYNX, whose address is 445 Garland Avenue, Orlando, Florida 32801, herein after referred to as the "Lessee" and each represents as follows:

RECITAL

WHEREAS, the Lessor has available additional office space in its Facility at 100 North Alaska Avenue, Kissimmee, Florida; and

WHEREAS, the Lessee is desirous of leasing the additional space;

WHEREAS, the parties wish to clarify that the Lessee has requested specific improvements to the interior space identified in I. A. Leased Office Space;

NOW THEREFORE, the Parties do hereby agree as follows:

The following paragraphs of the original License Agreement, together with the First Amendment to the License Agreement are amended to add this additional language:

1. I. Description of Premises

A. Leased Office Premises: Lessor leases to Lessee on an exclusive basis the portion of the Facility, known as the "Print Shop", consisting of approximately 2,432 square feet of interior office space, located within Central Services Building ("Office Premises") as reflected on Exhibit "C" attached hereto. The Lessee will vacate the current leased space as reflected on Exhibit "B" attached hereto.

III. Rent Fee and Payments

A. Rent: The rent for the new net office space shall be \$ 26,752 per year (\$ 11.00 per gross square foot), payable monthly ("monthly rent") in advance in the amount of \$ 2,229.00 for a period of 12 months. The rent shall be subject to adjustment on each anniversary date. The annual increases in rent are based upon an annual increase of the Consumer Price Index over the prior year's rent.

2. Modification to Leased Office Premises

Lessor agrees to fund the cost of improvements on behalf of the Lessee for agreed upon improvements reflected on Exhibit "D" of the amended agreement to be used by the Lessee.

The parties agree that the cost to do these improvements will not exceed \$32,065. Lessee agrees to reimburse the Lessor as a lump sum payment upon completion of the improvements.

3. Ratification: Except as modified by this Amendment, together with the prior Amendment heretofore, the remaining terms of the initial Agreement remains in full force and effect.

In witness thereof, the parties have executed this Second Amendment to the Lease Agreement between the City of Kissimmee and the Central Florida Regional Transportation Authority (D/B/A Lynx), as of the date first written above.

City of Kissimmee

As Approved to form and legality

Mike Steigerwald- City Manager

Donald Smallwood, City Attorney

ATTEST:

Linda Hansell, City Clerk

Central Florida Regional Transportation Authority

By:

By:

ATTEST:

Consent Agenda Item #7.C. viii

To: LYNX Board of Directors

From: Tangee Mobley
DIR OF TRANSPORTATION & MAINT
David Rodriguez
(Technical Contact)
Ricky Gonzalez
(Technical Contact)

Phone: 407.841.2279 ext: 6036

Item Name: Miscellaneous
Authorization to Modify Contract #BDV 03 with Amendment #2 by the Florida Department of Transportation (FDOT) for the Road Ranger Assistance Program

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Interim Chief Executive Officer (ICEO) or designee to modify Contract #BDV 03 with Amendment #2 with the Florida Department of Transportation (FDOT) to increase contract funding.

FDOT has identified sponsorship funding for additional equipment and services for the Road Ranger program. Currently \$133,880 (or \$66,940 depending on cash) is available through these sponsorships for the equipment and services. A Letter of Authorization (LOA) will be issued with the revised amount of funding for the contract. Upon approval, LYNX staff will amend the FY2016 Capital and Operating Budgets accordingly.

BACKGROUND:

On May 18, 1998, LYNX and FDOT initiated the Highway Helper Program. The partnership with FDOT began with two technicians assisting stranded motorists, free of charge, on forty miles of the busiest sections of I-4, during weekday rush hour traffic. The goal was to provide a service to assist stranded motorists and minimize instances where roadside breakdowns and accidents distract and slow down traffic. The trucks are specifically equipped to make minor vehicle repairs and the technicians are trained to assist with non-injury accidents and other emergency services. They also communicate with law enforcement and emergency services to ensure a quick response to traffic incidents, which occur on the most congested corridor of the region. As the Central Florida Regional Transportation Authority, it is LYNX' responsibility to

enhance the movement of people and goods throughout Central Florida by reducing congestion on the area's roadways through a full array of transportation services.

The patrol limits of the LYNX Road Ranger coverage was modified in February of 2015 to exclude the Ultimate I-4 projects (I-4 from SR 528 to Lake Mary Boulevard). This modification also removed the right for LYNX to sell sponsorship space on the Road Ranger vehicles effective July 1, 2015. At the September 11, 2015 Board meeting, the Board of Directors approved the modification of Contract #BDV03 with FDOT for the Road Ranger Assistance Program. The contract modification for the Road Ranger Program now consists of 16 Road Rangers, 1 Supervisor and 13 trucks. The patrol coverage area encompasses 48 miles of I-4 beginning at the Champions Gate – Exit 58, Polk County line, to exit 72, Beeline Expressway and then from Lake Mary, Exit 98 to Exit 132, I-95 Daytona Beach area in Volusia County. The Road Ranger Service operates Sunday through Thursday from 6:00 a.m. to midnight, and Friday and Saturday from 6:00 a.m. – 3:30 a.m.

FISCAL IMPACT:

LYNX staff included \$1,336,805 in the FY2016 Adopted Operating Budget and \$149,705 in the FY2016 Adopted Capital Budget in anticipation of FDOT securing sponsorship funding for the Road Ranger Program. This agreement will execute a contract modification with FDOT. Upon approval, LYNX staff will amend the FY2016 Capital and Operating Budgets accordingly.

The services provided under the modified contract agreement are funded 100% by FDOT.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
STANDARD WRITTEN AGREEMENT
MODIFICATION # 2

375-040-07
PROCUREMENT
10/13

Agreement No. BDV03
Financial Project I.D. 410957-1-72-06 & 410957-2-72-05
Vendor No. F592982959
Procurement No. Exempt
DMS Catalog Class No. 991-335

Amendment # 2

This Agreement, made and entered into this _____ day of _____, _____
by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, hereinafter called the "Department" and
Central Florida Regional Transportation Authority d/b/a LYNX
455 N. Garland Ave, Orlando FL 32801

_____ ,
duly authorized to conduct business in the State of Florida, hereinafter called the "Vendor."

WITNESSETH:

WHEREAS, the Department and the Vendor heretofore on _____ September 28, 2012 _____ ,
entered into an agreement, hereinafter called the "Original Agreement," whereby the Department retained the Vendor to
furnish certain services in connection with _____ Roar Ranger Motorist Assistance program _____
_____ ; and

WHEREAS, the Department has determined it necessary to amend the agreement to _____ ,
_____ ,

NOW, THEREFORE, this Agreement witnesseth the following amendment is made;
Exhibit "B" Method of Compensation is modified to include the language shown on Attachment No.1, Exhibit B-1 of this
agreement.

_____ .

Except as hereby modified, amended, or changed, all of the terms and conditions of said agreement and any amendments thereto will remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized officers on the day, month and year set forth above.

Central Florida Regional Transportation Authority d/b/a LYNX

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION

Name of Vendor _____
BY: _____
Authorized Signature

BY: _____

(Print/Type)

(Print/Type)

Title: _____

Title: _____

FOR DEPARTMENT USE ONLY

APPROVED: _____

LEGAL REVIEW: _____

Amendment No. 2

Contract BDV03

Road Ranger Motorist Assistance Program

Attachment No. 1, Exhibit B-1

In Exhibit "B", Method of Compensation Section 2.0 Compensation the following is hereby added:

2.1 Sponsorship Funding:

The Department has secured additional Sponsorship funding for additional equipment and services under this agreement. Currently \$133,880.00 (or \$66,940.00 depending on cash) is available for the equipment and services. At such time as additional funding is made available a Letter of Authorization (LOA) will be issued authorizing the additional funds. Each LOA shall include the amount authorized under that LOA and the revised amount of contract total funding.

2.2 Actual Expenditures

Actual Cost Expenses, Limiting Amount only

At the Department's sole discretion, in addition to the Monthly Lump Sum Amount the Vendor may be reimbursed at an actual cost for the expenses necessary to successfully complete the services required under this agreement. These expenses are beyond the services detailed in Exhibit "A", Scope of Services and will be reimbursed when invoiced and approved by the department. These expenses, if any shall be agreed to in advance by the Department.

2.2.1 Labor Costs

The actual expense may include the maintenance of items acquired as part of the LOA. The Department, at its sole discretion, may authorize maintenance services, via a separate LOA, to insure the continued availability and functionality of items acquired as part of previous LOA. Labor rates shall be actual rates as determined by certified payroll, not to exceed \$30/hr. These costs, if any shall be agreed to in advance by the Department.

Consent Agenda Item #7.C. ix

To: LYNX Board of Directors

From: Donna Tefertiller
DIRECTOR OF HUMAN RESOURCES
Brian Anderson
(Technical Contact)

Phone: 407.841.2279 ext: 6119

Item Name: Miscellaneous
Adoption of Resolution #16-001 to Reappoint Donna Tefertiller to the Board of Trustees for the Amalgamated Transit Union (ATU) Local 1596 Pension Plan (Defined Benefit Plan)

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' adoption of Resolution #16-001 to reappoint Ms. Donna Tefertiller, Director of Human Resources, as Management Appointee to the Board of Trustees for the Amalgamated Transit Union (ATU) Local 1596 Pension Plan (Defined Benefit Plan).

BACKGROUND:

Employees who are members of ATU Local 1596 participate in a defined benefit retirement Plan. The Plan has an oversight Trustee Board consisting of three Union and three Management employees. LYNX' Chief Executive Officer selects three Management employees to serve as Trustees with confirmation from the LYNX Board of Directors' and the Union's Executive Board appoints its representatives.

Each member serves a three-year term. Ms. Tefertiller is being appointed to serve her 3rd term. Her first term began on November 29, 2011 when she replaced Mr. Edward Johnson. Management Trustees for this board are Employer-nominated trustees who serve a three year term and are given the authority to perform, in good judgement, all acts necessary or appropriate to manage, invest, and distribute the assets/funds in the plan.

CERTA RESOLUTION
16-001

**RESOLUTION APPROVING THE
APPOINTMENT OF A MANAGEMENT
APPOINTEE TO THE BOARD OF TRUSTEES
FOR THE
AMALGAMATED TRANSIT UNION LOCAL 1596 PENSION
PLAN
(DEFINED BENEFIT PLAN)**

WHEREAS, Central Florida Regional Transportation Authority (the "Employer") heretofore established a pension plan effective as of October 1, 1984 known as the Amalgamated Transit Union Local 1596 Pension Plan (the "Plan"); and

WHEREAS, Article II of the Plan authorizes the Employer to appoint three members to the Plan's Board of Trustees; and

WHEREAS, the Employer wishes to reappoint Donna Tefertiller to the Board of Trustees of the Plan, effective January 28, 2016.

NOW, THEREFORE, IT IS

RESOLVED, by the Governing Board that the Employer is authorized to appoint Blanche Sherman to the Board of Trustees of the Plan effective as of January 28, 2016; and it is

FURTHER RESOLVED, by the Board of Directors that any employee classified as a senior officer of the Employer is authorized to prepare and execute, on behalf of the Employer, any documents necessary to effectuate the appointment to the Board of Trustees of the Plan, and perform any other acts necessary to implement the appointment to the Board of Trustees of the Plan.

**CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION
APPROVING THE
APPOINTMENT OF A MANAGEMENT APPOINTEE
TO THE BOARD OF TRUSTEES FOR THE
AMALGAMATED TRANSIT UNION LOCAL 1596 PENSION PLAN
(DEFINED BENEFIT PLAN)**

APPROVED AND ADOPTED this 28th day of January 2016, by the
Governing Board of Directors of the Central Florida Regional Transportation Authority.

CENTRAL FLORIDA REGIONAL
TRANSPORTATION AUTHORITY

By: Governing Board

Chair

ATTEST:

Assistant Secretary

Action Agenda Item #8.A

To: LYNX Board of Directors

From: Blanche Sherman
DIRECTOR OF FINANCE
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Authorization to Finalize Negotiations on NoPetro Financing

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chief Executive Officer (CEO) or designee to finalize negotiations with NoPetro in regards to amending the Fuel Purchase Agreement ("FPA") to allow for a contractual arrangement between NoPetro and Peoples Gas System, a Division of Tampa Electric Company ("TECO"); and upon conclusion, to enter into and execute the amendment to the Agreement on behalf of LYNX.

BACKGROUND:

During the January 7, 2016, Finance & Audit Committee meeting, LYNX' General Counsel Patrick Christiansen gave a brief overview of the proposal from NoPetro to LYNX to amend the Fuel Purchase Agreement to allow for a contractual arrangement between NoPetro and Peoples Gas System, a Division of Tampa Electric Company ("TECO").

In summary, the overview of the proposed amendment included the following key matters:

1. **Current Status.** On January 27, 2015, LYNX and NoPetro executed a CNG Vehicle Fuel Purchase Agreement (the "**FPA**") which provided for the purchase of CNG Fuel by LYNX. The FPA also required NoPetro to acquire premises adjacent to the LYNX Facility on Orange Blossom Trail and to construct a Station to provide that fueling capacity. The definition of "**Station**" in the FPA required that NoPetro own, construct, and operate the Station which would include the Premises and all the equipment. Under the FPA, LYNX had rights under certain circumstances to take over the operation of the Station to continue to provide Fuel to LYNX and also to purchase the Station. The FPA also addressed mortgage financing for the acquisition and construction of the Station, and this required LYNX' consent to said financing. It also provided restrictions that any such mortgage financing could only secure funds for the acquisition, construction, and equipping of the Station and could not secure other debt of NoPetro.

2. **Bond Financing Proposal by NoPetro.** Around June 26, 2015, NoPetro submitted to LYNX documents it wanted LYNX to sign in connection with a bond financing proposal that NoPetro was going to pursue through the Wisconsin Public Finance Authority. The bond financing arrangement was not only to finance the Orlando Facility, but also to provide financing for other facilities of NoPetro. Over the next four or five months, LYNX was involved with NoPetro, its bond counsel, and other parties to work up appropriate agreements which were finally done in late October or November, 2015. Subsequently, NoPetro informed LYNX that the bond financing was not going to proceed.

3. **TECO Arrangement.** In late November, 2015, NoPetro approached LYNX again requesting LYNX to sign a particular agreement that NoPetro was pursuing with TECO. Over the next few weeks, there were discussions, conference calls and review, both with NoPetro and TECO, and their respective counsel, to determine the particular arrangement that was being proposed. Basically, NoPetro was going to enter into an agreement with TECO where TECO would provide (through a purchase/sale arrangement) all the equipment needed to complete the CNG Station. This particular agreement provided that TECO would own the equipment and that NoPetro would make annual payments to TECO. NoPetro could, after the fifth year, purchase the equipment, along with a payment of penalty amounts. The initial agreement that TECO wanted LYNX to sign would subordinate the FPA to the TECO arrangement. Under those preliminary documents, if TECO was not paid its annual fee, it could remove the CNG equipment. Significant discussions ensued among the various parties and TECO subsequently agreed to a variety of matters including the following: (i) in the event NoPetro defaulted under the FPA, TECO would be obligated to come in and provide the Fuel to LYNX and operate the Station, (ii) if there was not sufficient monies remaining after paying operating costs to pay the amounts owed to TECO under its agreement, TECO would bear that loss and not remove the equipment, (iii) TECO would bear the risk of maintenance and repair of the equipment, and (iv) LYNX would retain its right to take over operation of the Station (but TECO would only let LYNX have a right to purchase the equipment at the end of the five-year period).

4. **Request.** LYNX staff feels that the requested proposal by NoPetro is a material modification that needs to go back to the Board for approval, since the structure now is for the equipment to be owned by TECO, with NoPetro only owning the Premises, and it is different from the structure contemplated where NoPetro would own, construct, and operate the Station. Further, LYNX' ability to purchase the equipment is restricted. LYNX staff, however, feels that this arrangement is much simpler and better than the bond financing proposal, and, further, that the agreement by TECO to come in and take over the operations of the Station and to continue to provide Fuel to LYNX is a positive development. LYNX staff recommends an appropriate amendment to the FPA to provide for this arrangement subject to suitable agreements with TECO being reached.

At the January 7, 2016 meeting, the Finance & Audit Committee recommended approving the amendment to the Fuel Purchase Agreement.

FISCAL IMPACT:

LYNX staff included \$1,443,867 in the FY2016 Operating Budget for the purchase of CNG fuel.

Action Agenda Item #8.B

To: LYNX Board of Directors

From: Susan Black
INTERIM CHIEF EXECUTIVE OFFICER
Tiffany Homler
(Technical Contact)

Phone: 407.841.2279 ext: 6058

Item Name: Authorization To Adopt Resolution #16-002 Directing Staff to Develop Transit Integration Framework; and Encouraging Engagement of appropriate Local Community Partners to Include Evaluation and Recommendations for Governance Structure

Date: 1/28/2016

ACTION REQUESTED:

Staff is requesting the Board of Directors' authorization for the Chairman to execute Resolution #16-002 attached hereto.

BACKGROUND:

LYNX Board of Directors met on November 12, 2015. At that meeting and while determining LYNX' 2016 Legislative priorities, the Board discussed the potential integration of bus and rail transit operations in the respective service areas.

As a result of that Board discussion, LYNX staff was directed to develop an initial framework to identify major activities necessary should the integration of transit operations be considered a viable alternative to achieve the goals of the Central Florida Region, engage appropriate local community partners, and through the engagement, evaluate the current LYNX governance structure with the expectation of recommended alternatives formulated to best achieve the goals of the Central Florida Region.

DISADVANTAGE BUSINESS ENTERPRISE (DBE) PARTICIPATION:

There is no DBE goal associated with this action.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

CFRTA RESOLUTION #16-002

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY (d.b.a. LYNX); AUTHORIZING THE INTERIM CHIEF EXECUTIVE OFFICER (CEO) TO DIRECT STAFF TO DEVELOP TRANSIT INTEGRATION FRAMEWORK; AND ENCOURAGE ENGAGEMENT OF APPROPRIATE LOCAL COMMUNITY PARTNERS TO INCLUDE EVALUATION AND RECOMMENDATIONS FOR GOVERNANCE STRUCTURE

WHEREAS, the Central Florida Commuter Rail Authority (“CFCRA”) was created and described in Part II, Ch. 343, Florida Statutes in 1989, encompassing Seminole, Orange, Osceola and Brevard Counties; and

WHEREAS, in 1991, the CFCRA’s enabling legislation was amended to redefine the CFCRA’s authority and governance structure to encompass Seminole, Orange and Osceola Counties; and

WHEREAS, in 1993, the CFCRA’s enabling legislation was amended to rename the CFCRA to “Central Florida Regional Transportation Authority” (CFRTA); and

WHEREAS, in 1994, the CFRTA and the Orange-Seminole-Osceola Transportation Authority (OSOTA) d/b/a LYNX, by formal action of both governing boards, agreed to an organizational merger thereby creating the agency currently known as the CFRTA d/b/a LYNX; and

WHEREAS, Section 343.64(1)(b) of the CFRTA’s enabling legislation authorizes the CFRTA *“to plan, develop ... operate, and manage a regional public transportation system and public transportation facilities; to establish and determine such policies as may be necessary for the best interest of the operation and promotion of a public transportation system; and to adopt such rules as may be necessary to govern the operation of a public transportation system and public transportation facilities.”*

WHEREAS, Section 343.62(7) of the CFRTA’s enabling legislation defines “public transportation” as *“transportation of goods and passengers ... by means, without limitation, of a street railway, elevated railway or fixed guideway, commuter railroad, subway, motor vehicle, motor bus, and any bus, truck, or other means of conveyance operating as a common carrier or otherwise.”*

WHEREAS, Section 343.64(3) of the CFRTA’s enabling legislation mandates the CFRTA to *“develop and adopt a plan for the development of the Central Florida Commuter Rail...addressing the authority’s plan for the development of public and private revenue sources, funding of capital and operating costs, the service to be provided, and the extent to which counties within the area of operation of the authority are to be served”*; and

WHEREAS, in 2007, an Interlocal Operating Agreement for the Operation of the Central Florida Commuter Rail System (the “2007 Agreement”) between and among “Local Government Partners” and the Florida Department of Transportation (“FDOT”) created the Central Florida Commuter Rail Commission (“the Commuter Rail Commission”); and

WHEREAS, pursuant to the 2007 Agreement, Orange County, Osceola County, Seminole County, the County of Volusia, and the City of Orlando are the “Local Government Partners” of the Commuter Rail Commission; and

WHEREAS, pursuant to the 2007 Agreement, as amended by the parties on December 19, 2008, December 18, 2009 and June 25, 2010, the FDOT undertook the successful planning and implementation of the Central Florida Commuter Rail Transit System (also known as “SunRail”) “running from DeLand in the County of Volusia through Seminole County and Orange County (including the City of Orlando) to Poinciana in Osceola County”; and

WHEREAS, the Local Government Partners and FDOT agreed that FDOT would be the agency responsible for SunRail’s “*funding, operation, management and maintenance for a period of seven years (the “FDOT Funding Period”) following the Revenue Operation Date*”; and

WHEREAS, pursuant to the 2007 Agreement, the Commuter Rail Commission is to “*assume the funding, operations, management and maintenance of the Commuter Rail System upon the expiration of the FDOT funding period*”; and

WHEREAS, Section 6.04(B) of the 2007 Agreement requires that the Governing Board of the Commuter Rail Commission “*complete a transition and implementation plan that will ensure a safe and orderly transition of the management and operation of the Commuter Rail System and Corridor*”; and

WHEREAS, the expiration of the FDOT funding period is currently scheduled to be May 1, 2021; and

WHEREAS, Central Florida continues to be a high growth area for residents, visitors and employers; and

WHEREAS, the planning and operation of an integrated transit network is vital to the economic success of Central Florida; and

WHEREAS, the legislative mandate of the CFRTA requires continuing activities related to Central Florida’s public transportation system, as statutorily defined; and

WHEREAS, the CFRTA Board of Directors wishes to express its intent to coordinate and cooperate with the Commuter Rail Commission in its mission to achieve the public transportation goals of the Central Florida region.

NOW THEREFORE BE IT RESOLVED THAT:

RESOLVED, by the Board of Directors for LYNX, that staff has been directed to develop a framework identifying major activities to be undertaken should the integration of bus and commuter rail transit operations be considered a viable alternative to achieve the goals of the Central Florida Region; and it is

FURTHER RESOLVED, by the Board of Directors for LYNX, that significant engagement of appropriate local community partners including Volusia County is strongly encouraged in this continuing effort; and it is

FURTHER RESOLVED, by the Board of Directors for LYNX, that through said engagement of local community partners the current LYNX governance structure should be evaluated with any recommended alternatives formulated to best achieve the goals of the Central Florida Region.

CERTIFICATION OF THE ADOPTION OF THE PROPOSED RESOLUTION #16-002 APPROVING STAFF OF CFRTA TO DEVELOP TRANSIT INTEGRATION FRAMEWORK; AND ENCOURAGE ENGAGEMENT OF APPROPRIATE LOCAL COMMUNITY PARTNERS TO INCLUDE EVALUATION AND RECOMMENDATIONS FOR GOVERNANCNE STRUCTURE.

APPROVED AND ADOPTED this 28th day of January 2016, by the Governing Board of Directors of the Central Florida Regional Transportation Authority.

Central Florida Regional Transportation Authority

By: Governing Board

Chair

ATTEST:

Assistant Secretary

Work Session Item #9.A

To: LYNX Board of Directors

From: Susan Black
INTERIM CHIEF EXECUTIVE OFFICER
Susan Black
(Technical Contact)

Phone: 407.841.2279 ext: 6058

Item Name: SunRail Update

Date: 1/28/2016

Noranne Downs, District 5 Secretary, Florida Department of Transportation (FDOT), will provide an update.

Work Session Item #9.B

To: LYNX Board of Directors

From: Susan Black
INTERIM CHIEF EXECUTIVE OFFICER
Deborah Morrow
(Technical Contact)

Phone: 407.841.2279 ext: 6058

Item Name: Chief Executive Officer Search Update

Date: 1/28/2016

LYNX' Board of Directors General Counsel, Pat Christiansen, Akerman LLC, will provide an update on the search to fill the position of Chief Executive Officer.

Work Session Item #9.C

To: LYNX Board of Directors

From: David Dees
DIRECTOR OF RISK MANAGEMENT
Shannon White
(Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Risk Management Safety and Security Presentation

Date: 1/28/2016

The Risk Management, Safety and Security Director David Dees, will present a Safety and Security Briefing pertaining to the events of September 30, 2015 regarding a suspicious package left in the platform area of LYNX Central Station. The briefing will include the impact to LYNX operations, the decision making process of September 30th and the benefit(s) of lessons learned.

Background

On Wednesday, September 30, 2015, at approximately 2:51 pm, a LYNX bus operator discovered an abandon briefcase sitting on Platform 1 in the area of Bay “F”. The operator, identifying the briefcase as suspicious due to electrical wires of various colors having been wrapped around, and running inside of the briefcase, and notified LYNX security personnel.

LYNX security personnel notified an Orlando PD special detail officer working the LYNX property who in turn notified the City of Orlando’s Police Department dispatch (9-1-1) and the Fire Department. Upon arrival of police and fire first-responders, a central command was established under the coordination of the Fire Department’s District Chief. Appropriate Fire Department and Explosives Unit personnel then directed that the LYNX passenger terminal, café and platform areas be evacuated. Further emergency actions under the Fire Department’s leadership and directions included the suspension of SunRail operations in the vicinity of the LYNX Central Station and detouring vehicle traffic in the area of N. Garland Avenue and Amelia Street.

The events of September 30th impacted LYNX transportation and operational issues from approximately 2:50 pm until 5:30 pm.

Suspicious Package Event LYNX Central Station

September 30, 2015



66 of 139

- Knowing what YOU KNOW TODAY
- And you were at the Boston Marathon on April 15, 2013
- Would you have reported the abandoned backpacks as suspicious?



After-Action Objective(s)



- Identify what was done right, document it so that it can be repeated.
- Identify opportunities to do better the next time.
- Identify appropriate subject matter experts to research and provide guidance AND documentation.
- Document a thorough After Action Report
- Amend/Enhance Procedures for:
 - Overall emergency response, safety and communications with LYNX staff,
 - Operational response specific to Transportation Department needs.
 - Amend the LYNX Building Evacuation Plan to an all encompassing All Hazards Plan!
 - TRAIN OUR STAFF – PRACTICE, PRACTICE, PRACTICE

**Post-incident Meeting Held with Representatives of
Every Department on 10/9/15.**

Location of Device Platform 1 Area of Bay "F"



Initial Response



2:51 PM Alert Bus Operator notifies LYNX Security Officers of the suspicious package
Security Officer notifies the CCTV room operator

Lesson Learned And After Action

Initial Evaluation and Call to 9-1-1 Must Occur Quicker!

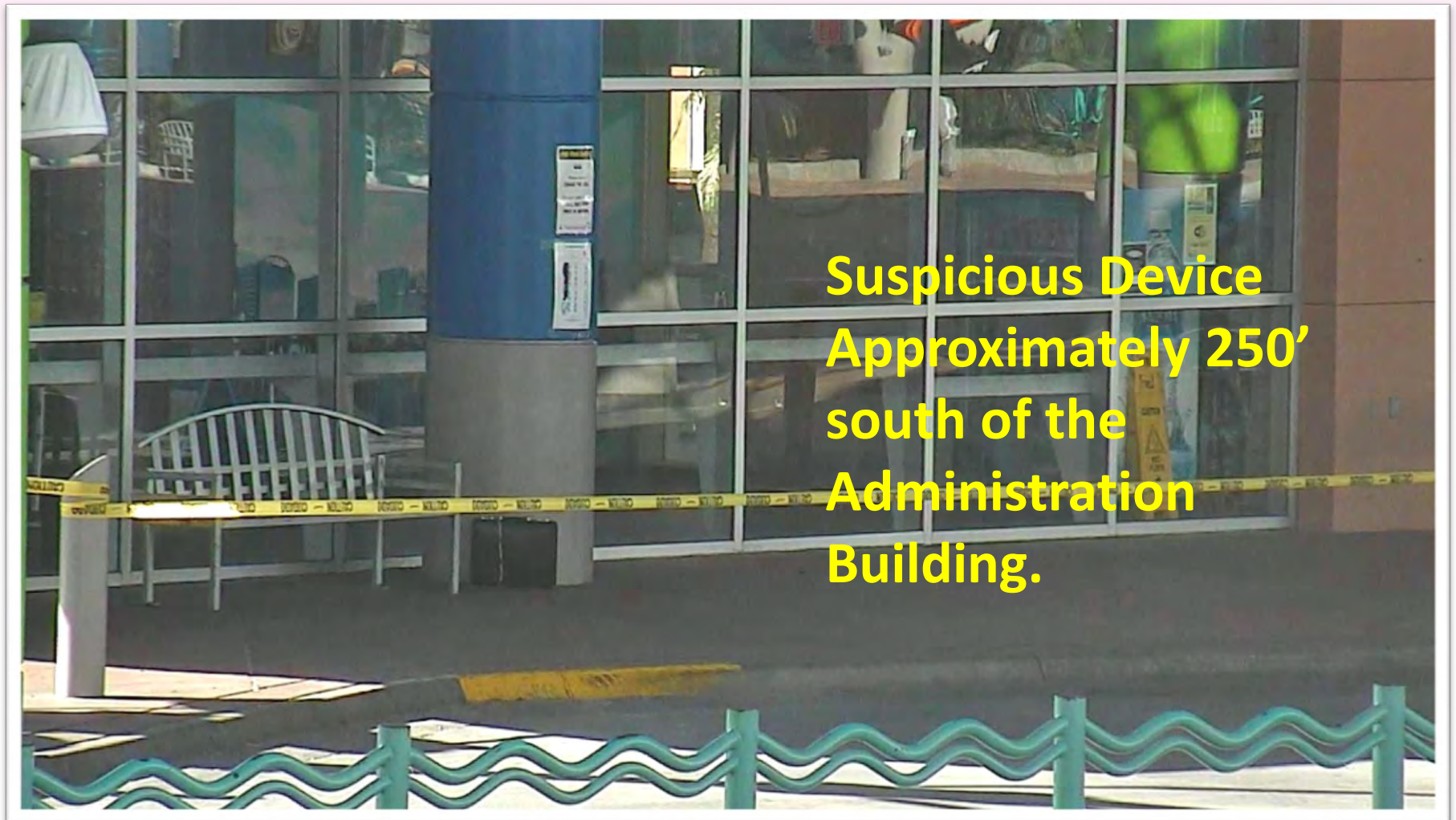
Clearly Defined Authority of LYNX Security and OPD Detail Officer to Authorize and Place the Call.

3:27 911 Called
(36 min) **3:33** OFD Arrives
3:35 OPD Arrives
Begin bus and traffic diversion at the direction of OFD OIC

Event Timeline



<p>3:43 PM (10 mins.)</p>	<ul style="list-style-type: none">• OFD establishes an incident command• OPD/OFD bomb squad arrives on scene
<p>3:44 PM</p>	<ul style="list-style-type: none">• Champs Café evacuated• Terminal Lobby evacuated• OFD directs that SunRail operations be suspended in the area
<p>3:46 PM (13 mins.)</p>	<p>All affected areas are clear of passengers, buses and employees. Decision is made by Fire Department and Bomb Squad personnel that the LYNX Administration employees in the building are not in a threat zone. Fire Department Command advises that there is not a safety concern that would require a building evacuation.</p>



**Suspicious Device
Approximately 250'
south of the
Administration
Building.**



Event Timeline



4:05 PM	OPD/FD Bomb technician makes first entry
4:10 PM	Bomb technician set up X-ray equipment and begins x-raying
4:30 PM	Bomb technician makes second entry x-rays second side view
4:40 PM	Bomb technician makes third entry
4:59 PM	Bomb technician calls for inspection of briefcase
5:03 PM	Bomb technician visually inspects the open briefcase
	Station given the all clear to reopen
5:15 PM	Passengers begin to return to the Terminal
5:30 PM	Buses reenter the terminal and begin normal operations

Conclusion: After-Action Objective(s)



Identify what was done right, and document so it can be repeated.

- Continuous communication between OFD and LYNX Emergency Management.
- Safety of passengers and LYNX employees was clearly established as Priority One!
- Scene turned over to Orlando Police and Fire Department Control.
- Evacuation of possible threat areas to include the Terminal Building, Café and Platform Area was timely and efficient without panic.
- Continuity of LYNX Services was maintained by establishing a transfer point at the CentroPlex Garage.

**Post-incident Meeting Held with Representatives of
Every Department on 10/9/15**

Conclusion: After-Action Objective(s)



Identify opportunities to do better the next time.

- Initial assessment and call to 9-1-1.
- Enhance internal communications to our employees.

TRAIN OUR STAFF – PRACTICE, PRACTICE, PRACTICE



Information Item A: Parramore BRT Project Update

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
Laura Minns
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Parramore BRT Project Update

Date: 1/28/2016

Background

LYNX and Balfour Beatty Construction, LLC (BBC) entered into Contract No. 14-C26 on February 24, 2015 and Notice to Proceed (NTP) for construction was given March 26, 2015. The Guaranteed Maximum Price (GMP) for the contract totals \$12,031,480. The total LYMMO Parramore project budget includes contingency of \$1,083,918.

This contract is separated into two discrete sub-projects as follows:

- Bus Rapid Transit (BRT) Lime Line: BBC was awarded a GMP of \$11,444,021. The total project contingency for the BRT construction is \$1,030,198.
- Environmental Remediation: BBC was awarded a GMP of \$587,459. The total project contingency for the environmental remediation effort is \$53,720.

Parramore BRT Lime Line Change Orders

The following table represents the change orders previously authorized by the LYNX Board of Directors for the Parramore BRT project.

Change Order #	Description	Amount
1	City of Orlando Permitting Fees	\$241,000
2	I-4 Ultimate Project – Deductive	(243,385)
3	Depression in soil – Livingston Street Right-of-way (Delete)	-
4	I-4 Ultimate Project – Professional Services	17,218
5	Soft Utility Deduct for Time Warner & AT&T	(41,662)
6	UCF Sanitary Sewer Stu-bout	6,748
Total Proposed BRT Project Changes		(\$20,081)

LYNX Board Agenda

The following change orders have been added since the November Board meeting and are summarized below:

- Change Order #5 & #6 Revised Amount

At the Board of Directors meeting held March 26, 2015 the Board approved Resolution No. 15-005 authorizing the Chief Executive Officer to modify or expand the scope of work being performed under the Design-Build Contract between LYNX and BBC as requested by the City of Orlando, and to execute associated change orders provided that the City of Orlando has committed to pay for all costs for the additional work requested. As such, LYNX will revise the interlocal agreement with the City of Orlando in relation to Change Order #6, as applicable, and the amount associated with this change order will not impact overall project contingency.

If FTA allows LYNX to use project funds associated with change order #2 for other project requirements, the remaining contingency in the Parramore BRT Lime Line project will be \$1,067,023. If FTA determines change order #2 requires grant de-scoping, the remaining contingency in the Parramore BRT Lime Line project will be \$823,638.

Parramore Environmental Change Orders

There have been no change orders authorized for the Parramore Environmental Remediation project to date. Project contingency remains unchanged at \$53,720.

Information Item B: Notification of Settlement Agreement

To: LYNX Board of Directors

From: David Dees
 DIRECTOR OF RISK MANAGEMENT
 David Dees
 (Technical Contact)
 Cynthia Kuffel
 (Technical Contact)

Phone: 407.841.2279 ext: 6127

Item Name: Notification of Settlement Agreement
 Notification of Settlement Agreement Pursuant to Administrative Rule 6

Date: 1/28/2016

LYNX General Liability Settlements (October 1, 2015 through December 23, 2015)

Claimant	Date of Incident	Short Description	Settlement Amount	Date Paid
Nicole Anthony	4/1/2014	Vehicular Accident	\$13,500.00	10/1/2015
Leonel Pierre	9/27/2012	Vehicular Accident	\$12,500.00	10/6/2015
Joey Youngblood	3/16/2015	Vehicular Accident	\$3,250.00	10/25/2015
Corey Rader	7/21/2015	Pedestrian Injury	\$422.31	10/9/2015
Progressive a/s/o Marie Auguste	4/27/2012	Vehicular Accident	\$1,926.66	10/29/2015
Miranda Fair	10/27/2011	Vehicular Accident	\$59,393.14	11/19/2015
Dwayne Roan	12/20/2013	Vehicular Accident	\$5,000.00	11/12/2015
Tra Van Tran	5/31/2012	Pedestrian Injury	\$125,000.00	11/25/2015

LYNX Board Agenda

Cynthia Vega	10/6/2015	Vehicular Accident	\$2,205.87	11/19/2015
Maria Gonzalez	5/3/2014	Passenger Injury	\$4,000.00	11/19/2015
Angeline Ena	1/8/2014	Vehicular Accident	\$10,000.00	11/19/2015
Lynne Foley	11/4/2014	Vehicular Accident	\$8,000.00	12/3/2015
Maria Perez	2/3/2015	Passenger Injury	\$2,000.00	12/3/2015
Ericalyn Fernandez	5/16/2014	Vehicular Accident	\$3,500.00	12/3/2015
Kimberly Heckle	9/4/2015	Vehicular Accident	\$1,446.00	12/3/2015
Malia Andre, a minor	3/19/2012	Vehicular Accident	\$714.00	12/3/2015
Jerry Warren	7/13/2015	Vehicular Accident	\$389.32	10/29/2015
Zulaika Cintron	10/8/2015	Vehicular Accident	\$1,387.77	10/29/2015
Mavis Carr	3/27/2015	Vehicular Accident	\$1,296.84	10/2/2015
Karl McClary	6/8/2015	Vehicular Accident	\$315.00	10/9/2015
Ivan Reyes	10/27/2015	Vehicular Accident	\$7,404.00	11/23/2015
Debbie Goncalves	5/27/2015	Vehicular Accident	\$1,086.99	10/29/2015
Matthew Sanderson	9/14/2015	Vehicular Accident	\$1,094.94	10/29/2015
Jasmine Bell	4/24/2015	Vehicular Accident	\$4,517.63	10/15/2015
Matthew Kamm	9/4/2015	Vehicular Accident	\$1,056.05	10/22/2015
Josephine O'Dell	7/29/2014	Vehicular Accident	\$1,690.20	10/21/2015

LYNX Board Agenda

Josephine O'Dell	7/29/2014	Vehicular Accident	\$3,496.19	10/21/2015
Justin Frost	7/21/2014	Vehicular Accident	\$2,189.14	11/13/2015
Anthony Hoover	10/15/2015	Vehicular Accident	\$3,716.50	10/27/2015
Michelle McDonald	7/23/2015	Employee Injury	\$9,500.00	11/4/2015
Eric Martin	11/10/2013	Passenger Injury	\$10,000.00	12/10/2015
Juan Cruz	08/15/2014	Vehicular Accident	\$13,900.00	12/17/2015

Monthly Report A: Monthly Financial Report

To: LYNX Board of Directors

From: **Blanche Sherman**
DIRECTOR OF FINANCE
Patricia Bryant
(Technical Contact)
Nancy Navarro
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Monthly Financial Reports - December 31, 2015

Date: 1/28/2016

Please find attached the preliminary monthly financial report for the three months ending December 31, 2015. LYNX' Preliminary Statement of Revenues, Expenses, and Changes in Net Assets (Operating Statement) for the three months ending December 31, 2015 reflect total revenue earned in the amount of \$30,063,417 and total expenses incurred in the amount of \$27,805,301 resulting in a net operating profit of \$2,258,116.

- Fixed route, Vanpool, and NeighborLink services resulted in an operating profit of \$2,071,816 for the three months of the fiscal year.
- Paratransit services resulted in an operating profit of \$186,300 for the three months of the fiscal year.

Fixed Route Operations:

The year-to-date Operating Revenues are lower than the budget at 91%. Customer fares are 9% lower than the budgeted amount year-to-date due primarily to full adult fares, monthly 30 day passes being under budget for the three months of the fiscal year.

Advertising revenue is 12% higher of the amount budgeted for the month of December 2015 and year-to-date is 15% lower than the budgeted amount. Actual revenues through December 31, 2015, for advertising on buses, shelters, and in-kind (trade) transactions are \$255,666, \$177,251, and \$0, respectively. Direct Media's staff continue to enhance LYNX' advertising program and to increase the advertising revenue stream. Direct Media's sales staff is actively seeking new clients and working with existing clients to offer an attractive and affordable advertising program.

In an attempt to stabilize fuel cost in the future, LYNX' staff entered into a fuel hedging arrangement with Merrill Lynch Commodities, Incorporated. During the month of December

2015, LYNX locked in seventy-one percent (71%) of the total monthly purchases, resulting in the cap (LYNX locked) prices higher than the future (float) prices. At this time, LYNX is 31% under budget year-to-date. In the month of December LYNX paid an average price of \$1.24 (net) per gallon for diesel fuel and \$1.40 (net) per gallon for bio-diesel, plus fuel hedging losses which is lower than the budgeted price per gallon of \$2.24 (net). The national diesel fuel price for the month of December 2015 was \$1.97 (net).

LYNX' staff proactively seeks ways to maximize operational efficiencies and improve services. As a result, fixed route operating expenses for salaries, wages and fringe benefits are 7% under budget due to various vacancies and holiday pay than anticipated as of December 31, 2015. Other materials and supplies expenses are 20% under budget. Professional service expenses are 69% under budget due to various planning projects that will commence later in the fiscal year. Expenditures associated with other services, contract maintenance and other miscellaneous expenses are less than budgeted.

Paratransit Operations:

The operating profit from Paratransit operations as of December 31, 2015 is due to Customer Fares is 16% over budget. Contract Services are on target at 100% of budgeted amount. The year-to-date cost of unleaded fuel is 35% lower than budgeted. During the month of December 2015, LYNX locked in forty eight percent (48%) of the total monthly purchases, resulting in cap (LYNX locked) prices higher than the future (float) prices. The fuel is budgeted at a net price of \$2.37 (net) per gallon in the FY2016 budget. LYNX is currently paying \$1.22 (net) per gallon, plus fuel hedging losses. The national unleaded fuel price for the month of December 2015 was \$1.81 (net). An analysis of year-to-date purchased transportation trips and costs is as follows:

ACCESS LYNX			
FY2016	Trips (Year-to-Date)	Blended Trip Rate	Costs
Actual (with est.)	121,911	\$28.94	\$3,527,527
Budget (rounding)	123,801	\$27.86	\$3,448,728
Trips / Costs Over (Under) Budget	(1,890)	\$1.08	\$78,799

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF DECEMBER 2015 AND THE THREE MONTHS ENDED DECEMBER 31, 2015
(UNAUDITED)

	Year to Date			Month of December		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 7,362,870	6,782,532	92%	\$ 2,454,290	\$ 2,357,559	96%
Contract Services:						
Local Financial Assistance	3,570,963	3,274,058	92%	1,190,321	1,071,762	90%
Other Contractual Services	934,726	963,728	103%	311,575	314,801	101%
Advertising	520,000	440,416	85%	173,333	194,722	112%
Other Operating Income	106,610	69,589	65%	35,537	13,830	39%
Total Operating Revenues	<u>12,495,169</u>	<u>11,530,322</u>	92%	<u>4,165,056</u>	<u>3,952,672</u>	95%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	2,589,255	2,568,433	99%	863,085	856,144	99%
Local	11,566,402	11,549,525	100%	3,855,467	3,877,707	101%
Planning and other assistance grants:						
Federal - Other	4,021,834	3,625,357	90%	1,340,611	1,176,842	88%
State of Florida - Other	936,706	733,563	78%	312,235	233,052	75%
Local Matching - Other	-	219	N/A	-	219	N/A
Interest Income	9,103	5,646	62%	3,034	1,964	65%
Gain / (Loss) on Sale of Assets	-	50,352	N/A	-	2,590	N/A
Total Nonoperating Revenues	<u>19,123,299</u>	<u>18,533,095</u>	97%	<u>6,374,433</u>	<u>6,148,518</u>	96%
Total Revenues	<u>31,618,468</u>	<u>30,063,417</u>	95%	<u>10,539,489</u>	<u>10,101,190</u>	96%
OPERATING EXPENSES						
Salaries and Wages	11,661,130	10,837,604	93%	3,887,043	3,566,600	92%
Fringe Benefits	6,656,509	6,182,820	93%	2,218,836	2,087,587	94%
Purchased Transportation Services	4,083,693	4,129,026	101%	1,361,231	1,234,399	91%
Fuel	3,392,268	2,305,200	68%	1,130,756	728,790	64%
Other Materials and Supplies	2,071,011	1,656,532	80%	690,337	573,672	83%
Professional Services	1,089,422	351,452	32%	363,141	119,408	33%
Other Services	1,444,467	1,003,591	69%	481,489	342,604	71%
Lease and Miscellaneous Expenses	296,876	246,191	83%	98,959	72,013	73%
Casualty and Liability Insurance	557,624	587,017	105%	185,875	199,265	107%
Utilities	363,643	309,491	85%	121,214	113,335	94%
Taxes and Licenses	113,651	152,604	134%	37,884	42,792	113%
Interest Expense	31,069	43,773	141%	10,356	24,240	234%
Total Operating Expenses	<u>31,761,361</u>	<u>27,805,301</u>	88%	<u>10,587,120</u>	<u>9,104,706</u>	86%
OPERATING GAIN / (LOSS)	<u>\$ (142,893)</u>	<u>\$ 2,258,116</u>	N/A	<u>\$ (47,631)</u>	<u>\$ 996,484</u>	N/A

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
FIXED-ROUTE, VANPOOL AND NEIGHORLINK SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF DECEMBER 2015 AND THE THREE MONTHS ENDED DECEMBER 31, 2015
(UNAUDITED)

	Year to Date			Month of December		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 6,956,641	\$ 6,312,944	91%	\$ 2,318,881	\$ 2,208,766	95%
Contract Services:						
Local Financial Assistance	3,570,963	3,274,058	92%	1,190,321	1,071,762	90%
Other Contractual Services	-	29,309	N/A	-	4,114	N/A
Advertising	520,000	440,416	85%	173,333	194,722	112%
Other Operating Income	106,610	69,589	65%	35,537	13,830	39%
Total Operating Revenues	<u>11,154,214</u>	<u>10,126,315</u>	91%	<u>3,718,071</u>	<u>3,493,193</u>	94%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	2,589,255	2,568,433	99%	863,085	856,144	99%
Local	9,309,788	9,354,566	100%	3,103,263	3,125,502	101%
Planning and other assistance grants:						
Federal - Other	3,171,362	2,830,806	89%	1,057,121	911,991	86%
State of Florida - Other	924,206	733,563	79%	308,069	233,052	76%
Local Matching - Other	-	219	N/A	-	219	N/A
Interest Income	9,103	5,646	62%	3,034	1,964	65%
Gain / (Loss) on the Sale of Assets	-	50,352	N/A	-	2,590	N/A
Total Nonoperating Revenues	<u>16,003,713</u>	<u>15,543,585</u>	97%	<u>5,334,571</u>	<u>5,131,463</u>	96%
Total Revenues	<u>27,157,927</u>	<u>25,669,901</u>	95%	<u>9,052,642</u>	<u>8,624,656</u>	95%
OPERATING EXPENSES						
Salaries and Wages	11,557,490	10,742,125	93%	3,852,497	3,532,440	92%
Fringe Benefits	6,589,125	6,123,201	93%	2,196,375	2,067,121	94%
Purchased Transportation Services	604,340	599,429	99%	201,447	225,401	112%
Fuel	2,754,772	1,893,954	69%	918,257	597,290	65%
Other Materials and Supplies	2,066,151	1,648,541	80%	688,717	573,672	83%
Professional Services	1,024,372	315,869	31%	341,457	106,075	31%
Other Services	1,381,920	962,748	70%	460,640	323,838	70%
Lease and Miscellaneous Expenses	295,376	245,445	83%	98,459	72,013	73%
Casualty and Liability Insurance	557,624	587,017	105%	185,875	199,265	107%
Utilities	350,575	299,427	85%	116,858	108,936	93%
Taxes and Licenses	96,214	136,555	142%	32,071	37,891	118%
Interest Expense	31,069	43,773	141%	10,356	24,240	234%
Total Operating Expenses	<u>27,309,028</u>	<u>23,598,085</u>	86%	<u>9,103,009</u>	<u>7,868,182</u>	86%
OPERATING GAIN / (LOSS)	<u>\$ (151,101)</u>	<u>\$ 2,071,816</u>	N/A	<u>\$ (50,367)</u>	<u>\$ 756,474</u>	N/A

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PARATRANSIT SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF DECEMBER 2015 AND THE THREE MONTHS ENDED DECEMBER 31, 2015
(UNAUDITED)**

	Year to Date			Month of December		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 406,229	469,588	116%	\$ 135,410	148,793	110%
Contract Services:						
Local Financial Assistance	-	-	N/A	-	-	N/A
Other Contractual Services	934,726	934,419	100%	311,575	310,686	100%
Advertising	-	-	N/A	-	-	N/A
Other Operating Income	-	-	N/A	-	-	N/A
Total Operating Revenues	<u>1,340,955</u>	<u>1,404,007</u>	105%	<u>446,985</u>	<u>459,479</u>	103%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	-	-	N/A	-	-	N/A
Local	2,256,614	2,194,959	97%	752,205	752,205	100%
Planning and other assistance grants:						
Federal - Other	850,472	794,551	93%	283,491	264,850	93%
State of Florida - Other	12,500	-	N/A	4,167	-	N/A
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	-	-	N/A	-	-	N/A
Gain / (Loss) on the Sale of Assets	-	-	N/A	-	-	N/A
Total Nonoperating Revenues	<u>3,119,586</u>	<u>2,989,510</u>	96%	<u>1,039,862</u>	<u>1,017,055</u>	98%
Total Revenues	<u>4,460,541</u>	<u>4,393,516</u>	98%	<u>1,486,847</u>	<u>1,476,535</u>	99%
OPERATING EXPENSES						
Salaries and Wages	103,640	95,479	92%	34,547	34,160	99%
Fringe Benefits	67,384	59,619	88%	22,461	20,466	91%
Purchased Transportation Services	3,479,352	3,529,597	101%	1,159,784	1,008,999	87%
Fuel	637,496	411,245	65%	212,499	131,500	62%
Other Materials and Supplies	4,860	7,991	164%	1,620	-	0%
Professional Services	65,050	35,582	55%	21,683	13,333	61%
Other Services	62,546	40,843	65%	20,849	18,766	90%
Lease and Miscellaneous Expenses	1,500	746	50%	500	-	0%
Casualty and Liability Insurance	-	-	N/A	-	-	N/A
Utilities	13,068	10,064	77%	4,356	4,400	101%
Taxes and Licenses	17,437	16,049	92%	5,812	4,901	84%
Interest Expense	-	-	N/A	-	-	N/A
Total Operating Expenses	<u>4,452,333</u>	<u>4,207,216</u>	94%	<u>1,484,111</u>	<u>1,236,524</u>	83%
OPERATING GAIN / (LOSS)	<u>\$ 8,208</u>	<u>\$ 186,300</u>	N/A	<u>\$ 2,736</u>	<u>\$ 240,010</u>	N/A

Monthly Report B: Monthly Financial Report

To: LYNX Board of Directors

From: **Blanche Sherman**
DIRECTOR OF FINANCE
Patricia Bryant
(Technical Contact)
Nancy Navarro
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Monthly Financial Reports - November 30, 2015

Date: 1/28/2016

Please find attached the preliminary monthly financial report for the two months ending November 30, 2015. LYNX' Preliminary Statement of Revenues, Expenses, and Changes in Net Assets (Operating Statement) for the two months ending November 30, 2015 reflect total revenue earned in the amount of \$19,962,227 and total expenses incurred in the amount of \$18,700,594 resulting in a net operating profit of \$1,261,632.

- Fixed route, Vanpool, and NeighborLink services resulted in an operating profit of \$1,315,342 for the two months of the fiscal year.
- Paratransit services resulted in an operating loss of \$53,710 for the two months of the fiscal year.

Fixed Route Operations:

The year-to-date Operating Revenues are lower than the budget at 89%. Customer fares are 12% lower than the budgeted amount year-to-date due primarily to full adult fares, monthly 30 day passes and weekly 7 day passes being under budget for the two months of the fiscal year.

Advertising revenue is 59% of the amount budgeted for the month of November 2015 and year-to-date is 29% lower than the budgeted amount. Actual revenues through November 30, 2015, for advertising on buses, shelters, and in-kind (trade) transactions are \$238,366, \$114,202, and \$0, respectively. Direct Media's staff continue to enhance LYNX' advertising program and to increase the advertising revenue stream. Direct Media's sales staff is actively seeking new clients and working with existing clients to offer an attractive and affordable advertising program.

In an attempt to stabilize fuel cost in the future, LYNX' staff entered into a fuel hedging arrangement with Merrill Lynch Commodities, Incorporated. During the month of November 2015, LYNX locked in sixty-nine percent (69%) of the total monthly purchases, resulting in the

cap (LYNX locked) prices higher than the future (float) prices. At this time, LYNX is 29% under budget year-to-date. In the month of November LYNX paid an average price of \$1.51 (net) per gallon for diesel fuel and \$1.40 (net) per gallon for bio-diesel, plus fuel hedging losses which is lower than the budgeted price per gallon of \$2.24 (net). The national diesel fuel price for the month of November 2015 was \$2.13 (net).

LYNX' staff proactively seeks ways to maximize operational efficiencies and improve services. As a result, fixed route operating expenses for salaries and wages are 6% under budget due to various position vacancies. Fringe benefit expense is 8% under budget due to holiday and vacation costs not incurred during the period. Other materials and supplies expenses are 22% under budget. Professional service expenses are 69% under budget due to various planning projects that will commence later in the fiscal year. Expenditures associated with other services are 31% under budget due to contract maintenance costs not yet incurred.

Paratransit Operations:

The operating loss from Paratransit operations as of November 30, 2015 is due to purchase transportation services are 9% over budget due to actual trip demand exceeding budgeted trips for the period. The year-to-date cost of unleaded fuel is 34% lower than budgeted. During the month of November 2015, LYNX locked in forty five percent (45%) of the total monthly purchases, resulting in cap (LYNX locked) prices higher than the future (float) prices. The fuel is budgeted at a net price of \$2.37 (net) per gallon in the FY2016 budget. LYNX is currently paying \$1.46 (net) per gallon, plus fuel hedging losses. The national unleaded fuel price for the month of November 2015 was \$1.93 (net). An analysis of year-to-date purchased transportation trips and costs is as follows:

ACCESS LYNX			
FY2016	Trips (Year-to-Date)	Blended Trip Rate	Costs
Actual (with est.)	82,543	\$30.52	\$2,519,218
Budget (rounding)	82,534	\$27.86	\$2,299,152
Trips / Costs Over (Under) Budget	9	\$2.66	\$220,066

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF NOVEMBER 2015 AND THE TWO MONTHS ENDED NOVEMBER 30, 2015
(UNAUDITED)

	Year to Date			Month of November		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 4,908,580	4,424,973	90%	\$ 2,454,290	\$ 2,257,339	92%
Contract Services:						
Local Financial Assistance	2,380,642	2,202,296	93%	1,190,321	1,126,890	95%
Other Contractual Services	623,151	648,927	104%	311,575	322,586	104%
Advertising	346,667	245,695	71%	173,333	102,500	59%
Other Operating Income	71,073	55,759	78%	35,537	19,470	55%
Total Operating Revenues	<u>8,330,113</u>	<u>7,577,650</u>	91%	<u>4,165,056</u>	<u>3,828,784</u>	92%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	1,726,170	1,712,289	99%	863,085	856,144	99%
Local	7,710,934	7,671,818	99%	3,855,467	3,832,700	99%
Planning and other assistance grants:						
Federal - Other	2,681,223	2,448,515	91%	1,340,611	1,210,694	90%
State of Florida - Other	624,471	500,511	80%	312,235	238,756	76%
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	6,069	3,682	61%	3,034	1,859	61%
Gain / (Loss) on Sale of Assets	-	47,761	N/A	-	47,544	N/A
Total Nonoperating Revenues	<u>12,748,866</u>	<u>12,384,577</u>	97%	<u>6,374,433</u>	<u>6,187,698</u>	97%
Total Revenues	<u>21,078,979</u>	<u>19,962,227</u>	95%	<u>10,539,489</u>	<u>10,016,482</u>	95%
OPERATING EXPENSES						
Salaries and Wages	7,774,087	7,271,004	94%	3,887,043	3,531,190	91%
Fringe Benefits	4,437,673	4,095,233	92%	2,218,836	2,189,025	99%
Purchased Transportation Services	2,722,462	2,894,627	106%	1,361,231	1,491,861	110%
Fuel	2,261,512	1,576,410	70%	1,130,756	750,035	66%
Other Materials and Supplies	1,380,674	1,082,859	78%	690,337	551,250	80%
Professional Services	726,281	232,043	32%	363,141	138,847	38%
Other Services	962,978	660,988	69%	481,489	376,272	78%
Lease and Miscellaneous Expenses	197,917	174,178	88%	98,959	73,376	74%
Casualty and Liability Insurance	371,749	387,752	104%	185,875	334,461	180%
Utilities	242,429	196,156	81%	121,214	103,586	85%
Taxes and Licenses	75,768	109,812	145%	37,884	69,190	183%
Interest Expense	20,713	19,532	94%	10,356	18,177	176%
Total Operating Expenses	<u>21,174,241</u>	<u>18,700,594</u>	88%	<u>10,587,120</u>	<u>9,627,269</u>	91%
OPERATING GAIN / (LOSS)	<u>\$ (95,262)</u>	<u>\$ 1,261,632</u>	N/A	<u>\$ (47,631)</u>	<u>\$ 389,213</u>	N/A

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
FIXED-ROUTE, VANPOOL AND NEIGHORLINK SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF NOVEMBER 2015 AND THE TWO MONTHS ENDED NOVEMBER 30, 2015
(UNAUDITED)

	Year to Date			Month of November		
	<u>Budget</u>	<u>Actual</u>	<u>%</u>	<u>Budget</u>	<u>Actual</u>	<u>%</u>
OPERATING REVENUES						
Customer Fares	\$ 4,637,761	\$ 4,104,178	88%	\$ 2,318,881	\$ 2,093,628	90%
Contract Services:						
Local Financial Assistance	2,380,642	2,202,296	93%	1,190,321	1,126,890	95%
Other Contractual Services	-	25,195	N/A	-	10,445	N/A
Advertising	346,667	245,695	71%	173,333	102,500	59%
Other Operating Income	<u>71,073</u>	<u>55,759</u>	78%	<u>35,537</u>	<u>19,470</u>	55%
Total Operating Revenues	<u>7,436,143</u>	<u>6,633,122</u>	89%	<u>3,718,071</u>	<u>3,352,932</u>	90%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	1,726,170	1,712,289	99%	863,085	856,144	99%
Local	6,206,525	6,229,064	100%	3,103,263	3,135,471	101%
Planning and other assistance grants:						
Federal - Other	2,114,241	1,918,815	91%	1,057,121	945,843	89%
State of Florida - Other	616,137	500,511	81%	308,069	238,756	78%
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	6,069	3,682	61%	3,034	1,859	61%
Gain / (Loss) on the Sale of Assets	<u>-</u>	<u>47,761</u>	N/A	<u>-</u>	<u>47,544</u>	N/A
Total Nonoperating Revenues	<u>10,669,142</u>	<u>10,412,123</u>	98%	<u>5,334,571</u>	<u>5,225,618</u>	98%
Total Revenues	<u>18,105,285</u>	<u>17,045,245</u>	94%	<u>9,052,642</u>	<u>8,578,550</u>	95%
OPERATING EXPENSES						
Salaries and Wages	7,704,993	7,209,685	94%	3,852,497	3,504,495	91%
Fringe Benefits	4,392,750	4,056,080	92%	2,196,375	2,169,828	99%
Purchased Transportation Services	402,894	374,029	93%	201,447	178,278	88%
Fuel	1,836,515	1,296,664	71%	918,257	612,266	67%
Other Materials and Supplies	1,377,434	1,074,869	78%	688,717	547,437	79%
Professional Services	682,915	209,794	31%	341,457	116,597	34%
Other Services	921,280	638,910	69%	460,640	357,506	78%
Lease and Miscellaneous Expenses	196,917	173,432	88%	98,459	72,630	74%
Casualty and Liability Insurance	371,749	387,752	104%	185,875	334,461	180%
Utilities	233,717	190,491	82%	116,858	99,051	85%
Taxes and Licenses	64,143	98,664	154%	32,071	63,202	197%
Interest Expense	<u>20,713</u>	<u>19,532</u>	94%	<u>10,356</u>	<u>18,177</u>	176%
Total Operating Expenses	<u>18,206,019</u>	<u>15,729,903</u>	86%	<u>9,103,009</u>	<u>8,073,930</u>	89%
OPERATING GAIN / (LOSS)	<u>\$ (100,734)</u>	<u>\$ 1,315,342</u>	N/A	<u>\$ (50,367)</u>	<u>\$ 504,621</u>	N/A

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PARATRANSIT SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF NOVEMBER 2015 AND THE TWO MONTHS ENDED NOVEMBER 30, 2015
(UNAUDITED)**

	Year to Date			Month of November		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 270,819	320,795	118%	\$ 135,410	163,712	121%
Contract Services:						
Local Financial Assistance	-	-	N/A	-	-	N/A
Other Contractual Services	623,151	623,732	100%	311,575	312,141	100%
Advertising	-	-	N/A	-	-	N/A
Other Operating Income	-	-	N/A	-	-	N/A
Total Operating Revenues	<u>893,970</u>	<u>944,527</u>	106%	<u>446,985</u>	<u>475,854</u>	106%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	-	-	N/A	-	-	N/A
Local	1,504,409	1,442,754	96%	752,205	697,229	93%
Planning and other assistance grants:						
Federal - Other	566,981	529,700	93%	283,491	264,850	93%
State of Florida - Other	8,333	-	N/A	4,167	-	N/A
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	-	-	N/A	-	-	N/A
Gain / (Loss) on the Sale of Assets	-	-	N/A	-	-	N/A
Total Nonoperating Revenues	<u>2,079,724</u>	<u>1,972,454</u>	95%	<u>1,039,862</u>	<u>962,079</u>	93%
Total Revenues	<u>2,973,694</u>	<u>2,916,982</u>	98%	<u>1,486,847</u>	<u>1,437,933</u>	97%
OPERATING EXPENSES						
Salaries and Wages	69,094	61,319	89%	34,547	26,694	77%
Fringe Benefits	44,923	39,153	87%	22,461	19,197	85%
Purchased Transportation Services	2,319,568	2,520,598	109%	1,159,784	1,313,583	113%
Fuel	424,997	279,745	66%	212,499	137,769	65%
Other Materials and Supplies	3,240	7,991	247%	1,620	3,813	235%
Professional Services	43,367	22,249	51%	21,683	22,249	103%
Other Services	41,698	22,078	53%	20,849	18,766	90%
Lease and Miscellaneous Expenses	1,000	746	75%	500	746	149%
Casualty and Liability Insurance	-	-	N/A	-	-	N/A
Utilities	8,712	5,664	65%	4,356	4,535	104%
Taxes and Licenses	11,625	11,148	96%	5,812	5,988	103%
Interest Expense	-	-	N/A	-	-	N/A
Total Operating Expenses	<u>2,968,222</u>	<u>2,970,692</u>	100%	<u>1,484,111</u>	<u>1,553,339</u>	105%
OPERATING GAIN / (LOSS)	<u>\$ 5,472</u>	<u>\$ (53,710)</u>	N/A	<u>\$ 2,736</u>	<u>\$ (115,407)</u>	N/A

Monthly Report C: Monthly Financial Report

To: LYNX Board of Directors

From: **Blanche Sherman**
DIRECTOR OF FINANCE
Patricia Bryant
(Technical Contact)
Nancy Navarro
(Technical Contact)

Phone: 407.841.2279 ext: 6100

Item Name: Monthly Financial Reports - October 31, 2015

Date: 1/28/2016

Please find attached the preliminary monthly financial report for the one month ending October 31, 2015. LYNX' Preliminary Statement of Revenues, Expenses, and Changes in Net Assets (Operating Statement) for the one month ending October 31, 2015 reflect total revenue earned in the amount of \$9,945,745 and total expenses incurred in the amount of \$9,073,326 resulting in a net operating profit of \$872,419.

- Fixed route, Vanpool, and NeighborLink services resulted in an operating profit of \$810,723 for the one month of the fiscal year.
- Paratransit services resulted in an operating profit of \$61,697 for the one month of the fiscal year.

Fixed Route Operations:

The year-to-date Operating Revenues are 88% of budgeted amount as of October 31, 2015. Customer fares are 13% lower than the budgeted amount year-to-date due primarily to full adult fares, monthly 30 day passes and weekly 7 day passes being under budget for the first month of the fiscal year. Contract services revenue is 10% less than budgeted, however this will adjust upwards in the next fiscal period.

Advertising revenue is 83% of the amount budgeted for the month of October 2015 and year-to-date is 17% lower than the budgeted amount. Actual revenues through October 31, 2015, for advertising on buses, shelters, and in-kind (trade) transactions are \$101,154, \$39,541, and \$0, respectively. Direct Media's staff continue to enhance LYNX' advertising program and to increase the advertising revenue stream. Direct Media's sales staff is actively seeking new clients and working with existing clients to offer an attractive and affordable advertising program.

In an attempt to stabilize fuel cost in the future, LYNX’ staff entered into a fuel hedging arrangement with Merrill Lynch Commodities, Incorporated. During the month of October 2015, LYNX locked in eighty-six percent (86%) of the total monthly purchases, resulting in the cap (LYNX locked) prices higher than the future (float) prices. At this time, LYNX is 25% under budget year-to-date. In the month of October LYNX paid an average price of \$1.57 (net) per gallon for diesel fuel and \$1.40 (net) per gallon for bio-diesel, plus fuel hedging losses which is lower than the budgeted price per gallon of \$2.24 (net). The national diesel fuel price for the month of October 2015 was \$2.18 (net).

LYNX’ staff proactively seeks ways to maximize operational efficiencies and improve services. As a result, fixed route operating expenses for salaries and wages are 4% under budget due to various position vacancies. Fringe benefit expense is 14% under budget due to holiday and vacation costs not incurred during the period. Other materials and supplies expenses are 23% under budget due primarily to buildings and grounds repairs and maintenance costs. Professional service expenses are 73% under budget due to various planning projects that will commence later in the fiscal year. Expenditures associated with other services are 39% under budget due to contract maintenance costs not yet incurred. Casualty and liability expenses are 71% lower than budgeted year-to-date.

Paratransit Operations:

The operating profit from Paratransit operations as of October 31, 2015 is due to fuel, contract services and professional services expenses under budget. Purchase transportation services are 4% over budget due to actual trip demand exceeding budgeted trips for the period. The year-to-date cost of unleaded fuel is 33% lower than budgeted. During the month of October 2015, LYNX locked in fifty percent (50%) of the total monthly purchases, resulting in cap (LYNX locked) prices higher than the future (float) prices. The fuel is budgeted at a net price of \$2.37 (net) per gallon in the FY2016 budget. LYNX is currently paying \$1.39 (net) per gallon, plus fuel hedging losses. The national unleaded fuel price for the month of October 2015 was \$2.06 (net). An analysis of year-to-date purchased transportation trips and costs is as follows:

ACCESS LYNX			
FY2016	Trips (Year-to-Date)	Blended Trip Rate	Costs
Actual (with est.)	43,173	\$27.94	\$1,206,325
Budget (rounding)	41,267	\$27.86	\$1,149,576
Trips / Costs Over (Under) Budget	1,906	\$.08	\$56,749

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF OCTOBER 2015 AND THE ONE MONTH ENDED OCTOBER 31, 2015
(UNAUDITED)

	Year to Date			Month of October		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 2,454,290	2,167,634	88%	\$ 2,454,290	\$ 2,167,634	88%
Contract Services:						
Local Financial Assistance	1,190,321	1,075,407	90%	1,190,321	1,075,407	90%
Other Contractual Services	311,575	326,341	105%	311,575	326,341	105%
Advertising	173,333	143,195	83%	173,333	143,195	83%
Other Operating Income	35,537	36,289	102%	35,537	36,289	102%
Total Operating Revenues	<u>4,165,056</u>	<u>3,748,865</u>	90%	<u>4,165,056</u>	<u>3,748,865</u>	90%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	863,085	856,144	99%	863,085	856,144	99%
Local	3,855,467	3,839,118	100%	3,855,467	3,839,118	100%
Planning and other assistance grants:						
Federal - Other	1,340,611	1,237,822	92%	1,340,611	1,237,822	92%
State of Florida - Other	312,235	261,755	84%	312,235	261,755	84%
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	3,034	1,823	60%	3,034	1,823	60%
Gain / (Loss) on Sale of Assets	-	217	N/A	-	217	N/A
Total Nonoperating Revenues	<u>6,374,433</u>	<u>6,196,880</u>	97%	<u>6,374,433</u>	<u>6,196,880</u>	97%
Total Revenues	<u>10,539,489</u>	<u>9,945,745</u>	94%	<u>10,539,489</u>	<u>9,945,745</u>	94%
OPERATING EXPENSES						
Salaries and Wages	3,887,043	3,739,815	96%	3,887,043	3,739,815	96%
Fringe Benefits	2,218,836	1,906,208	86%	2,218,836	1,906,208	86%
Purchased Transportation Services	1,361,231	1,402,765	103%	1,361,231	1,402,765	103%
Fuel	1,130,756	826,374	73%	1,130,756	826,374	73%
Other Materials and Supplies	690,337	531,609	77%	690,337	531,609	77%
Professional Services	363,141	93,197	26%	363,141	93,197	26%
Other Services	481,489	284,716	59%	481,489	284,716	59%
Lease and Miscellaneous Expenses	98,959	100,802	102%	98,959	100,802	102%
Casualty and Liability Insurance	185,875	53,291	29%	185,875	53,291	29%
Utilities	121,214	92,570	76%	121,214	92,570	76%
Taxes and Licenses	37,884	40,622	107%	37,884	40,622	107%
Interest Expense	10,356	1,355	13%	10,356	1,355	13%
Total Operating Expenses	<u>10,587,120</u>	<u>9,073,326</u>	86%	<u>10,587,120</u>	<u>9,073,326</u>	86%
OPERATING GAIN / (LOSS)	<u>\$ (47,631)</u>	<u>\$ 872,419</u>	N/A	<u>\$ (47,631)</u>	<u>\$ 872,419</u>	N/A

CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
FIXED-ROUTE, VANPOOL AND NEIGHBORLINK SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF OCTOBER 2015 AND THE ONE MONTH ENDED OCTOBER 31, 2015
(UNAUDITED)

	Year to Date			Month of October		
	<u>Budget</u>	<u>Actual</u>	<u>%</u>	<u>Budget</u>	<u>Actual</u>	<u>%</u>
OPERATING REVENUES						
Customer Fares	\$ 2,318,881	\$ 2,010,552	87%	\$ 2,318,881	\$ 2,010,553	87%
Contract Services:						
Local Financial Assistance	1,190,321	1,075,407	90%	1,190,321	1,075,407	90%
Other Contractual Services	-	14,750	N/A	-	14,750	N/A
Advertising	173,333	143,195	83%	173,333	143,195	83%
Other Operating Income	<u>35,537</u>	<u>36,289</u>	102%	<u>35,537</u>	<u>36,289</u>	102%
Total Operating Revenues	<u>3,718,071</u>	<u>3,280,192</u>	88%	<u>3,718,071</u>	<u>3,280,193</u>	88%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	863,085	856,144	99%	863,085	856,144	99%
Local	3,103,263	3,093,593	100%	3,103,263	3,093,593	100%
Planning and other assistance grants:						
Federal - Other	1,057,121	972,971	92%	1,057,121	972,971	92%
State of Florida - Other	308,069	261,755	85%	308,069	261,755	85%
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	3,034	1,823	60%	3,034	1,823	60%
Gain / (Loss) on the Sale of Assets	<u>-</u>	<u>217</u>	N/A	<u>-</u>	<u>217</u>	N/A
Total Nonoperating Revenues	<u>5,334,571</u>	<u>5,186,504</u>	97%	<u>5,334,571</u>	<u>5,186,504</u>	97%
Total Revenues	<u>9,052,642</u>	<u>8,466,696</u>	94%	<u>9,052,642</u>	<u>8,466,697</u>	94%
OPERATING EXPENSES						
Salaries and Wages	3,852,497	3,705,190	96%	3,852,497	3,705,190	96%
Fringe Benefits	2,196,375	1,886,251	86%	2,196,375	1,886,251	86%
Purchased Transportation Services	201,447	195,750	97%	201,447	195,750	97%
Fuel	918,257	684,398	75%	918,257	684,398	75%
Other Materials and Supplies	688,717	527,431	77%	688,717	527,431	77%
Professional Services	341,457	93,197	27%	341,457	93,197	27%
Other Services	460,640	281,404	61%	460,640	281,404	61%
Lease and Miscellaneous Expenses	98,459	100,802	102%	98,459	100,802	102%
Casualty and Liability Insurance	185,875	53,291	29%	185,875	53,291	29%
Utilities	116,858	91,441	78%	116,858	91,441	78%
Taxes and Licenses	32,071	35,462	111%	32,071	35,462	111%
Interest Expense	<u>10,356</u>	<u>1,355</u>	13%	<u>10,356</u>	<u>1,355</u>	13%
Total Operating Expenses	<u>9,103,009</u>	<u>7,655,973</u>	84%	<u>9,103,009</u>	<u>7,655,973</u>	84%
OPERATING GAIN / (LOSS)	<u>\$ (50,367)</u>	<u>\$ 810,723</u>	N/A	<u>\$ (50,367)</u>	<u>\$ 810,724</u>	N/A

**CENTRAL FLORIDA REGIONAL TRANSPORTATION AUTHORITY
PARATRANSIT SEGMENT
STATEMENT OF REVENUES AND EXPENSES
FOR THE MONTH OF OCTOBER 2015 AND THE ONE MONTH ENDED OCTOBER 31, 2015
(UNAUDITED)**

	Year to Date			Month of October		
	Budget	Actual	%	Budget	Actual	%
OPERATING REVENUES						
Customer Fares	\$ 135,410	157,083	116%	\$ 135,410	157,083	116%
Contract Services:						
Local Financial Assistance	-	-	N/A	-	-	N/A
Other Contractual Services	311,575	311,591	100%	311,575	311,591	100%
Advertising	-	-	N/A	-	-	N/A
Other Operating Income	-	-	N/A	-	-	N/A
Total Operating Revenues	<u>446,985</u>	<u>468,674</u>	105%	<u>446,985</u>	<u>468,674</u>	105%
NONOPERATING REVENUES						
Operating assistance grants:						
State of Florida	-	-	N/A	-	-	N/A
Local	752,205	745,525	99%	752,205	745,525	99%
Planning and other assistance grants:						
Federal - Other	283,491	264,850	93%	283,491	264,850	93%
State of Florida - Other	4,167	-	N/A	4,167	-	N/A
Local Matching - Other	-	-	N/A	-	-	N/A
Interest Income	-	-	N/A	-	-	N/A
Gain / (Loss) on the Sale of Assets	-	-	N/A	-	-	N/A
Total Nonoperating Revenues	<u>1,039,862</u>	<u>1,010,375</u>	97%	<u>1,039,862</u>	<u>1,010,375</u>	97%
Total Revenues	<u>1,486,847</u>	<u>1,479,049</u>	99%	<u>1,486,847</u>	<u>1,479,049</u>	99%
OPERATING EXPENSES						
Salaries and Wages	34,547	34,625	100%	34,547	34,625	100%
Fringe Benefits	22,461	19,957	89%	22,461	19,957	89%
Purchased Transportation Services	1,159,784	1,207,015	104%	1,159,784	1,207,015	104%
Fuel	212,499	141,976	67%	212,499	141,976	67%
Other Materials and Supplies	1,620	4,178	258%	1,620	4,178	258%
Professional Services	21,683	-	0%	21,683	-	0%
Other Services	20,849	3,312	16%	20,849	3,312	16%
Lease and Miscellaneous Expenses	500	-	0%	500	-	0%
Casualty and Liability Insurance	-	-	N/A	-	-	N/A
Utilities	4,356	1,129	26%	4,356	1,129	26%
Taxes and Licenses	5,812	5,160	89%	5,812	5,160	89%
Interest Expense	-	-	N/A	-	-	N/A
Total Operating Expenses	<u>1,484,111</u>	<u>1,417,352</u>	96%	<u>1,484,111</u>	<u>1,417,352</u>	96%
OPERATING GAIN / (LOSS)	<u>\$ 2,736</u>	<u>\$ 61,697</u>	N/A	<u>\$ 2,736</u>	<u>\$ 61,697</u>	N/A

Monthly Report D: Ridership Report

To: LYNX Board of Directors

From: Andrea Ostrodka
DIRECTOR OF PLAN & DEVELOP
OLANREWAJU ADELEKAN
(Technical Contact)
JAMES RODRIGUEZ
(Technical Contact)
Douglas Robinson
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Ridership Report - September and October 2015 (Final)

Date: 1/28/2016

2015 LYNX RIDERSHIP YEAR END REVIEW

In the last five years, LYNX ridership has grown by more than 22%. Annual system-wide ridership in 2009 was 24,616,414. By 2014 the ridership had grown by over five million, to 30,141,247 rides per year.

SunRail, Central Florida's commuter rail system, started service on May 1, 2014 and its ridership has continued to grow. When the system total ridership of SunRail is combined with the system total ridership of LYNX to examine **transit ridership for the region**, we can see that regional transit ridership has been relatively consistent between FY 2014 and FY 2015. One influencing factor is that a number of LYNX riders have switched over to SunRail for at least a portion of their daily commute.

Over the last 18 months, there have been significant changes in the travel patterns of LYNX customers due to the introduction of SunRail, the improved economy and reduced gas prices. According to the American Public Transit Association, high gasoline prices in recent years helped give public-transit agencies across the U.S. their best ridership numbers in half a century. The recent drop in gas prices, to less than \$2 a gallon in much of the nation, already appears to be encouraging our customers to drive more. According to the Energy Information Administration, the average price per gallon of regular unleaded gasoline has dropped 92 cents over the past year.

Total LYNX system-wide ridership for period of October 2014 through September 2015 is 29,377,735. This reduction in ridership was expected both due to the transition of many LYNX customers on Links 102, 103, 17/92, and 18 to SunRail, and the other economic factors described above. While LYNX experienced ridership growth this year in the service it provides through

LYMMO, Vanpool, NeighborLink, and Commuter Bus, Fixed route and AccessLYNX experienced a decline in ridership this fiscal year.

Finally, special shuttle ridership has increased significantly this fiscal year in large part to the partnership between LYNX and the Orlando City Soccer Club by servicing fans going to the newly renovated Citrus Bowl. LYNX staff continues to work with the Orlando City Soccer Club as their new stadium is constructed between Church Street and Central Boulevard at Parramore Avenue.

As LYNX begins a new fiscal year, the October 2015 ridership numbers show the continued influence of reduced gas prices and the improving economy on customer retention.

YEAR TO DATE (OCTOBER 2014 to SEPTEMBER 2015)

<i>Service Mode</i>	<i>Oct-Sep(FY2014)</i>	<i>Oct-Sep(FY2015)</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	881,583	899,862	2.07%
LYMMO (GRAPEFRUIT LINE)	161,765	498,107	N/A
REGULAR FIXED-ROUTE	27,798,711	26,753,876	-3.76%
NEIGHBORLINK	165,401	181,442	9.70%
SUBTOTAL - FIXED ROUTE	29,007,460	28,333,287	-2.32%
SPECIAL SHUTTLE	23,391	164,885	N/A
EXPRESS LINK 208	2,968	11,883	N/A
ACCESSLYNX	774,015	518,588	-33.00%
VANPOOL	333,413	349,092	4.70%
SUBTOTAL - OTHER SERVICES	1,133,787	1,044,448	-7.88%
TOTAL ALL SERVICES	30,141,247	29,377,735	-2.53%

LYNX readjusted the running times over the last two service changes on most of its routes to improve on-time performance and make better connections for our customers. As part of the regular service change process, LYNX uses Board-approved documents such as the Transit Development Plan and the Comprehensive Operational Analysis to determine the service improvements needed and the timing for implementing them. For the August 2015 service change, LYNX initiated two limited stop routes to Medical City, one from Downtown Orlando and the other from Downtown Kissimmee.

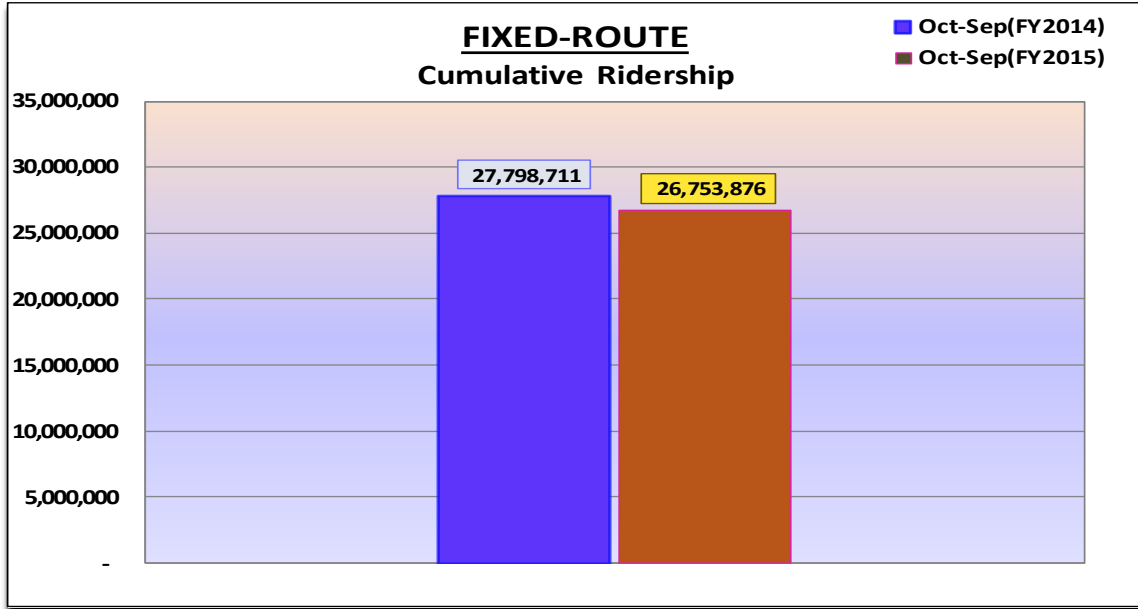
LYMMO: The introduction of the Grapefruit Line in 2014 and the extension of the Orange Line this year has LYMMO ridership surpassing the one million mark already this year.

NeighborLink: A new route servicing Maitland is just one reason that NeighborLink ridership has grown by nearly 10% so far this fiscal year. Communities such as Goldsboro in Seminole County have embraced this flexible and convenient mobility option.

VanPool: The number of vanpools in service have increased by 40 over the last fiscal year giving LYNX a 5% increase in ridership so far this year.

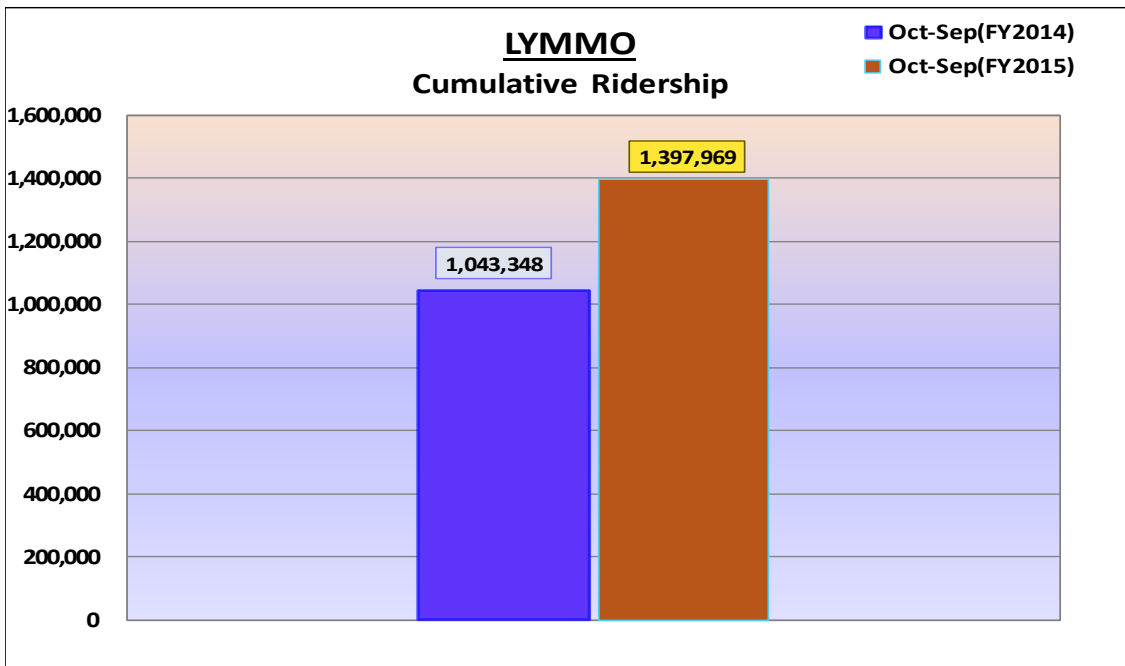
Fixed-Route: Fixed route ridership was affected by elimination of Links 200 and 204. Link 200 provided express service from Volusia County. Most of its passengers are now using SunRail. Link 204 provided express service from Lake County. Other routes such as Link 103 and FastLink 17-92 have experienced a decline in ridership as passengers on those routes have moved over to SunRail. Ridership losses from these four routes alone are projected to be on the order of 200,000 customers annually. However, when transit ridership for the region is viewed as a whole (LYNX and SunRail combined) it becomes clear that many of these customers were not “lost” – they simply transitioned to a new mode.

AccessLYNX: Due to a change in Medicaid policies which occurred in 2014, LYNX has experienced a significant, but not unexpected, decline in ridership. This decline is on the order of 33%.

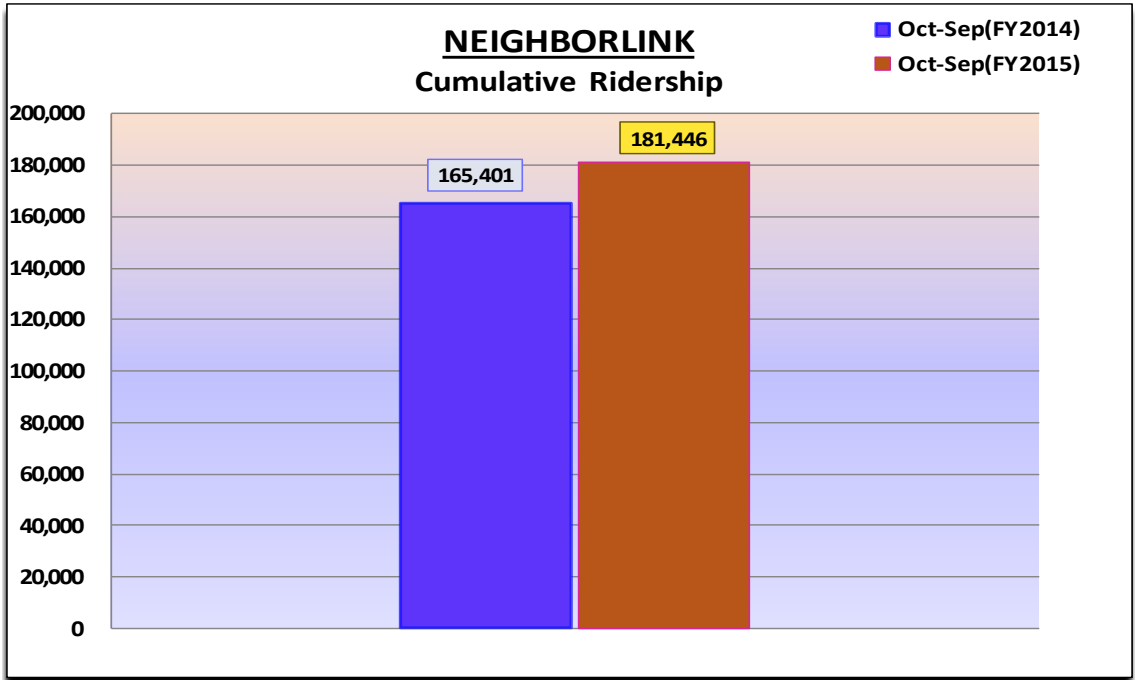


	Fy TOTAL	
Oct-Sep(FY2014)	27,798,711	Significant decrease in gasoline costs may account for the slight decrease in fixed-route ridership
Oct-Sep(FY2015)	26,753,876	
Change (%)	-3.76%	

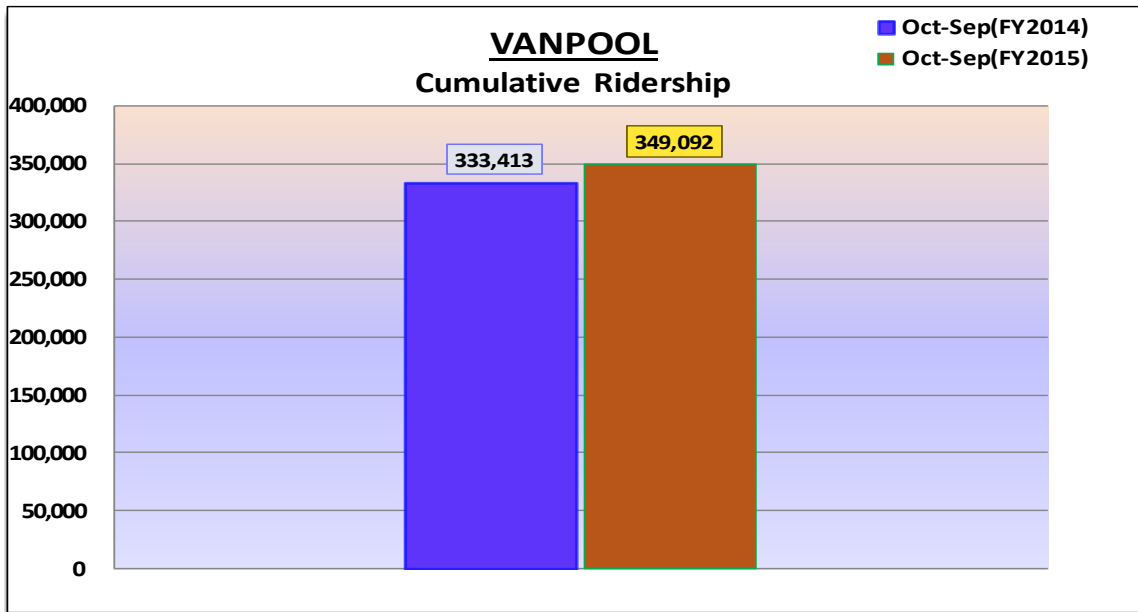
Retail Gasoline Prices in Florida	Sep-14	Sep-15
Source: U.S. Energy Info Administration	\$3.26	\$2.13



	Fy TOTAL	
Oct-Sep(FY2014)	1,043,348	Significant increase in ridership is due to the new Lymmo Grapefruit Line and an increase in riders from SunRail into LYNX central station
Oct-Sep(FY2015)	1,397,969	
Change (%)	33.99%	

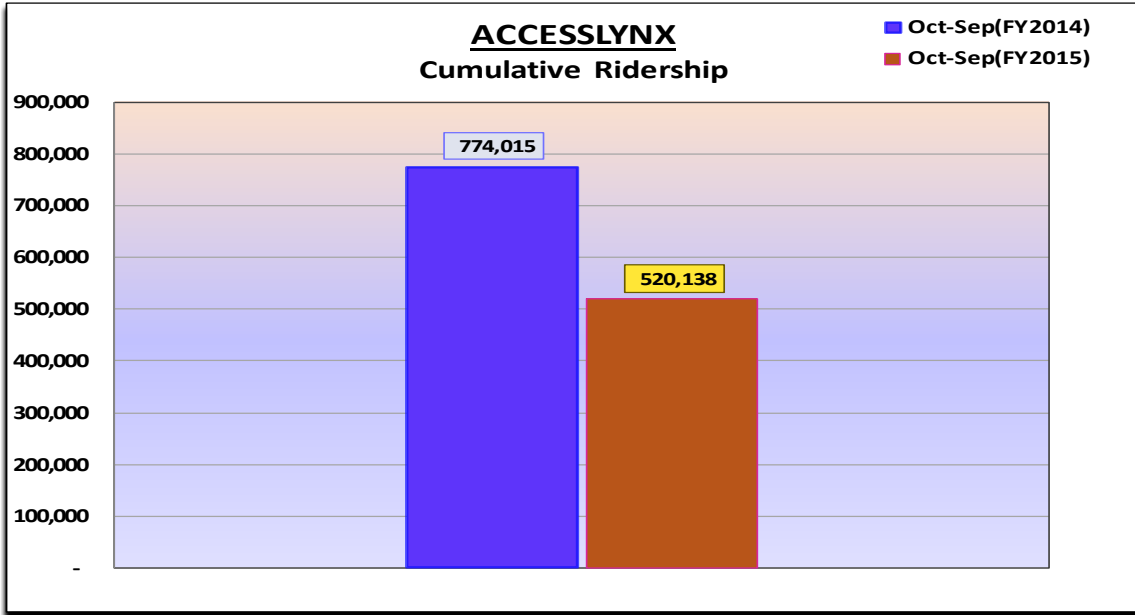


	<i>Fy TOTAL</i>	
Oct-Sep(FY2014)	165,401	Ridership increase is due to expansion of NL to other service areas including Goldsboro, Kissimmee and Maitland.
Oct-Sep(FY2015)	181,446	
Change (%)	9.70%	



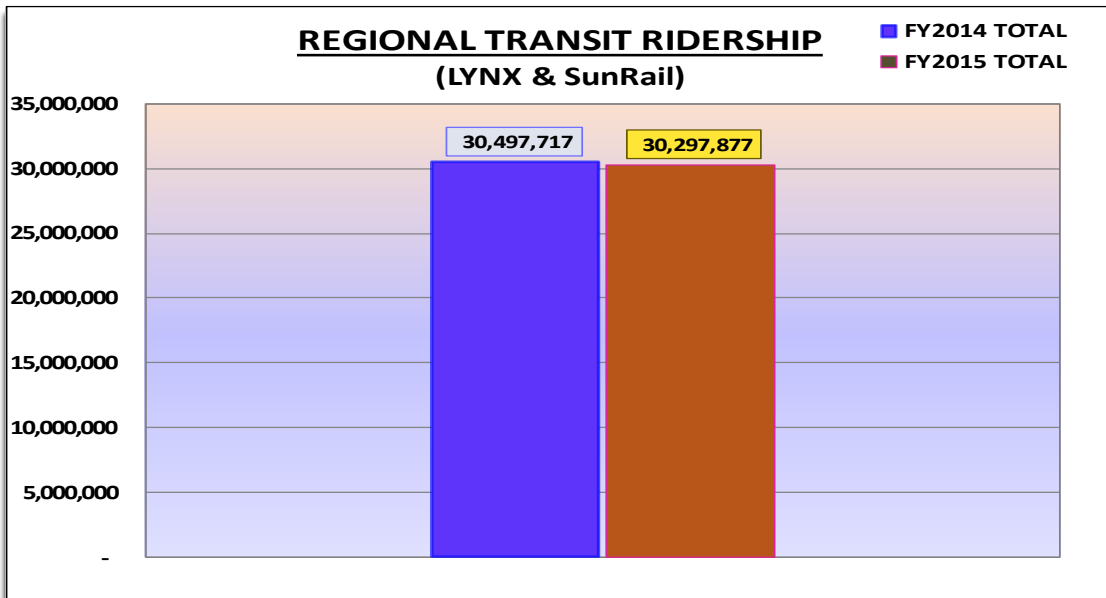
	<i>Fy TOTAL</i>	
Oct-Sep(FY2014)	333,413	Ridership increase is due to partnership with other organizations resulting in an increased number of vans and an expanded opportunities to commuters
Oct-Sep(FY2015)	349,092	
Change (%)	4.70%	

<i>Vehicles Operated in Maximum Service</i>	<i>Sep-14</i>	<i>Sep-15</i>	<i>Change</i>
Vehicles Operated	126	131	4%



	<i>Fy TOTAL</i>	Significant drop in ridership occurred as a result of change to Medicaid policy
Oct-Sep(FY2014)	774,015	
Oct-Sep(FY2015)	520,138	
Change (%)	-32.80%	

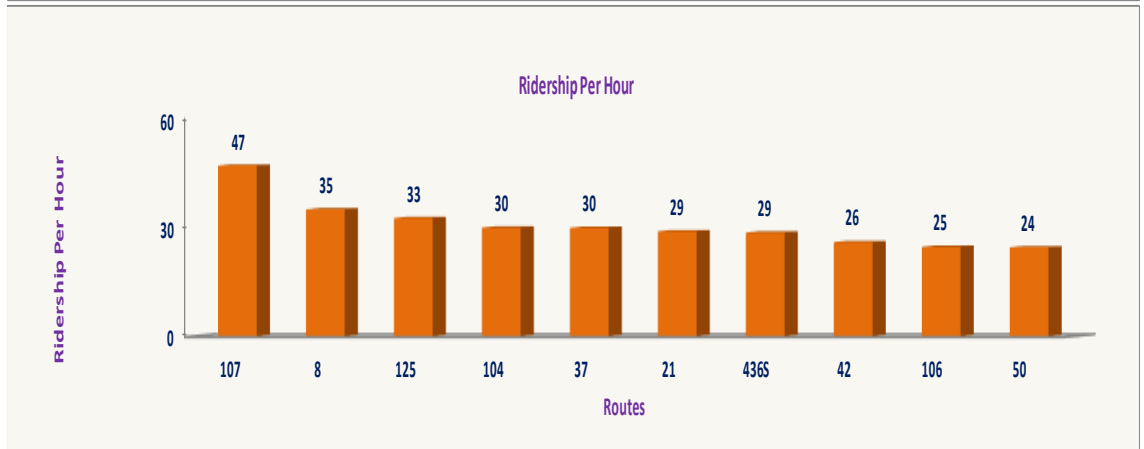
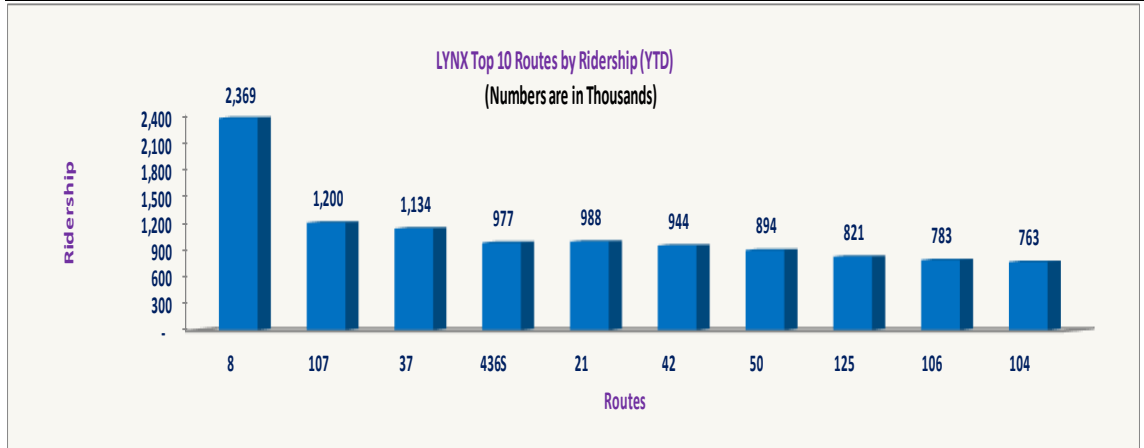
Dates	Medicaid Policy Changes
August 1, 2014	Medicaid clients living in nursing homes were no longer eligible
October 1, 2014	All Medicaid recipients were switched to HMO.
March 1, 2015	Only transports Medicaid recipients who are eligible either through the American with Disabilities Act (ADA), Transportation Disadvantage (TD), or are 80 years and older.



	<i>Fy TOTAL</i>	Even with the addition of SunRail service, regional transit ridership has remained constant for the fiscal year. A number of LYNX riders have migrated to SunRail.
FY2014 TOTAL (LYNX & SunRail)	30,497,717	
FY2015 TOTAL (LYNX & SunRail)	30,297,877	
Change (%)	-0.66%	

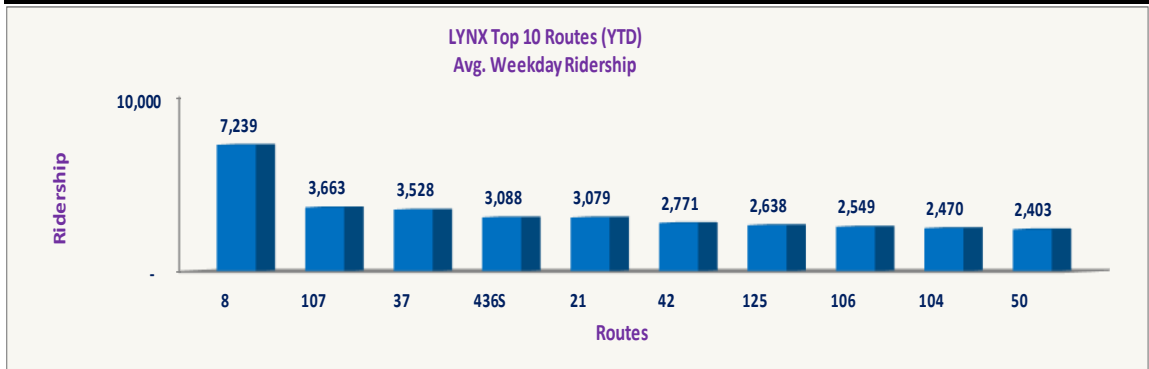
TRENDS: Who is traveling where?

FY 2015 LYNX																
TOP 10 FIXED-ROUTES BY RIDERSHIP (OCT 14 - SEP 15)																
Rank	Link No	Route Name	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	YTD	% of Total Ridership
1	8	W OAK RIDGE RD/INTL DR	224,019	191,706	203,247	201,751	183,857	200,211	203,075	203,784	180,399	196,301	194,139	186,337	2,368,826	8.85%
2	107	SOUTH US 441/FLA MALL	110,155	101,409	106,024	105,138	95,648	103,166	101,222	98,702	93,192	94,718	97,830	92,343	1,199,547	4.48%
3	37	PARK PROMENADE/FLORIDA MALL	107,827	91,547	98,253	98,297	90,569	98,373	98,698	95,672	89,006	89,622	89,469	86,446	1,133,779	4.24%
4	4365	4365 - SOUTH S R 436	104,763	90,957	85,758	86,313	80,070	87,270	88,478	72,293	67,586	65,940	71,314	75,859	976,601	3.65%
5	21	CARVER SHORES	92,351	79,746	84,730	84,524	77,194	81,910	85,339	84,179	76,229	82,172	80,129	79,333	987,836	3.69%
6	42	INTL DR/ORLANDO INTL AIRPORT	84,137	79,255	82,290	80,670	69,965	81,933	80,743	79,300	73,719	79,859	76,444	75,879	944,194	3.53%
7	50	DOWNTOWN ORLANDO/MAGIC KIN	85,872	73,644	75,626	70,369	59,936	73,142	76,946	80,257	70,147	80,846	78,573	68,943	894,301	3.34%
8	125	SILVER STAR RD CROSSTOWN	81,891	67,308	69,823	69,605	64,764	68,781	72,176	69,321	62,720	60,310	65,574	68,411	820,684	3.07%
9	106	NORTH US 441/APOPKA	75,654	65,196	69,819	71,243	61,866	62,067	66,641	69,302	58,350	61,600	60,551	61,132	783,421	2.93%
10	104	EAST COLONIAL DR/UCF	80,375	67,046	67,860	70,967	62,927	65,542	65,959	59,394	54,573	54,346	54,258	59,503	762,750	2.85%
CUMULATIVE RIDERSHIP (ALL FIXED ROUTES)			26,753,214													41%

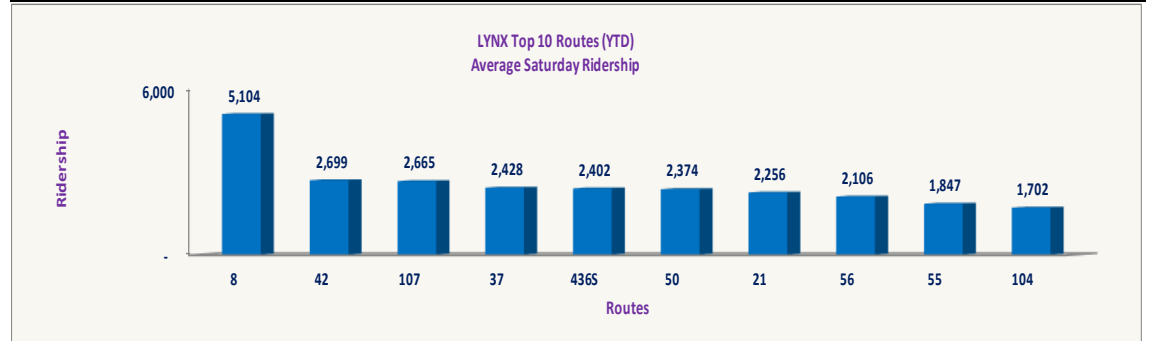


**TOP 10 ROUTES REPRESENTS
41% OF LYNX ENTIRE FIXED-ROUTE RIDERSHIP**

FY 2015 LYNX TOP 10 FIXED-ROUTES															
AVERAGE WEEKDAY RIDERSHIP (OCT 14 - SEP 15)															
Rank	Link No	Route Name	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	AVG
1	8	W OAK RIDGE RD/INTL DR	8,099	7,275	7,338	7,233	7,387	7,206	7,466	7,441	6,553	6,928	7,023	6,914	7,239
2	107	SOUTH US 441/FLA MALL	3,882	3,824	3,842	3,747	3,825	3,763	3,793	3,608	3,368	3,336	3,605	3,359	3,663
3	37	PARK PROMENADE/FLORIDA MALL	3,963	3,555	3,611	3,564	3,681	3,595	3,720	3,539	3,320	3,236	3,285	3,264	3,528
4	436S	436S - SOUTH S R 436	3,850	3,543	3,192	3,139	3,322	3,287	3,378	2,773	2,515	2,483	2,613	2,856	3,079
5	21	CARVER SHORES	3,332	3,135	3,148	3,072	3,161	3,073	3,223	3,113	2,841	2,964	2,983	3,014	3,088
6	42	INTL DR/ORLANDO INTL AIRPORT	2,869	2,805	2,870	2,740	2,690	2,859	2,850	2,747	2,653	2,760	2,674	2,736	2,771
7	125	SILVER STAR RD CROSSTOWN	3,058	2,689	2,657	2,579	2,719	2,616	2,829	2,730	2,371	2,235	2,525	2,650	2,638
8	106	NORTH US 441/APOPKA	2,823	2,619	2,636	2,633	2,498	2,307	2,536	2,557	2,218	2,172	2,294	2,354	2,470
9	104	EAST COLONIAL DR/UCF	2,944	2,641	2,502	2,603	2,594	2,445	2,516	2,207	2,091	1,970	2,048	2,281	2,403
10	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,867	2,578	2,526	2,347	2,245	2,447	2,629	2,719	2,469	2,746	2,657	2,362	2,549



FY 2015 LYNX TOP 10 FIXED-ROUTES															
AVERAGE SATURDAY RIDERSHIP (OCT 14 - SEP 15)															
Rank	Link No	Route Name	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Sep-15
1	8	W OAK RIDGE RD/INTL DR	5,117	5,215	5,322	5,169	4,842	5,275	5,348	5,202	4,774	5,113	5,162	4,711	5,104
2	42	INTL DR/ORLANDO INTL AIRPORT	2,875	2,712	2,903	2,701	2,692	2,814	2,903	2,870	2,349	2,623	2,518	2,428	2,699
3	107	SOUTH US 441/FLA MALL	2,912	2,832	2,731	2,770	2,511	2,569	2,588	2,726	2,743	2,494	2,497	2,612	2,665
4	436S	436S - SOUTH S R 436	2,741	2,526	2,661	2,645	2,534	2,371	2,548	2,401	2,129	1,741	2,137	2,057	2,374
5	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,683	2,500	2,453	2,506	2,293	2,365	2,592	2,418	2,098	2,435	2,441	2,350	2,428
6	37	PARK PROMENADE/FLORIDA MALL	2,513	2,361	2,489	2,195	1,975	2,633	2,610	2,561	2,553	2,296	2,412	2,223	2,402
7	21	CARVER SHORES	2,468	2,126	2,386	2,307	2,282	2,157	2,371	2,419	2,100	2,136	2,257	2,060	2,256
8	56	WEST US 192/MAGIC KINGDOM	2,217	2,129	2,321	2,118	2,079	1,996	2,120	2,082	2,062	2,122	2,039	1,993	2,106
9	55	WEST US 192/FOUR CORNERS	1,914	1,854	1,971	1,901	1,805	1,820	1,814	1,809	1,837	1,784	1,846	1,815	1,847
10	104	EAST COLONIAL DR/UCF	2,053	1,864	2,027	1,906	1,679	1,749	1,739	1,709	1,367	1,338	1,426	1,570	1,702



LYNX Monthly Ridership by Mode

Fiscal Year 2015													
<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>YEAR TO DATE</i>
LYMMO (ORANGE LINE)	85,372	71,119	79,455	71,918	79,636	75,360	73,554	68,556	72,331	77,788	73,568	71,205	899,862
LYMMO (GRAPEFRUIT LINE)	41,606	35,770	39,556	39,699	31,019	41,345	42,204	42,747	38,740	50,291	46,688	48,442	498,107
REGULAR FIXED-ROUTE	2,561,055	2,184,762	2,305,092	2,293,176	2,083,558	2,270,238	2,246,055	2,193,675	2,110,737	2,172,036	2,160,705	2,172,787	26,753,876
NEIGHBORLINK	16,840	13,633	15,320	15,572	14,136	15,287	15,682	14,118	13,812	14,742	16,101	16,199	181,442
<i>SUBTOTAL - FIXED ROUTE</i>	2,704,873	2,305,284	2,439,423	2,420,365	2,208,349	2,402,230	2,377,495	2,319,096	2,235,620	2,314,857	2,297,062	2,308,633	28,333,287
SPECIAL SHUTTLES	420	9,463	-	12,168	513	26,763	12,782	27,357	29,748	23,451	18,484	3,736	164,885
EXPRESS LINK 208	1,141	1,007	1,023	912	937	1,091	882	960	1,012	963	969	986	11,883
ACCESS LYNX	49,444	43,095	44,753	43,944	42,329	41,542	42,400	40,884	40,711	43,509	42,020	43,957	518,588
VANPOOL	29,548	26,178	27,944	27,635	28,651	31,353	32,493	29,870	29,264	30,732	27,469	27,955	349,092
<i>SUBTOTAL - OTHER SERVICES</i>	80,553	79,743	73,720	84,659	72,430	100,749	88,557	99,071	100,735	98,655	88,942	76,634	1,044,448
TOTAL ALL SERVICES	2,785,426	2,385,027	2,513,143	2,505,024	2,280,779	2,502,979	2,466,052	2,418,167	2,336,355	2,413,512	2,386,004	2,385,267	29,377,735
% Change From Fiscal Year 2014 To Fiscal Year 2015													
<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>YEAR TO DATE</i>
LYMMO (ORANGE LINE)	21.25%	10.83%	23.13%	10.24%	20.11%	10.75%	-3.07%	-14.35%	-11.67%	-5.43%	-8.17%	-13.91%	2.07%
LYMMO (GRAPEFRUIT LINE)	N/A	N/A	N/A	N/A	N/A	N/A	268.85%	73.29%	51.75%	73.66%	42.62%	26.05%	N/A
REGULAR FIXED-ROUTE	-0.13%	-5.19%	-1.08%	-0.77%	-6.64%	-0.69%	0.18%	-5.90%	-4.14%	-5.10%	-8.55%	-7.32%	-3.76%
NEIGHBORLINK	18.15%	9.27%	23.91%	18.36%	7.75%	21.35%	11.86%	1.28%	3.60%	-1.65%	3.03%	4.32%	9.70%
<i>SUBTOTAL - FIXED ROUTE</i>	2.10%	-3.18%	1.34%	1.29%	-4.45%	1.50%	1.46%	-5.34%	-3.74%	-4.14%	-7.79%	-6.95%	-2.32%
SPECIAL SHUTTLES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
EXPRESS LINK 208	N/A	N/A	N/A	N/A	N/A	N/A	N/A	125.88%	91.67%	49.77%	58.08%	29.91%	N/A
ACCESS LYNX	-31.36%	-31.80%	-29.12%	-33.38%	-32.49%	-37.42%	-37.96%	-39.54%	-37.94%	-37.27%	-25.88%	-17.04%	-33.00%
VANPOOL	11.93%	12.09%	21.15%	4.24%	8.96%	12.95%	6.42%	-4.45%	0.53%	3.26%	-5.43%	-7.80%	4.70%
<i>SUBTOTAL - OTHER SERVICES</i>	-18.35%	-9.05%	-22.82%	-15.09%	-19.51%	6.74%	-11.54%	-1.58%	5.36%	-2.29%	2.97%	-8.89%	-7.88%
TOTAL ALL SERVICES	1.37%	-3.38%	0.42%	0.64%	-5.02%	1.70%	0.93%	-5.19%	-3.38%	-4.07%	-7.43%	-7.01%	-2.53%
Fiscal Year 2014													
<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>YEAR TO DATE</i>
LYMMO (ORANGE LINE)	70,411	64,168	64,529	65,237	66,305	68,043	75,886	80,039	81,889	82,252	80,116	82,708	881,583
LYMMO (GRAPEFRUIT LINE)	-	-	-	-	-	-	11,442.00	24,668.00	25,529.00	28,959.00	32,737.00	38,430.00	161,765.00
REGULAR FIXED-ROUTE	2,564,514	2,304,241	2,330,309	2,311,069	2,231,834	2,286,001	2,241,944	2,331,162	2,201,845	2,288,736	2,362,742	2,344,314	27,798,711
NEIGHBORLINK	14,253	12,476	12,364	13,157	13,119	12,597	14,019	13,939	13,332	14,990	15,627	15,528	165,401
<i>SUBTOTAL - FIXED ROUTE</i>	2,649,178	2,380,885	2,407,202	2,389,463	2,311,258	2,366,641	2,343,291	2,449,808	2,322,595	2,414,937	2,491,222	2,480,980	29,007,460
SPECIAL SHUTTLES	223	1,139	9,318	7,238	990	242	1,234	1,359	377	1,204	20	47	23,391
EXPRESS LINK 208	-	-	-	-	-	-	-	425.00	528.00	643.00	613.00	759.00	2,968.00
ACCESS LYNX	72,038	63,188	63,137	65,960	62,704	66,386	68,343	67,622	65,597	69,361	56,695	52,984	774,015
VANPOOL	26,399	23,354	23,066	26,510	26,295	27,758	30,534	31,260	29,110	29,761	29,047	30,319	333,413
<i>SUBTOTAL - OTHER SERVICES</i>	98,660	87,681	95,521	99,708	89,989	94,386	100,111	100,666	95,612	100,969	86,375	84,109	1,133,787
TOTAL ALL SERVICES	2,747,838	2,468,566	2,502,723	2,489,171	2,401,247	2,461,027	2,443,402	2,550,474	2,418,207	2,515,906	2,577,597	2,565,089	30,141,247

SEPTEMBER 2015 RIDERSHIP HIGHLIGHTS

Total system-wide ridership in September 2015 was 2,385,267. This represents a decrease of -7.01% over the previous year (September 2014).

September Average Daily Ridership by Mode

<i>Service Mode</i>	<i>Day</i>	<i>September-14</i>	<i>September-15</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	Weekday	3,392	2,747	-19.02%
	Saturday	1,299	1,281	-1.42%
	Sunday	1,257	1,415	12.53%
LYMMO (GRAPEFRUIT LINE)	Weekday	1,433	1,803	25.79%
	Saturday	864	977	13.05%
	Sunday	976	1,220	24.92%
REGULAR FIXED-ROUTE (72 LINKS)	Weekday (72 Links)	90,892	84,110	-7.46%
	Saturday (70 Links)	60,747	57,105	-5.99%
	Sunday (49 Links)	38,520	35,613	-7.55%
EXPRESS LINK 208	Weekday	36	46	26.46%
	Saturday	-	-	N/A
	Sunday	-	-	N/A
ACCESSLYNX	Weekday	2,148	1,723	-19.79%
	Saturday	938	948	1.04%
	Sunday	512	566	10.49%
NEIGHBORLINK	Weekday	571	633	10.69%
	Saturday	408	376	-7.78%
VANPOOL	Weekday	1,277	1,168	-8.54%
	Saturday	298	261	-12.58%
	Sunday	259	239	-7.72%
TOTAL <i>LYNX</i> <i>SERVICES</i>	Weekday	99,749	92,227	-7.54%
	Saturday	64,554	60,947	-5.59%
	Sunday	41,525	39,053	-5.95%

YEAR TO DATE (OCTOBER 2015)

<i>Service Mode</i>	<i>October-14</i>	<i>October-15</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	85,372	70,859	-17.00%
LYMMO (GRAPEFRUIT LINE)	41,606	48,989	17.75%
REGULAR FIXED-ROUTE	2,561,055	2,285,215	-10.77%
NEIGHBORLINK	16,840	16,611	-1.36%
SUBTOTAL - FIXED ROUTE	2,704,873	2,421,674	-10.47%
SPECIAL SHUTTLE	420	15,382	N/A
EXPRESS LINK 208	1,141	1,015	-11.04%
ACCESSLYNX	49,444	46,624	-5.70%
VANPOOL	29,548	31,645	7.10%
SUBTOTAL - OTHER SERVICES	80,553	94,666	17.52%
TOTAL ALL SERVICES	2,785,426	2,516,340	-9.66%

LYNX has readjusted the running times over the last two service changes on most of its routes to improve on-time performance and make better connections for our customers. As part of the regular service change process, LYNX uses Board-approved documents such as the Transit Development Plan and the Comprehensive Operational Analysis to determine the service improvements needed and the timing for implementing them. For the August 2015 service change, LYNX initiated two limited stop routes to Medical City, one from Downtown Orlando and the other from Downtown Kissimmee.

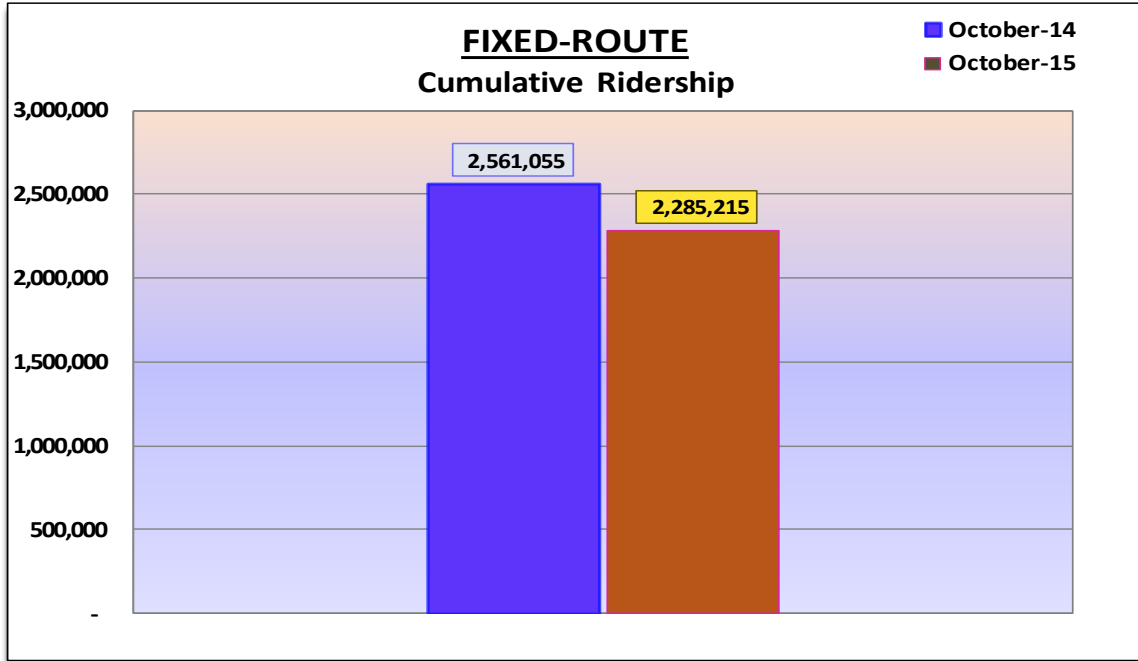
LYMMO: The Grapefruit Line in October experienced an increase in ridership due to the line being extended to the Citrus Bowl for two Orlando City Soccer games. The Orange Line saw a drop in ridership during the same period. For the January 2016 service change, LYNX restructured the Orange Line to better serve our customers in order to get to downtown Orlando faster. This should help improve the ridership on the Orange Line.

NeighborLink: The 13-route NeighborLink system ridership declined by 229 riders from the previous October.

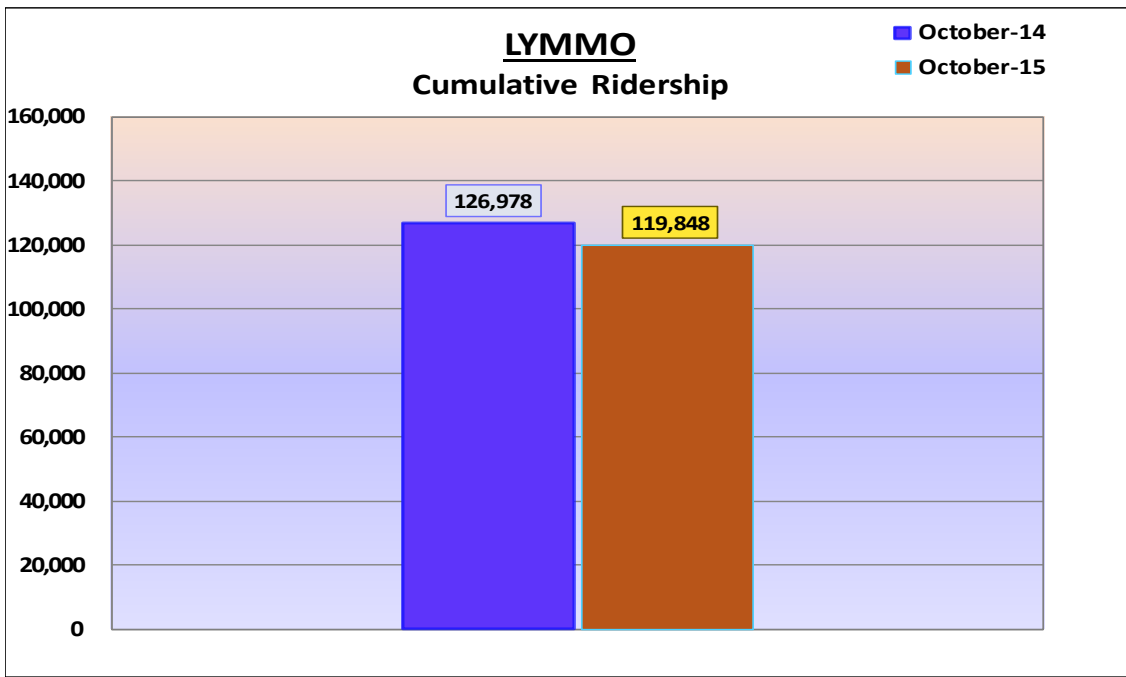
VanPool: The number of vanpools in service have increased by 40 over the last fiscal year giving LYNX a 7% increase in ridership so far this year.

Fixed-Route: Fixed route ridership continues to be affected by low gas prices, the improving economy and customers migrating from LYNX to SunRail on at least a portion of their weekday commute.

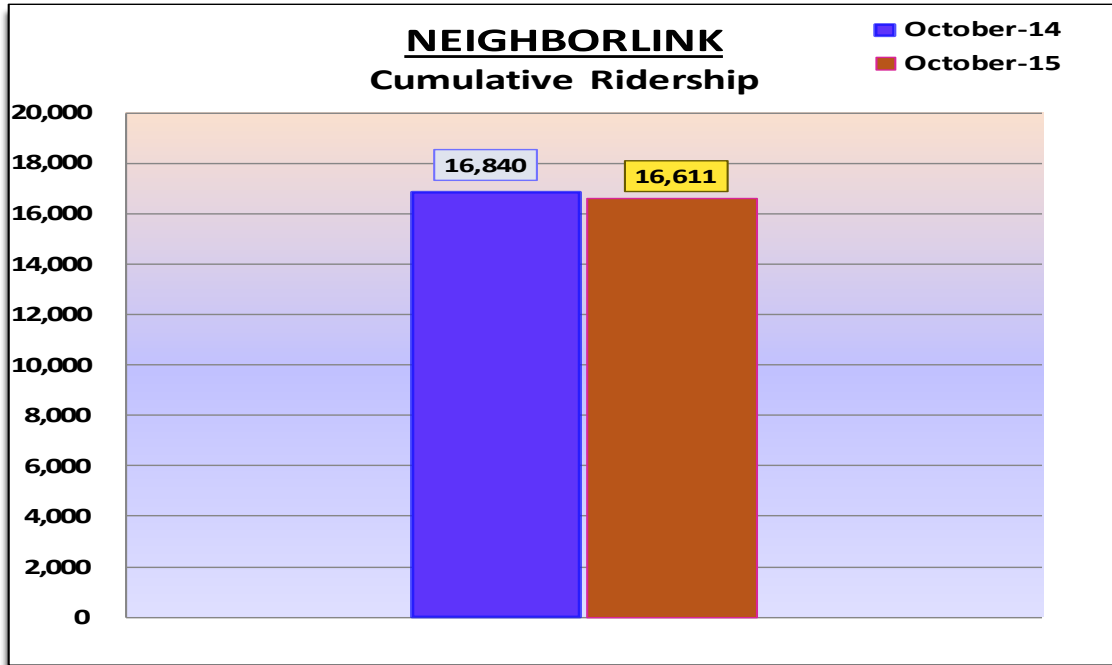
AccessLYNX: Due to a change in Medicaid policies which occurred in 2014, LYNX has experienced a significant, but not unexpected, decline in ridership. This decline is on the order of 6% for the first month of this fiscal year.



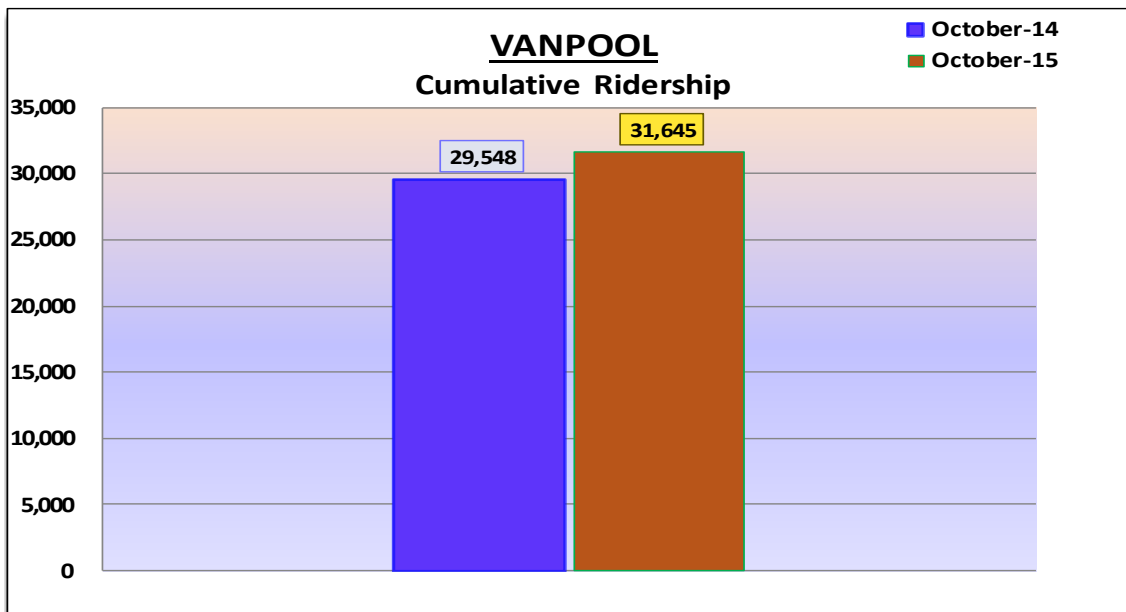
	Fy TOTAL	Significant decrease in gasoline costs may account for the decrease in fixed-route ridership		
October-14	2,561,055	Retail Gasoline Prices in Florida	<i>Oct-14</i>	<i>Oct-15</i>
October-15	2,285,215	Source: U.S. Energy Info Administration	\$3.14	\$2.12
Change (%)	-10.77%			



	Fy TOTAL	Decrease in ridership is primarily associated to the Orange Line
October-14	126,978	
October-15	119,848	
Change (%)	-5.62%	

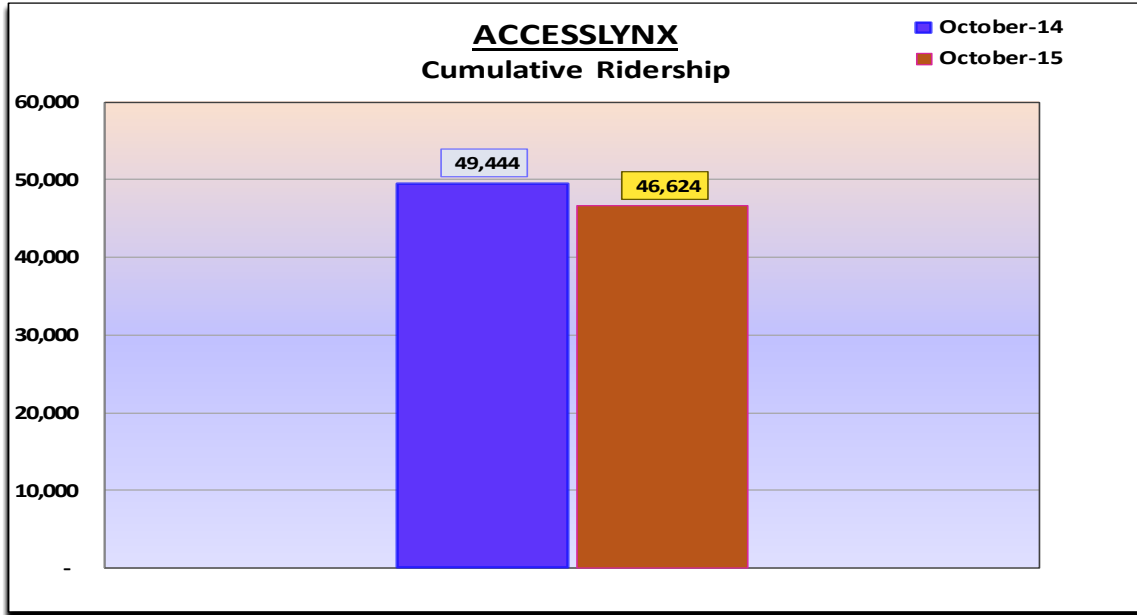


	<i>Fy TOTAL</i>	
October-14	16,840	Ridership is almost flat from October 2014.
October-15	16,611	
Change (%)	-1.36%	



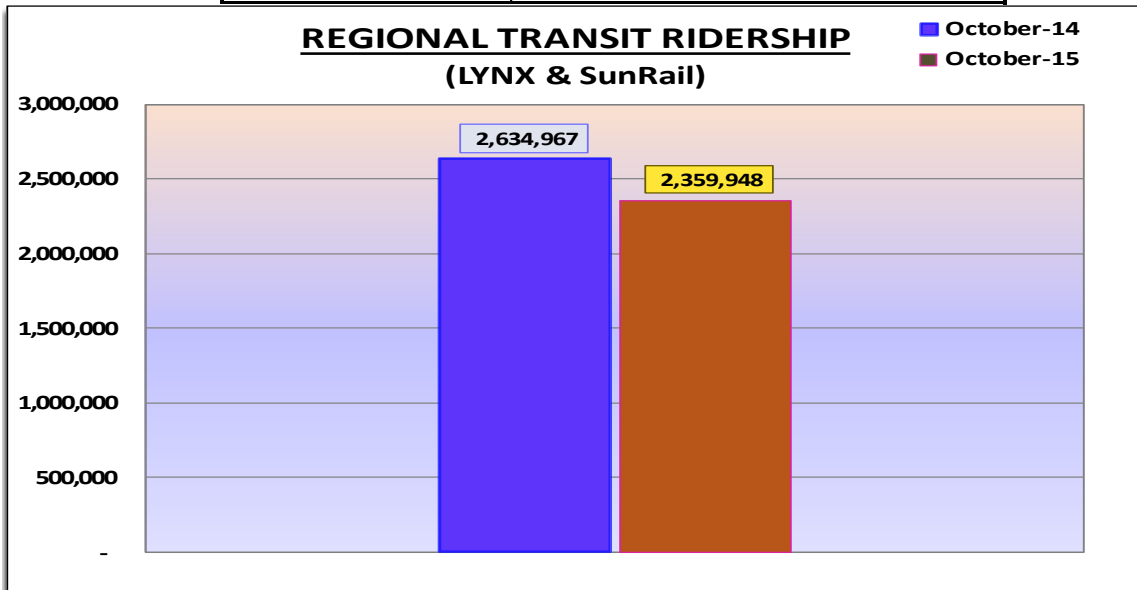
	<i>Fy TOTAL</i>	
October-14	29,548	Ridership increase is due to partnership with other organizations resulting in an increased number of vans and an expanded opportunities to commuters
October-15	31,645	
Change (%)	7.10%	

<i>Vehicles Operated in Maximum Service</i>	<i>Oct-14</i>	<i>Oct-15</i>	<i>Change</i>
Vehicles Operated	128	131	2.34%



	Fy TOTAL	Significant drop in ridership occurred as a result of change to Medicaid policy
October-14	49,444	
October-15	46,624	
Change (%)	-5.70%	

Dates	Medicaid Policy Changes
August 1, 2014	Medicaid clients living in nursing homes were no longer eligible
October 1, 2014	All Medicaid recipients were switched to HMO.
March 1, 2015	Only transports Medicaid recipients who are eligible either through the American with Disabilities Act (ADA), Transportation Disadvantage (TD), or are 80 years and older.



	Fy TOTAL	Decrease in regional transit ridership is due to an improved economy and reduced gas price.		
October-14 (LYNX & SunRail)	2,634,967	<i>Retail Gasoline Prices in Florida</i>	<i>Oct-14</i>	<i>Oct-15</i>
October-15 (LYNX & SunRail)	2,359,948	Source: U.S. Energy Info Administration	\$3.14	\$2.12
Change (%)	-10.44%			

SUNRAIL

FY 2015 SunRail Monthly Ridership by Station													
	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
<i>Days of Operation</i>	23	19	22	20	20	22	22	20	22	23	21	21	22
SunRail Station													
DeBary	9,194	7,389	9,810	9,281	8,772	10,862	9,854	8,659	9,545	11,425	9,209	7,907	8,447
Sanford	5,263	3,971	5,460	4,907	4,772	6,146	5,599	4,809	5,686	6,458	5,634	5,088	5,700
Lake Mary	6,961	5,594	7,441	6,604	6,411	7,957	7,866	6,578	7,629	8,193	7,045	6,278	6,654
Longwood	4,884	4,124	4,871	4,676	4,572	5,685	5,475	5,017	5,331	5,668	5,007	4,508	5,045
Altamonte Springs	5,564	4,447	5,323	5,108	4,752	5,816	5,313	4,851	5,452	5,610	4,833	4,811	5,154
Maitland	3,121	2,588	3,247	3,477	3,590	4,370	4,310	3,729	3,948	4,075	3,689	3,435	3,693
Winter Park	7,520	6,849	11,618	9,592	7,570	11,331	9,241	7,398	8,839	11,022	8,433	6,184	7,083
Florida Hospital/Health Village	4,112	3,277	3,292	3,741	3,826	4,815	4,856	4,091	4,589	4,734	4,046	3,912	4,122
LYNX Central Station	8,289	7,007	8,338	8,102	7,712	9,221	9,154	8,554	8,515	9,218	8,412	7,968	8,664
Church Street Station	6,956	5,788	8,391	8,610	8,131	9,507	9,470	7,740	8,304	8,964	7,599	7,034	7,970
Orlando Health/Amtrak	2,829	2,243	2,544	2,424	2,592	2,827	2,708	2,593	2,749	2,787	2,561	2,468	2,651
Sand Lake	9,219	7,476	9,502	9,264	8,546	10,358	9,172	8,712	9,940	11,633	9,857	8,394	9,550
Monthly Station Total	73,912	60,753	79,837	75,786	71,246	88,895	83,018	72,731	80,527	89,787	76,325	67,987	74,733
Average Daily Station Total	3,214	3,198	3,629	3,789	3,562	4,041	3,774	3,637	3,660	3,904	3,635	3,237	3,397

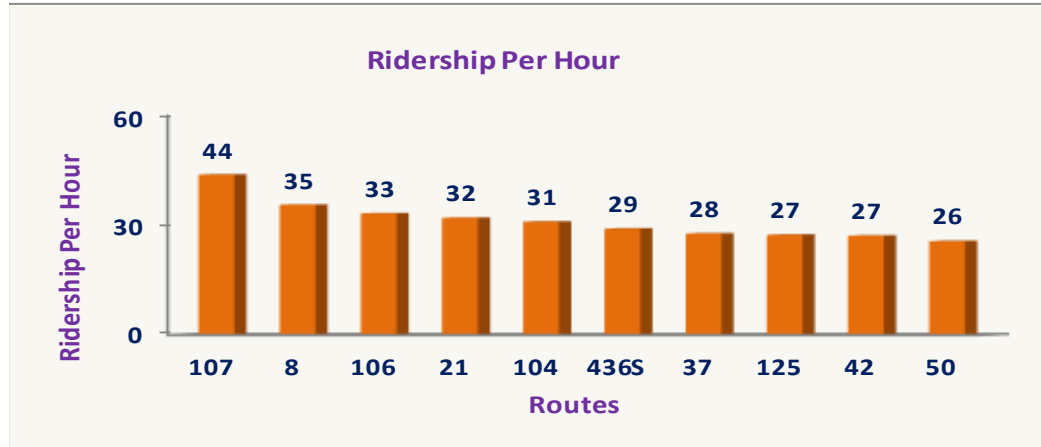
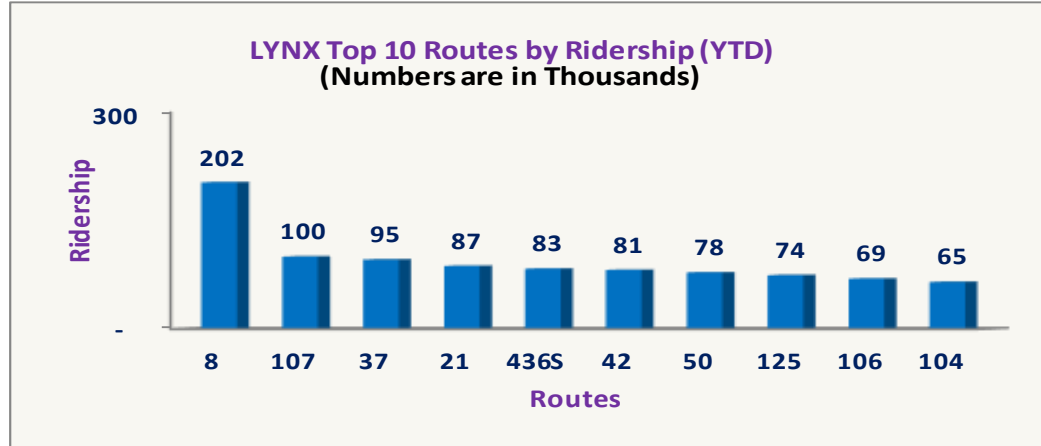
SunRail Connections

- Ridership Adjustments
 - In April 2014, LYNX readjusted services on 19 existing routes to provide feeder bus service to 9 SunRail Stations. These 19 routes represent 25% of LYNX's entire route structure.
 - LYNX Central Station connects SunRail with 34 routes in the LYNX system.

LYNX Average Daily Boardings/Alightings by SunRail Station													
	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
<i>Days of Operation</i>	23	19	22	20	20	22	22	20	22	22	21	21	22
SunRail Station													
Sanford	225	338	201	335	335	420	499	508	474	487	489	453	493
Lake Mary	81	104	65	118	68	94	114	123	114	112	111	100	87
Longwood	71	50	58	31	75	69	111	128	84	74	76	74	84
Altamonte Springs	255	166	49	220	199	173	159	209	202	208	210	218	211
Maitland	26	5	3	2	28	26	30	35	26	26	25	32	30
Winter Park	278	193	290	155	156	182	170	152	251	257	256	273	276
Florida Hospital/Health Village	253	322	284	407	382	446	489	515	457	447	450	467	492
LYNX Central Station													
Church Street Station													
Orlando Health/Amtrak	6	16	63	13	7	6	2	5	8	4	3	5	7
Sand Lake	302	342	298	381	358	351	281	362	336	326	324	328	314
Total - All Station	1,498	1,534	1,311	1,663	1,606	1,768	1,855	2,038	1,951	1,939	1,944	1,950	1,994

TRENDS: Who is traveling where?

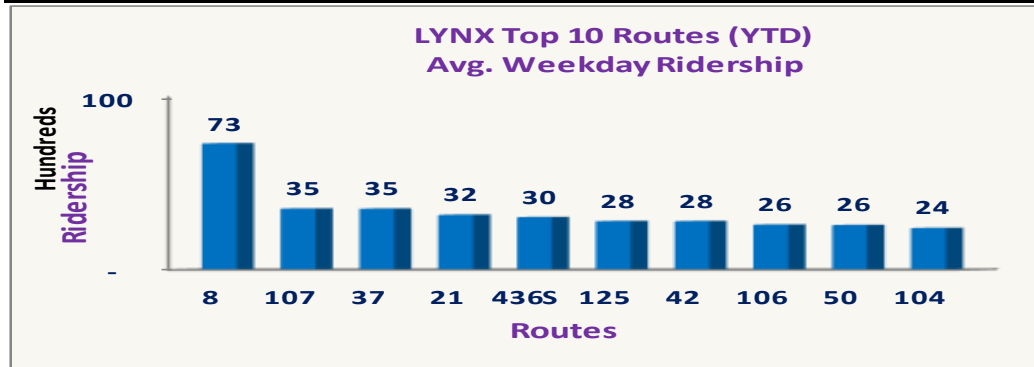
FY 2016 LYNX TOP 10 FIXED-ROUTES BY RIDERSHIP (OCT 15)					
Rank	Link No	Route Name	Oct-15	YTD	% of Total Ridership
1	8	W OAK RIDGE RD/INTL DR	202,481	202,481	8.86%
2	107	SOUTH US 441/FLA MALL	99,698	99,698	4.36%
3	37	PARK PROMENADE/FLORIDA MALL	95,467	95,467	4.18%
4	21	CARVER SHORES	86,871	86,871	3.80%
5	436S	436S - SOUTH S R 436	82,909	82,909	3.63%
6	42	INTL DR/ORLANDO INTL AIRPORT	81,236	81,236	3.55%
7	50	DOWNTOWN ORLANDO/MAGIC KIN	77,798	77,798	3.40%
8	125	SILVER STAR RD CROSSTOWN	73,938	73,938	3.24%
9	106	NORTH US 441/APOPKA	69,191	69,191	3.03%
10	104	EAST COLONIAL DR/UCF	64,528	64,528	2.82%
CUMULATIVE RIDERSHIP (ALL FIXED ROUTES)			2,285,215	41%	



**TOP 10 ROUTES REPRESENTS
41% OF LYNX ENTIRE FIXED-ROUTE RIDERSHIP**

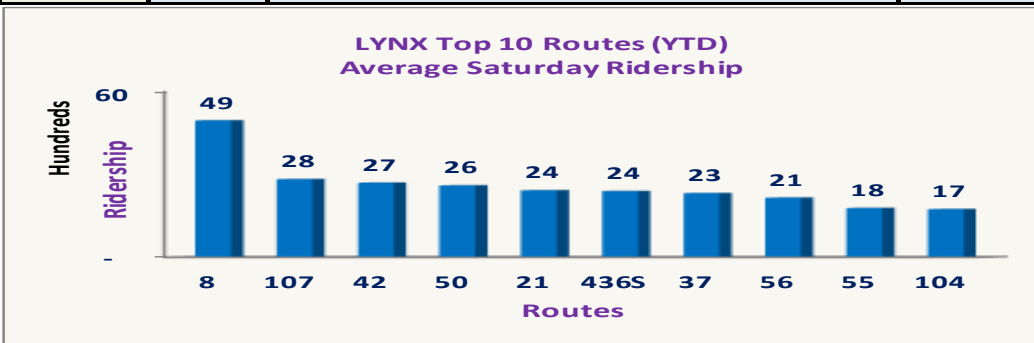
**FY 2016 LYNX TOP 10 FIXED-ROUTES
AVERAGE WEEKDAY RIDERSHIP (OCT 15)**

Rank	Link No	Route Name	Oct-15
1	8	W OAK RIDGE RD/INTL DR	7,299
2	107	SOUTH US 441/FLA MALL	3,531
3	37	PARK PROMENADE/FLORIDA MALL	3,524
4	21	CARVER SHORES	3,171
5	436S	436S - SOUTH S R 436	3,038
6	125	SILVER STAR RD CROSSTOWN	2,804
7	42	INTL DR/ORLANDO INTL AIRPORT	2,802
8	106	NORTH US 441/APOPKA	2,604
9	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,578
10	104	EAST COLONIAL DR/UCF	2,407



**FY 2016 LYNX TOP 10 FIXED-ROUTES
AVERAGE SATURDAY RIDERSHIP (OCT 15)**

Rank	Link No	Route Name	Oct-15
1	8	W OAK RIDGE RD/INTL DR	4,947
2	107	SOUTH US 441/FLA MALL	2,820
3	42	INTL DR/ORLANDO INTL AIRPORT	2,690
4	50	DOWNTOWN ORLANDO/MAGIC KINGDOM	2,594
5	21	CARVER SHORES	2,414
6	436S	436S - SOUTH S R 436	2,390
7	37	PARK PROMENADE/FLORIDA MALL	2,313
8	56	WEST US 192/MAGIC KINGDOM	2,147
9	55	WEST US 192/FOUR CORNERS	1,777
10	104	EAST COLONIAL DR/UCF	1,733



LYNX Monthly Ridership by Mode

Fiscal Year 2016													
<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>YEAR TO DATE</i>
LYMMO (ORANGE LINE)	70,859												70,859
LYMMO (GRAPEFRUIT LINE)	48,989												48,989
REGULAR FIXED-ROUTE	2,285,215												2,285,215
NEIGHBORLINK	16,611												16,611
<i>SUBTOTAL - FIXED ROUTE</i>	2,421,674												2,421,674
SPECIAL SHUTTLES	15,382												15,382
EXPRESS LINK 208	1,015												1,015
ACCESS LYNX	46,624												46,624
VANPOOL	31,645												31,645
<i>SUBTOTAL - OTHER SERVICES</i>	94,666												94,666
TOTAL ALL SERVICES	2,516,340												2,516,340
% Change From Fiscal Year 2015 To Fiscal Year 2016													
<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>YEAR TO DATE</i>
LYMMO (ORANGE LINE)	-17.00%												-17.00%
LYMMO (GRAPEFRUIT LINE)	17.75%												17.75%
REGULAR FIXED-ROUTE	-10.77%												-10.77%
NEIGHBORLINK	-1.36%												-1.36%
<i>SUBTOTAL - FIXED ROUTE</i>	-10.47%												-10.47%
SPECIAL SHUTTLES	N/A												N/A
EXPRESS LINK 208	-11.04%												-11.04%
ACCESS LYNX	-5.70%												-5.70%
VANPOOL	7.10%												7.10%
<i>SUBTOTAL - OTHER SERVICES</i>	17.52%												17.52%
TOTAL ALL SERVICES	-9.66%												-9.66%
Fiscal Year 2015													
<i>Service Mode</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>YEAR TO DATE</i>
LYMMO (ORANGE LINE)	85,372	71,119	79,455	71,918	79,636	75,360	73,554	68,556	72,331	77,788	73,568	71,205	899,862
LYMMO (GRAPEFRUIT LINE)	41,606	35,770	39,556	39,699	31,019	41,345	42,204	42,747	38,740	50,291	46,688	48,442	498,107
REGULAR FIXED-ROUTE	2,561,055	2,184,762	2,305,092	2,293,176	2,083,558	2,270,238	2,246,055	2,193,675	2,110,737	2,172,036	2,160,705	2,172,125	26,753,214
NEIGHBORLINK	16,840	13,633	15,320	15,572	14,136	15,287	15,682	14,118	13,812	14,742	16,101	16,199	181,442
<i>SUBTOTAL - FIXED ROUTE</i>	2,704,873	2,305,284	2,439,423	2,420,365	2,208,349	2,402,230	2,377,495	2,319,096	2,235,620	2,314,857	2,297,062	2,307,971	28,332,625
SPECIAL SHUTTLES	420	9,463	0	12,168	513	26,763	12,782	27,357	29,748	23,451	18,484	3,736	164,885
EXPRESS LINK 208	1,141.00	1,007.00	1,023.00	912.00	937.00	1,091.00	882.00	960.00	1,012.00	963.00	969.00	986.00	11,883.00
ACCESS LYNX	49,444	43,095	44,753	43,944	42,329	41,542	42,400	40,884	40,711	43,509	42,020	43,957	518,588
VANPOOL	29,548	26,178	27,944	27,635	28,651	31,353	32,493	29,870	29,264	30,732	27,469	27,955	349,092
<i>SUBTOTAL - OTHER SERVICES</i>	80,553	79,743	73,720	84,659	72,430	100,749	88,557	99,071	100,735	98,655	88,942	76,634	1,044,448
TOTAL ALL SERVICES	2,785,426	2,385,027	2,513,143	2,505,024	2,280,779	2,502,979	2,466,052	2,418,167	2,336,355	2,413,512	2,386,004	2,384,605	29,377,073

OCTOBER 2015 RIDERSHIP HIGHLIGHTS

Total system-wide ridership in October 2015 was 2,516,340. This represents a decrease of -9.66% over the previous year (October 2014).

October Average Daily Ridership by Mode

<i>Service Mode</i>	<i>Day</i>	<i>October-14</i>	<i>October-15</i>	<i>% Change</i>
LYMMO (ORANGE LINE)	Weekday	3,229	2,747	-14.93%
	Saturday	1,453	1,350	-7.10%
	Sunday	1,325	922	-30.45%
LYMMO (GRAPEFRUIT LINE)	Weekday	1,538	1,875	21.92%
	Saturday	788	917	16.36%
	Sunday	769	787	2.34%
REGULAR FIXED-ROUTE (72 LINKS)	Weekday (72 Links)	93,243	83,936	-9.98%
	Saturday (70 Links)	64,233	59,741	-6.99%
	Sunday (49 Links)	39,884	34,977	-12.30%
EXPRESS LINK 208	Weekday	50	48	-3.24%
	Saturday	-	-	N/A
	Sunday	-	-	N/A
ACCESSLYNX	Weekday	1,906	1,794	-5.85%
	Saturday	866	955	10.23%
	Sunday	536	560	4.53%
NEIGHBORLINK	Weekday	613	649	5.96%
	Saturday	439	378	-13.80%
VANPOOL	Weekday	1,172	1,323	12.93%
	Saturday	343	308	-10.07%
	Sunday	307	241	-21.53%
TOTAL <i>LYNX</i> <i>SERVICES</i>	Weekday	101,750	92,373	-9.22%
	Saturday	68,122	63,649	-6.57%
	Sunday	42,821	37,487	-12.46%

Monthly Report E: Planning and Development Report

To: LYNX Board of Directors

From: **Andrea Ostrodka**
DIRECTOR OF PLAN & DEVELOP
JAMES RODRIGUEZ
(Technical Contact)
Douglas Robinson
(Technical Contact)
Belinda Balleras
(Technical Contact)

Phone: 407.841.2279 ext: 6019

Item Name: Planning and Development Report - January 2016

Date: 1/28/2016

STRATEGIC PLANNING:

STATE ROAD 436 CORRIDOR STUDY

LYNX staff is working with City of Orlando, Orange County, and Seminole County to develop a scope and interlocal agreement for a corridor study on State Road (SR) 436. SR 436 is identified as a transit emphasis corridor in the LYNX 2030 Vision Plan and is among the premium transit priorities identified in MetroPlan Orlando's Long Range Transportation Plan (LRTP). This corridor is one of Central Florida's busiest, and serves as the gateway to (and first impression of) Orlando for over 30 million visitors traveling through Orlando International Airport each year.

PINE HILLS BUS TRANSFER CENTER

The proposed Pine Hills Bus Transfer Center project continues to advance through the development process. The Orange County Board of County Commissioners unanimously passed the Future Land Use and Zoning Changes for the bus transfer center at their public hearing on November 17, 2015. A property appraisal for the Belco site was completed in November 2015 and the review appraisal on the property was completed the first week of January.

VETERANS TRANSPORTATION AND COMMUNITY LIVING INITIATIVE

The Systems Requirements document was updated to incorporate stakeholder's comments and is currently under final review and acceptance by staff. The contract amount with the project consultant, Alesig, has been updated and invoices are being processed accordingly. After conversations with the Heart of Florida United Way (HFUW) and their 211 database management contractor, additional modifications have been made to the draft MOU between

LYNX and HFUW that allows the final Veterans Transportation Resources and Community Service (VTRACS) system access to the comprehensive human and social service resource database in the 211 system; the modified MOU is under review by staff and legal and will move to sign the MOU with HFUW soon. The project consultants met with HFUW to discuss the API to interchange data between HFUW's 211 system and the VTRACS system; initiating the High Level Design phase of the project. In addition, the project consultants also discussed with LYNX staff the elements of the High Level Design that pertain to their respective departments and divisions. LYNX staff met to discuss to numerous apps and websites under development, the need for cohesive products, and generally the development and maintenance associated with so many new products; staff will continue to discuss development of the web-based and applications products. As such, integration with other tools will likely impact the timeline of the VTRACS High Level Design, and subsequent steps.

RAIL~VOLUTION CONFERENCE

During the last week in October, one staff member from Strategic Planning attended the Rail~Volution conference in Dallas, TX. Rail~Volution is a conference of transit agencies, developers, local government officials and state/federal agencies to share projects and ideas on building more livable communities through transit. Dallas Area Rapid Transit (DART) is a robust transit system with multiple modes including 4 Light Rail Transit (LRT) lines, Commuter Rail (Trinity Rail Express), two Streetcar lines, free Downtown Circulator, Express Bus and Local Bus services with an annual operating budget of \$450M. DART LRT (alone) has daily ridership of 98,300 with 62 stations and 90 miles of service. Transit oriented development around DART stations is exemplified at Mockingbird Station. Mockingbird Station is a mixed-use development with retail, offices, residential and entertainment, adjacent to Southern Methodist University. Opening in 1997 after the redevelopment of an abandoned Western Electric plant and a bank building, Mockingbird Station opened for the first LRT line and is now served by three LRT lines, Express and local bus routes.

Several sessions were attended, and the most notable included "Whack-a-Mode" BRT Case Study, which showcased a BRT project and all the supporting/opposing views by different advocacy groups; "BRT Surrounded by TOD" which highlighted three BRT projects and supporting TOD development and a developers point of view regarding the viability of TOD; "Back to the Future – HIA" which highlighted Health Impact Assessments, how they fit into the project development, and whether HIA should be required in Environment Impact Statements (EIS); and "Transit Cost + Equity" which showcased three cities attempts at affordable fares for low income populations. One mobile tour to Arlington, TX showcased the Trinity Railway Express (Commuter Rail) and the Metro Arlington Xpress (MAX) bus service and how both services connect Arlington to the metropolitan area. Arlington is halfway between Dallas and Fort Worth and is home to the AT&T Stadium (Dallas Cowboys) and Texas Rangers' Stadium.

GEOGRAPHIC INFORMATION SYSTEMS

LYNX's base map for service scheduling software – Trapeze, was updated with FDOT street data for the third quarter of 2015. The street file update includes new details such demarcation of parking spaces and shopping mall entrances/exits, where buses often provide service. GIS staff

is working on updates to include levels of service by city, county and urban areas for the January 2016 service changes.

GIS staff launched a successful pilot interactive online application to support Operations in developing and sharing route detour information. Operations staff has begun creating alternative alignments for current and future detours using the new GIS based tool. Maps of active detours are now available to LYNX Customer Service and Operations dispatchers within 5 minutes of creation.

GIS staff completed the installation of the latest version of FDOT's Transit Boarding Estimation and Simulation Tool (TBEST). The Planning and Development Department uses TBEST and GIS to test potential service changes or new services and estimate ridership impacts.

NEIGHBORLINK TECHNOLOGY

The vendor has completed the software development and provided it to LYNX for testing. LYNX has engaged consultant support to test the software against the scope of services to ensure that it meets each requirement in addition to testing functionality of each component. The hardware has been delivered and installed in thirteen NeighborLink vehicles. The consultant's work product will end either with a recommendation to both accept the software and deploy in revenue service or with a list of defects to be addressed by the vendor. This report is due to be complete by the end of January 2016.

TRANSIT SIGNAL PRIORITY

The vendor working for the Florida Department of Transportation has substantially completed the installation of the Transit Signal Priority equipment in LYNX buses for Phase 1. Phase 1 involves eighty-three buses mostly supporting SunRail services. The vendor is currently installing the field equipment at traffic signals at locations throughout Orange and Seminole Counties. Phase 2 will be let for construction and installation by the Department during January 2016 and will install more buses and signals in Orange and Seminole Counties with Phase 3 involving buses and traffic signals in Osceola County.

CAPITAL PROJECTS

The Engineering and Construction Department was merged with the Planning and Development Department in October 2015. The following is a summary of capital projects that are ongoing or recently completed.

Parramore BRT (LYMMO Lime Line)

Construction of the Parramore LYMMO BRT continues with a projected substantial completion date of May 20, 2016. The following work has been completed as of January 6, 2016:

Terry Avenue: Underground utility work is complete – OUC electric, OUC Water, BrightHouse, City fiber, and UCF. Streetlight underground is also in place. Traffic signalization work and an underground interconnect have been completed. Stabilization of the roadway subgrade has begun

and mast arms have been delivered to the site for installation after the subgrade stabilization is complete. The water mains have been installed and are awaiting tie-in to the existing outside main. Installation of landscape irrigation is in progress and curb and gutter work has started along Terry Avenue.

Livingston Street – Sanitary Sewer and storm drainage is pending completion. All other underground utilities are in place including OUC water and electric, Brighthouse, City of Orlando fiber optics, and UCF tie-ins for future development. Underground electric for streetlights is in progress as well as the signalization and underground interconnect.

Phase 1 Service – Work on existing roadways (Hughey, Garland, Amelia) is mostly complete. The W. Amelia Street turn lane and driveway at the Centroplex Garage is complete and a new entry to Terry Avenue is in progress. The LYMMO station at Hughey and Washington, in front of FAMU Law School, is in process. Permitting and the Maintenance of Traffic (MOT) plans have been approved by the City of Orlando. New LYMMO station construction will start at end of January.

Bus Shelters

- To date, LYNX has installed eleven (11) bus shelters during the period from October to December.
- LYNX has finished installing the first non-traditional shelter in the Mills/50 District. This shelter is a unique design made of corian counter top material and features color changing LED lights. Two additional shelters are currently in the process of construction as well.
- As part of the partnership with OUC, LYNX has started the construction of five (5) of the 10 bus shelters sites being funded by OUC. The first site to be constructed will be on Maguire Boulevard. Each of the shelters will feature a charging station for electronic devices such as cell phones and tablets. In addition, LYNX has started working on the approvals for a solar charging station at LCS, including getting Board approval during the January Board meeting. The station would be an artistic sculpture located in the garden area along the south end of LCS.

Transfer Centers

- LYNX finished construction of the Poinciana Transfer Center on time and on budget. Currently, LYNX is working on closing the project out with the contractor. No change orders or additional work beyond the original scope was required as part of this project.
- LYNX has entered into a 20-year agreement with the Seminole Center Shopping Center. This agreement allows LYNX to keep its transfer center at this location. During the next few months, LYNX will work on improvements to the transfer center including the placement of new bus shelters.

- LYNX completed the local jurisdictional approvals for the Pine Hills Transfer Center at Belco Road. This included both a land use and zoning change. LYNX also has obtained both an initial appraisal and a review appraisal for the property. It is expected that once the FTA completes their review of these two documents, LYNX can enter into negotiation for the property purchase and subsequent design of the site.

GRANTS:

- Grants continues to provide advice and guidance to the Parramore BRT Project Team relative to compliance with FTA regulations, Scope of Work (SOW), grant budget, and allowable/allocable activities. This includes reviews of multiple proposed change orders.

We assisted in working towards resolution for the following activities, which are critical to the completion of the Parramore BRT project:

1. Obtaining Buy America Compliant Irrigation
 2. TECO Gas Line Relocation
 3. Dewatering Permit to be issued by the City
- We continue to work on Section 5310 awards to new sub-recipients that agree to provide transportation services beyond paratransit.
 - We completed quarterly and annual reports required by various grants and funding programs.
 - We continue coordination of the FY 16 Federal Transit Administration's Triennial Review of LYNX covering 17 compliance areas. Pre-site visit review information was completed and submitted to FTA reviewers in December 2015.
 - Grants, in collaboration with Access LYNX and Strategic Planning, completed four applications for FY 17 funding for some operating and capital projects.

SERVICE PLANNING:

The Service Planning Division activities during this period have been primarily devoted to the implementation of the January 2016 service change and planning associated with the FY 2016 and FY 2017 service changes. Activities have included conducting public workshops and hearings, holding meetings with operators and transportation supervisors to seek their input, sharing the list of changes with the key stakeholders.

Service Planning staff have been working with the staff from other LYNX departments to collect and check agency performance data in preparation for the FY 2015 National Transit Database Annual Report to FTA. Service Planning has also been working with the Grants Division staff to collect information for the upcoming FTA Triennial Review of the agency.

Service Planning has also been working with the LYNX Engineering staff to provide support to the Parramore BRT project and to have the new route start operation on an abbreviated route for the January service change.

The Planning Department has developed a list of potential impacts to LYNX' operations due to the Construction impacts of the I-4 Ultimate project and what the potential mitigation to those impacts would be. LYNX Government Affairs and senior leadership will use this information to dialog with FDOT and the Florida Legislature during the current session on implementing these mitigation measures as they occur over the life of this six-year project.

The Service Planning staff have facilitated regular meetings with the I-4 Mobility Partners during this period to discuss the scope of the I-4 reconstruction project and the project's impact on LYNX routes operating on and around I-4. Also, the Parramore BRT project is being coordinated with the I-4 team to eliminate conflicts between the two projects. LYNX is now invited as a stakeholder to the weekly internal meetings the I-4 construction team hold. These ongoing meetings have opened lines of communication about the project and LYNX has established a continuing dialog with the I-4 project leaders in order to be proactive in identifying and mitigating project impact to LYNX' operations.

Monthly Report F: Communications Report

To: LYNX Board of Directors

From: **Matthew Friedman**
DIRECTOR OF MARKETING COMM
Matthew Friedman
(Technical Contact)
Theresa Veley
(Technical Contact)
Cindy Zuzunaga
(Technical Contact)

Phone: 407.841.2279 ext: 6206

Item Name: Communications Report: November - December, 2015

Date: 1/28/2016

Families in Transition

On Nov. 14 the agency attended the 10th Annual Day of Magical Connections. The event is hosted by Families in Transition, a program of the foundation for Seminole County Public Schools. There were approximately 1,500 people in attendance. LYNX assisted 200 customers and issued 30 LYNX IDs.

Poinciana Ribbon Cutting

LYNX along with Chairwoman Viviana Janer and Commissioner Brandon Arrington officially opened the Poinciana transfer station on Dec. 2. The new transfer hub can accommodate three 40-foot buses and a NeighborLink vehicle. The \$300,000 LYNX investment supports the growth occurring in the Poinciana community and Osceola County.

Fishing Frenzy Giveaway

As a part of the agency's annual customer appreciation award-winning promotion, the LYNX Fishing Frenzy Giveaway kicked off Dec. 4. 100 LYNX themed fish were scattered throughout the service area. Customers had to remove the vinyl fish from their stop and bring it to the LCS customer service window. Each fish was worth one All-Day bus pass. On Dec. 18, at the close of the giveaway, Santa took a break from driving the holiday bus and visited the terminal. He chose ten lucky winners to receive a 30-Day bus pass in addition to the winners' All-Day pass. The holiday giveaway was once again a great success.

Winter Park Coffee & Community Event

LYNX Customer Service and Vanpool attended Coffee & Commuting on Dec. 17, alongside several community partners. The agency representatives shared commuting options with the Winter Park community.

LYNX Press Releases | Media Notes: November – December, 2015

November 12	LYNX Board Approves January 2016 Service Changes
November 17	Holiday Schedule on Thanksgiving Day
November 20	Poinciana SuperStop Expansion to Open
November 20	Santa Returns from Fishing Trip to Deliver Holiday Cheer
December 1	Time Change – Poinciana SuperStop Expansion to Open
December 17	Holiday schedule Christmas day and New Year’s day
December 24	Holiday schedule New Year’s day

LYNX News Articles: November – December, 2015

November 1	<p>Officials: 13 hurt in crash involving LYNX bus OOYUZ A crash involving a LYNX bus and a Honda Accord left 16 people hurt on Americana Boulevard, which was partially blocked at San Antonio Avenue ...</p> <p>3 dead 16 injured in LYNX bus crash in Orlando News Just another WordPress site ORLANDO, Fla. –A car slammed into the back of a LYNX bus Friday morning in Orange County, injuring 16 people, the Florida Highway Patrol said...</p> <p>16 injured in LYNX bus crash - WKMG Orlando NavBug.com WKMG OrlandoA car slammed into the back of a LYNX bus Friday morning in Orange County, injuring 16 people, the Florida Highway Patrol said...</p> <p>Orlando Sentinel Newstral.com News that are related to the article Orlando Sentinel: «Officials: 13 hurt in crash involving LYNX bus» from papers and blogs...</p>
November 2	<p>14 injured after LYNX bus, car collide in Orlando WFTV.com A car collided with a LYNX bus Friday in Orlando, injuring 14 people, including the bus driver, LYNX officials said....</p>

LYNX News Articles: November – December, 2015

November 4	<p>House panel LYNX privatization bill, but rough ride looms Orlando Sentinel Cortes, however, believes with the recent departure of the LYNX CEO, now is the time to pass the bill before new leadership is entrenched...</p> <p>9 Investigates homeless staying at Orlando International Airport WFTV Orlando Belich learned that a number of homeless take the last night LYNX bus from the outlet ...</p> <p>LYNX privatization bill faces rough ride ahead PressReader TALLAHASSEE — A bill that would pave the way for the privatization of the LYNX bus system passed its first House committee Tuesday, but the ...</p>
November 8	<p>It's time for Orlando to get serious about public transportation Examiner.com When John M. Lewis left the Central Florida Transportation Authority, widely known around these parts as “LYNX,” for the Charlotte Area Transit System ...</p>
November 13	<p>LYNX Bus Route 50 to begin Dec. 1 Daily Commercial It is being dubbed Route 50, and it will connect south Lake with Orange County with about 110 stops between Mascotte and Winter Garden, according ...</p>
November 20	<p>Maitland commuter bus flounders without funding Winter Park/Maitland Observer 15 by a split payment agreement between the Florida Department of Transportation and Orange County. With less than a month to go, no final funding ...</p>
December 4	<p>Free public transportation Polk County FL tgdawju.cf Polk County Transit Services has contracted LYNX to provide Monday-Friday bus service from Haines City. to connect with the LYNX system and ...</p>
December 7	<p>2 in critical condition after LYNX bus crash with truck MyInforms Two people are in critical condition and about a dozen other were hurt after a crash between a LYNX bus and a truck on south Orange Blossom Trail ...</p> <p>2 critical after LYNX bus crash with truck NVS24 Two people are in critical condition and about a dozen others were hurt after a crash between a LYNX bus and a truck on south Orange Blossom Trail ...</p> <p>2 in critical condition, 15 hospitalized in LYNX bus crash VivaLanka.com</p>

LYNX News Articles: November – December, 2015

Two people are in critical condition and 15 people were taken to the hospital with injuries after a crash between a LYNX bus and a truck on south.

[FHP: 15 injured after truck crashes into LYNX bus](#)

Central Florida News 13

It happened just after 1 p.m. at the intersection of Orange Blossom Trail and 37th Street in Orange County. According to Florida Highway Patrol the ...

[Orange County, FL : 15 people were injured after a pickup truck crashed into LYNX bus in Orlando ...](#)

Accidents In US

At least 15 people were injured after a pickup truck crashed into the back of a LYNX bus on Monday, authorities said. It happened just after 1 p.m. at the ...

[12 injured - 2 critically - when pickup and LYNX bus collide on Orange Blossom Trail in Orange ...](#)

Accident Data Center

12 injured - 2 critically - when pickup and LYNX bus collide on Orange ...

[2 critical after LYNX bus crash with truck](#)

Orlando Sentinel

Florida Highway Patrol investigators take measurements at the scene of the crash after a LYNX bus was struck from behind by a passenger truck on ...

December 8

[Winter Garden LYNX driver involved in bus crash](#)

Orange Observer

ORLANDO Winter Garden resident Carlos Santiago, 37, was loading and unloading passengers on his LYNX bus this afternoon when a pickup ...

[Critical injuries reported after truck hits LYNX bus](#)

OOYUZ

At least one person was in critical condition and about a dozen others were hurt after a crash between a LYNX bus and a truck on south Orange ...

[Officials: 16 hurt in crash involving LYNX bus](#)

NVS24

A crash involving a LYNX bus and a Honda Accord left 16 people hurt on Americana Boulevard, which was partially blocked at San Antonio Avenue, ...

[1 hurt, 11 others being assessed in crash involving LYNX bus](#)

MyInforms

One person was taken to a hospital and 11 other people are being assessed after a crash involving a LYNX bus and a...

[2 critical after LYNX bus crash with truck](#)

LYNX News Articles: November – December, 2015

	<p>Newstral.com News that are related to the article Orlando Sentinel: «2 critical after LYNX bus crash with truck» from papers and blogs.</p>
December 9	<p>Bus Route 50 gaining momentum Daily Commercial Groveland Mayor Tim Loucks said the service will help those needing transportation to get to and from work in Clermont or Orlando from Mascotte and ...</p> <p>Passengers injured when driver rear-ends LYNX bus in Orlando The St Petersburg News.Net Florida Highway Patrol officials said 20-year-old Darren Mercer rear-ended a LYNX bus on Monday that ...</p> <p>15 taken to hospital after crash involving LYNX bus.b News Times News Times · News · 15 taken to hospital after crash involving LYNX bus.b · Subscribe "15 taken to hospital after crash involving LYNX bus.b" Newsletter.</p> <p>LYNX-truck accident sends passengers, driver to hospital PressReader LYNX-truck accident sends passengers, driver to hospital. LOCAL & STATE. Pedestrians dash in front of the scene of the crash where a LYNX bus was ...</p> <p>Orange County, FL : 15 people were injured after a pickup truck crashed into LYNX bus in Orlando ... Accidents In US At least 15 people were injured after a pickup truck crashed into the back of a LYNX bus on Monday, authorities said. It happened just after 1 p.m. at the ...</p>
December 10	<p>SunRail leaders talk about train's future Orlando Sentinel One possibility is combining SunRail with the LYNX and Votran regional bus services running in Orange, Seminole, Osceola and Volusia. Another ...</p>
December 15	<p>9 Investigates new OUC solar artwork in Orange County WFTV Orlando Other locations will include the Orange County Convention Center, the LYNX bus station, Florida Hospital downtown and the Lake Nona area...</p>
December 23	<p>MV Transportation warns of 80 layoffs in Orlando Orlando Sentinel MV Transportation, a Dallas-based ground transportation company, has filed a notice with the state that it intends to lay off 80 people in Orlando.</p> <p>MV Transportation closing Orlando office, laying off workers</p>

LYNX News Articles: November – December, 2015

	<p>Orlando Business Journal A Worker Adjustment and Retraining Notice filed with the state Department of Economic Opportunity on Dec. 22 says the office at 8200 Casa Verde Road in Orlando will close because of a "loss of contract."</p>
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Social Media: November – December, 2015

November 1	Ready for an adventure? Ride LYNX and hop on a Juice Bike for a scenic tour of the city beautiful.
November 2	Good morning riders! Have a great Monday and a fantastic week! LYNX Alert: technical issues with phone system at call center. We're working to resolve issue. Thank you for your patience.
November 3	Receive a free transfer between systems when riding SunRail to LYNX. Reminder: Robinson Street Corridor Planning Study.
November 4	New Veterans bus wrap sneak peek. Service alert: EDC BBQ on the Boulevard detour. Service alert: bus stop changes.
November 5	Throwback Thursday. Service alert: Electric Daisy event detour.
November 6	Service alert: Fall Fiesta in the Park detour. New CNG buses are starting to roll in. Service alert: Epcot Wine and Dine half marathon detour. LYNX alert: Due to police activity on John Young Parkway and Texas Ave. Links 8 and 42 are experiencing delays. LYNX alert: Due to police activity on Garland Ave. and Colonial Dr. heavy delays in the area are anticipated.
November 7	Orlando Solar Bears game. Ride LYMMO.
November 8	Happy Sunday! Where are you headed? LYNX can take you there!
November 9	Shared article: Commuting to work may be good for the heart. Veterans day schedule.
November 10	Name that stop! Reminder: Veterans day schedule.
November 11	Video tribute for Veterans. Service alert: Disney Springs detour.
November 12	Thanksgiving day holiday schedule. Ride LYMMO to Orlando Solar Bears game. January service changes.
November 13	LYNX alert: FastLink 17-92 and Link 445 will be eliminated Jan. 24, 2016. Service alert: Osceola Fall Art Festival detour. Service alert: Veterans day parade detour.
November 14	Welcome to the weekend!
November 15	There's so much to do in Orlando. Plan your trip at golynx.com .
November 16	Wishing you a great Monday from Kissimmee.
November 17	What's your favorite spot for lunch on Tuesday? GoLYNX GoLYMMO

LYNX Board Agenda

Social Media: November – December, 2015	
November 18	Shared Voices for Public Transit video about transportation funding. New LYMMO Lime line coming soon. Service alert: bus stop on Oakridge Road and I-Drive will be temporarily removed.
November 19	Throwback Thursday.
November 20	Service alert: Installation of the Holiday Star detour. Grand opening announcement of the Poinciana Walmart Transfer Center.
November 21	Youth/Advantage ID cards. Thanksgiving holiday schedule.
November 22	Early holiday shopping... Avoid weekend traffic and GoLYNX.
November 23	Be sure to take a light jacket before heading out today.
November 24	Starting Dec. 1 the new LakeXpress route 50 will connect to Link 105. LYNX holiday bus.
November 25	Reminder: Thanksgiving holiday schedule. Holiday bus hits the road November 30. Take a sneak peek.
November 26	Happy Thanksgiving!
November 27	LYNX Fishing Frenzy giveaway begins Dec. 4.
November 28	Good morning from OIA... LYNX can take you there.
November 29	#SundayFunday: from International Drive.
November 30	Ride LYMMO to the Orlando Solar Bears game. Video: Santa begins driving the holiday bus today. Response to questions about the holiday bus.
December 1	LYNX bus maintenance video. LakeXpress route 50 meets up with Link 105 and NeighborLink 612.
December 2	Poinciana Transfer Center grand opening. Holiday bus at LYNX Poinciana Transfer Center. Photo album of Poinciana Transfer Center inauguration.
December 3	Fishing Frenzy holiday giveaway. Video recap of Poinciana Transfer Center inaugural event.
December 4	Fishing Frenzy holiday giveaway video.
December 5	Fishing Frenzy holiday giveaway. Orlando Solar Bears game day. Ride LYMMO Grapefruit to Amway Center.
December 6	Fishing Frenzy holiday giveaway teaser photos. Ride LYMMO Grapefruit to Orlando Solar Bears game.
December 7	Santa is driving the holiday bus. LYNX holiday schedule.
December 8	LYNX Fishing Frenzy holiday giveaway.
December 9	How to go fish for passes video.
December 10	Throwback Thursday. Service alert: Detour for Sanford's Christmas parade.
December 11	Santa at LYNX Central Station Terminal Dec. 18.
December 12	Fishing Frenzy holiday giveaway teaser photos.
December 13	More Fishing Frenzy holiday giveaway teaser photos.
December 14	Happy Monday from LYNX Central Station.
December 15	Fishing Frenzy holiday giveaway.

LYNX Board Agenda

Social Media: November – December, 2015	
December 16	Santa is coming to LYNX Central Station video. New map brochures for January service changes.
December 17	Last chance to enter fishing frenzy giveaway.
December 18	LYNX Fishing Frenzy giveaway ends today. Santa visits LYNX Central Station. Santa in the terminal event photo album. Santa in the terminal event video.
December 19	Mills 50 District new bus shelters video.
December 20	Sunday Funday in the City Beautiful.
December 21	LYNX holiday schedule. Fishing Frenzy holiday giveaway winners.
December 22	How many bus passes can you spot on the holiday bus?
December 23	Traveling during the holidays? LYNX can take you to Orlando International Airport. Service alert: detour at Disney Springs. LYNX holiday schedule (English and Spanish)
December 24	It's Christmas Eve! Happy Holidays.
December 25	Happy Holidays from LYNX!
December 26	It's going to be a hot day. Hop on board and go somewhere cool!
December 27	Ride LYMMO to Amway Center for Orlando Solar Bears game.
December 28	January service changes. Response to question about youth fare. Service alert: Florida Citrus Parade detour.
December 29	Ride LYMMO to Amway Center for Orlando Solar Bears game. New Year's Eve schedule.
December 30	Happy Wednesday from Orlando. Florida Citrus parade road closures.
December 31	Happy New Year's Eve!

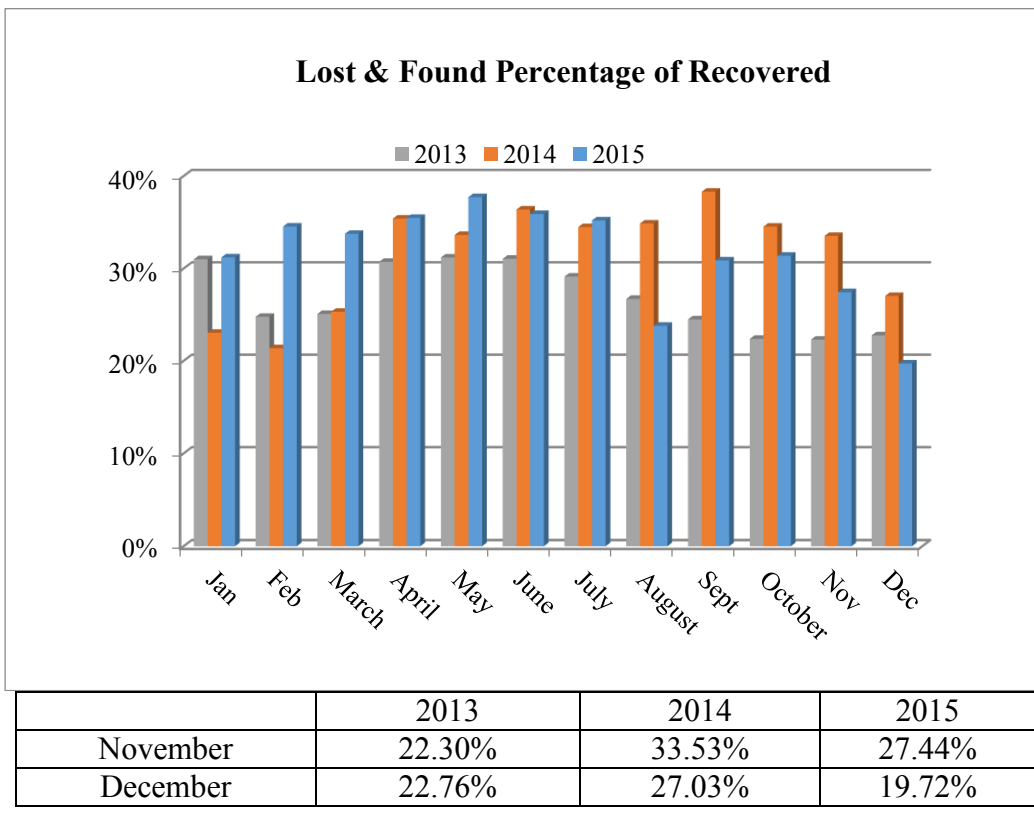
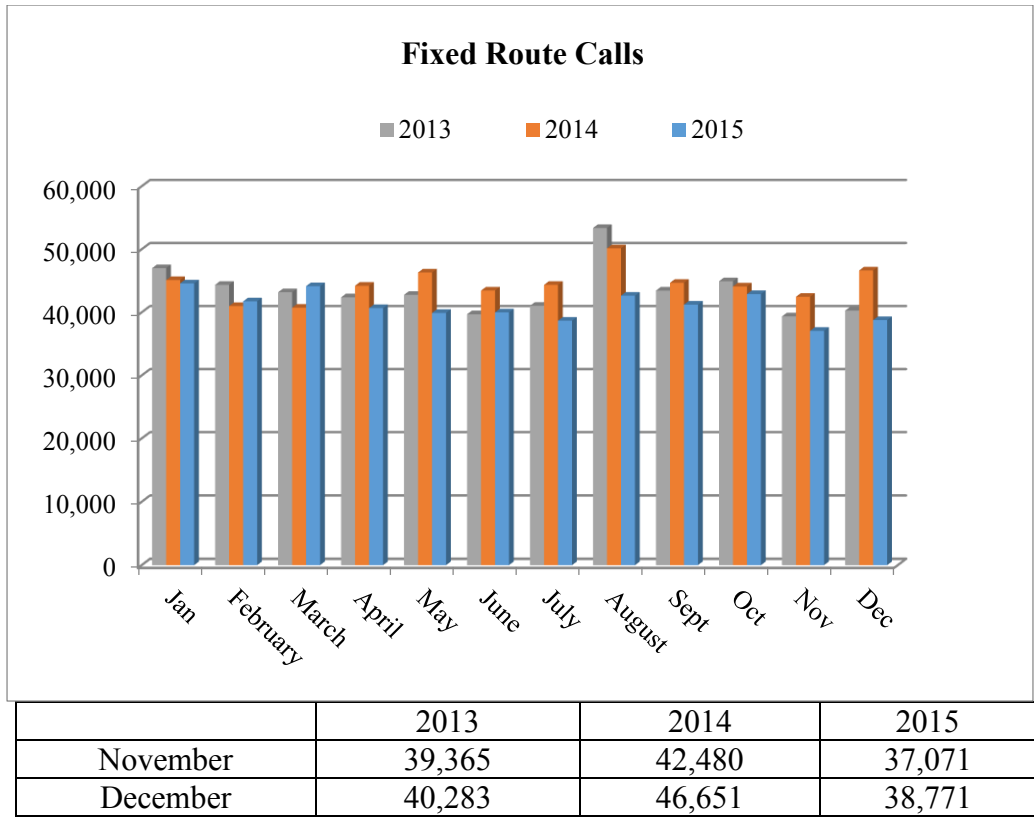
LYNX Board Agenda

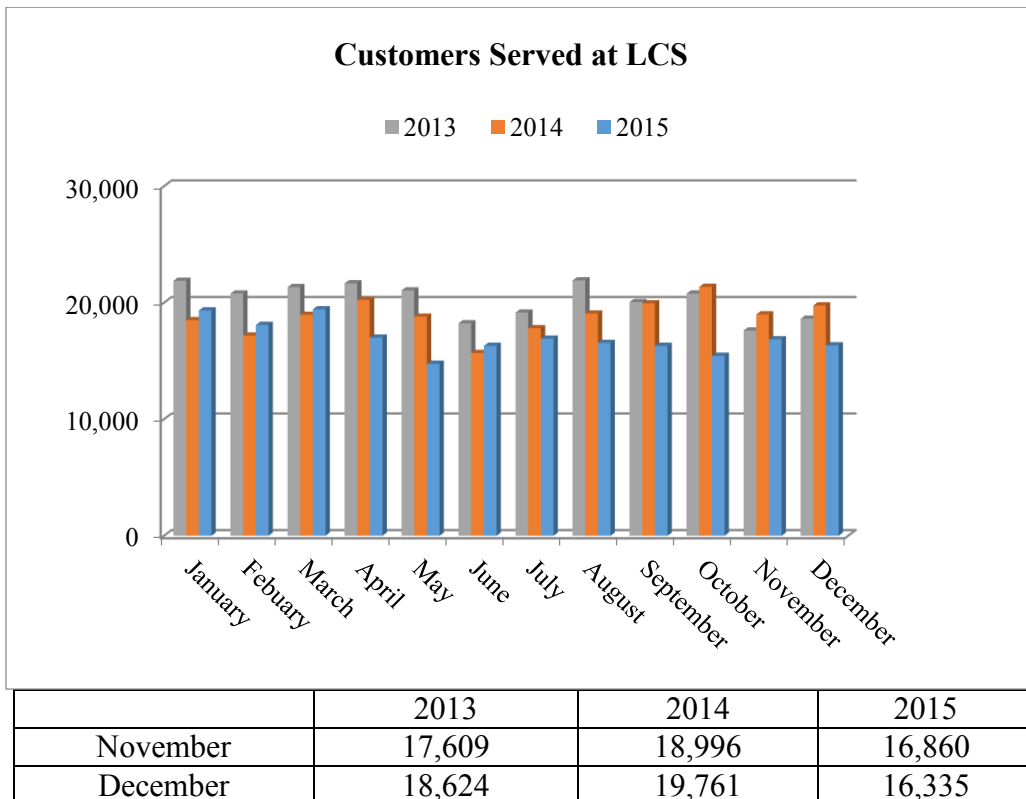
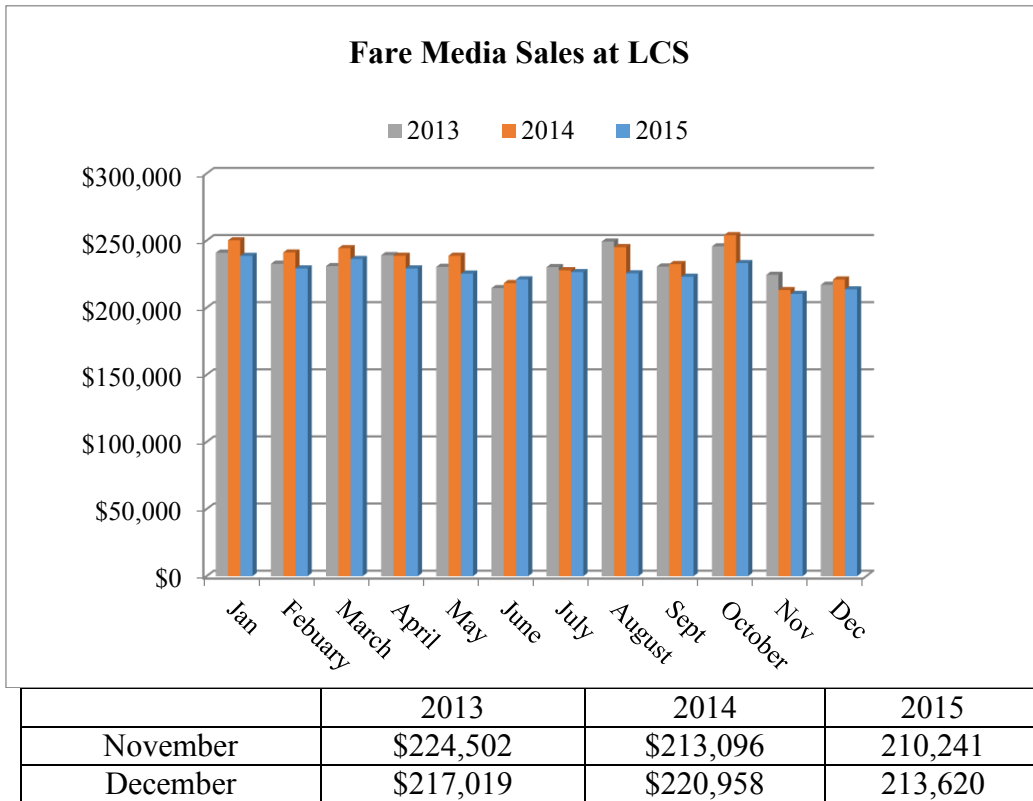
SOCIAL MEDIA USAGE	NOVEMBER 2015	DECEMBER 2015
Facebook Likes	3,275	3,321
Facebook – No. of People Reached	218,240*	55,681
Twitter Followers	2,878	2,922

* The number of people reached in Facebook has reached a record month increase, due to our Veterans bus video and other engaging posts throughout November.

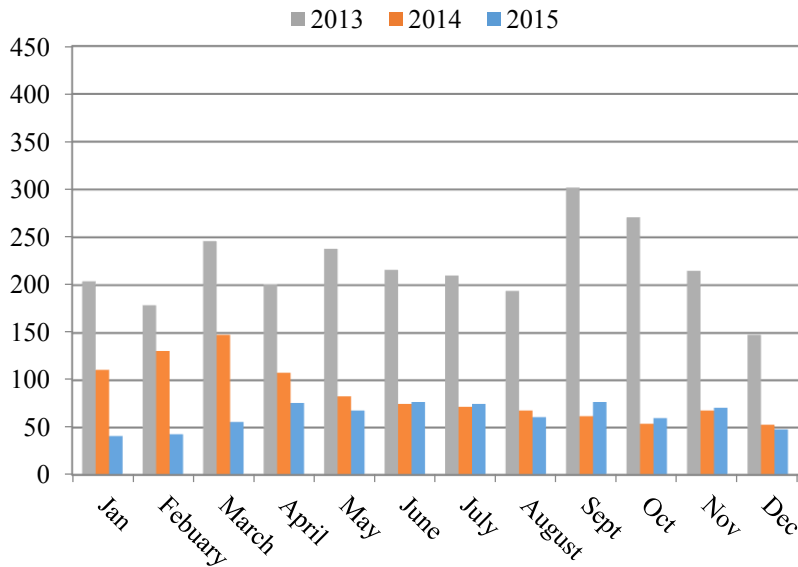
WEBSITE USAGE	NOVEMBER 2015	DECEMBER 2015
Total Page Views	659,023	688,813
Total User Visits	203,989	207,481

Customer Service



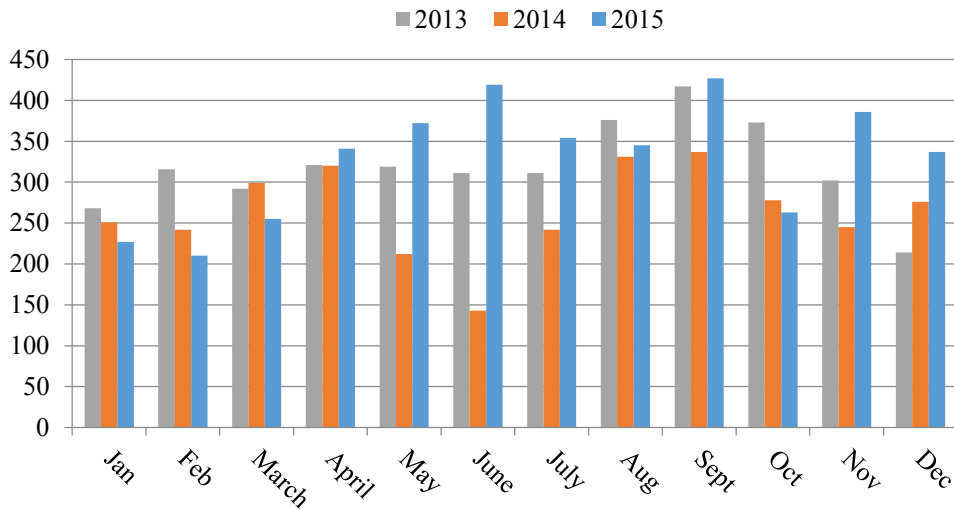


Paratransit Concerns

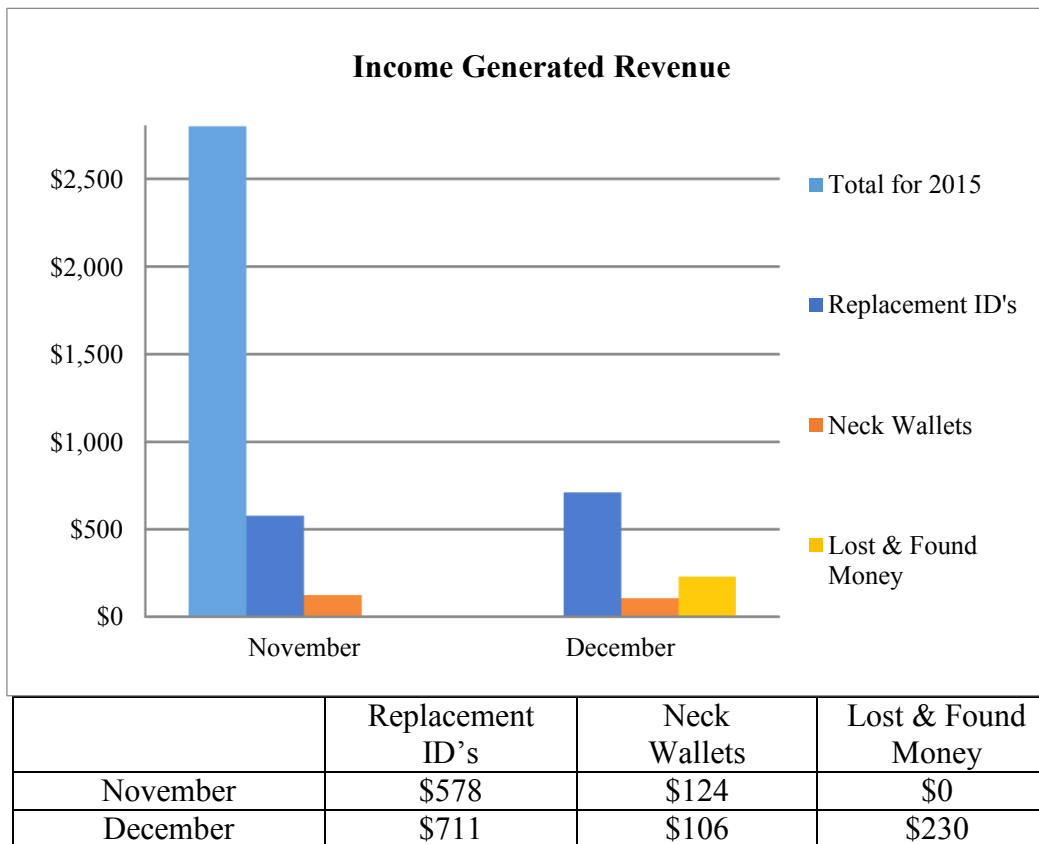
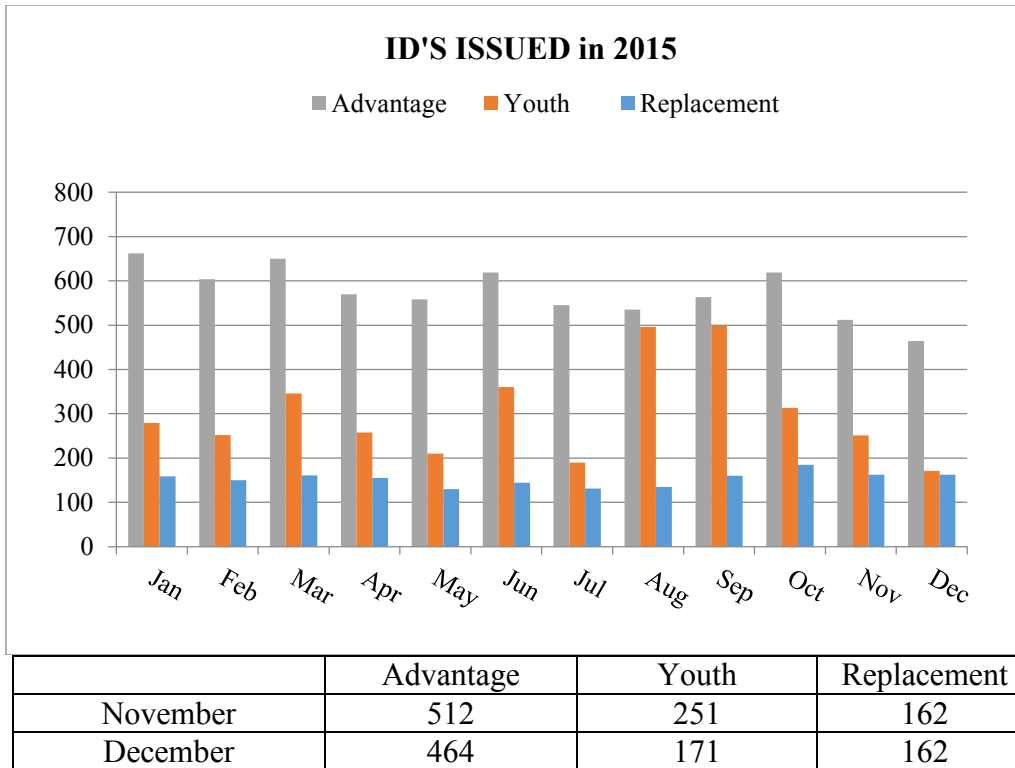


	2013	2014	2015
November	215	68	71
December	148	53	48

Fixed Route Concerns



	2013	2014	2015
November	302	245	386
December	214	276	337



Monthly Report G: Business Development Report

To: LYNX Board of Directors

From: **Matthew Friedman**
 DIRECTOR OF MARKETING COMM
Matthew Friedman
 (Technical Contact)
Theresa Veley
 (Technical Contact)
Cindy Zuzunaga
 (Technical Contact)

Phone: 407.841.2279 ext: 6206

Item Name: Business Development Report: November - December, 2015

Date: 1/28/2016

Advertising Sales

ADVERTISING SALES	NOVEMBER 2015	DECEMBER 2015
Advertising Sales Revenue	\$192,222	\$ 75,457
Net Revenue to LYNX Fiscal Year to Date	\$332,916	\$408,373

Note: November 2015 shelter advertising set a monthly record at \$160,000.

Note: FY2015 advertising set a record of \$2,176,281.27. An increase of 18.6% over the previous year.

Outreach Events & Meetings

- 10/1 Hilton Orlando (Destination Parkway) Benefit Fair
- 10/13 Army/Navy Orlando PEO Vanpool Presentation
- 10/23 Walt Disney World Swam and Dolphin Benefit Fair
- 11/6 Lake Baldwin VA Benefit Fair
- 11/9 Lake Nona VA Benefit Fair

Commuter Services

Commuter Vanpool		
Vanpools	Oct-15	Nov-15
Vanpool Participants	763	765
Total Revenue Miles YTD	185,266	362,301
New Vanpools	5	2
Returned Vanpools	4	4
Current Vans in Service	131	129
Pending Vanpool Interest	Veterans Affairs (10)	Veterans Affairs (10)
	Coleman Prison (1)	Coleman Prison (1)
	Sea World (4)	Sea World (4)
	Lockheed Martin (3)	Lockheed Martin (3)
	TSA (2)	TSA (2)
	PEO STRI (2)	PEO STRI (2)
	Department of Defense (1)	Department of Defense (1)
Phone Inquiries	49	51

Vanpool Notes: Vanpool preliminary true-up numbers show a record profit of \$152,842.57, an increase of 450% over the previous year.

Monthly Report H: Monthly Employee Travel

To: LYNX Board of Directors

From: Susan Black
INTERIM CHIEF EXECUTIVE OFFICER
BRENDA HERNANDEZ
(Technical Contact)
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6058

Item Name: Monthly Employee Travel - January 2016

Date: 1/28/2016

There was no out of tri-county area travel during the month of January 2016.

Monthly Report I: Monthly Employee Travel

To: LYNX Board of Directors

From: Susan Black
INTERIM CHIEF EXECUTIVE OFFICER
BRENDA HERNANDEZ
(Technical Contact)
Blanche Sherman
(Technical Contact)

Phone: 407.841.2279 ext: 6058

Item Name: Monthly Employee Travel - December 2015

Date: 1/28/2016

There was no out of tri-county area travel during the month of December 2015.